

**Fiscal Year 2016-2017
Accountability Report**

SUBMISSION FORM

AGENCY MISSION	The mission of the South Carolina Commission for Minority Affairs is to alleviate the causes and effects of poverty and deprivation among members of the State's minority populations.
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AGENCY VISION	The eradication of systemic poverty and the proliferation of prosperity for all South Carolinians.
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Please select yes or no if the agency has any major or minor (internal or external) recommendations that would allow the agency to operate more effectively and efficiently.

RESTRUCTURING RECOMMENDATIONS:	Yes	No
	<input type="checkbox"/>	<input checked="" type="checkbox"/>

Please identify your agency's preferred contacts for this year's accountability report.

	<i>Name</i>	<i>Phone</i>	<i>Email</i>
PRIMARY CONTACT:	Thomas J. Smith	(803) 832-8160	tsmith@cfma.sc.gov
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I have reviewed and approved the enclosed FY 2016-2017 Accountability Report, which is complete and accurate to the extent of my knowledge.

**AGENCY DIRECTOR
(SIGN AND DATE):**

**(TYPE OR PRINT
NAME):**

Thomas J. Smith, Executive Director, SC Commission for Minority Affairs

**BOARD/CMSN. CHAIR
(SIGN AND DATE):**

**(TYPE OR PRINT
NAME):**

Kenneth Battle, Board Chair, SC Commission for Minority Affairs

AGENCY'S DISCUSSION AND ANALYSIS

The South Carolina Commission for Minority Affairs, a non-cabinet state agency, was signed into law by Governor Carroll A. Campbell, Jr. in 1993 to study the causes and effects of the socio-economic deprivation of minorities in the State and to implement programs necessary to address inequities confronting them. The Commission for Minority Affairs' scope of services was broadened on July 2, 2003, when Governor Mark Sanford signed into law, a bill which also authorized the agency to work on behalf of Native Americans, Hispanics/Latinos, and all other ethnic minorities in the State.

The Commission serves as a research think-tank whose sole purpose relates to ethnic minorities, the socio-economic inequities confronting them, policies and laws affecting them, and programs and initiatives directed toward providing a greater level of prosperity for them and ultimately, for all South Carolinians.

The Commission serves as a catalyst to facilitate economic prosperity and social equity for minorities in South Carolina. The agency serves as the point of contact for information regarding the State's minority populations, determines factors that contribute to poverty and deprivation, and creates and facilitates programs to alleviate poverty and deprivation.

In comparison to other states, the South Carolina Commission for Minority Affairs is unique in its approach to addressing the needs of its minority populations. While a number of other states have chosen to address the needs of their minority populations through a combination of state agencies, (i.e., Commissions on Human Affairs, Heritage Commissions, Indian Affairs Commissions, Cultural Affairs Commissions, Commissions on the Social Status of Black Males, and Fatherhood Commissions. etc.), the State of South Carolina has chosen to address the needs of its minority populations through a single state agency, the South Carolina Commission for Minority Affairs. The SC Commission for Minority Affairs has program initiatives in place designed to support the state's minority groups and community needs. These initiatives are as follows:

- Community Based Services Initiative
- Small and Minority Business Initiative
- Research and Policy Initiative
- Native American Initiative
- African American Initiative
- Hispanic/Latino Initiative
- Human Trafficking Initiative

The Commission seeks to focus on eight areas that contribute directly to poverty in South Carolina and thus are significant to the state's minority population. These areas are:

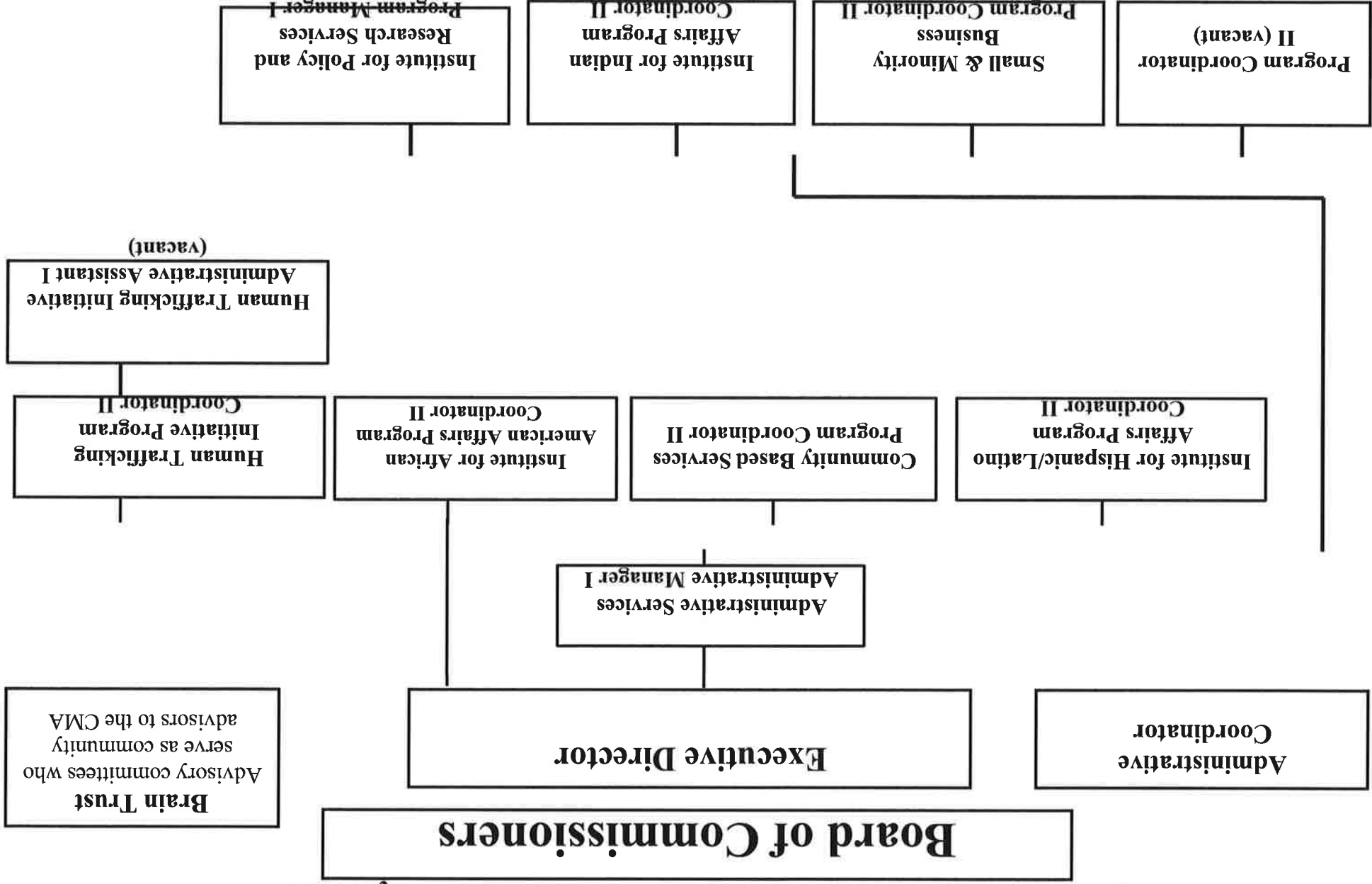
- Fragile Families
- Education Deprivation
- Joblessness
- Lack of Community/Economic Development
- Lack of Small and Minority Business

- Lack of Wealth Creation
- Poor Health Status and Care
- Disproportionate Minority Incarceration

Based upon a recent review of the Commission, it is expected that the Commission's approach to fulfilling its mission will continue to be systemic in nature. The agency's Board of Commissioners and staff continue to strategize how the Commission may best fulfill its mission and carry out the duties mandated by its statute.

The Commission's funding levels have increased significantly over the past several fiscal years with increased state appropriations and the securing of federal funds. Therefore, as a result of increased resources and additional staff the agency's performance has continue to move toward its optimum level.

L46 - South Carolina Commission for Minority Affairs



Agency Name: SC Commission for Minority Affairs

**Fiscal Year 2017-2018
Accountability Report
Strategic Planning Template**

Agency Code: L46 Section: 71

Type	Item #			Associated Enterprise Objective	Description				
	Goal	Strategy	Object						
G	1			Government and Citizens	Be the single point of contact for statistical data and information for SC regarding minority communities, poverty, socio-economic deprivation and minority populations.				
		1.1			Disseminate relevant statistical data and information to legislators and stakeholders regarding poverty, socio-economic deprivation and minority populations.				
			1.1.1		Disseminate the "FY 17-18 South Carolina County Statistical Abstract" to 175 legislators and county officials by the end of FY 17-18.				
			1.1.2		Present the "FY 17-18 SC County Statistical Abstract" to a minimum of 25% of policy makers, public officials and interested parties at one (1) state-wide event to collect feedback and suggestions for policy and research by the end of FY 17-18.				
			1.1.3		Produce and present the "FY 17-18 SC County Statistical Abstract Recommendations Report" to a minimum of 100 legislators, public officials and interested parties and make it publically available on the CMA website by the end of FY 17-18.				
		1.2			Create policies and/or legislation to require 100% of state agencies collecting data, to provide data sets and/or raw data to the SC Commission for Minority Affairs for research and analysis.				
			1.2.1		Work to establish a "single" yet unified Memorandum of Understanding or Agreement between the Department of Revenue and Fiscal Affairs and the Commission regarding the ability to collect data from other state agencies.				
G	2			Government and Citizens	Address the needs of minority populations through collaboration and engagement with legislators, public officials and stakeholders to effect change.				
		2.1			Establish liaison relationships with policy makers, officials and stakeholders to assist with the creation of policy, legislation and community engagement.				
			2.1.1		Increase the stakeholder database containing elected officials, city and county officials, community contacts and stakeholders by at least 10% by June 2018.				

Type	Item #			Associated Enterprise Objective	Description				
	Goal	Strategy	Object						
			2.1.2		Conduct one (1) annual survey of a minimum of 200 individuals and organizations to measure visibility and increase awareness to obtain feedback by March 2018.				
			2.1.3		Publish one (1) annual report of survey responses to the CMA Board and stakeholders by June 2018.				
			2.1.4		Conduct a minimum of two (2) Advisory Committee meetings per program initiative (Native American, Hispanic/Latino, and African American) to address the needs of our communities and build community engagement by June 2018.				
		2.2			Promulgate regulations to carry out provisions outlined in CMA's statute to streamline programs, duties, and functions to address the needs of the populations served.				
			2.2.1		Review and revise Commission regulations as needed.				
		2.3			Determine, approve and acknowledge by certification, State Recognition of Native American Indian entities on behalf of the State of SC.				
			2.3.1		Conduct two (2) State Recognition application cycles (September 1 and April 1) in which applications (petitions) are submitted in accordance with current law by June 2018.				
			2.3.2		Conduct up to one (1) "State Recognition Application Workshop" pertaining to the State Recognition process and application for entities interested in applying for State Recognition by June 2018.				
			2.3.3		Fulfill 100% of requirements for State Recognition process for petition cycles 9/1/2017 and 4/1/2018 by June 2018.				
G	3			Public Infrastructure and Economic Development	Address the needs of minority populations through technical assistance, capacity building, outreach and program initiatives.				
		3.1			Review and revise agency and program initiatives to address needs of minority populations (African-American, Asian American, Native American Indians, Hispanic/Latino) as needed.				
			3.1.1		Conduct a minimum of one (1) agency-wide strategic planning meeting and establish a new "CMA Agency Strategic Plan" by December 2017.				
			3.1.2		Research and identify a minimum of one (1) urgent need for each population served by the CMA by March 2018.				
			3.1.3		Develop one (1) draft "CMA Agency Strategic Plan" internal document by December 2017.				

Type	Item #			Associated Enterprise Objective	Description				
	Goal	Strategy	Object						
			3.1.4		Within 30 days of plan completion, CMA will begin to align program initiatives with agency strategic plan.				
		3.2			Conduct capacity building, outreach, minority specific and micro-business assistance initiatives and training.				
			3.2.1		Review and amend as necessary, the "CMA Agency Training Index" that contains trainings provided internally and externally in the areas of capacity building, micro-business, outreach and human trafficking.				
			3.2.2		Implement a minimum of ten (10) partnerships and collaborations through Memorandum of Understanding, grant agreements, committees, task forces and Board service to provide micro-business, capacity building, outreach and program services by June 2018.				
			3.2.3		Implementation of Native American Indian program to strengthen family units by reducing recidivism and unemployment among Native American Indian inmates and providing referral services, counseling and cultural services to inmates and their families.				
			3.2.4		Implementation of an agreement with SC DSS and Catawba Indian Nation to provide Indian Child Welfare Act (ICWA) expert witnesses for South Carolina cases in which an expert witness is needed.				
			3.2.5		Implement internship and/or mentoring program for Native American Affairs program.				
			3.2.6		Institute collaborative initiatives enlisting the use of HBCU's to improve reading and math skills to help decrease African American Male drop-out rates by June 2018.				
			3.2.7		Establish a grant and resourced clearinghouse for Hispanic communities by June 2018.				
		3.3			Increase collaboration and/or partnerships to address emergency preparedness needs of SC minority populations.				
			3.3.1		Provide outreach, technical assistance and support to SC Emergency Management Division for minority communities by June 2018.				
			3.3.2		Establish partnerships and collaboration with Hispanic leaders and organizations to increase awareness of emergency preparedness by June 2018.				

Type	Item #			Associated Enterprise Objective	Description				
	Goal	Strategy	Object						
			3.3.3		Provide outreach, technical assistance and support through an M.O.U. to Department of Health and Environmental Control-Emergency Preparedness Division for the "Bridging the Gap: Tribal Emergency Preparedness" Project by June 2018.				
			3.3.4		Provide outreach, technical assistance and support to state and Federally Recognized tribes to establish tribal emergency managers and preparedness plans by June 2018.				
		3.4			Implementation of new Human Trafficking and Immigration initiatives at SC CMA.				
			3.4.1		Enter into an M.O.U. with the state-wide Human Trafficking Task Force managed through the South Carolina Attorney General's Office to include the Commission for Minority Affairs as a member of the task force by June 2018.				
			3.4.2		Establish Polaris Project as the state's reporting hotline for sex trafficking calls and receiving reports that reflect sex trafficking trends in South Carolina by June 2018.				
			3.3.3		Establish an immigration hotline for the reporting, recording and collection of data regarding allegations of violations of federal immigration laws, provisions of South Carolina law by non-United States citizens or immigrants, allegations of violations of any federal immigration laws or provisions in South Carolina law against any non-United States citizen or immigrant, and labor trafficking by June 2018.				
			3.4.4		Hire program assistant to aid in the development of the Commission's program initiatives by December 2017.				
			3.4.5		Establish state-wide public awareness campaigns to promote prevention of human trafficking and the immigration hotline by June 2018.				
G	4			Government and Citizens	Reduce the contributing factors causing poverty in SC's minority populations.				
		4.1			Secure adequate funding through the SC CMA's budget to increase the budget to a minimum of \$2 per minority person to support work to address the needs of minority populations and administer all programs.				
			4.1.1		Provide data and supporting information in the form of "talking points and/or quick fact sheets" to present to budget analysts and legislators as needed by September 2017.				

Type	Item #			Associated Enterprise Objective	Description				
	Goal	Strategy	Object						
		4.2			Research and assess currently funded poverty and minority programs existing within state agencies to identify and reduce gaps and duplication in services by June 2020.				
			4.2.1		Create one (1) strategic framework document and/or work plan for accomplishing a multi-year research project by December 2018.				
			4.2.2		Seek state, private foundation, and grant-related funding to add a minimum of one full-time researcher during each fiscal year (two by FY 2017-2018, one in FY 2018-2019 and one in FY 2019-2020) for a total of four researchers by the end of fiscal year 2020.				
		4.3			Seek federal and other funding on behalf of the state for the purpose of implementing various programs and services for minority groups (African-American, Asian American, Native American Indians, Hispanic/Latino) including business, economic development, human trafficking, capacity building and outreach.				
			4.3.1		Implementation of new US Department of Agriculture (USDA) Rural Business Development Grant (RBEG) by September 2017.				
			4.3.2		Research and identify a minimum of five (5) federal funding sources coming into South Carolina state agencies through block grants and other sources to determine future partnerships and collaborations by June 2018.				
			4.3.3		Apply for a minimum of five (5) grants to support programs designed to alleviate factors contributing to poverty and deprivation by June 2018.				
			4.3.4		Research and identify a minimum of five (5) partnerships and collaborations with federal, state and non-profit organizations to receive funds to support CMA programs by June 2018.				
			4.3.5		Implementation of a new US Department of Agriculture (USDA)-Community Food Projects Grant for "Building Capacity for Tribal Food Sovereignty in SC by December 2017.				
		4.4			Development of a state-wide strategy with recommendations for state agencies and partners to collaborate to reduce poverty in SC.				
			4.4.1		Draft a Strategic Action Plan comprised of cumulative outcomes from stakeholder input, "Working Together Works" Poverty Summit findings, data analysis, and collaborative group processing by June 2018.				

Type	Item #			Associated Enterprise Objective	Description				
	Goal	Strategy	Object						
			4.4.2		Develop the framework for statewide "Let's Talk" community meetings to ensure that the proposed work effectively positions the agency to reduce the contributing factors causing poverty in SC's minority populations by August 2017.				
			4.4.3		Complete and present a final Strategic Action Plan comprised of cumulative outcomes from stakeholder input, "Working Together Works" Poverty Summit findings, "Let's Talk" community meetings, data analysis and collaborative group processing by June 2018.				
G	5			Education, Training and Human Development	Increase agency capacity through staff development.				
		5.1			Provide professional development opportunities for agency staff.				
		5.2			Provide cross training opportunities for agency staff.				

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Agency Name:		SC Commission for Minority Affairs				Fiscal Year 2016-2017				
Agency Code:		L46		Section:		071				
Performance Measurement Template										
Item	Performance Measure	Last Value	Current Target Value	Current Value	Future Target Value	Time Applicable	Data Source and Availability	Calculation Method	Associated Objective(s)	Meaningful Use of Measure
1	Statistical Reports (See List Below)	2	3	3	3	July 1, 2017 - June 30, 2018	Internal Records and Research	Annual Reports - Calculated as the completion of each report listed below.	1.1.1, 1.1.2, 1.1.3, 1.2.1, 2.1.2, 2.1.3	Will enable the agency to better serve citizens, state agencies and other organizations to use statistical data for agency purposes.
	1A. 2017 SC County Statistical Abstract	0	1	1	1	July 1, 2017 - June 30, 2018	Internal Records and Research	Annual Reports - Calculated as the completion of the 2017 County Statistical Abstract.	1.1.2, 1.1.3	Production of the "Statistical Profile By Counties" will enable the agency to provide relevant and current statistical data to citizens, state agencies and other organization to use statistical data for their unique agency purposes.
	1B. 2017 State Of Minorities Report	0	0	0	1	July 1, 2017 - June 30, 2018	Internal Records and Research	Annual Reports - Calculated as the completion of the 2017 State of Minorities Report.	1.1.4	Production of the "State of Minorities Report" will enable the agency to provide statistics on how minorities fare and compare to the majority population. It will provide information to the legislature with the hopes of influencing changes in policy and law(s).
	1C. 2017 CMA Annual Survey	2	2	2	2	July 1, 2017 - June 30, 2018	Internal Records and Research	Annual Reports - Administering and completion of a survey to each state agency that produces data. (Estimated as 70 to 100 state agencies).	2.1.2, 2.1.3	The CMA Annual Survey will help the agency to use the annual survey data to determine how best to work with and share data with other state agencies. Also this can help to provides other state agencies with data that can foster agency collaboration.
2	Other Agency Reports and Documents (See List Below)	9	8	8	8	July 1, 2017 - June 30, 2018	Internal Records and Research	Annual Report - Completion of agency reports, and each document as indicated below.	2.2.2, 2.2.3, 2.4.2, 2.4.3, 2.4.4, 3.1.1, 3.2.1, 3.3.1, 4.2.1, 4.3.1, 4.3.2	Production promotes agency collaboration and builds consensus among staff to achieve agency objectives.
	2A. Review of CMA Statute and Program Areas	1	1	1	1	July 1, 2017 - June 30, 2018	Internal Records and Research	Annual Report - Completion of review of agency statute on the Commission of Minority Affairs agency reports, and each document as indicated below.	2.2.2	Review of the agency's statute will help the agency to focus how best to serve the citizens of the state with statistical data that can aid in decision making. Also the statute promotes agency collaboration and builds consensus among staff to achieve agency objectives.
	2B. CMA Agency Strategic Plan	1	1	1	1	July 1, 2017 - June 30, 2018	Internal Records and Research	Annual Report - Completion of one agency Strategic Plan document.	2.2.2, 2.2.3	The update of the Agency's Strategic Plan will assist the agency in establishing procedures that can enable it to meet agency objectives to better serve the citizens of the state. Also the implementation of procedures aides the staff and the Board of Commissioners with achieving a unified vision.
	2C. 2016 CMA Staff Internal Process and Procedures Manual (Update)	1	1	1	1	July 1, 2017 - June 30, 2018	Internal Records and Research	Annual Report - Completion of one polices and procedures manual.	2.4.2, 2.4.3, 2.4.4	The update of the inner processes regarding the CMA Policies and Procedures Manual will assist the agency in creating processes that can enable it to meet agency objectives to serve the citizens of the state. Also the implementation of procedures aides the staff and the Board of Commissioners with achieving a unified vision.
	2D. CMA Policies and Procedures Standards Document (Update)	1	1	1	1	July 1, 2017 - June 30, 2018	Internal Records and Research	Annual Report - Completion of one updated polices and procedures manual.	3.1.1	Tracking the updated "Policies and Procedures" manual will ensure that the CMA implements policies and procedures that builds consensus among staff to achieve agency objectives. Also aides the staff and the CMA Board of Commissioners of Commissioners with achieving a unified vision.
	2E. CMA Staff Training Index	1	1	1	1	July 1, 2017 - June 30, 2018	Internal Records and Research	Annual Report - Production of one document with Staff Training Index.	3.2.1	Promotes agency collaboration and builds consensus among staff to achieve agency objectives. Also aides the staff and the CMA Board of Commissioners of Commissioners with achieving a unified vision.
	2F. CMA Strategic Framework On Poverty and Minority Programs	1	1	1	1	July 1, 2017 - June 30, 2018	Internal Records and Research	Annual Report - The Strategic Framework would consist of one document with several sections.	3.3.1	The Strategic Framework will help the agency to focus on key issues and provides an examination of poverty in all of its impacts.

	2G, CMA-CFP Grant Final Report	1	1	1	1	July 1, 2017 - June 30, 2018	Internal Records and Research	Annual Report (One Time) - Completion of one report for the Community Food Project Grant.	4.2.1	Provides the agency with the ability to provide services to its constituents around the state related to food provision and decreasing food insecurity.
	2H, CMA-RBEG Grant Final Report	1	1	1	1	July 1, 2017 - June 30, 2018	Internal Records and Research	Annual Report (One Time) - Completion of one report for the USDA Rural Business Grant	4.3.1	The RBEG grant will provide the agency with the ability to foster business growth and job creation in 36 of the 46 counties across the state.
3	Statistical Surveys (See List Below)	1	1	1	1	July 1, 2017 - June 30, 2018	Internal Records and Research	Annual Report - Administration and distribution of one survey to state legislators, municipalities and stakeholders.	4.3.2	The production and processing of statistical data from the survey will help the CMA to understand better the general public's knowledge of the activities that the Commission does. The survey will better enable the staff to provide state agencies with statistical data and fulfill the mandate to serve as the clearinghouse for minority population information.
	3A, CMA Annual Survey	1	1	1	1	July 1, 2017 - June 30, 2018	Internal Records and Research	Annual Report - Administration and distribution of one survey to a minimum of 450 individuals state legislators, municipalities and stakeholders. This is based on the total number of members in the legislature as well as a random sample of municipalities and stakeholders.	2.1.2, 2.1.3, 3.2.1	The production of the Annual Report will enable the staff to examine agency feedback on relationships with other state agencies providing direct services.
4	Public Policy and Legislation (See List Below)	0	6	6	6	July 1, 2017 - June 30, 2018	Internal Records and Research	Annual Report - Measures are based on the submission and passage of each piece of legislation by the General Assembly.	2.2.1, 2.3.1, 2.3.3, 2.3.4, 2.4.5, 3.1.3, 3.1.4, 4.1.2, 4.1.3.	Encourages the introduction and passage of legislation which can assist each minority population served by the agency.
	4A, S0026-Hunting and Fishing Licenses	0	1	1	1	July 1, 2017 - June 30, 2018	Internal Records and Research	Annual Report - Calculated as the passage of bill S0026 on Hunting and Fishing Licenses by both the Senate and the House of the Legislature.	2.3.1 - 2.3.3	The introduction and passage of legislation on Hunting and Fishing licenses can assist the agency with helping the Native American community to achieve its mission and goals.
	4B, S0272-Native American Indian Groups	0	1	1	1	July 1, 2017 - June 30, 2018	Internal Records and Research	Annual Report - Calculated as the passage of bill S0272 on Native American Indian Groups by both the Senate and the House of the Legislature.	2.3.1 - 2.3.3	Encourages the introduction and passage of legislation which can assist each minority population served by the agency.
	4C, H3089-Board Of Commissioners	0	1	1	1	July 1, 2017 - June 30, 2018	Internal Records and Research	Annual Report - Calculated as the passage of bill H0389 on the Board Of Commissioners by both the Senate and the House of the Legislature.	3.1.3, 3.1.4	Encourages the introduction and passage of legislation which would assist the Board of Commissioners of Commissioners in providing direction to the CMA regarding programs and research in which to undertake.
	4D, H3177-Native American Indian Groups	0	1	1	1	July 1, 2017 - June 30, 2018	Internal Records and Research	Annual Report - Calculated as the passage of bill H3177 on Native American Indian Groups by both the Senate and the House of the Legislature.	2.3.1 - 2.3.3	The work on the passage of Native American Indian Group's Bill will help the agency foster an environment of collaboration among Native American Groups and encourage them to work together.
	4E, H3479, - American Indian Artists	0	1	1	1	July 1, 2017 - June 30, 2018	Internal Records and Research	Annual Report - Calculated as the passage of bill H3479 on American Indian Artists by both the Senate and the House of the Legislature.	2.3.1 - 2.3.3	The work on the passage of Native American Indian Artist's Bill will help the agency foster an environment of artists development of crafts which can boost incomes and jobs in the community.
	4F, H4369 - Howard Chief White Bull Norris	0	1	1	1	July 1, 2017 - June 30, 2018	Internal Records and Research	Annual Report - Calculated as the passage of bill S0026 on Hunting and Fishing Licenses by both the Senate and the House of the Legislature.	2.3.1 - 2.3.3	Encourages the citizenry of the state to understand the contribution that Chief Norris made not only to Native American culture but also the state of SC.
5	Funds Collected; Grants and Other Agency Funded Partnerships	2	2	2	2	July 1, 2017 - June 30, 2018	Federal Register and Individual Agencies	Annual Report - Calculated as the total number of grants written and secured. Also granted by the total number of agency partnerships to be formed with other agencies and private organizations.	3.3.3, 4.2, 4.3.1 - 4.3.3	Encourages the agency to form meaningful partnerships with other agencies and organizations to seek out and keep track of grant funding, as well as to serve as a partner on currently funded grants administered by other agencies.
	5A, Community Food Grant	1	1	1	1	July 1, 2017 - June 30, 2018	Federal Register and Individual Agencies	Annual Report - Calculated by the completion of the grant activities, including the total number of individuals served, and outreach to a number of communities in the project area.	4.3.1 - 4.3.3	Tracking this measure encourages the CMA as an agency to work in partnerships with other agencies and organizations to implement the food grant funding or serve as a partner on currently funded grants regarding food insecurity and food safety.

	5B, Rural Business Development Grant	1	1	1	1	July 1, 2017 - June 30, 2018	Federal Register and Individual Agencies	Annual Report - Calculated by the total number of businesses that were provided with technical assistance, as well as the total number of jobs created.	4,3,1 - 4,3,3	By working in the area of Microbusiness Development encourages the agency to form meaningful partnerships with lenders and other financial institution to seek out grant funding or serve as a partner on currently funded grants regarding business development, job creation, and business expansion.
6	Technical Assistance, Capacity Building and Outreach To County Public and Congressional Officials (46 and 7), Legislators (134), Cities and Towns in SC (273)	456	456	456	500	July 1, 2017 - June 30, 2018	Internal Records and Research	Annual Report - Calculation based on the total number of county public officials reached, the total number of Senate and House District representatives served,	1,2,1, 2,1,2, 2,1,3, 3,1,2, 3,2,1, 3,3, 3,3,2	Providing technical assistance, capacity building services and outreach ensures that collaboration and consensus assists in the staff conducting outreach to its core populations that it is mandated to serve.
7	Training - External	8	8	8	10	July 1, 2017 - June 30, 2018	Internal Records and Research	Annual Report - Based on the total number of staff to receive training outside of the office,	2,3,3, 3,1,1, 3,3,1, 3,3,2	Achieving this objective enables the staff to use their external training to become more efficient in their work within the agency as well as the state of South Carolina.
8	Training - Internal	3	8	8	10	July 1, 2017 - June 30, 2018	Internal Records and Research	Annual Report - Based on the total number of staff to receive training within the agency,	5,1,1-5,1,2, 5,2,1	Internal training will help build agency collaboration and builds consensus among staff to achieve agency objectives. Also aides the staff and the Board of Commissioners with achieving a unified vision.
9	Research Partnerships (See List Below)	6	13	13	13	July 1, 2017 - June 30, 2018	Internal Records and Research	Annual Report - Calculated by the total number of research partnership developed throughout the state.	1,1,2, 1,1,3, 3,1,2, 3,1,3, 3,3,2, 4,3,1 - 4,3,4, 4,3,5, 4,4,1, 4,4,2, 5,1,1, 5,1,2, 5,1,4	The agency can promote itself and work closely with research universities, HBCU's and private colleges with a focus on working on approaches to alleviate poverty and deprivation.
	9A, Research Partnerships and Collaborations	1	3	3	3	July 1, 2017 - June 30, 2018	Internal Records and Research	Annual Report - Calculations based on the total number of research partnerships that can be developed and MOU's that can be established.	3,3,2	The agency can promote itself and work closely with research universities, HBCU's and private colleges with a focus on working on approaches to alleviate poverty and deprivation.
	9B, Partnerships and Collaborations - Federal, State, and Nonprofit Organizations	5	10	10	10	July 1, 2017 - June 30, 2018	Internal Records and Research	Annual Report - Calculations based on the total number of research partnerships that can be developed and MOU's that can be established with state and federal entities.	4,3,2, 4,3,3, 4,3,4	The agency can promote itself and work closely with federal and state agencies and nonprofit organizations on work to address long term approaches to alleviate poverty and deprivation.
10	Events and Workshops (See List Below)	9	16	16	17	July 1, 2017 - June 30, 2018	Internal Records and Research	Annual Report - Based on the total workshops conducted, and the total number of events that will be attended during the Fiscal Year.	1,1,2, 2,1,4, 2,3,3	Agency events and workshops assists the CMA in promoting the Commission as an agency that seeks to work in partnership with communities closest to the populations that are in poverty.
	10A, 2017 SC Statistical Abstract Event	1	0	0	1	July 1, 2017 - June 30, 2018	Internal Records and Research	Annual Report - Based on the presentation and unveiling of the 2017 (2018) SC Statistical Profile by Counties.	1,1,2	The agency hosting the production of a statistical publication that highlights statistics pertinent to each population that the Commission is mandated to serve will help the agency achieve the goal of being a catalyst to address poverty and deprivation.
	10B, 2017-2018 Advisory Committee Meetings (Minimum of 6)	6	6	6	6	July 1, 2017 - June 30, 2018	Internal Records and Research	Annual Report - Calculated based on two meetings held by the three of Program Coordinators.	2,1,4	The advisory committee meetings conducted by the staff helps to promote staff outreach initiatives. This helps to achieve parts of the statute that focus on alleviating poverty and deprivation in the State of South Carolina.
	10C, 2017-2018 SC Native American State Recognition Application Workshops	2	1	1	1	July 1, 2017 - June 30, 2018	Internal Records and Research	Annual Report - Calculated as the holding of two State Recognition Workshops during the 2017-2018 Fiscal Year.	2,3,3	Conducting the State Recognition Workshops helps the Commission as an agency, to focus on Native American key issues and other key concerns of Native Americans across the State of South Carolina.
	10D, Let's Talk Sessions (WTW)	0	8	8	8	July 1, 2017 - June 30, 2018	Internal Records and Research	Annual Report - Calculated as holding and hosting up to eight "Let's Talk" Sessions around the state of SC in selected communities.	4,4,1, 4,4,2	Promotes staff outreach initiatives to the various communities around the State of South Carolina on issues related to poverty and deprivation in local communities.
	10E Working Together Works Summit	0	1	1	1	July 1, 2017 - June 30, 2018	Internal Records and Research	Annual Report - Conducted one Working Together Works (follow up) Summit.	4,4,1, 4,4,2	The Working Together Works Summit provides a venue for the Commission to promote itself as an agency. This event promotes the fact that the Commission is the lead agency in addressing poverty in the State of South Carolina, and helps the Commission work with other agencies to achieve the agency mission of improving the quality of life, job opportunities, good health and related concerns.

11	Internal Planning Events (See List Below)	0	1	1	1	July 1, 2017 - June 30, 2018	Internal Records and Research	Annual Report - Production of one Planning Document focusing on the development of the Agency Strategic Plan..	3.1.1	Internal planning based on the planning document developed and completed allow the agency to be more strategic in carrying out agency activities in conjunction with the statute. Promotes agency collaboration and builds consensus among staff to achieve agency objectives. Also aides the staff and the CMA Board of Commissioners of Commissioners with achieving a unified vision.
	11A. CMA Strategic Planning Meeting (1)	0	1	1	1	July 1, 2017 - June 30, 2018	Internal Records and Research	Annual Report - Calculated as conducted one strategic planning meeting between and including the CMA Staff and Board of Commissioners.	3.1.1	The strategic planning meeting enables the staff of the Commission to work together in collaboration and builds consensus among staff to achieve agency objectives. Also aides the staff and the CMA Board of Commissioners of Commissioners with achieving a unified vision.
	11B. CMA Staff Professional Development Meetings (2)	0	1	1	1	July 1, 2017 - June 30, 2018	Internal Records and Research	Annual Report	3.1.1	Promotes agency collaboration and builds consensus among the staff to achieve agency objectives. Also aides the staff and the CMA Board of Commissioners with achieving a unified vision.

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Accountability Report

Agency Code: **L46** Section: **071**

Program Template

Program/Title	Purpose	FY 2016-17 Expenditures (Actual)				FY 2017-18 Expenditures (Projected)				Associated Objective(s)
		General	Other	Federal	TOTAL	General	Other	Federal	TOTAL	
I. Administration	Provides leadership, support, and direction for the agency. Includes all program activities related to Small & Minority Business, Community Based Services, Research, Human Trafficking, African Americans, Native Americans, Hispanic Latinos, and other ethnic groups in South Carolina.	\$ 741,745	\$ 102,017	\$ 16,688	\$ 860,450	\$ 935,981	\$ 145,824	\$ 25,000	\$ 1,106,805	1.1.1, 1.1.2, 1.1.3, 1.2.1, 2.1.1, 2.1.2, 2.1.3, 2.1.4, 2.2.1, 2.3.1, 2.3.2, 2.3.3, 3.1.1, 3.1.2, 3.1.3, 3.1.4, 3.2.1, 3.2.2, 3.2.3, 3.2.4, 3.2.5, 3.2.6, 3.2.7, 3.3.1, 3.3.2, 3.3.3, 3.3.4, 3.4.1, 3.4.2, 3.4.3, 3.4.4, 3.4.5, 4.1.1, 4.2.1, 4.2.2, 4.3.1, 4.3.2, 4.3.3, 4.3.4, 4.3.5, 4.4.1, 4.4.2, 4.4.3
II. Employer Contributions	To fund employee benefits	\$ 143,082	\$ 34,619		\$ 177,701	\$ 194,897	\$ 36,668		\$ 231,565	

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Legal Standards Template

Item #	Law Number	Jurisdiction	Type of Law	Statutory Requirement and/or Authority Granted	Does this law specify who (customer) the agency must or may serve? (Y/N)	Does the law specify a deliverable (product or service) the agency must or may provide? (Y/N)
1	Code of Laws, Title 1, Chapter 31, Section 1-31-10	State	Statute	Creation of the Commission for Minority Affairs	Yes	Yes
2	Code of Laws, Title 1, Chapter 31, Section 1-31-20	State	Statute	Commission to meet at least quarterly and its purpose	Yes	Yes
3	Code of Laws, Title 1, Chapter 31, Section 1-31-30	State	Statute	Hiring of Executive Director and other personnel; appropriations	No	No
4	Code of Laws, Title 1, Chapter 31, Section 1-31-40	State	Statute	Powers and duties of the Commission	Yes	Yes
5	Code of Laws, Title 1, Chapter 31, Section 1-31-50	State	Statute	Promulgation of regulations to carry out duties of State Recognition	Yes	Yes
6	Code of Regulations, Chapter 139, Article 1, Section 139-100	State	Regulation	Purpose of State Recognition for Native American Entities	Yes	Yes
7	Code of Regulations, Chapter 139, Article 1, Section 139-105	State	Regulation	Criteria for State Recognition of Native American Entities	Yes	Yes
8	Code of Regulations, Chapter 139, Article 1, Section 139-106	State	Regulation	Native American Advisory Committee membership and duties	Yes	Yes
9	Code of Regulations, Chapter 139, Article 1, Section 139-108	State	Regulation	Creation and membership of the State Recognition Committee	Yes	Yes
10	Code of Regulations, Chapter 139, Article 1, Section 139-109	State	Regulation	Power and Duties of the State Recognition Committee	Yes	Yes
11	Code of Laws, Title 20, Chapter 1, Article 1, Section 20-1-20	State	Statute	Persons who may perform marriage (State Recognized tribal entities)	Yes	Yes

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Customer Template

Divisions or Major Programs	Description	Service/Product Provided to Customers	Customer Segments	<i>Specify only for the following Segments: (1) Industry: Name; (2) Professional Organization: Name; (3) Public: Demographics.</i>
African American Affairs Initiative	The African American Affairs Initiative is responsible for confronting the disparate facts regarding African-Americans by working with local, state, and federal entities, as well as other organizations to develop strategies and be a catalyst to improve conditions in our community.	Working with local colleges (HBCU's) and African American male groups to mentor and tutor students in middle and junior high school in order to improve their reading and math skills. This will facilitate on-time graduation and drop-out prevention.	General Public	African American males and low performing students in majority minority school districts
Community Based Services Initiative	The Community Based Services Initiative provides and strengthens minority non-profit organizations and church affiliates with technical assistance, capacity building, collaboration and partnerships to better serve communities.	Assist with state certification, tax exempt status through the IRS, and internal capacity building for non-profit organizations.	Professional Organization	Community Outreach and Development Foundation, Mack House Charities, Pee Dee African American Chamber of Commerce, Inspire Youth and Family Services, Access Unlimited, The Triumphant Academy, Raising Up the Low-Country, Carolina Teen Center, Westside Community Center, Divine 9 Foundation of the Columbia, SC, The Low Country Education Local Organizing Committee, Education Over Incarceration, RBA Corporation, Stroud Development Group, Peekaboo Pretty Foundation, The Hive, Palmetto Advantage Care, Beyond Differences, Circles Greenville County

Community Based Services Initiative	The Community Based Services Initiative provides and strengthens minority non-profit organizations and church affiliates with technical assistance, capacity building, collaboration and partnerships to better serve communities.		Assist with state certification of tax exempt status through the IRS, and internal capacity building for non-profit organizations.	Local Government	
Hispanic/Latino Affairs Initiative	The South Carolina Hispanic Initiative addresses issues concerning the Hispanic/Latino community of South Carolina to include economic, education, health, public safety, human rights and other pertinent issues that affect the Hispanic community.		We provide information and referral services for technical assistance, capacity building, cultural diversity training and organizational development for the Hispanic community. In addition, we provide assistance in the development of language access plans, policies and procedures. Our Program Coordinator is a qualified interpreter and translator as well as a member of the American Translation Association.	General Public	SC is home to approximately 258,000 Hispanics (Pew Hispanic Research Center) While this number is grossly under represented, we can say that a more accurate picture of Latinos in our state is 3 to 4 times larger than the number indicated by US Census. Although we are listing this number, it does not imply that we have reached every individual under our program initiative. However, services and access to information is available to the Hispanic and general community if needed.
Hispanic/Latino Affairs Initiative	The South Carolina Hispanic Initiative addresses issues concerning the Hispanic/Latino community of South Carolina to include economic, education, health, public safety, human rights and other pertinent issues that affect the Hispanic community.		We provide information and referral services for technical assistance, capacity building, cultural diversity training and organizational development for the Hispanic community. In addition, we provide assistance in the development of language access plans, policies and procedures. Our Program Coordinator is a qualified interpreter and translator and is a member of the American Translation Association.	Professional Organizations	FEMA SDBA SCEMD SC State agencies Mexican Consulate Other Hispanic non-profit organizations.

Research and Policy Initiatives	The mission of Research and Policy Services is to provide current statistical data, conduct simple to complex applied statistical and survey research, conduct policy analysis of state and federal legislation, and to help disseminate key statistical information to state leaders, for profit and non-profit organizations, and individual citizens in the State of South Carolina. These research services assist the SC Commission for Minority Affairs in achieving its agency mission in utilizing research to help to study and address the causes and effects of socioeconomic poverty and deprivation in South Carolina.		Statistical Data will be provided to members in the SC Legislature on an as needed basis.	Legislative Branch	
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<p>Research and Policy Initiatives</p>	<p>The mission of Research and Policy Services is to provide current statistical data, conduct simple to complex applied statistical and survey research, conduct policy analysis of state and federal legislation, and to help disseminate key statistical information to state leaders, for profit and non-profit organizations, and individual citizens in the State of South Carolina. These research services assist the SC Commission for Minority Affairs in achieving its agency mission of utilizing research to help to study and address the causes and effects of socioeconomic poverty and deprivation in South Carolina.</p>		<p>Professional Organizations will be provided data primarily with census and related statistical data.</p>	<p>Professional Organizations</p>	<p>SC Department of Revenue and Fiscal Affairs, SC Children's Trust, SC Conference of Black Mayors</p>
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<p>Research and Policy Initiatives</p>	<p>The mission of Research and Policy Services is to provide current statistical data, conduct simple to complex applied statistical and survey research, conduct policy analysis of state and federal legislation, and to help disseminate key statistical information to state leaders, for profit and non-profit organizations, and individual citizens in the State of South Carolina. These research services assist the SC Commission for Minority Affairs in achieving its agency mission of utilizing research to help to study and address the causes and effects of socioeconomic poverty and deprivation in South Carolina.</p>		<p>The General Public will be provided with data that is relevant to their community, city and county in the state.</p>	<p>General Public</p>	<p>Organizations that are interested in receiving statistics pertaining to each population that the Commission is charged with serving (African Americans, Hispanic/Latinos, Native American Indians, and Asian populations).</p>
<p>Small and Minority Business Affairs Initiative</p>	<p>We promote social and economic self-sufficiency primarily for disadvantaged minorities by providing entrepreneurial education and training, business technical assistance, and provide information for microloan programs.</p>		<p>We provide business management and technical assistance, and education and training to aspiring or existing entrepreneurs.</p>	<p>General Public</p>	<p>The Microenterprise program is primarily focused on all of the populations that the Commission is legislatively required to serve, i.e., African Americans, Hispanic Americans, Native Americans, and Asian Americans.</p>

Small and Minority Business Affairs Initiative	We promote social and economic self-sufficiency primarily for disadvantaged minorities by providing entrepreneurial education and training, business technical assistance and provide information for microloan programs.		The Microenterprise program seeks to assist the business development industry by supporting and being a catalyst for economic development in the largest segment of business ownership, which is microenterprises. We support organizations that provide resources to microenterprises.	Industry	Business development organizations, such as Small Business Administration, Community Development Corporations and Microlenders.
Native American Affairs Initiative	The Native American Affairs Initiative serves as the South Carolina Indian Affairs Office with the mission to establish the framework to ensure social equity and economic prosperity for all Native American Indian citizens throughout the State of South Carolina through policy change, education and increased awareness.		We provide information, referral, technical assistance, capacity building, cultural diversity training and organizational development with the Native American community and tribes. In addition, we oversee the process of State Recognition for the State of South Carolina. The Commission serves as a liason between state, federal and local governments and tribal entities nationally. We also have an emerging Native American Professionals Program, we work with the SC Department of Social Services (SC DSS) on Indian Child Welfare Act and Food Share SC program.	General Public	Native American Indians are .5% of the States population and is an undercounted number. There are nine state tribes, four Groups and two special interest organizations. We have one federally recognized tribe, the Catawba Indian Nation.

<p>Native American Affairs Initiative</p>	<p>The Native American Affairs Initiative serves as the South Carolina Indian Affairs Office with the mission to establish the framework to ensure social equity and economic prosperity for all Native American Indian citizens throughout the State of South Carolina through policy change, education and increased awareness.</p>		<p>We provide information, referral, technical assistance, capacity building, cultural diversity training and organizational development with the Native American community and tribes. In addition, we oversee the process of State Recognition for the State of South Carolina. The Commission serves as a liason between state, federal and local governments and tribal entities nationally. We also have an emerging Native American Professionals Program, we work with the SC Department of Social Services (SC DSS) on Indian Child Welfare Act and Food Share SC program.</p>	<p>Legislative Branch</p>	<p>SC General Assembly</p>
<p>Native American Affairs Initiative</p>	<p>The Native American Affairs Initiative serves as the South Carolina Indian Affairs Office with the mission to establish the framework to ensure social equity and economic prosperity for all Native American Indian citizens throughout the State of South Carolina through policy change, education and increased awareness.</p>		<p>We provide information, referral, technical assistance, capacity building, cultural diversity training and organizational development with the Native American community and tribes. In addition, we oversee the process of State Recognition for the State of South Carolina. The Commission serves as a liason between state, federal and local governments and tribal entities nationally. We also have an emerging Native American Professionals Program, we work with the SC Department of Social Services (SC DSS) on Indian Child Welfare Act and Food Share SC program.</p>	<p>Executive Branch/State Agencies</p>	

Native American Affairs Initiative	The Native American Affairs Initiative serves as the South Carolina Indian Affairs Office with the mission to establish the framework to ensure social equity and economic prosperity for all Native American Indian citizens throughout the State of South Carolina through policy change, education and increased awareness.		We provide information, referral, technical assistance, capacity building, cultural diversity training and organizational development with the Native American community and tribes. In addition, we oversee the process of State Recognition for the State of South Carolina. The Commission serves as a liason between state, federal and local governments and tribal entities nationally. We also have an emerging Native American Professionals Program, we work with the SC Department of Social Services (SC DSS) on Indian Child Welfare Act and Food Share SC program.	Professional Organizations	National Partnership for Action to End Health for Health Disparities- Health and Human Services, National Congress of American Indian, Catawba Indian Nation Indian, SC State Recognized Tribes, Groups and Special Interest Organizations and non-recognaized entities. Southeastern Indian Affairs Offices (GA, NC, AL, LA, VA), Lumbee Tribe, Machis Creek Tribe and others.
Human Trafficking	The Human Trafficking and Immigration Initiative is responsible for addressing and raising awareness on issues regarding human trafficking and immigration laws and provides opportunities for reporting via		Work with local and state government, community providers, etc. to provide awareness and information through campaigns and community events targeting youth and the minority population to prevent human trafficking and immigration infractions.	General Public	Trafficked victims, at-risk youth and the surrounding minority communities in South Carolina.

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Partner Template

Name of Partner Entity	Type of Partner Entity	Description of Partnership	Associated Objective(s)
SC African American Heritage Commission	State Government	The CMA collaborates on issues of African American history curriculum being taught in SC schools and issues of African American historical sites being preserved.	3.2.2, 3.1.2, 4.2.1
Allen University	Higher Education Institute	Allen University provided two interns for the Spring 2017 Academic Calendar.	3.2.2, 5.2.1
Allen University	Higher Education Institute	Commenced collaborative plans to involve students as tutors for African American male students within Richland County.	3.2.6
Association for Economic Opportunity	Professional Organization	The Association for Economic Opportunity (AEO) is a national membership organization and voice of microbusiness development in the United States. They provide our State Micro Enterprise Network with guidance and support for the establishment of our state's network.	4.3.4
BB&T	Private Business Organization	BB&T provides financial support for workshops and conferences supporting microenterprise development.	4.3.4, 3.2.2
Benedict College Small Business Development Center	Higher Education Institution	Co-sponsors our education and training program for business owners/entrepreneurs.	4.3.4, 3.2.2
BMW Corporation	Private Business Organization	Provides financial support for workshop and conferences that support microenterprises.	4.3.4, 3.2.2
Catawba Indian Nation	Federal Government	The Catawba Indian Nation is South Carolina's only Federally Recognized tribe. The Catawba Indian Nation serves on the Commission's Native American Advisory Committee and works with the Commission on various issues including youth, economic development, business, Indian Child Welfare Act, culture and grants.	2.1.4, 3.1.2, 3.2.2, 3.2.4, 4.3.4, 4.3.5, 4.4.1, 4.4.2, 4.4.3, 4.4.5

Charleston Metro Chamber of Commerce	Professional Organization	Co-sponsors of education and training classes for starting and maintaining a microbusiness offered to Charleston County and surrounding area's residents.	4.3.4, 3.2.2
Children's Trust of SC-State Data Team	Non-Governmental Organization	The Research Unit of the SC Commission for Minority Affairs partners with the Children's Trust of SC by serving as a research partner with the State Data Team. The purpose of the State Data Team is to develop a statistical framework for examining opportunities for children and families in South Carolina.	3.1.2, 4.1.1, 4.2.1
Circulo Hispanoamericano de Charleston	Professional Association	Circulo Hispanoamericano de Charleston is a nonprofit organization, established to nourish and promote Hispanic cultural heritage. The Commission is a member of the organization and we assist each other by bringing important messages to the community.	3.2.2, 3.3.1, 3.3.2
City of Charleston Lend Develop Create (LDC) Program	Local Government	The Charleston Lend Develop Create (LDC) program is able to provide a variety of loan programs that can assist with most needs a small business could have. In addition, they are structured to address the needs of underserved segments of the community and the LDC participates in many entrepreneurship activities with community resources, such as SCORE, the Small Business Development Center, the Women's Business Center and the SC Commission for Minority Affairs. The CMA provides technical assistance for those entities.	3.2.2, 4.3.4

City Of Columbia Office of Business Opportunities	Local Government	The Office of Business Opportunities has three divisions that are designed to help meet the needs of small, minority and women owned businesses in the City of Columbia: (1) Commercial Lending; (2) Technical Assistance, Education and Advocacy; and (3) Contractor and Supplier Diversity. Through these divisions, the city offers commercial loans, facade loans/grants, workshops and training, specifically for small businesses. The Commission has partnered with the city's Business Opportunities Office on various projects that promote micro and small business development. They have supported our business conferences in recent years by providing financial support as well as staff support.	3.2.2, 4.3.4
Community Relations Council	Non-Governmental Organization	We partner with the Columbia Community Relations Council to address pressing issues in the community as a whole, especially minority communities.	3.2.2, 3.2.7
Congressman Tim Rice's Office	Federal Government	The SC Commission for Minority Affairs-Native American Affairs Initiative is working to provide technical assistance as needed on various federal issues related to Native American Indians.	3.2.2, 2.2.1

Diabetes Initiative of South Carolina and Diabetes Advisory Council at DHEC	State Government	The Diabetes Advisory Council (DAC) was established through a partnership of the South Carolina Division of Diabetes Prevention and Control (SC DPCP), REACH US: SEA-CEED Program (Racial and Ethnic Approaches to Community Health) and the Diabetes Initiative of South Carolina (DSC). Members of the staff of the SC CMA (Marcy L. Hayden, Lee McElveen and Thomas J. Smith) have served on the DAC for years assisting in the creation of the DSC and the new statewide strategic plan. CMA staff has identified potential contracted services and partnerships in the future.	3.1.2, 3.2.2, 4.3.4
End Child Hunger SC (Under the auspices of the University of SC)	Higher Education Institute	The SC Commission for Minority Affairs-Native American Affairs Initiative is assisting with spreading the word about the Summer Food programs. End Child Hunger SC is a partner serving on the Native American Advisory Committee's Health, Wellness and Housing workgroup and is a partners for the Community Food Projects Grant for "Building Capacity for Tribal Food Sovereignty."	3.2.2, 4.3.5, 4.4.1,4.3.4
Federal Bureau of Investigation (FBI)	Federal Government	CMA Community Based Programs Coordinator and its Human Trafficking Initiative Program Coordinator participated in the 15 th Annual FBI Citizens Academy, which is an initiative designed to promote understanding, communication and cooperation between the FBI and South Carolina communities.	3.2.2, 5.1.1

Federal Emergency Management Agency (FEMA)	Federal Government	During the disasters over the last few years, the SC Commission for Minority Affairs-Native American Affairs Initiative has assisted with providing technical assistance to tribal communities, SC Emergency Management Division and FEMA to provide assistance to those affected. Two community tribal meetings were organized with FEMA for the Santee Indian Tribe to assist this community which had been greatly affected by flooding.	3.2.2, 3.3.1, 3.3.3, 3.3.4
Food Share (Under the auspices of the University of SC)	Higher Education Institute	The SC Commission for Minority Affairs-Native American Affairs Initiative is assisting with spreading the word about Summer Food and other programs. We assisted with piloting a Food Share program with the Pee Dee Indian Tribe. Food Share is a partner serving on the Native American Advisory Committee's Health, Wellness and Housing workgroup and is a partner for the Community Food Projects Grant for "Building Capacity for Tribal Food Sovereignty."	3.2.2, 4.3.5
Furman University	Higher Education Institute	The SC Commission for Minority Affairs-Native American Affairs Initiative was represented at the Diversity Leadership Initiative through Furman University. A capstone project with EdVenture Museum and Richland School District Two provided a free summer camp for students to improve their jobs skills. As a partner, the Commission hosted two summer interns and we presented at the camp. This will be an annual event.	3.2.2, 5.1.1
Greater Sumter Chamber of Commerce	Professional Organization	Co-sponsor of education and training classes for starting and maintaining a microbusiness offered to Sumter County and surrounding area's residents.	3.2.2

Hispanic Business Association (HBA)	Professional Association	The Hispanic Business Association exists to advocate, promote and support Hispanic entrepreneurs and business owners. We do this by supplying the education and resources necessary for creating prosperity and healthy communities through business ownership. The Commission assists the HBA with capacity building and with resources that will help grow their organization. The HBA has partnered with the community statewide participating in community forums.	3.2.2, 2.1.4
Hispanic-American Women's Association (AHAM)	Professional Association	The Hispanic-American Women's Association was formed with the purpose of uniting the Spanish speaking community of the Upstate of South Carolina, to organize activities that allow the Latin community to enjoy their language, culture and folklore, and to raise money to provide educational opportunities for students of Hispanic origin through scholarships. The Commission supports their work and they have helped us with our community forums and have helped us reach out to the community.	3.2.2, 3.3.1, 3.3.2
La Isla Magazine	Private Business Organization	La Isla Magazine is dedicated to serving the diverse Latino community in South Carolina and Northeast Georgia. The content of the magazine seeks to educate, integrate and empower the audience served by providing pertinent and current information about topics that readers care about. The CMA and La Isla Magazine collaborate often in an effort to disseminate information about and for the Hispanic/Latino community.	3.2.2, 2.1.4, 3.1.2

<p>Latino Communications (LCCDC)</p>	<p>Professional Association</p>	<p>LATINO COMMUNICATIONS (LCCDC) is a community based, non-profit designated 501(c)(3) organization. They help to bridge the gap and remove barriers created by language, culture and economic differences. Their vision is to help low-to-moderate income families achieve financial stability and independence through financial literacy, education, job training and home-ownership workshops. They also seek to strengthen families and the greater community through arts and culture, family-friendly events, at-risk youth intervention programs and faith-based outreach activities. Service areas are: Kershaw, Lexington, Newberry, Richland and Saluda counties. The Commission serves on the LCCDC Board and works closely with them on a variety of programs that helps move our communities forward. The Commission has also assisted with several grant proposals by providing information and data.</p>	<p>3.2.2</p>
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Let's Talk Ad Hoc Committee Members and Hosts	State Government	The Commission and partners who organized the "Let's Talk Ad Hoc Committee" are addressing the issues of poverty state-wide through research, strategic planning and community partnerships. Members of the Ad Hoc Committee participated in the 2017 Working Together Works Ad Hoc Planning Committee meeting for the planning of the 2017 "Working Together Works" Poverty Summit: Forging New Pathways Out of Poverty. Members of this Committee are as follows: Goodwill Industries of Upstate/Midlands SC; SC Department of Education Office of Health & Nutrition, Operations and Support; USC Center for Research in Nutrition; Catawba Indian Nation; SC Head Start Collaboration Office; Children's Trust of SC; City of Columbia-Office of Business Opportunities; SC Department of Commerce; Midlands Technical College; Allen University; The Galilee Agency, Inc.; Hispanic Business Association (HBA); Community Relations Council; Richland County Sheriff's Department; SC Department of Education; SC Department of Transportation; IT-ology;	3.2.2, 4.4.1, 4.4.2, 4.4.3
Lighthouse for Life	Private Business Organization	Lighthouse for Life is an organization that provides services and restoration to victims of sex trafficking. The agency provided a speaker to share information regarding human trafficking with college students for the Human Trafficking Initiative's College Prevention Series.	3.4.5, 3.2.2
NAACP	Non-Governmental Organization	The CMA became a non-voting member to support worthwhile programs that promote the causes of African Americans in the State of South Carolina.	3.2.2

<p>National Partnership for Action (NPA) to Eliminate Health Disparities-Regional Health Equity Council's (RHEC) All RHEC American Indian and Alaskan Native Caucus and Southeastern Health Equity Council-Region 4 (SHEC)</p>	<p>Federal Government</p>	<p>Southeastern Health Equity Council's (SHEC) purpose is to build collaboration and partnerships to achieve health equity in the Southeast region of the U.S. SCCMA's Native American Coordinator services as a founding member of the All RHEC AI/AN Caucus and former Chair of the Cultural Competence Committee. SC CMA received funding for two interns in 2014 and is applying for a 2016 intern. Additionally, CMA staff and interns wrote a Cultural Competence White Paper (published nationally 2017) and a National Cultural Competency Resource Guide (webinar launched April 2016). Funding opportunities through grants and partnerships are possible.</p>	<p>3.1.2, 3.2.2, 4.3.4</p>
<p>Office of the SC Secretary of State</p>	<p>State Government</p>	<p>Partnered with us in an effort to ensure compliance of state guidelines for Faith and Community Based organizations.</p>	<p>3.2.2, 3.2.1</p>
<p>PASOS</p>	<p>Non-Governmental Organization</p>	<p>Founded in 2005, PASOs helps the Latino community and service providers work together for strong and healthy families. PASOs provides culturally responsive education on family health, early childhood, and positive parenting skills. They also provide individual guidance for participants in need of resources, and partners with health care and social service organizations to help them provide more effective services. The Commission is currently partnering with PASOs to reach out to our communities to provide them with information pertaining to emergency preparedness.</p>	<p>3.2.2, 3.3.1, 3.3.2</p>

PeekABoo PrettyGirl Foundation, Inc.	Private Business Organization	The Peekaboo Prettygirl Foundation, Inc. is an organization that uses physical health, fashion and beauty to promote self-value in young women. This organization provided a speaker to share information regarding self-worth to college students for the Human Trafficking Initiative's College Prevention Series.	3.4.5, 3.2.2
Polaris Project	Non-Governmental Organization	The Polaris Project is the National hotline for reporting human trafficking crimes. The Polaris Project and the Commission for Minority Affairs will create an MOU to share collected data regarding trends in sex and labor trafficking.	3.4.2,3.4.3, 3.4.5, 3.2.2
Public Health Institute For Food and Nutritional Studies (Under the auspices of the University of SC)	Higher Education Institute	The SC Commission for Minority Affairs-Native American Affairs Initiative is assisting in spreading the word about Summer food programs. USC is a co-investigator for the Community Food Projects Grant for "Building Capacity for Tribal Food Sovereignty," and is a partner serving on the Native American Advisory Committee's Health, Wellness and Housing workgroup.	3.2.2, 4.3.5,4.3.4
Richland County Human Trafficking Task Force	Local Government	Our Human Trafficking Program Coordinator is a member of the Anti-Human Trafficking Task Force for Richland County. She chairs the Prevention Committee for the task force.	3.4.2,3.4.3, 3.4.5, 3.2.2
Richland County Sheriff Department	Local Government	Leads a collaborative to develop several approaches to community policing in African American Communities.	3.1.2, 4.2.1
Santee-Lynches Regional Council of Governments	Local Government	Co-sponsors of education and training classes offered to Sumter County and surrounding areas residents.	3.2.1, 3.2.2

SASS	Non-Governmental Organization	SASS Defense is an organization that provides self-defense training for children and adults with wide varieties of backgrounds. The CMA provided a speaker to share information regarding safe dating and self-defense to college students for the Human Trafficking Initiative's College Prevention Series.	3.4.5, 3.2.2
Sexual Trauma Services of the Midlands (STSM)	Non-Governmental Organization	The CMA provided a speaker to share information regarding sexual assault for college students as a part of the Human Trafficking Initiative's College Prevention series.	3.4.5, 3.2.2
South Carolina Department of Corrections (DOC)	State Government	The SC Commission for Minority Affairs-Native American Affairs Initiative has established a partnership with the Department of Corrections-Chaplain Services to provide cultural counseling for Native American (self-identified) inmates. The R.E.D-SC program was established in 2016 and is currently seeking volunteers to be trained to assist with the project.	3.2.2,3.2.3
South Carolina Appleseed Legal Justice Center	Non-Governmental Organization	South Carolina Appleseed Legal Justice Center is a forceful and respected advocate for low-income South Carolinians on issues such as housing, education, hunger, public benefits, domestic violence, immigration, health care and consumer issues. A representative from Appleseed Legal Justice serves on our Hispanic Advisory Committee and keeps us informed by providing updates on legislative issues pertaining to the immigrant community and low income families.	2.1.4, 3.2.2

<p>South Carolina Association for Community Economic Development</p>	<p>Professional Organization</p>	<p>The South Carolina Association for Community Economic Development (SCACED) is a coalition of individuals and organizations that support the development of healthy and economically sustainable communities throughout South Carolina. They provide support, assistance and referrals to our microenterprise program.</p>	<p>4.3.4</p>
<p>South Carolina Association for Community Economic Development</p>	<p>Professional Association</p>	<p>A community development corporation (CDC) is a nonprofit corporation which has a primary mission of developing and improving low-income communities and neighborhoods through economic and related development; has activities and decisions initiated, managed, and controlled by the constituents of those local communities; has a primary function of developing projects and activities designed to enhance the economic opportunities of the people in the community served, including efforts to enable them to become owners and managers of small businesses and producers of affordable housing and jobs in the community served; is not a nonprofit organization with the sole purpose of providing housing to neighborhoods or technical assistance to other nonprofit organizations. Minority Affairs and the SCACED support each other's efforts by working together to bringing business education and training to low-to-moderate families and communities.</p>	<p>4.3.4, 5.1.1</p>

South Carolina Association of Community Action Partnerships	Non-Governmental Organization	The Research Unit of the SC Commission for Minority Affairs partners with the SC Association of Community Action Partnerships by serving as a research partner with the SC Association of Community Action Partnerships. The purpose of this partnership includes collaborating with the Community Action Agencies on issues related to poverty and deprivation.	1.2.1, 3.1.2, 3.3.2, 4.3.4
South Carolina Coalition Against Domestic Violence and Sexual Assault (SCADVSA)	Non-Governmental Organization	CMA provided a speaker to share information regarding domestic violence to college students as a part of the Human Trafficking Initiative's College Prevention series.	3.4.1, 3.4.2, 3.4.5, 3.2.2
South Carolina Conference Of Black Mayors	Local Government	The Research Unit of the SC Commission For Minority Affairs partners with the SC Conference of Black Mayors in order to assist them with relevant research that can help their units of local government. To date, the Conference of Mayors does not have an entity that provides them with statistical data. The purpose of the partnership is to assist them as needed.	3.1.2, 4.3.3
South Carolina Department of Commerce	State Government	Provides support for workshops and conferences, and provides referrals to our microenterprise development program.	3.2.1, 3.2.2
South Carolina Department of Health and Environmental Control (DHEC)	State Government	The SC Commission for Minority Affairs-Native American Affairs Initiative is partnering with the Department of Health and Environmental Control-Emergency Preparedness Section to establish Tribal Emergency Managers while assisting tribes with developing emergency plans and conducting special health needs assessments. This partnership has been ongoing since 2015 and will continue through 2018 with an MOU. The MOU is currently on file.	3.2.2, 3.3.1, 3.3.3, 3.3.4

South Carolina Department of Revenue and Fiscal Affairs	State Government	The Research Unit of the SC Commission For Minority Affairs will partner with the SC Revenue and Fiscal Affairs in regards to identifying and collecting statistical data that is not available through the census.	1.1.1, 1.1.3, 2.1.2, 2.1.3, 3.1.2, 4.1.1
South Carolina Department of Social Services (DSS)	State Government	Partners with the Human Trafficking Initiative to distribute information about Human Trafficking and upcoming events. The Commission for Minority Affairs will work with the Department of Social Services on creating a prevention series event for foster care youth.	3.4.2,3.4.3, 3.4.5, 3.2.2
South Carolina Department of Social Services (DSS)	State Government	The SC Commission for Minority Affairs- Native American Affairs Initiative has established a partnership with Department of Social Services to assist with compliance for the Indian Child Welfare Act in SC. A formal MOU was established with the Catawba Indian Nation in 2016 and as part of that MOU the Commission will be working with DSS to recruit state recognized tribal families for foster care and adoption. Additionally, we serve as an expert witness for Indian Child Welfare Act classes with Richland county. An MOU is in the draft stages with DSS.	3.2.2, 3.2.4, 4.3.4
South Carolina Dept. of Transportation Office of Business Development	State Government	Provides support for workshops and conference, and provides referrals to our microenterprise development program.	4.3.4, 3.2.2

South Carolina Emergency Management Division	State Government	The SCEMD leads the state emergency management program to minimize the loss of life and property from all hazardous events. Our Hispanic Program Coordinator, along with other Hispanic partners, translates and/or creates and distributes the products issued by the SCEMD, such as the Hurricane Guide, information about what to do in case of floods, etc., to warn members of the Hispanic community of how and what to do in case of an emergency. Staff serves as Public Information Officers to get information disseminated to minority communities.	3.1.2, 3.2.2, 3.3.1, 3.3.2, 3.3.3, 3.3.4
South Carolina Head Start Collaboration Office	State Government	The Research Unit of the SC Commission for Minority Affairs serves as a research partner with the SC Head Start Collaboration Office. This partnership includes the development of statistical data relevant to the ages 0 to 5 population currently impacted by poverty and deprivation. Research will also focus on early learning outcomes for this age group.	1.2.1, 3.1.2, 3.3.2, 4.3.4
South Carolina Hispanic Leadership Council	Professional Association	The mission of the South Carolina Hispanic Leadership Council (SCHLC) is to enhance the quality of life and quantity of services delivered to the Hispanic Community in South Carolina. The Commission partners with the Leadership Council to bring programs that address education among our Hispanic youth.	3.2.2

South Carolina Human Trafficking Task Force at SC Attorney General's Office	State Government	The SC Human Trafficking Task Force is a legislative appointed task force via the SC Attorney General's Office. The task force and the SC Commission for Minority Affairs will establish an MOU that will allow a partnership of data sharing and collaborative projects regarding the prevention and reporting of human trafficking incidences.	3.4.1, 3.4.2,3.4.3, 3.4.5, 3.2.2
South Carolina Minority Enterprise Network (SCMEN)	Non-Governmental Organization	Under the auspices of the CMA, the South Carolina Microenterprise Network (SCMEN) is a non-profit organization created to serve, educate and empower microenterprise service providers in South Carolina and the entrepreneurs they represent. SCMEN is a member organization comprised of people and organizations that advocate for and support the growth and development of South Carolina's microenterprise community.	4.3.4, 5.1.1, 3.2.2
South Carolina Minority Enterprise Network (SCMEN)	Non-Governmental Organization	SCMEN provides entrepreneurs with access to business assistance and to micro-lending opportunities; helps microenterprise service providers expand their resources and builds capacity to serve the microenterprises; and advocates to build public awareness of the economic impact of microenterprise development in South Carolina. The Commission started this network with the help of other stakeholders around the state. SCMEN is housed here at the Commission and is supported in part by the Commission to help develop an independent, fully functional organization. Minority Affairs has been the "title" sponsor for the SCMEN Micro Business Conference that takes place annually in June since its inception.	4.3.4, 5.1.1, 3.2.2

South Carolina Representative Garry Smith	State Government	The SC Commission for Minority Affairs- Native American Affairs Initiative is partnering with Representative Smith to provide technical assistance as needed on various state issues related to Native American Indians including several pending bills and concurrent resolutions.	3.2.2, 2.2.1, 4.3.4
South Carolina State University	Higher Education Institute	Commenced collaborative plans to involve student teachers as tutors for African American male students within Orangeburg School District.	3.2.6, 3.2.2
South Carolina Youth Suicide Prevention Initiative at SC Department of Mental Health	State Government	The initiative aims to reduce deaths by suicide and nonfatal suicide attempts among SC youth and young adults ages 10-24. The project will focus on increasing access to screening and mental health services, raising awareness through social media marketing, increasing protective factors through training across community domains, supporting clinicians and educators in implementing evidence-based interventions, utilizing safety plans in emergency departments, and strengthening statewide infrastructure. Within the overall focus population, SCDMH will focus on the subpopulations of those with Serious Mental Illness (SMI), justice system-involved, and LGBT youth. SC CMA's Native American Coordinator will serve on this committee to assist in outreach and collaboration with Native American Indian communities, which have the highest youth suicide rate in the US. Additionally, contractual opportunities could arise from this collaboration.	3.1.2, 3.2.2, 4.3.4
State Chamber-Diversity Division	Professional Association	The CMA works with the SC Chamber to foster outreach programs among member companies to ensure diversity participation in job training and placement programs.	3.2.2, 3.3.1, 4.2.1

State Recognized Native American Indian Entities	Non-Governmental Organization	<p>The State Recognized Native American Indian Entities are the Tribes, Groups and Special Interest Organizations recognized in the State of South Carolina. They are quasi-governmental non-profit entities that serve their respective tribal communities. The Tribes and Groups serve on our the Commission's Native American Advisory Committee and works with the Commission on various issues including youth, economic development, business, Indian Child Welfare Act, culture, legal, policy, community development, community needs and grants.</p>	2.1.4, 2.3.1, 2.3.2, 2.3.3, 2.3.4, 3.1.2, 3.2.2, 3.3.3, 3.3.4, 4.4.2
Summer Food Program at the SC Department of Education	State Government	<p>Children need healthy food all year long. During the school year, many children receive free and reduced-price breakfast and lunch through the School Breakfast and National School Lunch Programs. When schools are dismissed for the summer, many children are at risk of hunger. Lack of nutrition during the summer months may set up a cycle for poor performance once school begins and make children more prone to illnesses and other health issues. Summer Food Programs are designed to fill that nutrition gap and make sure children get the nutritious meals they need and deserve. SC CMA has collaborated with the Summer Food Program staff to conduct outreach to our communities and assist with identifying partnerships. CMA staff has identified the potential for contracted training and other services in the future.</p>	3.2.2, 4.3.5, 4.4.1, 4.3.4

The Hive Community Circle	Private Business Organization	The Hive Community Circle is an organization that provides intervention to survivors of sexual assault and intimate partner violence through community and education. The Hive CC provided a speaker to share information regarding healthy relationships with college students as part of the agency's Human Trafficking Initiative's College Prevention Series.	3.4.5, 3.2.2
University of SC -Lancaster's Native American Studies Center	Higher Education Institute	The Native American Studies Center has been a partner with the SC Commission for Minority Affairs-Native American Affairs Initiative for over five years and has partnered on various projects regarding SC Native American Tribal Communities. Recently, the center hosted a "Let's Talk Session" and is partnering with the Commission to develop a Native American portal.	3.2.2, 4.4.2, 2.1.4
Urban League	Non-Governmental Organization	We collaborate with the youth program of Urban League to help reduce black on black crime through early intervention programs.	3.2.2, 3.2.7
US Department of Justice, Civil Rights Division	Federal Government	A representative from the CMA participates in the US Department of Justice Civil Rights Roundtable discussions concerning civil rights and put forth suggestions on how to manage civil rights violations.	3.2.2, 3.1.2, 4.2.1
US Dept of Agriculture-Rural Business Development	Federal Government	Fulfill requirements of the grant proposal to provide educational training, business management and technical assistance to rural parts of SC as identified in 29 counties with the expectation of creating at least 30 jobs.	4.3.1, 4.3.2, 4.3.3

US Senator Lindsey Graham's Office	Federal Government	The SC Commission for Minority Affairs-Native American Affairs Initiative is working collaboratively with Senator Graham's office to provide technical assistance as needed on various federal issues related to Native American Indians.	3.2.2, 2.2.1
US Senator Tim Scott's Office	Federal Government	We work with Senator Scott's staff who acts as a liaison for issues that require federal legislative intervention.	3.2.2
US Senator Tim Scott's Office	Federal Government	The SC Commission for Minority Affairs-Native American Affairs Initiative is working with Senator Scott's office to establish a tribal specific/ Native American outreach program with Historically Black Colleges and Universities' of South Carolina. We also provide technical assistance as needed.	3.2.2, 3.2.3, 2.2.1
US Small Business Administration	Federal Government	Provides support for our microenterprise program through collaborations, partnerships, conference planning and support, financial support for the education/training and business development programs and provides technical assistance with outreach.	3.2.2, 4.3.4
Wells Fargo Bank	Private Business Organization	SC CMA partners with Wells Fargo to provide education and training for entrepreneurs, particularly minorities and other disenfranchised groups. Wells Fargo has supported our Micro Business Development Program by providing financial support for various programs organized and coordinated by CMA. Additionally, Wells Fargo Bank has financially supported our annual Micro Business conference	3.2.2, 4.3.4

PeekABoo PrettyGirl Foundation, Inc.	Private Business Organization	The Peekaboo Prettygirl Foundation, Inc. is an organization that uses physical health, fashion and beauty to promote self-value in young women. This organization provided a speaker to share information regarding self-worth to college students for the Human Trafficking Initiative's College Prevention Series.	3.4.5, 3.2.2
Polaris Project	Non-Governmental Organization	The Polaris Project is the National hotline for reporting human trafficking crimes. The Polaris Project and the Commission for Minority Affairs will create an MOU to share collected data regarding trends in sex and labor trafficking.	3.4.2,3.4.3, 3.4.5, 3.2.2
Public Health Institute For Food and Nutritional Studies (Under the auspices of the University of SC)	Higher Education Institute	The SC Commission for Minority Affairs-Native American Affairs Initiative is assisting in spreading the word about Summer food programs. USC is a co-investigator for the Community Food Projects Grant for "Building Capacity for Tribal Food Sovereignty," and is a partner serving on the Native American Advisory Committee's Health, Wellness and Housing workgroup.	3.2.2, 4.3.5,4.3.4
Richland County Human Trafficking Task Force	Local Government	Our Human Trafficking Program Coordinator is a member of the Anti-Human Trafficking Task Force for Richland County. She chairs the Prevention Committee for the task force.	3.4.2,3.4.3, 3.4.5, 3.2.2
Richland County Sheriff Department	Local Government	Leads a collaborative to develop several approaches to community policing in African American Communities.	3.1.2, 4.2.1
Santee-Lynches Regional Council of Governments	Local Government	Co-sponsors of education and training classes offered to Sumter County and surrounding areas residents.	3.2.1, 3.2.2

SASS	Non-Governmental Organization	SASS Defense is an organization that provides self-defense training for children and adults with wide varieties of backgrounds. The CMA provided a speaker to share information regarding safe dating and self-defense to college students for the Human Trafficking Initiative's College Prevention Series.	3.4.5, 3.2.2
Sexual Trauma Services of the Midlands (STSM)	Non-Governmental Organization	The CMA provided a speaker to share information regarding sexual assault for college students as a part of the Human Trafficking Initiative's College Prevention series.	3.4.5, 3.2.2
South Carolina Department of Corrections (DOC)	State Government	The SC Commission for Minority Affairs-Native American Affairs Initiative has established a partnership with the Department of Corrections-Chaplain Services to provide cultural counseling for Native American (self-identified) inmates. The R.E.D-SC program was established in 2016 and is currently seeking volunteers to be trained to assist with the project.	3.2.2,3.2.3
South Carolina Appleseed Legal Justice Center	Non-Governmental Organization	South Carolina Appleseed Legal Justice Center is a forceful and respected advocate for low-income South Carolinians on issues such as housing, education, hunger, public benefits, domestic violence, immigration, health care and consumer issues. A representative from Appleseed Legal Justice serves on our Hispanic Advisory Committee and keeps us informed by providing updates on legislative issues pertaining to the immigrant community and low income families.	2.1.4, 3.2.2

<p>South Carolina Association for Community Economic Development</p>	<p>Professional Organization</p>	<p>The South Carolina Association for Community Economic Development (SCACED) is a coalition of individuals and organizations that support the development of healthy and economically sustainable communities throughout South Carolina. They provide support, assistance and referrals to our microenterprise program.</p>	<p>4.3.4</p>
<p>South Carolina Association for Community Economic Development</p>	<p>Professional Association</p>	<p>A community development corporation (CDC) is a nonprofit corporation which has a primary mission of developing and improving low-income communities and neighborhoods through economic and related development; has activities and decisions initiated, managed, and controlled by the constituents of those local communities; has a primary function of developing projects and activities designed to enhance the economic opportunities of the people in the community served, including efforts to enable them to become owners and managers of small businesses and producers of affordable housing and jobs in the community served; is not a nonprofit organization with the sole purpose of providing housing to neighborhoods or technical assistance to other nonprofit organizations. Minority Affairs and the SCACED support each other's efforts by working together to bringing business education and training to low-to-moderate families and communities.</p>	<p>4.3.4, 5.1.1</p>

South Carolina Association of Community Action Partnerships	Non-Governmental Organization	The Research Unit of the SC Commission for Minority Affairs partners with the SC Association of Community Action Partnerships by serving as a research partner with the SC Association of Community Action Partnerships. The purpose of this partnership includes collaborating with the Community Action Agencies on issues related to poverty and deprivation.	1.2.1, 3.1.2, 3.3.2, 4.3.4
South Carolina Coalition Against Domestic Violence and Sexual Assault (SCADVSA)	Non-Governmental Organization	CMA provided a speaker to share information regarding domestic violence to college students as a part of the Human Trafficking Initiative's College Prevention series.	3.4.1, 3.4.2, 3.4.5, 3.2.2
South Carolina Conference Of Black Mayors	Local Government	The Research Unit of the SC Commission For Minority Affairs partners with the SC Conference of Black Mayors in order to assist them with relevant research that can help their units of local government. To date, the Conference of Mayors does not have an entity that provides them with statistical data. The purpose of the partnership is to assist them as needed.	3.1.2, 4.3.3
South Carolina Department of Commerce	State Government	Provides support for workshops and conferences, and provides referrals to our microenterprise development program.	3.2.1, 3.2.2
South Carolina Department of Health and Environmental Control (DHEC)	State Government	The SC Commission for Minority Affairs-Native American Affairs Initiative is partnering with the Department of Health and Environmental Control-Emergency Preparedness Section to establish Tribal Emergency Managers while assisting tribes with developing emergency plans and conducting special health needs assessments. This partnership has been ongoing since 2015 and will continue through 2018 with an MOU. The MOU is currently on file.	3.2.2, 3.3.1, 3.3.3, 3.3.4

South Carolina Department of Revenue and Fiscal Affairs	State Government	The Research Unit of the SC Commission For Minority Affairs will partner with the SC Revenue and Fiscal Affairs in regards to identifying and collecting statistical data that is not available through the census.	1.1.1, 1.1.3, 2.1.2, 2.1.3, 3.1.2, 4.1.1
South Carolina Department of Social Services (DSS)	State Government	Partners with the Human Trafficking Initiative to distribute information about Human Trafficking and upcoming events. The Commission for Minority Affairs will work with the Department of Social Services on creating a prevention series event for foster care youth.	3.4.2,3.4.3, 3.4.5, 3.2.2
South Carolina Department of Social Services (DSS)	State Government	The SC Commission for Minority Affairs- Native American Affairs Initiative has established a partnership with Department of Social Services to assist with compliance for the Indian Child Welfare Act in SC. A formal MOU was established with the Catawba Indian Nation in 2016 and as part of that MOU the Commission will be working with DSS to recruit state recognized tribal families for foster care and adoption. Additionally, we serve as an expert witness for Indian Child Welfare Act classes with Richland county. An MOU is in the draft stages with DSS.	3.2.2, 3.2.4, 4.3.4
South Carolina Dept. of Transportation Office of Business Development	State Government	Provides support for workshops and conference, and provides referrals to our microenterprise development program.	4.3.4, 3.2.2

South Carolina Emergency Management Division	State Government	The SCEMD leads the state emergency management program to minimize the loss of life and property from all hazardous events. Our Hispanic Program Coordinator, along with other Hispanic partners, translates and/or creates and distributes the products issued by the SCEMD, such as the Hurricane Guide, information about what to do in case of floods, etc., to warn members of the Hispanic community of how and what to do in case of an emergency. Staff serves as Public Information Officers to get information disseminated to minority communities.	3.1.2, 3.2.2, 3.3.1, 3.3.2, 3.3.3, 3.3.4
South Carolina Head Start Collaboration Office	State Government	The Research Unit of the SC Commission for Minority Affairs serves as a research partner with the SC Head Start Collaboration Office. This partnership includes the development of statistical data relevant to the ages 0 to 5 population currently impacted by poverty and deprivation. Research will also focus on early learning outcomes for this age group.	1.2.1, 3.1.2, 3.3.2, 4.3.4
South Carolina Hispanic Leadership Council	Professional Association	The mission of the South Carolina Hispanic Leadership Council (SCHLC) is to enhance the quality of life and quantity of services delivered to the Hispanic Community in South Carolina. The Commission partners with the Leadership Council to bring programs that address education among our Hispanic youth.	3.2.2

<p>South Carolina Human Trafficking Task Force at SC Attorney General's Office</p>	<p>State Government</p>	<p>The SC Human Trafficking Task Force is a legislative appointed task force via the SC Attorney General's Office. The task force and the SC Commission for Minority Affairs will establish an MOU that will allow a partnership of data sharing and collaborative projects regarding the prevention and reporting of human trafficking incidences.</p>	<p>3.4.1, 3.4.2,3.4.3, 3.4.5, 3.2.2</p>
<p>South Carolina Minority Enterprise Network (SCMEN)</p>	<p>Non-Governmental Organization</p>	<p>Under the auspices of the CMA, the South Carolina Microenterprise Network (SCMEN) is a non-profit organization created to serve, educate and empower microenterprise service providers in South Carolina and the entrepreneurs they represent. SCMEN is a member organization comprised of people and organizations that advocate for and support the growth and development of South Carolina's microenterprise community.</p>	<p>4.3.4, 5.1.1, 3.2.2</p>
<p>South Carolina Minority Enterprise Network (SCMEN)</p>	<p>Non-Governmental Organization</p>	<p>SCMEN provides entrepreneurs with access to business assistance and to micro-lending opportunities; helps microenterprise service providers expand their resources and builds capacity to serve the microenterprises; and advocates to build public awareness of the economic impact of microenterprise development in South Carolina. The Commission started this network with the help of other stakeholders around the state. SCMEN is housed here at the Commission and is supported in part by the Commission to help develop an independent, fully functional organization. Minority Affairs has been the "title" sponsor for the SCMEN Micro Business Conference that takes place annually in June since its inception.</p>	<p>4.3.4, 5.1.1, 3.2.2</p>

South Carolina Representative Garry Smith	State Government	The SC Commission for Minority Affairs-Native American Affairs Initiative is partnering with Representative Smith to provide technical assistance as needed on various state issues related to Native American Indians including several pending bills and concurrent resolutions.	3.2.2, 2.2.1, 4.3.4
South Carolina State University	Higher Education Institute	Commenced collaborative plans to involve student teachers as tutors for African American male students within Orangeburg School District.	3.2.6, 3.2.2
South Carolina Youth Suicide Prevention Initiative at SC Department of Mental Health	State Government	The initiative aims to reduce deaths by suicide and nonfatal suicide attempts among SC youth and young adults ages 10-24. The project will focus on increasing access to screening and mental health services, raising awareness through social media marketing, increasing protective factors through training across community domains, supporting clinicians and educators in implementing evidence-based interventions, utilizing safety plans in emergency departments, and strengthening statewide infrastructure. Within the overall focus population, SCDMH will focus on the subpopulations of those with Serious Mental Illness (SMI), justice system-involved, and LGBT youth. SC CMA's Native American Coordinator will serve on this committee to assist in outreach and collaboration with Native American Indian communities, which have the highest youth suicide rate in the US. Additionally, contractual opportunities could arise from this collaboration.	3.1.2, 3.2.2, 4.3.4
State Chamber-Diversity Division	Professional Association	The CMA works with the SC Chamber to foster outreach programs among member companies to ensure diversity participation in job training and placement programs.	3.2.2, 3.3.1, 4.2.1

State Recognized Native American Indian Entities	Non-Governmental Organization	The State Recognized Native American Indian Entities are the Tribes, Groups and Special Interest Organizations recognized in the State of South Carolina. They are quasi-governmental non-profit entities that serve their respective tribal communities. The Tribes and Groups serve on our the Commission's Native American Advisory Committee and works with the Commission on various issues including youth, economic development, business, Indian Child Welfare Act, culture, legal, policy, community development, community needs and grants.	2.1.4, 2.3.1, 2.3.2, 2.3.3, 2.3.4, 3.1.2, 3.2.2, 3.3.3, 3.3.4, 4.4.2
Summer Food Program at the SC Department of Education	State Government	Children need healthy food all year long. During the school year, many children receive free and reduced-price breakfast and lunch through the School Breakfast and National School Lunch Programs. When schools are dismissed for the summer, many children are at risk of hunger. Lack of nutrition during the summer months may set up a cycle for poor performance once school begins and make children more prone to illnesses and other health issues. Summer Food Programs are designed to fill that nutrition gap and make sure children get the nutritious meals they need and deserve. SC CMA has collaborated with the Summer Food Program staff to conduct outreach to our communities and assist with identifying partnerships. CMA staff has identified the potential for contracted training and other services in the future.	3.2.2, 4.3.5, 4.4.1, 4.3.4

The Hive Community Circle	Private Business Organization	The Hive Community Circle is an organization that provides intervention to survivors of sexual assault and intimate partner violence through community and education. The Hive CC provided a speaker to share information regarding healthy relationships with college students as part of the agency's Human Trafficking Initiative's College Prevention Series.	3.4.5, 3.2.2
University of SC -Lancaster's Native American Studies Center	Higher Education Institute	The Native American Studies Center has been a partner with the SC Commission for Minority Affairs-Native American Affairs Initiative for over five years and has partnered on various projects regarding SC Native American Tribal Communities. Recently, the center hosted a "Let's Talk Session" and is partnering with the Commission to develop a Native American portal.	3.2.2, 4.4.2, 2.1.4
Urban League	Non-Governmental Organization	We collaborate with the youth program of Urban League to help reduce black on black crime through early intervention programs.	3.2.2, 3.2.7
US Department of Justice, Civil Rights Division	Federal Government	A representative from the CMA participates in the US Department of Justice Civil Rights Roundtable discussions concerning civil rights and put forth suggestions on how to manage civil rights violations.	3.2.2, 3.1.2, 4.2.1
US Dept of Agriculture-Rural Business Development	Federal Government	Fulfill requirements of the grant proposal to provide educational training, business management and technical assistance to rural parts of SC as identified in 29 counties with the expectation of creating at least 30 jobs.	4.3.1, 4.3.2, 4.3.3

US Senator Lindsey Graham's Office	Federal Government	The SC Commission for Minority Affairs-Native American Affairs Initiative is working collaboratively with Senator Graham's office to provide technical assistance as needed on various federal issues related to Native American Indians.	3.2.2, 2.2.1
US Senator Tim Scott's Office	Federal Government	We work with Senator Scott's staff who acts as a liaison for issues that require federal legislative intervention.	3.2.2
US Senator Tim Scott's Office	Federal Government	The SC Commission for Minority Affairs-Native American Affairs Initiative is working with Senator Scott's office to establish a tribal specific/ Native American outreach program with Historically Black Colleges and Universities' of South Carolina. We also provide technical assistance as needed.	3.2.2, 3.2.3, 2.2.1
US Small Business Administration	Federal Government	Provides support for our microenterprise program through collaborations, partnerships, conference planning and support, financial support for the education/training and business development programs and provides technical assistance with outreach.	3.2.2, 4.3.4
Wells Fargo Bank	Private Business Organization	SC CMA partners with Wells Fargo to provide education and training for entrepreneurs, particularly minorities and other disenfranchised groups. Wells Fargo has supported our Micro Business Development Program by providing financial support for various programs organized and coordinated by CMA. Additionally, Wells Fargo Bank has financially supported our annual Micro Business conference	3.2.2, 4.3.4

Agency Name:		SC Commission for Minority Affairs		Fiscal Year 2016-2017			
				Accountability Report			
Agency Code:		Section:					
L46		071					
				Report Template			
Item	Report Name	Name of Entity Requesting the Report	Type of Entity	Reporting Frequency	Submission Date (MM/DD/YYYY)	Summary of Information Requested in the Report	Method to Access the Report
1	Agency Accountability Report	SC Department of Administration	State	Annually	9/15/2017	This report contains our agency's mission and objectives to accomplish the mission and performance measures that show the degree to which objectives are being met. It contains key program area descriptions and expenditures and links these to key financial and performance results measures.	Available online
2	Operating and Capital Budget	SC Governor's Office	State	Annually	9/15/2017	Request for annual operating and capital budget needs for the next fiscal year	Available online
3	Information Technology and Information Security Plan	SC Division of Technology Services	State	Annually	10/1/2017	Data collection and survey to meet the IT information security and data privacy reporting requirements	Contact SC State DTO Office
4	Rural Business Enterprise Grant (RBEG)	United States Department of Agriculture	Federal	Quarterly	8/30/2018	Provide the following: 1. Amount of expenditures 2. Reimbursement amount from federal funds 3. State share of expenditures amount 4. Running balance of authorized funds 5. Remaining balances all funds (state/federal) 6. Supporting documentation for financial reimbursements 7. Activities and goals achieved and/or completed in reporting period	Freedom of Information Act request
5	Schedule of Expenditures of Federal Awards	SC Office of the State Auditor	State	Annually	8/15/2017	A report (schedule) of the expenditures of agency federal awards for the fiscal year.	Available from the Office of the State Auditor
6	IT Data Collection Report	SC Department of Administration	State	Annually	8/1/2017	Information technology budget for this agency	Available in the E-room of the State IT office
7	Legislative Oversight Committee Report	SC Legislative Oversight Committee	State	Every 7 years	9/29/2017	Intensive review of all agency practices and operations	Available online
8	Fiscal yearend closeout reports	SC State Comptroller General	State	Annually	Varied after fiscal year end	G.A.A.P. reporting of agency financial status at fiscal year end.	Available online
9	Community Food Projects Grant (CFP)	United States Department of Agriculture (USDA)	Federal	Quarterly	09/30/18	This report will provide the following information to the USDA: amount of expenditures, running balance of authorized funds, remaining balances of funds, supporting documentation, activities and goals achieved, and reporting on the project objectives.	Freedom of Information Act Request

