

State Agency Restructuring Study Committee

Health, Social Services, Natural Resources, Criminal Justice & Environmental Subcommittee

Agency Vacancy Rate & Leased Property Survey

Clemson PSA

- 1) Each agency is to provide the percentage and number of positions currently not filled at the central office versus the percentage and number of positions not filled at regional offices.
 - Clemson PSA has 868 FTE positions of which 305 are unfilled and 563 are currently filled. Once a position is vacated, it loses its identity as on-campus or off-campus. However, we estimate that of those 305, approximately 185 or 60% are off-campus and 120 or 40% are on-campus (central office).
 - 296 of those unfilled positions are also unfunded and we anticipate that State OHR will recover many of these in the current fiscal year.
 - Nine (9) critical positions are unfilled but are funded and all of those (100%) will be off-campus.

- 2) Each agency is to provide a listing of all rental property currently used by the agency; identify the costs associated with each property and specify how the property is used. Below is a listing of rental property, the location and annual rental/lease amount:
 - Offices for Regulatory Services which include Department of Pesticide Regulation, Department of Plant Industry, and the Assistant Director, as well as laboratories for Department of Pesticide Regulation, Plant Problem Clinic, and Molecular Plant Pathogen Detection. Pendleton, SC \$125,000
 - Office for Nursery Inspection Supervisor for Department of Plant Industry. Summerville, SC \$3,900
 - Office and laboratory space for the Coastal Research and Education Center (REC). Charleston, SC \$180,000
 - Offices for the Clemson University Cooperative Extension Service for Cherokee County. Gaffney, SC \$12,000
 - Property and dining room, general purpose room and housing for the youth Camp Sewee operation. Awendaw, SC \$5000

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Agency Vacancy Rate & Leased Property Survey

SC Conservation Bank

1. The Conservation Bank only has two FTEs and they are filled. We only have this one office and no regional offices.

2. The Bank is prohibited by law from owning any real estate. We currently rent two small office rooms from the Department of Natural Resources in the Dennis Building. These two rooms house the entire Bank operations and personnel. We pay \$4,600 per year to SCDNR which also includes computer use and telephone service and use of their Board Room when necessary.

State Agency Restructuring Study Committee

Health, Social Services, Natural Resources, Criminal Justice & Environmental Subcommittee

Agency Vacancy Rate & Leased Property Survey

Forestry Commission

Number and Type of Vacant Positions

Positions	Total Vacancies	Headquarters	Regional Offices
Accounting/Fiscal Manager	1	1	0
Administrative Assistant	3	1	2
Administrative Specialist I	4	0	4
Administrative Specialist II	3	2	1
Application Analyst II	1	1	0
Communications Coordinator	2	0	2
Communications Specialist II	5	0	5
Equipment Operator III	2	0	2
Fiscal Technician II	1	1	0
Forester II	13	0	13
Forester Supervisor I	1	0	1
Forester Supervisor II	5	0	5
Forestry Technician I	19	0	19
Forestry Technician II	1	0	1
Forestry Technician III	11	0	11
Forestry Warden I	9	0	9
Human Resources Manager I	1	1	0
Investigator IV	1	0	1
Mechanic III	1	0	1
OSHA Officer III	1	1	0
Pilot I	2	0	2
Program Coordinator I	1	1	0
Program Manager I	5	5	0
Program Manager II	1	1	0
Public Information Coordinator	1	1	0
Research & Planning Administrator	1	1	0
Supply Manager I	1	1	0
Systems Support Technician	1	1	0
Trades Specialist II	1	0	1
Trades Specialist IV	3	0	3
Total Number of Vacancies	102	19	83
Total Number of FTE's (includes 6 temporary grant)	417	56	361
Percentage of Vacancies		33.93%	22.99%

Leased Property

The Forestry Commission currently leases only one office in Aiken County at a cost of \$1,824.00 per year.

State Agency Restructuring Study Committee

Health, Social Services, Natural Resources, Criminal Justice & Environmental Subcommittee

Agency Vacancy Rate & Leased Property Survey

SC State PSA

1) Each agency is to provide the percentage and number of positions currently not filled at the central office versus the percentage and number of positions not filled at regional offices.

There are currently no vacancies at either the central office or any of the regional offices.

2) Each agency is to provide a listing of all rental property currently used by the agency; identify the costs associated with each property and specify how the property is used.

SC State PSA currently occupies the following rental property:

Marlboro County Cluster - \$460.00 per month

211 Market Street

Bennettsville, SC 29512

Hampton County Cluster - \$450.00 per month

405 W. Carolina Ave.

Hampton, SC 29944

Charleston County Cluster - \$150.00 per month

Josiah Smith Tenant House

727 East Bay Street

4th Floor

Charleston, SC 29402

Anderson County Cluster - \$450.00 per month

1100 West Franklin Street

Anderson, SC 29624

The Marlboro, Hampton and Charleston locations house the Administrative and Program staff for their perspective Clusters. In addition to housing the Administrative and Program staff, the Anderson location is used as a programmatic facility as well.

State Agency Restructuring Study Committee

Health, Social Services, Natural Resources, Criminal Justice & Environmental Subcommittee

Agency Vacancy Rate & Leased Property Survey

Sea Grant Consortium

1) Each agency is to provide the percentage and number of positions currently not filled at the central office versus the percentage and number of positions not filled at regional offices.

- Percentage and number of positions not filled at the Consortium's central office = 4 (of 14 FTEs), or 29%
- Percentage and number of positions not filled at the Consortium's regional offices = N/A; we have no FTE positions at regional offices

2) Each agency is to provide a listing of all rental property currently used by the agency; identify the costs associated with each property and specify how the property is used.

The only rental property we have is the first floor space at the Washington Light Infantry building, 287 Meeting Street, (downtown) Charleston, SC –

- Space is used as the agency's central office and houses the agency's FTE staff
- Lease cost = \$10.21 per square foot (extremely cost effective; going rates range at least two to three times more in the area); has remained at this level for four years
- Area leased = 5,822 square feet
- Annual total cost = \$59,420

5 Temporary Vacancies
3 Temporary Grant Vacancies
29 Total Vacancies in Headquarters

Non-Headquarters

As of November 1, 2010 payroll: 599 FTE Vacancies
111 Temporary Vacancies
35 Temporary Grant Vacancies
745 Total Vacancies in Headquarters

2.) Rental properties – The only rental properties utilized by the Department of Corrections are farmland used to raise row and feed crops.

State Agency Restructuring Study Committee

Health, Social Services, Natural Resources, Criminal Justice & Environmental Subcommittee

Agency Vacancy Rate & Leased Property Survey

SC Law Enforcement Training Council (Criminal Justice Academy)

1) Each agency is to provide the percentage and number of positions currently not filled at the central office versus the percentage and number of positions not filled at regional offices.

2 positions vacant out of 113 positions which is 1.77% located at central office. CJA has not regional offices.

2) Each agency is to provide a listing of all rental property currently used by the agency; identify the costs associated with each property and specify how the property is used.

CJA does not rent any property

State Agency Restructuring Study Committee

Health, Social Services, Natural Resources, Criminal Justice & Environmental Subcommittee

Agency Vacancy Rate & Leased Property Survey

Department of Juvenile Justice

	ALL FUNDS FILLED FINAL	ALL FUNDS VACANCY FINAL	ALL FUNDS AUTHORIZED FINAL	% Not Filled
Central Office* * Incl. HQ, HR, Finance, IT	69.750	16.250	86.000	18.90%
Regional Offices w/o School District** ** Incl all Direct Care, Spt Svcs & Dietary	1,220.000	232.250	1,452.250	15.99%
Regional Offices w/ School District** *** Incl Regional Ofcs + School Distr	1,323.000	515.750	3,128.500	16.49%

SCDJJ Leased Property	Lease ending 12/31/10	Monthly thru Mar 2011	
Synergy Business Park 100 Executive Center Drive Santee Building, Suite 210 Columbia, SC 29210 Landlord: Hub Properties Trust, Boston, MA. Purpose: General office space for HR, Medicaid and Finance. Square feet: 10,898.00. Term: Through 12/31/10. Cost per Sqft: \$12.50. Monthly Rent: \$11,352.08. Annualized: \$136,224.96.	10,898 \$ 12.50 \$ 11,352.08 \$ 136,225.00	10,898 \$ 14.00 \$ 12,714.33	NOTE: DJJ-owned space within the Broad River Road Campus being converted from school to office to replace this leased office space.

State Agency Restructuring Study Committee

*Health, Social Services, Natural Resources, Criminal Justice & Environmental
Subcommittee*

Agency Vacancy Rate & Leased Property Survey

Department of Public Safety

- 1) Each agency is to provide the percentage and number of positions currently not filled at the central office versus the percentage and number of positions not filled at regional offices.

Vacancy Percentages			
Total FTEs		1725.50	
Total Vacancies		406.50	23.56%
Central Vacancies		180.50	10.46%
	Admin	47.00	
	HP – LE	106.75	
	STP – LE	10.75	
	BPS –LE	16.00	
Regional Vacancies		226.00	13.10%
	Admin	23.00	
	HP - LE	178.00	
	STP – LE	25.00	
	BPS – LE	0.00	

- 2) Each agency is to provide a listing of all rental property currently used by the agency; identify the costs associated with each property and specify how the property is used.

See attached

State Agency Restructuring Study Committee
Health, Social Services, Natural Resources, Criminal Justice & Environmental Subcommittee
Agency Vacancy Rate & Leased Property Survey

Department of Public Safety

Lease Number	Vendor	Division	Property Location	Expiration Date	Cost	Use
2343	Jed Fisher LLC	STP	2025 Ebenezer Road, Rock Hill, SC	4/30/2012	2300.00/MO	Ofc Space State Transport Police Dist 4
2448	Joseph A. Brodie	Patrol	354 Beaufort Street, Aiken, SC	2/28/2011	3230.33/MO	Ofc Space Patrol Troop 7 Post C
2466	Bettis C Rainford	STP	814 Buncome Street, Edgefield, SC	4/30/2011	2065.63	Ofc Space State Transport Police Dist 2
2468	Joyner Hoover Commercial Mgmt	Patrol	24 Vardry Street, Greenville, SC	12/31/2011	2503.28/MO	Ofc Space Patrol Piedmont MAIT
2615	The Furman Co. Commercial	Patrol	211 Century Drive, Suite 200-D, Greenville, SC	Month to Month	6469.08/MO	Ofc Space Patrol Troop 3 HQ
2618	The Furman Co. Commercial	STP	100-D Century Drive, Suite 100-D, Greenville, SC	Month to Month	1484.33/MO	Ofc Space State Transport Police
2673	The Furman Co. Commercial	Patrol	211 Century Drive, Suite 210 C, Greenville, SC	Month to Month	3467.98/MO	Ofc Space Patrol Troop 3 Patrol Ofc
2769	Michael A. Baninicz (Pickens County)	Patrol	201 Church Street, Central, SC 29630	4/30/2011	\$2,850.00/MO	Ofc Space Pickens Co Patrol
Exempt	Saluda County	Patrol	Troop 2, Post C, 104 Law Enforcement Drive, Saluda, SC (Saluda County Land in our own building)	11/30/2010	\$10/annual	Ofc Space Patrol Troop 2 Post C
Exempt	Town of Irmo	STP	1239 Columbia Avenue, Irmo, SC 29063	7/31/2011	750/MO	Ofc Space State Transport Police
Exempt	Budget and Control Board	BPS	1200 Senate Street, Columbia, SC	7/31/2011	750/MO	Ofc Space State Transport Police
Exempt	Lexington County	Patrol	111 Maiden Street, Lexington, SC, 29076	8/31/2012	100/MO	Ofc Space Lex County Patrol
Exempt	Anderson County Dispatch	Patrol	213 S Towers Street, Anderson, SC, 29624	7/31/2011	.99/YR	Dispatch consoles Anderson 911

State Agency Restructuring Study Committee

Health, Social Services, Natural Resources, Criminal Justice & Environmental Subcommittee

Agency Vacancy Rate & Leased Property Survey

Commission on Indigent Defense

1) Each agency is to provide the percentage and number of positions currently not filled at the central office versus the percentage and number of positions not filled at regional offices.

The agency is allocated 67.0 FTEs. 32 FTEs are in regional offices and all positions are currently filled. Of the remaining 35 FTEs, 29.5 are filled leaving a vacancy rate at the central office of 18.64%.

2) Each agency is to provide a listing of all rental property currently used by the agency; identify the costs associated with each property and specify how the property is used.

The only rental property currently utilized by the agency is office space at 1330 Lady Street, Columbia, SC 29201. We currently lease 12,249 sq. ft. at an annual cost of \$18.00 per sq. ft.

State Agency Restructuring Study Committee

Health, Social Services, Natural Resources, Criminal Justice & Environmental Subcommittee

Agency Vacancy Rate & Leased Property Survey

Probation, Parole & Pardon Services

1) Each agency is to provide the percentage and number of positions currently not filled at the central office versus the percentage and number of positions not filled at regional offices.

Central Office: percentage of positions currently not filled at the central office - 25.2% number of positions currently not filled at the central office - 40 Regional Offices: percentage of positions not filled at regional offices - 34.6% number of positions not filled at regional offices - 240

2) Each agency is to provide a listing of all rental property currently used by the agency; identify the costs associated with each property and specify how the property is used.

Central Office space at 2221 Devine St.

Rent-\$478,278

Energy-\$60,157

State Agency Restructuring Study Committee

Health, Social Services, Natural Resources, Criminal Justice & Environmental Subcommittee

Agency Vacancy Rate & Leased Property Survey

Prosecution Coordination Commission

1) Each agency is to provide the percentage and number of positions currently not filled at the central office versus the percentage and number of positions not filled at regional offices.

The Commission has 32 employees outside of the Columbia Office. They are the (16) elected Judicial Circuit Solicitors and (16) Administrative Assistants, (1) per Solicitor per judicial circuit. The 32 employees are housed within the various Solicitors' Offices. They are no vacant positions at this time. The Commission has state funded and grant funded positions in the Columbia Office. Currently, there are(7)state funded positions (6 are filled and 1 is unfilled). The agency has interviewed for the(1)unfilled position. The agency has(2)vacant state positions which are unfunded at this time. There are(3)grant funded positions in the Columbia Office which are filled.

2) Each agency is to provide a listing of all rental property currently used by the agency; identify the costs associated with each property and specify how the property is used.

The Commission has only one rental property which is its Columbia Office located at 1401 Main Street, Suite 825, Columbia, S.C. The monthly rent is \$5199.31 for an annual rent of \$62,391 72. The property is used as the agency's central office.

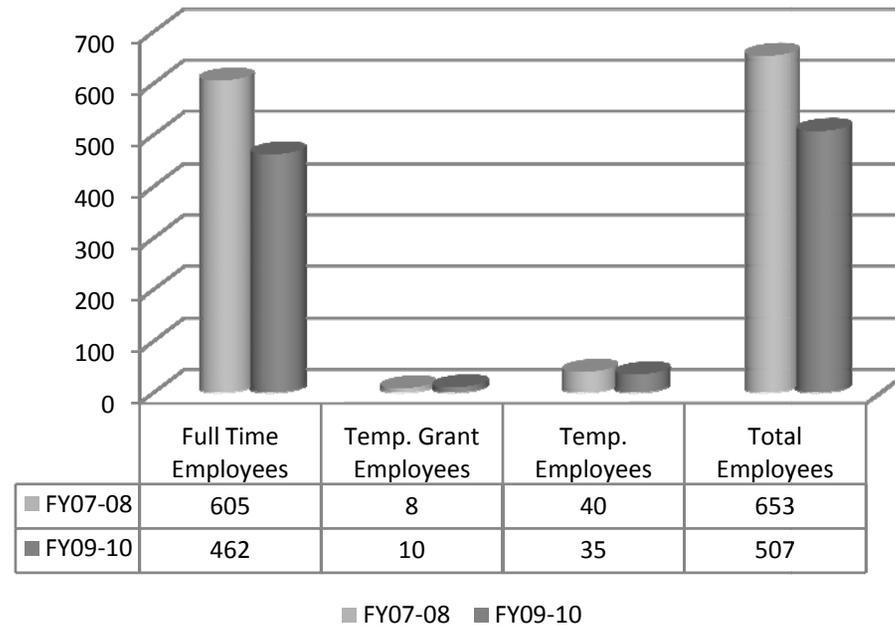
Restructuring Subcommittee Follow-up

November 18, 2010

Request 1: Each agency is to provide the percentage and number of positions currently not filled at the central office versus the percentage and number of positions not filled at regional offices.

	Vacant Positions	Vacancy Rate*	Old Vacant Positions	Old Vacancy Rate*
Central Office:	6	15%	13	32.5%
Non-Central Office:	50	10.4%	176	27.8%

*SLED recently had 126 FTEs swept, reducing available FTEs by 126 positions.



Restructuring Subcommittee Follow-up

November 18, 2010

Request 2: Each agency is to provide a listing of all rental property currently used by the agency; identify the costs associated with each property and specify how the property is used.

Office	City	Function of Office	Status	Lease Amount, if any	SLED Responsible for Utilities
Piedmont Regional Office	Greenville	SLED Regional Office for Investigations	Leased - No Cost	\$0.00	No
Low Country Regional Office	Walterboro	SLED Regional Office for Investigations	Leased - No Cost	\$0.00	Yes
Pee Dee Regional Office	Effingham	SLED Regional Office for Investigations	Leased	\$900/month	Yes
SeaHawk Office (SC Ports)	North Charleston	SC Ports Homeland Security Office	Leased - No Cost	\$0.00	Yes - Water only
SCLEAP Office	Columbia	Serves as Headquarters for SCLEAP and site for confidential law enforcement counseling and work sessions.	Leased	\$1,000/month - Shared expense between SLED, DPS, DNR, and PPP	No

State Agency Restructuring Study Committee

Health, Social Services, Natural Resources, Criminal Justice & Environmental Subcommittee

Agency Vacancy Rate & Leased Property Survey

SC Commission for the Blind

<u>Location</u>	<u>General Funds</u>	<u>Federal Funds</u>	<u>Other Funds</u>	<u>Total Annual Funds</u>
Florence, SC	\$0.00	\$22,856.16	\$0.00	\$22,856.16
Charleston, SC	\$0.00	\$34,332.00	\$0.00	\$34,332.00
Greenville, SC	\$0.00	\$35,069.10	\$0.00	\$35,069.10
Conway, SC	\$0.00	\$10,800.00	\$0.00	\$10,800.00
*Rock Hill	\$0.00	\$0.00	\$0.00	\$0.00
*Greenwood	\$0.00	\$0.00	\$0.00	\$0.00
*Aiken	\$0.00	\$0.00	\$0.00	\$0.00
**Walterboro	\$0.00	\$0.00	\$0.00	\$0.00
***Greer	\$0.00	\$0.00	\$0.00	\$0.00
****Columbia	\$0.00	\$0.00	\$0.00	\$0.00
ALL LOCATIONS	\$0.00	\$103,057.26	\$0.00	\$103,057.26

These locations are used for office space to serve the consumers in these areas.

*SCCB Rock Hill, Greenwood, Aiken is located in the SCDVR building.

**SCCB Walterboro is located in the One Stop Resource CT.

***SCCB Greer office is located in the City of Greer office building.

****SCDVR uses office space in the Columbia SCCB building.

SC Commission for the Blind FTE's

Total FTE's	138-100%	Filled 97-70%	Vacant 41-30%
Headquarter FTE's	33-24%	Filled 22-67%	Vacant 11-33%
Community FTE's	105-76%	Filled 75-72%	Vacant 30-28%

State Agency Restructuring Study Committee

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Subcommittee

Agency Vacancy Rate & Leased Property Survey

Department of Alcohol & Other Drug Abuse Services

Each agency is to provide the percentage and number of positions currently not filled at the central office versus the percentage and number of positions not filled at regional offices.

As of November 16, 2010, the vacancy rate at the South Carolina Department of Alcohol and Other Drug Abuse Services is 26%. Local substance abuse service providers (i.e., contractors) are not considered regional offices of DAODAS, and therefore the department does not maintain individual vacancy rates on these contractors. Vacancy rates vary per provider. DAODAS can state that the local service providers have reduced their workforce, furloughed employees, and maintained vacancies in order to address funding reductions over the past three fiscal years.

Each agency is to provide a listing of all rental property currently used by the agency; identify the costs associated with each property and specify how the property is used.

The South Carolina Department of Alcohol and Other Drug Abuse Services rents space for its offices in the Synergy Business Center off Bush River Road in Columbia. The current annual amount is \$185,124. The department moved to its current offices in 2005 to reduce operational overhead, saving the state approximately \$286,800 during the first year and approximately \$260,000 each year thereafter. These funds were sent to the local providers for direct service provision.

November 2010

State Agency Restructuring Study Committee

Health, Social Services, Natural Resources, Criminal Justice & Environmental Subcommittee

Agency Vacancy Rate & Leased Property Survey

SC Department of Health and Environmental Control

- 1) **The percentage and number of positions currently not filled at the central office versus the percentage and number of positions not filled at regional offices:**

FTE Vacancies

Central Office – 34

Regions/Areas – 339

Vacancy Pool - 730

Total - 1,103*

*NOTE: On November 16, 2010, DHEC forfeited back to the state 709 positions from the agency's vacancy pool. Therefore, the total number of vacancies now at the agency is roughly 394. What this means is that, as of now, roughly 9 percent of the agency's vacancies are in Central Office/Headquarters, while just over 80 percent are in the regions. The remainder are in the vacancy pool, which includes positions from various parts of the agency, but due to the fact that they have been vacant for so long, they are no longer tracked by location and have simply become part of the pool that is used to fill critical positions wherever they may be located.

In addition, it is important to note that, as reported in the first survey, the bulk of the agency's workforce is in the regions and counties. Therefore, it is only logical that these areas would have the highest number of vacancies...there are simply more positions in these locations. To get a true picture of how the cuts have been taken thus far, you must look at the percentages of positions not filled based on the number of positions in those areas to begin with.

Our current total FTE workforce is 3,646.

Eighty-Five percent of our workforce (3,099 FTEs) is in the regions and counties. Correspondingly, just over 80 percent of our vacancies are in this area.

Fifteen percent of our workforce (547 FTEs) is in Central Office/Headquarters, as defined in the first restructuring report. Correspondingly, roughly nine percent are in this area, with the additional vacancies located in the general agency vacancy pool as explained above.

- 2) **Listing of all rental property currently used by the agency; identify the costs associated with each property and specify how the property is used:**

Please see the attached spreadsheet.

DHEC ACTIVE LEASES

Commercial Leases (Nov. 12, 2010)

FY 2010- 2011
ANNUAL

PROGRAM/REGION	VENDOR	PROPERTY ADDRESS	CITY	START DATE	END DATE	SQ FT	AMT/SQ	AMOUNT	USE
CO - Commissioner's Office									
CO-Bus. Management	Hearde/A Self Storage (CM 2)	2830 N. Main St.	COLUMBIA	7/1/2006	indefinite	2800	\$2.89	\$8,100.00	Storage
CO - PHSIS/SCCCR	St. Francis Hospital Inc	317 St. Francis Dr. Suite 230	GREENVILLE	3/1/2006	2/28/2011	173	\$19.50	\$3,373.50	Office
CO - PHSIS/SCCCR.	GREENVILLE HOSP. System	900 West Faris Road	GREENVILLE	7/1/2010	6/30/2011	128	\$19.89	\$2,546.00	Office
CO - PHSIS/SCCCR.	Internal Medicine Specialist	501 S. Coit Street	FLORENCE	3/1/2010	2/28/2013	80	\$12.50	\$1,000.00	Office
CO - PHSIS/SCCCR	DUTCH CENTER ASSOC	810 Dutch Sq. Blvd. Suite 220	COLUMBIA	7/17/2006	6/30/2011	3616	\$12.00	\$43,392.00	Office
CO - PHSIS	Heard's Self Storage	2830 N. Main Street (Unit P-15)	COLUMBIA	10/25/2010	1/31/2011		(\$120/month)		Storage
CO - OPHP	KAHN Family LLC	101 Business Park Blvd-77Bldg	COLUMBIA	8/15/2005	6/30/2012	3000	\$15.00	\$45,000.00	Office
CO - OPHP	Judy-Sunbelt Properties, LLC	4-D Sunbelt Court	COLUMBIA	10/1/2009	9/30/2011	9000	\$3.75	\$33,750.00	Warehouse

EQC ADMINISTRATION

EQC CENTRAL OFC	KAHN Family LLC	101 Business Park Blvd-77Bldg	COLUMBIA	1/1/2006	6/30/2012	22794	\$15.00	\$341,910.00	Office
EQC CENTRAL OFC	NAI Avant Propety Management	8911 FARROW ROAD	COLUMBIA	7/1/2007	6/30/2012	68020	\$16.00	\$1,088,320.00	Office
EQC CENTRAL OFC	Rabon Road Self-Storage	270 Rabon Rd (UNIT #B-38)	COLUMBIA	9/1/2010	8/31/2011	200	\$4.90	\$979.00	Storage
EQC CENTRAL OFC	Rabon Road Self-Storage	270 Rabon Rd (Units 117)	COLUMBIA	9/1/2010	8/31/2011	150	\$5.06	\$759.00	Storage

EQC DISTRICT SERVICES

EQC - Region 1	Belton Hwy LLC	2514 Belton Hwy	ANDERSON	10/1/2007	9/30/2012	5665	\$12.65	\$71,662.25	Office
EQC Reg. 1 Upper.SAV	CITIZENS TRUST CO.	613 S. MAIN ST.	GREENWOOD	7/1/2007	6/30/2011	4200	\$5.00	\$21,000.00	Office
EQC Reg. 2 APP II	COUNTY OF GREENVILLE	301 UNIVERSITY RIDGE	GREENVILLE	7/1/2009	6/30/2011	7080	\$12.00	\$84,960.00	Office
EQC Reg. 2 APP III	West End Properties	900 S. Pine Street	SPARTANBURG	4/1/2010	3/31/2013	4875	\$14.00	\$68,250.00	Office
EQC Reg. 5 L. SAV	J ALLEN BRODIE	206 BEAUFORT STREET	AIKEN	2/1/2006	1/31/2011	13950	\$8.95	\$124,852.50	Office/Lab
EQC/OCRM Trident	Noisette Company	1362 MCMILLAN AV. - 3&4 FI	N. CHAS	7/1/2003	9/30/2022	32346	\$15.02	\$485,544.00	Office/Lab
EQC/OCRM Trident	Noisette Company	1950 Noisette Blvd. (W/H #420)	N. CHAS	11/1/2006	9/30/2022	4080	\$1.50	\$6,120.00	Storage
EQC/OCRM (8)Low Cntry	KAHN Family LLC	104 Parker Street	BEAUFORD	8/1/2008	7/31/2013	10270	\$15.54	\$159,595.80	Office/Lab

OCRM

OCRM - Charleston	North Charleston Storage	B-35 at 2586 Oscar Johnson Dr.	North Charleston	10/1/2010	10/31/2011	100	\$10.20	\$1,020.00	Storage
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EQC AIR MONITORING

EQC AIR MONITOR	Consolidated Schools of Aiken	JACKSON MIDDLE SCH.	AIKEN	7/1/2010	6/30/2015			\$1.00	air monitor site
EQC AIR MONITOR	CSX TRANSPORTATION	MCDUFFIE & FRINK ST	CAYCE	8/1/2010	7/31/2011			\$461.28	air monitor site
EQC AIR MONITOR	RODNEY S ELLIS JR.	DUE WEST OIL MILL	DUE WEST	7/1/2009	6/30/2013			\$1,200.00	air monitor site
EQC AIR MONITOR	Harry G. Reynolds	Inter. SC121& Woodyard Rd	TRENTON	2/1/2009	1/31/2011			\$1,200.00	air monitor site

HEALTH REGULATIONS

Health Regulations &	KMK Assoc.(WJ KITCHENS JR)	1777 St. Julian Pl. - Heritage	COLUMBIA	7/1/2007	12/31/2012	43682	\$12.67	\$553,450.94	Office
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HEALTH SERVICES - ADMINISTRATION

HS Central-Comm. H.	Stor.2000 (517,510,319,120,119)	540 Knox Abbott Cr. (5 units)	CAYCE	7/1/2006	6/30/2011	1300	\$5.81	\$7,550.00	Storage
HS - Chronic Disease	1800 St. Julian LLC	1800 St. Julian Place -3rd floor	COLUMBIA	2/1/2008	12/31/2012	8179	\$13.74	\$112,379.46	Office
HS - Chronic Disease	1800 St. Julian LLC	1800 St. Julian Place -4th floor	COLUMBIA	7/1/2007	12/31/2012	7494	\$12.67	\$94,948.98	Office

PROGRAM/REGION	VENDOR	PROPERTY ADDRESS	CITY	START DATE	END DATE	SQ FT	AMT/SQ	ANNUAL AMOUNT	USE
HEALTH SERVICES - REGIONS									
HS Reg. 3 CATAWBA	STASH N DASH STOR.	1582 GRACE AVE.-C92	LANCASTER	2/1/2004	1/31/2011	250	\$5.04	\$1,260.00	Storage
HS Reg. 3 CATAWBA	Big E. Z Storage	1916 Pageland Hwy(#38 & 39)	LANCASTER	8/1/2010	7/31/2011			\$960.00	Storage
HS Reg. 4 PEE DEE	Carolyn H. Strickland	910 Highway 301 North	DILLON	8/1/2010	7/31/2011	4630	\$9.63	\$44,586.96	Office
HS Reg. 4 PEE DEE	Marion Regional Healthcare	1112 N. Lombardy Street	MARION	6/1/2003	5/31/2011	3300	\$10.49	\$34,608.00	Office
HS Reg. 4 PEE DEE	Carolina Self Storage	1143 N. Guignard Drive	SUMTER	9/1/2010	8/31/2011	112		\$1,296.00	Storage
HS Reg. 4 PEE DEE	Mini Maxi Warehouse Inc.	2554 W. Palmetto St (B68I)	FLORENCE	8/1/2010	7/31/2011	100	\$12.00	\$1,200.00	Storage
HS Reg. 5 Lower Sav.	Ziff Properties, Inc.	1680 Richland Ave. (Suite 40)	AIKEN	12/1/2010	11/30/2013	2790	\$3.76	\$10,498.77	Office
HS Reg. 5 Lower Sav.	FLLI, LLC	1680 Richland Ave. (Suite 100)	AIKEN	7/1/2009	6/30/2011	4500	\$5.44	\$24,500.00	Office
HS Reg. 5 Lower Sav.	North Augusta BTC	802 E. Martintown Rd	AIKEN	10/1/2010	3/31/2011	6256	\$7.99	\$24,994.00	Office/clinic
HS Reg. 7 TRIDENT	Warehouse Investors/DARBY DV	4301 Dorchester Rd (Unit 5-B)	N CHARLESTON	5/18/1998	5/17/2011	2820	\$4.48	\$12,636.00	Storage
HS Reg. 7 TRIDENT	NORTHBROOK LTD	2070 NORTHBROOK(A18-22)	N CHARLESTON	4/1/2010	3/31/2017	10083	\$11.38	\$114,708.84	Office/clinic
HS Reg. 8 L COUNTRY	WATERHOUSE CO	1235 LADY'S ISLAND	PORT ROYAL	4/1/2009	3/31/2012	5026	\$12.10	\$60,814.56	Office
HS Reg. 8 L COUNTRY	HARRISON PEEPLES HEALTH	1000 PINE ST	VARNVILLE	11/1/2010	10/31/2011	1097	\$17.19	\$18,855.00	Office

Total Commercial Leases 294,146 \$3,714,243.84

Governmental Leases

CENTRAL OFFICE	B&CB GENERAL SERVS	MILLS/JARRETT COMPLEX	COLUMBIA	7/1/2010	6/30/2011	93558	\$11.29	\$1,056,274.56	Office
CENTRAL OFFICE	B&CB GENERAL SERVS	AYCOCK BUILDING	COLUMBIA	7/1/2010	6/30/2011	79166	\$11.29	\$893,784.14	Office
CENTRAL OFFICE	B&CB GENERAL SERVS	SIMS BUILDING	COLUMBIA	7/1/2010	6/30/2011	81853	\$11.29	\$924,120.37	Office
CENTRAL OFFICE	B&CB GENERAL SERVS	SIMS BUILDING-ANNEX	COLUMBIA	7/1/2010	6/30/2011	3948	\$3.40	\$13,423.20	Office
CENTRAL OFFICE	B&CB GENERAL SERVS	8231 PARKLANE RD (Hayne)	COLUMBIA	7/1/2010	6/30/2011	82000	\$11.29	\$925,780.00	Lab

340,525 \$3,813,382.27 *

*(NOT including energy surcharges & maint.)

State Agency Restructuring Study Committee
Health, Social Services, Natural Resources, Criminal Justice &
Environmental Subcommittee
Agency Vacancy Rate & Leased Property Survey

Department of Health and Human Services

Community Long Term Care Area Office Locations

Location	Filled	Vacant	Total	Vac %
CLTC Area 1 - Greenville	17	1	18	5.56%
CLTC Area 2 - Spartanburg	11	4	15	26.67%
CLTC Area 3 - Greenwood	9	3	12	25.00%
CLTC Area 4 - Rock Hill/Lancaster	13	0	13	0.00%
CLTC Area 5 - Columbia	18	0	18	0.00%
CLTC Area 6 - Orangeburg/Aiken	17	1	18	5.56%
CLTC Area 7 - Sumter	8	1	9	11.11%
CLTC Area 8 - Florence/Bennettsville	16	1	17	5.88%
CLTC Area 9 - Conway	15	2	17	11.76%
CLTC Area 10 - Charleston	12	1	13	7.69%
CLTC Area 11 - Point South	5	2	7	28.57%
CLTC Area 12 - Anderson	12	3	15	20.00%
CLTC County Locations Total	153	19	172	11.05%

Local Eligibility Processing County Office Locations

Location	Filled	Vacant	Total	Vac %
LEP - Greenville County	49	4	53	7.55%
LEP - Oconee County	9	3	12	25.00%
LEP - Anderson County	21	3	24	12.50%
LEP - Pickens County	10	1	11	9.09%
LEP - Greenwood County	10	1	11	9.09%
LEP - Aiken County	18	6	24	25.00%
LEP - Laurens County	12	1	13	7.69%
LEP - Newberry County	7	1	8	12.50%
LEP - Abbeville County	6	0	6	0.00%
LEP - Edgefield County	3	1	4	25.00%
LEP - McCormick County	3	0	3	0.00%
LEP - Saluda County	4	0	4	0.00%
LEP - Spartanburg County	31	0	31	0.00%
LEP - Chester County	4	0	4	0.00%
LEP - Union County	6	0	6	0.00%
LEP - Cherokee County	7	1	8	12.50%
LEP - Lancaster County	10	1	11	9.09%
LEP - York County	15	1	16	6.25%
LEP - Richland County	65	7	72	9.72%
LEP - Kershaw County	10	1	11	9.09%
LEP - Fairfield County	9	0	9	0.00%

State Agency Restructuring Study Committee
Health, Social Services, Natural Resources, Criminal Justice &
Environmental Subcommittee
Agency Vacancy Rate & Leased Property Survey

Department of Health and Human Services

LEP - Lexington County	13	3	16	18.75%
LEP - Orangeburg County	22	0	22	0.00%
LEP - Bamberg County	5	0	5	0.00%
LEP - Beaufort County	14	3	17	17.65%
LEP - Colleton County	12	0	12	0.00%
LEP - Jasper County	3	2	5	40.00%
LEP - Allendale County	5	0	5	0.00%
LEP - Barnwell County	6	1	7	14.29%
LEP - Calhoun County	4	0	4	0.00%
LEP - Hampton County	6	0	6	0.00%
LEP - Florence County	23	9	32	28.13%
LEP - Darlington County	12	3	15	20.00%
LEP - Lee County	4	0	4	0.00%
LEP - Sumter County	21	3	24	12.50%
LEP - Chesterfield County	7	0	7	0.00%
LEP - Dillon County	7	0	7	0.00%
LEP - Marlboro County	7	1	8	12.50%
LEP - Horry County	34	2	36	5.56%
LEP - Georgetown County	7	0	7	0.00%
LEP - Williamsburg County	8	0	8	0.00%
LEP - Clarendon County	6	0	6	0.00%
LEP - Marion County	11	0	11	0.00%
LEP - Charleston County	71	6	77	7.79%
LEP - Dorchester County	10	0	10	0.00%
LEP - Berkeley County	11	2	13	15.38%
LEP County Locations Total	638	67	705	9.50%

Central Office Location

Location	Filled	Vacant	Total	Vac %
Executive Staff	14	8	22	36.36%
General Counsel	7	1	8	12.50%
Federal Contracts	12	12	24	50.00%
Compliance and Performance & Review	32	6	38	15.79%
Eligibility Administration	79	8	87	9.20%
Eligibility Processing	23	12	35	34.29%
Human Resources	15	3	18	16.67%
Fiscal Affairs	58	10	68	14.71%
Administrative Services	28	4	32	12.50%
Reimbursement Methodology & Policy	16	1	17	5.88%

**State Agency Restructuring Study Committee
 Health, Social Services, Natural Resources, Criminal Justice &
 Environmental Subcommittee
 Agency Vacancy Rate & Leased Property Survey**

Department of Health and Human Services

Information Technology Services	26	7	33	21.21%
Health Services	32	8	40	20.00%
Care Management & Med Supp Svcs	36	5	41	12.20%
Long Term Care & Behavioral Hlth Svcs	52	10	62	16.13%
Medicaid Systems Management	13	0	13	0.00%
Agency Vacancy Pool	0	88	88	32.71%
Central Office Total	443	183	626	29.23%

CLTC & LEP County Locations Total 791 86 877 9.81%

Agency Total 1234 269 1503 17.90%

Health, Social Services, Natural Resources, Criminal Justice & Environmental Subcommittee
Agency Vacancy Rate & Leased Property Survey

Department of Health and Human Services

ADDRESS OF LEASED PROPERTY	ANNUAL RENT	OPERATING EXPENSES	OFFICE TYPE	USE OF PROPERTY
1A, B,E,3B,3A, 3C 1813 Main St. - 2A,B&C, Columbia	317,646.00		Central Office	Central Office used to administer the SC Medicaid Program
1813 Main St.- Columbia (Suite 1C, 1D)	63,513.45		Central Office	Central Office used to administer the SC Medicaid Program
1801 Main St - Former Theater	86,400.00	8,280.00	Central Office	Central Office used to administer the SC Medicaid Program
1801 Main St - Columbia	2,187,465.00	109,373.25	Central Office	Central Office used to administer the SC Medicaid Program
1411 W.O. Exell Blvd. - Suite 6 Spartanburg, SC 29302	44,772.00		Community Long Term Care	Each CLTC area office provides pre-admission assessment, level of care determination, coordination of services, and case management for eligible persons seeking alternatives to institutionalized care.
620 N. Main St. - Greenville	55,152.00	398.00	Community Long Term Care	Each CLTC area office provides pre-admission assessment, level of care determination, coordination of services, and case management for eligible persons seeking alternatives to institutionalized care.
7499 Parklane - Suite 164 - Columbia	116,736.00	15,372.00	Community Long Term Care	Each CLTC area office provides pre-admission assessment, level of care determination, coordination of services, and case management for eligible persons seeking alternatives to institutionalized care.
1359 Silver Bluff Road, Bldg C - Aiken, SC 29803	43,260.00		Community Long Term Care	Each CLTC area office provides pre-admission assessment, level of care determination, coordination of services, and case management for eligible persons seeking alternatives to institutionalized care.
3215 Mall Road- Suite H & J Anderson	64,680.00		Community Long Term Care	Each CLTC area office provides pre-admission assessment, level of care determination, coordination of services, and case management for eligible persons seeking alternatives to institutionalized care.
742 Glover Road Ridgeland	45,526.00		Community Long Term Care	Each CLTC area office provides pre-admission assessment, level of care determination, coordination of services, and case management for eligible persons seeking alternatives to institutionalized care.
30 Wesmark Court - Sumter	107,688.00	13,769.00	Community Long Term Care	Each CLTC area office provides pre-admission assessment, level of care determination, coordination of services, and case management for eligible persons seeking alternatives to institutionalized care.
191 Regional Parkway Carolina Regional Park, Bldg A, Suite 191 , Orangeburg SC	48,000.00		Community Long Term Care	Each CLTC area office provides pre-admission assessment, level of care determination, coordination of services, and case management for eligible persons seeking alternatives to institutionalized care.
617 S Main St. - Greenwood	37,000.00		Community Long Term Care and Medicaid Eligibility	Staff from CLTC and Medicaid Eligibility co-located within this facility, provides pre-admission assessment, level of care determination, coordination of services, and case management for eligible persons seeking alternatives to institutionalized care as well as processing Medicaid Eligibility Applications/Reviews.
201 N. Dozier Blvd - Florence	111,600.00	2,220.00	Community Long Term Care and Medicaid Eligibility	Staff from CLTC and Medicaid Eligibility co-located within this facility, provides pre-admission assessment, level of care determination, coordination of services, and case management for eligible persons seeking alternatives to institutionalized care as well as processing Medicaid Eligibility Applications/Reviews.
1890 Neely's Creek Road - Rock Hill	76,750.00		Community Long Term Care and Medicaid Eligibility	Staff from CLTC and Medicaid Eligibility co-located within this facility, provides pre-admission assessment, level of care determination, coordination of services, and case management for eligible persons seeking alternatives to institutionalized care as well as processing Medicaid Eligibility Applications/Reviews.
1601 Eleventh Avenue, Conway, SC 29528 - 2nd & 3rd Floors	87,854.76		Community Long Term Care and Medicaid Eligibility	Staff from CLTC and Medicaid Eligibility co-located within this facility, provides pre-admission assessment, level of care determination, coordination of services, and case management for eligible persons seeking alternatives to institutionalized care as well as processing Medicaid Eligibility Applications/Reviews.
4130 Faber Place Drive, Suite 300, N. Charleston SC 29405	395,184.42	8,055.00	Community Long Term Care and Medicaid Eligibility	Staff from CLTC and Medicaid Eligibility co-located within this facility, provides pre-admission assessment, level of care determination, coordination of services, and case management for eligible persons seeking alternatives to institutionalized care as well as processing Medicaid Eligibility Applications/Reviews.
7499 Parkland Road, Suites 176 & 180)	43,190.00		Medicaid Eligibility	Processing of Medicaid Eligibility Applications/Reviews

TOTAL: TOTAL:
3,889,227.63 157,467.25

State Agency Restructuring Study Committee

Health, Social Services, Natural Resources, Criminal Justice & Environmental Subcommittee

Agency Vacancy Rate & Leased Property Survey

SC Department of Mental Health

1) Each agency is to provide the percentage and number of positions currently not filled at the central office versus the percentage and number of positions not filled at regional offices.

Unfortunately due to its limited reporting capacity, the South Carolina Enterprise Information System (SCEIS) cannot provide a number nor percentage of vacancies for any specific division or general area within the department. At the beginning of this fiscal year, 973 of the department's 5,682 positions were vacant (17.1%).

We are continuing to try tying our vacancies to specific areas with the State Budget Office and if we meet with success will forward additional information.

2) Each agency is to provide a listing of all rental property currently used by the agency; identify the costs associated with each property and specify how the property is used.

Attached is a spreadsheet listing all property currently under lease to the Department of Mental Health. The general use and annual cost for each is included.

**State Agency Restructuring Study Committee
Health, Social Services, Natural Resources, Criminal Justice & Environmental Subcommittee
Agency Vacancy Rate & Leased Property Survey**

Department of Mental Health

Center	Lessor (Owner)	Annual Rent		Property is used for:
GREENVILLE	CITY OF GREENVILLE	10.00	Ground lease for MHC	Ground Lease
CHARLESTON	MEDICAL U. HOSPITAL AUTHORITY	0.00	Parking Spaces	Parking Spaces
	LEEDS AVENUE PARTNERSHIP	94,867.50	3870 Leeds Ave N. Charleston	Office space and Outpatient MHS
SPARTANBURG	JAY HAMMETT	13,080.00	125 E. Robinson Gaffney, SC	Cherokee Mental Health Center
	JAY HAMMETT	29,880.00	125&123 Robinson Gaffney, SC	Cherokee MHC Adolescent & Living Skills Program
	JAY HAMMETT	8,400.00	123 E. Robinson Gaffney, SC	Cherokee Mental Health Center
	LOFOMAR ASSOCIATES	36,000.00	130 Medical Svcs. Dr.	Union Mental Health Ctr.
COLUMBIA AREA	UPTOWN PROPERTIES LLC	257,220.00	2015 Marion St Columbia, SC	Adult Clinic Service Program
	COLUMBIA EYE& EAR RE VENTURE	9,000.00	2016B Sumter Columbia, SC	Adult Clinic Service
	PINEVIEW ASSOCIATES	82,538.00	1850 Pineview Dr Columbia, SC	Lower Richland Outpatient Clinic
	PALMETTO PLACE EQUITIES	28,109.52	2638 Two Notch Columbia, SC	Youth Adult Program
	STERLING SHARPE	68,742.00	1073 US321 ByPass Winnsboro, SC	Fairfield County Mental Health Clinic
PEE DEE	ERNEST PENNELL	26,294.64	702 Bluff St Marion, SC	RILS Program
	K&M ASSOCIATES	49,512.00	217 Carolina Ave Hartsville, SC	Office space
	DRIGGERS PROPERTIES, LLC	9,600.00	730 Dargan St Florence, SC	Voluntary residential placement of Ctr clients
	JO ANN SMITH (FMRLY K&M)	71,727.96	149 Carolina Ave Hartsville, SC	RILS Program
	GRACE CONSTRUCTION CO, INC	60,412.50	1100 S. Main St. Marion, SC	Pee Dee Mental Health Center Services
	INDUSTRIAL PROPERTIES	68,412.00	900 S. Fourth St Hartsville, SC	Pee Dee Mental Health Center Services
SANTEE	MILES & REYNOLDS	26,400.00	Highway 15 South Bishopville, SC	Two Community Residential care facility
	LEE COUNTY	17,000.00	817 Brown St Bishopville, SC	Lee County Outpatient Clinic
	LOGAN FOUNDATION	74,263.00	1175 N. Guinyard Sumter, SC	Children Adolescents and their families program
	MCR INVESTMENTS	83,385.44	535 N. Lafayette Sumter, SC	Rehabilitative Individual Living Skills Program
CATAWBA	CAUTHERN & PATTERSON	24,000.00	524 Doctors Ct Chester, SC	Provide Community Mental Health Service
	KAFAM PROPERTIES LLC	120,000.00	250 Piedmont blvd Rock Hill, SC	Catawba family Center
	MJM PROPERTIES	42,000.00	223 E. Main St. Rock Hill, SC	Administration of Catawba Comm MHC

**State Agency Restructuring Study Committee
Health, Social Services, Natural Resources, Criminal Justice & Environmental Subcommittee
Agency Vacancy Rate & Leased Property Survey**

Department of Mental Health

Center	Lessor (Owner)	Annual Rent		Property is used for:
A-0-P	CRESCENT HILL BAPTIST	15,000.00	115 Crescent Hill Pickens, SC	Psychosocial Center for Recovery
	MARGARET GILSTRAP	9,540.00	215 Margaret St Pickens, SC	Provide MHS to Citizens of Pickens Cnty
	MARGARET GILSTRAP	58,512.00	314 W. Main Pickens, SC	Provide MHS to Citizens of Pickens Cnty
	C&A REALTY	66,000.00	115 Carter Park Seneca, SC	Mental Health Clinic
	VILLAGE COMMUNITY	21,684.00	101 Delaware Dr Anderson, SC	Crisis Stabilization Facility
	C&A REALTY	54,000.00	515 Camson Rd Anderson, SC	Daybreak Clubhouse
	C&A REALTY	66,000.00	515 Camson Rd Anderson, SC	Child & Adol.
	SENECA RIVER BAPTIST	16,068.00	Third & Poplar Seneca, SC	Psychosocial Clubhouse
BECKMAN	BROWN & COMPANY	50,400.00	206 Travis Ave Saluda, SC	Saluda County Mental Health Clinic
	JAMES B JONES	66,454.00	101 Commercial Abbeville, SC	Abbeville Mental Health Clinic
	MCCORMICK SCHOOL DISTRICT ONE	7,200.00	209 Peachtree St McCormick, SC	PRS and Nursing activities
	EDGEFIELD COUNTY HOSPITAL	20,808.00	409 Simpkins St. Edgefield, SC	Mental Health Services Edgefield County
AIKEN	AIKEN HOUSING AUTHORITY	12.00	510 Villa Oaks Ct. Langley, SC	Office Space
	TROTTER PROPERTIES	32,700.00	431 Martintown Rd N. Augusta, SC	Hartzog Center
COASTAL	MALCOLM MCMILLIAN	48,240.00	Possum Hill Rd Burton, SC	Clubhouse Program
	MARY & DANIEL WARREN	33,600.00	2004 N. Jefferies Walterboro, SC	Clubhouse Program
TRI-COUNTY	CMD HOUSING	4,872.00	1197 Hwy 38 N Bennettsville, SC	Office space and Clinical Mental Health Activities
WACCAMAW	NEW TOWN LAND 2	5,100.00	315B McFarlin Kingstree, SC	Toward Local Care program
	DOROTHA MCCLARY	31,200.00	1356 Bubzy Rd Kingstree, SC	Good Samaritan Program
	GEORGETOWN COUNTY	1.00	Choppee Bldg Georgetown, SC	Choppee One Stop Health Center
	GEORGETOWN COUNTY	1.00	Choppee Bldg Georgetown, SC	Choppee One Stop Health Center
	ROBERT MIMS	38,100.00	314 Main St Kingstree, SC	Psychosocial Rehabilitation Services
	JACK EDWARDS FAMILY TRUST	24,600.00	318 E. Main St Kingstree, SC	Outpatient Mental Health Services
	B+S DEVELOPMENT, LLC	22,800.00	1602 Horry Street Conway, SC	Horry TLC Living House
	WOODLAND LIMITED,LLC	69,000.00	501 NELSON BLVD Kingstree, SC	Outpatient Mental Health Services
REUBON GOUDE	8,100.00	2084N.Fraser ST.	Hosts Program	

**State Agency Restructuring Study Committee
 Health, Social Services, Natural Resources, Criminal Justice & Environmental Subcommittee
 Agency Vacancy Rate & Leased Property Survey**

Department of Mental Health

Center	Lessor (Owner)	Annual Rent	Georgetown, SC	Property is used for:
PIEDMONT				
	HTH DEVELOPERS	38,088.00	906 W. Poinsett Greer, SC	Mental Health Services - Greer Day Program
	GREENVILLE COUNTY HOUSING CORP	44,226.00	307 Miller Rd Mauldin, SC	Community Residential care facility
	W & E INVESTMENTS	30,000.00	536 S. Main Simpsonville, SC	Outpatient Psychosocial Day Program
	RIDGEVIEW COMMUNITY CARE HOMES	2,220.00	217 Chandler Rd Greer, SC	Mental Health Services
	JOHN & LULA LLC	121,554.00	5640 Lower Richland Hopkins, SC	Community Residential care facility
	TURNING POINT/HELEN SPEARMAN	55,000.00	820 Toms Creek Hopkins, SC Columbia, SC	Community Residential care facility
LEXINGTON				
	R MIKE STAMPS	78,988.00	215 Palmetto Park Lexington, SC	Mental Health Services
	EDWARD L. HOLLEY	36,078.84	120A Church St Batesburg, SC	Mental Health Services
	EDWARD L. HOLLEY	29,960.64	120B Church St Batesburg, SC	Mental Health Services
	JANE CHOA	125,783.00	204 Palmetto Park Lexington, SC	Mental Health Services
	DR. FRANCIS M BURRISS	96,667.79	212 Palmetto Park Lexington, SC	Mental Health Services
	MASTERS FAMILY TRUST	19,022.64	3965 Fish Hatchery Gaston, SC	Clinical Services
	MASTERS FAMILY TRUST	68,272.00	3961 Fish Hatchery Gaston, SC	Community Residential Care Facility

State Agency Restructuring Study Committee

Health, Social Services, Natural Resources, Criminal Justice & Environmental Subcommittee

Agency Vacancy Rate & Leased Property Survey

SC State Housing Finance and Development Authority

- 1) Each agency is to provide the percentage and number of positions currently not filled at the central office versus the percentage and number of positions not filled at regional offices.

Number and Type of Employees in Headquarters

131 FTE; 2 TLE; 15 Temporary Hourly

Number, Percentage and Type of Vacant Positions

Total Number of Vacancies: 9 (3 FTE's currently posted)

Total Percent of Vacancies: 6.8%

Number and Type of Employees in Regional/Community Offices

None

- 2) Each agency is to provide a listing of all rental property currently used by the agency; identify the costs associated with each property and specify how the property is used.

Agency Office

300-C Outlet Pointe Blvd
Columbia SC 29210

Lessor: Marketplace Development LLC

Box 5764
Columbia SC 29250

Current annual lease amount: \$304,360.00

State Agency Restructuring Study Committee

*Health, Social Services, Natural Resources, Criminal Justice & Environmental
Subcommittee*

Agency Vacancy Rate & Leased Property Survey

Department of Disabilities & Special Needs

- 1) Each agency is to provide the percentage and number of positions currently not filled at the central office versus the percentage and number of positions not filled at regional offices.

Currently there are 11 positions not filled of 111 (10%) at DDSN's central office and 3 positions not filled of 23 (13%) at its regional offices.

- 2) Each agency is to provide a listing of all rental property currently used by the agency; identify the costs associated with each property and specify how the property is used.

Rental property in Spartanburg costs \$17,620 annually. This space houses Autism services – evaluations/autism consultations/service oversight for counties in the upstate region.

State Agency Restructuring Study Committee

Health, Social Services, Natural Resources, Criminal Justice & Environmental Subcommittee

Agency Survey

Department of Social Services

- 1) Each agency is to provide the percentage and number of positions currently not filled at the central office versus the percentage and number of positions not filled at regional offices.

State Office	77	9.0%
Regional/County	<u>779</u>	91.0%
Total Vacant	856	

- 2) Each agency is to provide a listing of all rental property currently used by the agency; identify the costs associated with each property and specify how the property is used.

See attached document.

DSS LEASES

TENANT	LEASE END	SQ. FT.	TOTAL SQ.FT.	COST PER SQ.FT.	ANNUAL RATE
Aiken IFCCS	12/31/2011	4437	4437	\$9.47	\$42,018.39
Anderson IFCCS	01/31/2012	6450	6450	\$11.19	\$72,175.50
Bamberg IFCCS	02/28/2013	4200	4200	\$10.35	\$43,470.00
Beaufort IFC&CS	07/31/2014	1556	2500	\$16.00	\$24,900.00
Bennettsville IFCCS	12/31/2011	3348	3348	\$12.96	\$43,387.20
Charleston Adoptions Region VI	08/31/2014	7069	17900	\$14.00	\$98,966.00
Charleston Child Support Enforcement	08/31/2014	10831	17900	\$14.00	\$151,634.00
Charleston Day Care	08/31/2011	2559	2559	\$16.88	\$43,195.92
Charleston FI	08/31/2011	1980	1980	\$10.91	\$21,600.00
Charleston IFCCS	06/30/2011	12263	12263	\$18.30	\$224,451.86
Chester FI	09/30/2011	2480	2480	\$2.52	\$6,240.00
Darlington County FIA	03/31/2011	4260	4260	\$8.50	\$36,210.00
Florence Adoptions	04/30/2012	6120	9031	\$13.50	\$82,620.00
Florence Child Support Enforcement	03/31/2015	13480	13480	\$12.87	\$173,487.60
Florence Day Care	04/30/2012	2911	9031	\$12.42	\$36,154.62
Florence Human Services	10/31/2012	550	1614	\$13.41	\$7,372.80
Florence IFCCS	03/31/2015	4593	4593	\$12.87	\$59,112.00
Florence PQA	10/31/2012	1064	1614	\$13.41	\$14,263.20
Greenville Adoptions	08/31/2014	9020	22000	\$13.40	\$120,868.00
Greenville Child Support Enforcement	08/31/2014	12980	22000	\$13.40	\$173,932.00
Greenville Day Care	06/30/2015	2362	8910	\$14.75	\$17,419.75
Greenville IFCCS	06/30/2015	6548	8910	\$14.75	\$48,291.50
Greenwood FI	07/31/2011	634	634	\$7.50	\$4,755.00
Greenwood IFCCS	12/31/2011	3922	3922	\$12.00	\$47,064.00

DSS LEASES

TENANT	LEASE END	SQ. FT.	TOTAL SQ.FT.	COST PER SQ.FT.	ANNUAL RATE
Harden ST/SCDSS	12/01/2014	63370	63370		\$583,228.75
Intensive Foster Care & Clinical Service	08/31/2014	5850	42049	\$12.50	\$73,125.00
Myrtle Beach IFCCS	09/30/2012	4707	4707	\$14.50	\$68,251.56
North Towers Complex	06/30/2014	103741	108099	\$11.29	\$1,171,253.89
PROFESSIONAL DEV. & LEADERSHIP	08/31/2014	12516	42049	\$12.50	\$156,450.00
Rock Hill Adoption Services Region I	08/31/2012	2387	2387	\$15.44	\$36,855.28
Rock Hill IFCCS	06/30/2011	7682	7682	\$11.74	\$90,192.00
SCDSS Day Care/Region	12/31/2014	4567	4567	\$10.90	\$49,780.32
SCDSS/Adoptions	08/31/2014	9630	42049	\$12.50	\$120,375.00
SCDSS/Day Care	08/31/2014	2463	42049	\$12.50	\$30,787.50
SCDSS/FI Call Center	08/31/2014	1289	42049	\$12.50	\$16,112.50
SCDSS/IFCCS	08/31/2014	10301	42049	\$12.50	\$128,762.50
SCDSS/Intensive Foster Care & Clinical S	08/31/2014	10301	42049	\$12.50	\$128,762.50
SCDSS/Surplus Property	09/30/2012	640	640	\$2.50	\$1,600.00
Spartanburg IFCCS	10/31/2011	3431	3431	\$9.50	\$32,594.50
Sumter IFCCS	12/31/2011	2600	2600	\$14.00	\$36,400.00
Total No. of leases		40			\$4,318,120.64

Real Property Leased to DSS

FILE #	GSA FILE #	LESSOR	TENANT	ADDRESS 1	CITY
01A	3005	North Pointe Buildings, LLC	Greenville Child Support Enforcement	714 N. Pleasantburg Drive	Greenville
01B	3005	North Pointe Buildings, LLC	Greenville Adoptions	714 N. Pleasantburg Drive	Greenville
02	2381	Brodie Properties	Aiken IFCCS	290 Beaufort Street	Aiken
03	2308	John F. Farr	Anderson IFCCS	100 Miracle Mile Drive, Suite C	Anderson
04	2417	William Ray Massey	Bamberg IFCCS	393 Bridge Street	Bamberg
05	Exempt	Palmetto Place Equities, LLC	SCDSS/Surplus Property	2638 Two Notch Road	Columbia
06A	Exempt	Florence Business Technology Center	Florence Human Services	181East Evans Street, Suite A005	Florence
06B	Exempt	Florence Business Technology Center	Florence PQA	181 East Evans Street, Suite B-1	Florence
07	2643	Moore, Moore, and Moore, LLC	Bennettsville IFCCS	207 Suite 6, 15&401 By-Pass West	Bennettsville
08	2295	Corporate Square I	Charleston IFCCS	2420 Mall Drive, Suite 110	N. Charleston
09	2383	Brown & Company	Florence IFCCS	2120 Jody Road, Suite #1	Florence
10	Exempt	Landmark Community Newspapers of S	Chester FI	106 York Street	Chester
12	Exempt	United Center for Community Care	Greenwood FI	929 Phoenix Street	Greenwood
14A	2691	Florence Business Technology Center	Florence Adoptions	181 East Evans Street, Suite 215	Florence
14B	2691	Florence Business Technology Center	Florence Day Care	181 E. Evans Street	Florence
16	2799	Rock Hill Business Technology Center, L	Rock Hill Adoption Services Region I	454 S. Anderson Road, Suite 312	Rock Hill
19A	2379	Piedmont Center c/o Kellogg Dev. Co.	Greenville IFCCS	37 Villa Road, B-135, Suite 311	Greenville
19B	2379	Piedmont Center c/o Kellogg Dev. Co	Greenville Day Care	37 Villa Road, B-135	Greenville
20A	2502	Colliers Keenan, Inc.	PROFESSIONAL DEV. & LEADERSHI	2638 Two Notch Road	Columbia
20B	2502	Colliers Keenan	Intensive Foster Care & Clinical Servic	2638 Two Notch Road, Suite 210	Columbia
20C	3008	Colliers Keenan	SCDSS/Adoptions	2638 Two Notch Road, Suite 200	Columbia
20D	3008	Colliers Keenan	SCDSS/Day Care	2638 Two Notch Road, Suite 200	Columbia
20D	3008	Colliers Keenan	SCDSS/Intensive Foster Care & Clinic	2638 Two Notch Road, Suite 200	Columbia
20E	3008	Palmetto Place Equities, LLC	SCDSS/IFCCS	2638 Two Notch Road, Suite 200	Columbia
20F	3008	Palmetto Place Equities, LLC	SCDSS/FI Call Center	2638 Two Notch Road, Suite 220-5	Columbia
22	2386	Trio-Greenwood, LLC	Greenwood IFCCS	1201 East Cambridge Avenue	Greenwood
23	2171	State Budget and Control Board	Harden ST/SCDSS	3150 Harden Street	Columbia
27A	3007	3346 Rivers Avenue, LLC	Charleston Child Support Enforcement	3334 Rivers Avenue	N. Charleston
27B	3007	3346 Rivers Avenue, LLC	Charleston Adoptions Region VI	3346 Rivers Avenue, Suite F	N. Charleston
31	2776	3346 Rivers Avenue, LLC	Charleston Day Care	3346 Rivers Avenue, Unit D	Charleston

Real Property Leased to DSS

FILE #	GSA FILE #	LESSOR	TENANT	ADDRESS 1	CITY
33	2410	Twenty-One Twenty Partners	Florence Child Support Enforcement	2120 Jody Road, Suite D	Florence
40	2475	Darlington County	Darlington County FIA	106 North Main Street	Darlington
44	2501	Colliers Keenan	SCDSS Day Care/Region	2638 Two Notch Road, Suite 220	Columbia
48	502230	Patterson Smith Company, Inc	Charleston FI	3374 Rivers Avenue	N. Charleston
49	2257	Ocean Park Developers, Inc.	Myrtle Beach IFCCS	4724 Hwy. 17 Bypass South, Suite A	Myrtle Beach
50	2229	Rock Hill Business Technology Center	Rock Hill IFCCS	454 S. Anderson Road	Rock Hill
51	2262	GFG Realty Fund, LLC	Spartanburg IFCCS	269 South Church Street,	Spartanburg
53	2439	C & M Enterprises	Sumter IFCCS	215 West Hampton Street	Sumter
54	502333	Ladys Island Professional Village	Beaufort IFC&CS	Professional Village Circle	Lady's Island
61		State Budget & Control Board	North Towers Complex	1535 Confederate Avenue Extension	Columbia