

AGENCY NAME:	South Carolina Commission for Minority Affairs		
AGENCY CODE:	L46	SECTION:	71

**Fiscal Year 2015-16
Accountability Report**

SUBMISSION FORM

AGENCY MISSION

The mission of the South Carolina Commission for Minority Affairs is to alleviate the causes and effects of poverty and deprivation among members of the State's minority populations.

AGENCY VISION

The eradication of systemic poverty and the proliferation of prosperity for all South Carolinians.

Please state yes or no if the agency has any major or minor (internal or external) recommendations that would allow the agency to operate more effectively and efficiently.

RESTRUCTURING RECOMMENDATIONS:


Please identify your agency's preferred contacts for this year's accountability report.

	<u>Name</u>	<u>Phone</u>	<u>Email</u>
PRIMARY CONTACT:	Thomas J. Smith	803-832-8160	tsmith@cfma.sc.gov
SECONDARY CONTACT:	Lauretha Whaley	803-832-8161	lwhaley@cfma.sc.gov

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I have reviewed and approved the enclosed FY 2015-16 Accountability Report, which is complete and accurate to the extent of my knowledge.

AGENCY DIRECTOR
(SIGN AND DATE):



(TYPE/PRINT NAME):

Thomas J. Smith, Executive Director, SC Commission for Minority Affairs

BOARD/CMSN CHAIR
(SIGN AND DATE):



(TYPE/PRINT NAME):

Kenneth Battle, Board Chair, SC Commission for Minority Affairs

AGENCY'S DISCUSSION AND ANALYSIS

The South Carolina Commission for Minority Affairs, a non-cabinet state agency, was signed into law by Governor Carroll A. Campbell, Jr. in 1993 to study the causes and effects of the socio-economic deprivation of minorities in the State and to implement programs necessary to address inequities confronting them. The Commission for Minority Affairs' scope of services was broadened on July 2, 2003, when Governor Mark Sanford signed into law, a bill which also authorized the agency to work on behalf of Native Americans, Hispanics/Latinos, and all other ethnic minorities in the State.

The Commission serves as a research think-tank whose sole purpose relates to ethnic minorities, the socio-economic inequities confronting them, policies and laws affecting them, and programs and initiatives directed toward providing a greater level of prosperity for them and ultimately, for all South Carolinians.

The Commission serves as a catalyst to facilitate economic prosperity and social equity for minorities in South Carolina. The agency serves as the point of contact for information regarding the State's minority populations, determines factors that contribute to poverty and deprivation, and creates and facilitates programs to alleviate poverty and deprivation.

The South Carolina Commission for Minority Affairs is unique among state agencies in other states in its approach to addressing the needs of its minority populations. While a number of other states have chosen to address the needs of their minority populations through a combination of state agencies, (i.e., Commissions on Human Affairs, Heritage Commissions, Indian Affairs Commissions, Cultural Affairs Commissions, Commissions on the Social Status of Black Males, and Fatherhood Commissions. etc.), the State of South Carolina has chosen to address the needs of its minority populations through a single state agency, the South Carolina Commission for Minority Affairs. The SC Commission for Minority Affairs has program initiatives in place designed to support the state's minority groups and community needs. These initiatives are as follows:

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- Community Based Services Initiative
- Small and Minority Business Initiative
- Research and Policy Initiative
- Native American Initiative
- African American Initiative
- Hispanic/Latino Initiative

The Commission seeks to focus on eight areas that contribute directly to poverty in South Carolina and thus are significant to the state's minority population. These areas are:

- Fragile Families
- Education Deprivation
- Joblessness
- Lack of Community/Economic Development
- Lack of Small and Minority Business
- Lack of Wealth Creation
- Poor Health Status and Care
- Disproportionate Minority Incarceration

Based upon a recent review of the Commission, it is expected that the Commission's approach to fulfilling its mission will be systemic in nature. The agency's Board of Commissioners and staff will engage in strategic planning sessions designed to determine how the agency may best fulfill its mission and carry out the duties mandated by its statute.

The Commission's funding levels have increased significantly over the past two fiscal years with increased state appropriations, the securing of a federal grant and the securing of several contracts to provide services for other state agencies. In response to constituents' requests and needs, and as a result of increased funding, the agency's constituent support has been at its greatest level during the past two fiscal years.

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Strategic Planning Template

Type	Item #	Associated Enterprise Objective			Description
		Goal	Strat	Object	
G	1				Government and Citizens Be the single point of contact for statistical data and information for South Carolina regarding minority communities, poverty and socio-economic deprivation.
			1.1		Disseminate relevant statistical data and information to legislators and stakeholders regarding poverty, socio-economic deprivation and minority populations.
				1.1.1	Disseminate the "FY 17-18 South Carolina County Statistical Abstract" to 175 legislators and county officials by the end of FY 17-18
				1.1.2	Present the "FY 17-18 SC County Statistical Abstract" to a minimum of 30% of policy makers, public officials and interested parties at one (1) state-wide event to collect feedback and suggestions for policy and research by the end of FY 17-18.
				1.1.3	Produce the "FY 17-18 SC County Statistical Abstract Recommendations Report" to a minimum of 175 legislators, public officials and interested parties and make it publically available on the CMA website by the end of FY 17-18
			1.2		Create policies and/or legislation to require 100% of state agencies collecting data to provide data sets and/or raw data to the SC Commission for Minority Affairs for research and analysis.
				1.2.1	Document challenges regarding data collection from other state agencies
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G	2				Government and Citizens Address the needs of minority populations through collaboration and engagement with legislators, public officials and stakeholders to effect change.
			2.1		Establish liaison relationships with policy makers, officials and stakeholders to assist with the creation of policy, legislation and community engagement.
				2.1.1	Increase the data base containing elected officials, city and county officials, community contacts and stakeholders by at least 10% by June 2017
				2.1.2	Conduct one (1) annual survey of a minimum of 450 individuals/organizations to measure visibility and increase awareness to obtain feedback by March 2017
				2.1.3	Publish one (1) annual report of survey responses to the CMA Board and stakeholders by June 2017
				2.1.4	Conduct a minimum of two (2) Advisory Committee meetings per program initiative (Native American, Hispanic/Latino, and African American) to address the needs of our communities and build community engagement by June 2017
			2.2		Promulgate regulations to carry out provisions outlined in CMA's statute to streamline programs, duties and functions to address the needs of the populations served.
				2.2.1	Review and revise Commission regulations as needed.
			2.3		Determine, approve and acknowledge by certification, state recognition for Native American Indian entities on behalf of the State of South Carolina
				2.3.1	Conduct two (2) State Recognition application cycles (September 1 and April 1) in which applications (petitions) are submitted in accordance with current law by June 2017
				2.3.2	Conduct up to two (2) "State Recognition Application Workshops" pertaining to the state recognition process and application for entities interested in applying for state recognition by June 2017
				2.3.3	Fulfill 100% of requirements for state recognition process for petition cycles 4/1/16 and 9/1/2016 by June 2017.
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G	3				Public Infrastructure and Economic Development Address the needs of minority populations through technical assistance, capacity building, outreach and program initiatives.
			3.1		Revise agency and program initiatives to address needs of minority populations (African American, Asian American, Hispanic/Latino, and Native American Indian).
				3.1.1	Conduct a minimum of one (1) agency-wide strategic planning meeting for new "CMA Agency Strategic Plan" by December 2016
				3.1.2	Research and identify a minimum of one (1) unique need for each population served by the CMA by March 2017
				3.1.3	Develop one (1) draft "CMA Agency Strategic Plan" internal document by December 2016
				3.1.4	Within 30 days of plan completion, CMA will begin to align program initiatives with agency strategic plan.
			3.2		Determine and approve new technical assistance, information and referral and outreach process and/or policy.
				3.2.1	Implement internal CMA technical assistance, outreach, capacity building and information/referral forms by September 2016
			3.3		Implementation of capacity building, outreach, minority specific and micro-business assistance initiatives and training.
				3.3.1	Review and amend as necessary, the "CMA Agency Training Index" that contains trainings provided internally and externally in the areas of capacity building, micro-business, outreach, minority-population specific.
				3.3.2	Establish a minimum of ten (10) partnerships and collaborations through MOUs, grant agreements, committees, task forces and Board service to provide micro-business, capacity building, outreach and program services by June 2017
				3.3.3	Establish Native American Indian program to strengthen family units by reducing recidivism and unemployment among Native American Indian inmates and providing referral services, counseling and cultural services to inmates and their families
				3.3.4	Establish Indian Child Welfare Act program through the Commission to assist State and Federal agencies in and outside of South Carolina with compliance to the law.
				3.3.5	Create an agreement with SC DSS and Catawba Indian Nation to provide Indian Child Welfare Act Expert Witnesses for South Carolina ICWA cases in which an Expert Witness is needed.
				3.3.6	Establish internship and/or mentoring program for Native American Affairs program
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G	4				Government and Citizens Secure adequate funding through the state budget and other sources to support work to eliminate the contributing factors causing poverty in South Carolina's minority communities.
			4.1		Increase state funding to the SC Commission for Minority Affairs to a minimum of one dollar (\$1) per minority person in South Carolina to administer all program areas and initiatives.
				4.1.1	Provide data and supporting information in the form of one (1) "talking points and/or quick fact sheets" document to present to budget analysts and legislators as needed by September 2016
			4.2		Research and assess currently funded poverty and minority programs within the state to identify and reduce gaps in services.
				4.2.1	Create one (1) strategic framework document and/or work plan for accomplishing a multi-year research project by December 2016
			4.3		Seek federal and other funding on behalf of the state for the purpose of implementing various programs and services for minority groups (African American, Asian American, Hispanic/Latino, and Native American Indian) including business, economic development, capacity building and outreach.
				4.3.1	Complete all contractual obligations for the US Department of Agriculture's "Rural Business Enterprise Grant" (RBEG) and one (1) final report by March 2017
				4.3.2	Research and identify a minimum of five (5) federal funding sources coming into South Carolina state agencies through block grants and other sources to determine future partnerships and collaborations by March 2017
				4.3.3	Apply for a minimum of five (5) grants to support programs designed to alleviate factors contributing to poverty and deprivation by June 2017
				4.3.4	Research and identify a minimum of five (5) partnerships and collaborations with federal, state and non-profit organizations to receive funds to support CMA programs by June 2017
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G	5				Education, Training and Human Development Increase agency capacity through staff training opportunities.
-			5.1		Provide professional development opportunities for agency staff.
-				5.1.1	Each staff member attend a minimum one (1) professional development training opportunity that would enhance their professional development and performance by June 2017
-				5.1.2	Identify, establish and maintain memberships and participation in up to three (3) state and national organizations relevant to staff program areas by June 2017 (ongoing)
-			5.2		Provide cross training opportunities for agency staff.
-				5.2.1	Conduct a minimum of one (1) staff development meeting for staff to identify areas and duties for cross training on other program areas and duties within CMA by December 2016
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G	6				Healthy and Safe Families Establish a Human Trafficking Initiative
-			6.1		To begin establishing a statewide hotline according to state legislation, to include the reporting of violations of human trafficking laws.
-				6.1.1	At a minimum, two (2) CMA staff will serve on the SC Human Trafficking Task Force for FY16-17

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Strategic Planning Template**

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Type	Item #			Associated Enterprise Objective	Description
	Goal	Strat	Object		
-			6.1.2		Review and revise the "SC CMA Human Trafficking Policy and Procedures Manual" by March 2017.
-			6.1.3		Train a minimum of two (2) CMA staff members on Human Trafficking issues by December 2016
-			6.1.4		Begin developing and implementing the statewide hotline by June 2017.

G	7	Government and Citizens		Provide the minority community with assistance and information pertaining to the Voting Rights Act submissions.
-		7.1		Disseminate relevant information to citizens in South Carolina regarding the Voting Rights legislation.
-			7.1.1	Partner with a voting coalition
-			7.1.2	Collaborate with the Department of Justice and the SC Attorney General's office to receive information pertaining to the Voting Rights Initiative.
-			7.1.3	Collaborate with the SC State Election Commission to obtain statistical data on voting by county and precinct on behalf of South Carolina's minority populations.

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Performance Measurement Template**

Item	Performance Measure	Target Value	Actual Value	Future Target	Time Applicable	Data Source and	Calculation Method	Associated Objective(s)
1	Statistical Reports (See List Below)	2	2	3	July 1, 2016 - June 30, 2018	Internal Records and Research	Annual Reports	1.1.1, 1.1.2, 1.1.3, 1.2.1, 2.1.2, 2.1.3
	1A. 2017 SC County Statistical Abstract	0	0	1	December 1, 2016 - June 30, 2018	Internal Records and Research	Annual Reports	1.1.2, 1.1.3
	1B. 2016 State Of Minorities Report	0	0	1	December 1, 2016 - June 30, 2017	Internal Records and Research	Annual Reports	1.1.4
	1C. 2017 CMA Annual Survey	2	2	1	December 1, 2016 - June 30, 2017	Internal Records and Research	Annual Reports	2.1.2, 2.1.3
2	Other Agency Reports and Documents (See List Below)	9	9	8	July 1, 2016 - June 30, 2017	Internal Records and Research	Annual Report	2.2.2, 2.2.3, 2.4.2, 2.4.3, 2.4.4, 3.1.1, 3.2.1, 3.3.1, 4.2.1, 4.3.1, 4.3.2
	2A. 2015 CMA Key Findings Promulgation of Regulations Report	1	1	1	July 1, 2016 - June 30, 2017	Internal Records and Research	Annual Report	2.2.2
	2B. Review of CMA Statute and Program Areas	1	1	1	July 1, 2016 - June 30, 2017	Internal Records and Research	Annual Report	2.2.2, 2.2.3
	2C. CMA Agency Strategic Plan	1	1	1	July 1, 2016 - June 30, 2017	Internal Records and Research	Annual Report	2.4.2, 2.4.3, 2.4.4
	2D. 2016 CMA Staff Internal Process and Procedures Manual (Update)	1	1	1	July 1, 2016 - June 30, 2017	Internal Records and Research	Annual Report	3.1.1
	2E. CMA Policies and Procedures Standards Document (Update)	1	1	1	July 1, 2016 - June 30, 2017	Internal Records and Research	Annual Report	3.2.1
	2F. CMA Staff Training Index	1	1	1	July 1, 2016 - June 30, 2017	Internal Records and Research	Annual Report	3.3.1
	2G. CMA Strategic Framework On Poverty and Minority Programs	1	1	1	July 1, 2016 - June 30, 2017	Internal Records and Research	Annual Report	4.2.1
	2H. CMA-GRIT Grant Final Report	1	1	0	July 1, 2016 - June 30, 2017	Internal Records and Research	Annual Report (One	4.3.1
	2I. CMA-RBEG Grant Final Report	1	1	1	July 1, 2016 - June 30, 2017	Internal Records and Research	Annual Report (One	4.3.2
3	Statistical Surveys (See List Below)	4	4	1	July 1, 2016 - June 30, 2017	Internal Records and Research	Annual Report	2.1.2, 2.1.3, 3.2.1
	3A. CMA Annual Survey	1	1	1	July 1, 2016 - June 30, 2017	Internal Records and Research	Annual Report	2.1.2, 2.1.3
	3B. CMA Technical Assistance Form	1	1	0	July 1, 2016 - June 30, 2017	Internal Records and Research	Annual Report	3.2.1
	3C. CMA Information and Referral Form	1	1	0	July 1, 2016 - June 30, 2017	Internal Records and Research	Annual Report	3.2.1
	3D. CMA Outreach Form	1	1	0	July 1, 2016 - June 30, 2017	Internal Records and Research	Annual Report	3.2.1
4	Public Policy and Legislation (See List Below)	4	3	4	July 1, 2016 - June 30, 2017	Internal Records and Research	Annual Report	2.2.1, 2.3.1, 2.3.3, 2.3.4, 2.4.5, 4.1.2, 4.1.3.
	4A. S196-Human Trafficking	1	1	1	July 1, 2016 - June 30, 2017	Internal Records and Research	Annual Report	6.1
	4B. S279-Small-Minority Business Assistance Office	1	1	1	July 1, 2016 - June 30, 2017	Internal Records and Research	Annual Report	3.3
	4C. S356-State Recognition of Groups	1	1	1	July 1, 2016 - June 30, 2017	Internal Records and Research	Annual Report	2.3.1, 2.3.2, 2.3.3, 2.3.4
	4D. S674-Workers Compensation Act	1	0	1	July 1, 2016 - June 30, 2017	Internal Records and Research	Annual Report	2.2.3

5	Funds Collected; Grants and Other Agency Funded Partnerships	\$50,000	0	\$130,000	July 1, 2016 - June 30, 2017	Federal Register and Individual Agencies	Annual Report	3.3.3, 4.2, 4.3.1 - 4.3.3
6	Technical Assistance, Capacity Building and Outreach To County Public and Congressional Officials (46 and 7), Legislators (134), Cities and Towns in SC	456	456	456	July 1, 2016 - June 30, 2017	Internal Records and Research	Annual Report	1.2.1, 2.1.2, 2.1.3, 3.1.2, 3.2, 3.2.1, 3.3, 3.3.2
7	Training - External	8	8	10	July 1, 2016 - June 30, 2017	Internal Records and Research	Annual Report	2.3.3, 3.1.1, 3.3.1, 3.3.2
8	Training - Internal	3	3	5	July 1, 2016 - June 30, 2017	Internal Records and Research	Annual Report	5.1.1-5.1.2, 5.2.1
9	Research Partnerships (See List Below)	8	8	16	July 1, 2016 - June 30, 2017	Internal Records and Research	Annual Report	1.1.2, 1.1.3, 3.1.2, 3.1.3, 3.3.2, 4.3.1 - 4.3.4, 4.3.5, 4.4.1, 4.4.2, 5.1.1, 5.1.2,
	9A. Research Partnerships and Collaborations	1	1	3	July 1, 2016 - June 30, 2017	Internal Records and Research	Annual Report	3.3.2
	9B. Partnerships and Collaborations - Federal, State, and Nonprofit Organizations	5	5	10	July 1, 2016 - June 30, 2017	Internal Records and Research	Annual Report	4.3.1, 4.3.3, 4.3.4
	9C. College and University Partnerships Related To The U. S. Department of Education	1	1	3	July 1, 2016 - June 30, 2017	Internal Records and Research	Annual Report	4.3.1, 4.3.2
	9D. Partnership With One Native American entity to identify grant opportunities	1	1	0	July 1, 2016 - June 30, 2017	Internal Records and Research	Annual Report	4.3, 4.3.2, 4.3.3
10	Events and Workshops (See List Below)	9	9	9	July 1, 2016 - June 30, 2017	Internal Records and Research	Annual Report	1.1.2, 2.1.4, 2.3.3
	10A. 2017 SC Statistical Abstract Event	1	1	1	July 1, 2016 - June 30, 2017	Internal Records and Research	Annual Report	1.1.2
	10B. 2016-2017 Advisory Committee Meetings (Minimum of 6)	6	6	6	July 1, 2016 - June 30, 2017	Internal Records and Research	Annual Report	2.1.4
	10C. 2016-2017 SC Native American State Recognition Application Workshops	2	2	2	July 1, 2016 - June 30, 2017	Internal Records and Research	Annual Report	2.3.3
11	Internal Planning Events (See List Below)	4	3	4	July 1, 2016 - June 30, 2017	Internal Records and Research	Annual Report	3.1.1, 3.2.2, 5.1.2, 5.2.1
	11A. CMA Strategic Planning Meeting (1)	1	0	1	July 1, 2016 - June 30, 2017	Internal Records and Research	Annual Report	3.1.1
	11B. CMA Staff Professional Development Meetings (2)	2	2	2	July 1, 2016 - June 30, 2017	Internal Records and Research	Annual Report	5.1.2, 5.2.1
	11C. CMA Staff Technical Assistance, Capacity Building, Information Referral Process Training (1)	1	1	1	July 1, 2016 - June 30, 2017	Internal Records and Research	Annual Report	3.3.1

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Customer Template**

Divisions or Major Programs	Description	Service/Product Provided to Customers	Customer Segments	<i>Specify only for the following Segments: (1) Industry; Name: (2) Professional Organization; Name: (3) Public; Demographics.</i>
African American Affairs Initiative	The African American Affairs Initiative is responsible for confronting the disparate facts regarding African-Americans by working with local, state, and federal entities, as well as other organizations to develop strategies and be a catalyst to improve conditions in our community.	Working with local colleges (HBCU's) and African American male groups to mentor and tutor students in middle and junior high school in order to improve their reading and math skills. This will facilitate on-time graduation and drop-out prevention.	General Public	African American males and low performing students in majority minority school districts.
Community Based Services Initiative	The Community Based Services Initiative provides and strengthens minority non-profit organizations and church affiliates with technical assistance, capacity building, collaboration, and partnerships to better serve communities.	Assist with state certification, tax exempt status through the IRS, and internal capacity building for non-profit organizations.	Professional Organization	Hispanic Business Association, Healthy Eyes Foundation of South Carolina, YNotU2, Jasper County Hunger Free Zone.
Community Based Services Initiative	The Community Based Services Initiative provides and strengthens minority non-profit organizations and church affiliates with technical assistance, capacity building, collaboration, and partnerships to better serve communities.	Assist with state certification, tax exempt status through the IRS, and internal capacity building for non-profit organizations.	Local Government	
Hispanic/Latino Affairs Initiative	The South Carolina Hispanic Initiative addresses issues concerning the Hispanic/Latino community of South Carolina to include economic, education, health, public safety, human rights and other pertinent issues that affect the Hispanic community.	We provide information and referral services for technical assistance, capacity building, cultural diversity training and organizational development for the Hispanic community. In addition, we provide assistance in the development of language access plans, policies and procedures. Our Program Coordinator is a qualified interpreter and translator as well as a member of the American Translation Association.	General Public	SC is home to approximately 258,000 Hispanics (Pew Hispanic Research Center) While this number is grossly under represented, we can say that a more accurate picture of Latinos in our state is 3 to 4 times larger than the number indicated by US Census. Although we are listing this number, it does not imply that we have reached every individual under our program initiative. However, services and access to information is available to the Hispanic and general community if needed.
Hispanic/Latino Affairs Initiative	The South Carolina Hispanic Initiative addresses issues concerning the Hispanic/Latino community of South Carolina to include economic, education, health, public safety, human rights and other pertinent issues that affect the Hispanic community.	We provide information and referral services for technical assistance, capacity building, cultural diversity training and organizational development for the Hispanic community. In addition, we provide assistance in the development of language access plans, policies and procedures. Our Program Coordinator is a qualified interpreter and translator and is a member of the American Translation Association.	Professional Organizations	FEMA, SDBA, SCEMD, SC State agencies, Mexican Consultate, Other Hispanic non-profit organizations.

Research and Policy Initiatives	The mission of Research and Policy Services is to provide current statistical data, conduct simple to complex applied statistical and survey research, conduct policy analysis of state and federal legislation, and to help disseminate key statistical information to state leaders, for profit and non-profit organizations, and individual citizens in the State of South Carolina. These research services assist the SC Commission for Minority Affairs in achieving its agency mission in utilizing research to help to study and address the causes and effects of socioeconomic poverty and deprivation in South Carolina.		Statistical Data will be provided to members in the SC Legislature on an as needed basis.	Legislative Branch	
Research and Policy Initiatives	The mission of Research and Policy Services is to provide current statistical data, conduct simple to complex applied statistical and survey research, conduct policy analysis of state and federal legislation, and to help disseminate key statistical information to state leaders, for profit and non-profit organizations, and individual citizens in the State of South Carolina. These research services assist the SC Commission for Minority Affairs in achieving its agency mission of utilizing research to help to study and address the causes and effects of socioeconomic poverty and deprivation in South Carolina.		Professional Organizations will be provided data primarily with Census and related statistical data.	Professional Organizations	SC Department of Revenue and Fiscal Affairs, SC Children's Trust, SC Conference of Black Mayors.
Research and Policy Initiatives	The mission of Research and Policy Services is to provide current statistical data, conduct simple to complex applied statistical and survey research, conduct policy analysis of state and federal legislation, and to help disseminate key statistical information to state leaders, for profit and non-profit organizations, and individual citizens in the State of South Carolina. These research services assist the SC Commission for Minority Affairs in achieving its agency mission of utilizing research to help to study and address the causes and effects of socioeconomic poverty and deprivation in South Carolina.		The General Public will be provided with data that is relevant to their community, city, county and place.	General Public	Organizations that are interested in receiving statistics pertaining to each population that the Commission is charged with serving (African Americans, Hispanic/Latinos, Native American Indians, and Asian populations).
Small and Minority Business Affairs Initiative	We promote social and economic self-sufficiency primarily for disadvantaged minorities by providing entrepreneurial education and training, business technical assistance, and provide information for microloan programs.		We provide business management and technical assistance, and education and training to aspiring or existing entrepreneurs.	General Public	The Microenterprise program is primarily focused on all of the populations that the Commission is legislatively required to serve, i.e., African Americans, Hispanic Americans, Native Americans, and Asian Americans.
Small and Minority Business Affairs Initiative	We promote social and economic self-sufficiency primarily for disadvantaged minorities by providing entrepreneurial education and training, business technical assistance, and provide information for microloan programs.		The Microenterprise program seeks to assist the business development industry by supporting and being a catalyst for economic development in the largest segment of business ownership, which is microenterprises. We support organizations that provide resources to microenterprises.	Industry	Business development organizations, such as Small Business Administration, Community Development Corporations, Microlenders, Business Development organizations.

Native American Affairs Initiative	The Native American Affairs Initiative serves as the South Carolina Indian Affairs Office with the mission to establish the framework to ensure social equity and economic prosperity for all Native American Indian citizens throughout the State of South Carolina through policy change, education and increased awareness.		We provide information, referral, technical assistance, capacity building, cultural diversity training and organizational development with the Native American community and tribes. In addition, we oversee the process of State Recognition for the State of South Carolina. The Commission serves as a liason between state, federal and local governments and tribal entities nationally. We also have an emerging Native American Professionals Program, we work with DSS on Indian Child Welfare Act and Food Share SC program.	General Public	Native American Indians are .5% of the States population and is an undercounted number. There are nine state tribes, four Groups and two special interest organizations. We have one federally recognized tribe, the Catawba Indian Nation.
Native American Affairs Initiative	The Native American Affairs Initiative serves as the South Carolina Indian Affairs Office with the mission to establish the framework to ensure social equity and economic prosperity for all Native American Indian citizens throughout the State of South Carolina through policy change, education and increased awareness.		We provide information, referral, technical assistance, capacity building, cultural diversity training and organizational development with the Native American community and tribes. In addition, we oversee the process of State Recognition for the State of South Carolina. The Commission serves as a liason between state, federal and local governments and tribal entities nationally. We also have an emerging Native American Professionals Program, we work with DSS on Indian Child Welfare Act and Food Share SC program.	Legislative Branch	SC General Assembly
Native American Affairs Initiative	The Native American Affairs Initiative serves as the South Carolina Indian Affairs Office with the mission to establish the framework to ensure social equity and economic prosperity for all Native American Indian citizens throughout the State of South Carolina through policy change, education and increased awareness.		We provide information, referral, technical assistance, capacity building, cultural diversity training and organizational development with the Native American community and tribes. In addition, we oversee the process of State Recognition for the State of South Carolina. The Commission serves as a liason between state, federal and local governments and tribal entities nationally. We also have an emerging Native American Professionals Program, we work with DSS on Indian Child Welfare Act and Food Share SC program.	Executive Branch/State Agencies	State Government: DSS, DHEC, SCEMD, SC AG, SC DMH, SCFC; Federal Government: BIA, DOI, HHS, OMH.
Native American Affairs Initiative	The Native American Affairs Initiative serves as the South Carolina Indian Affairs Office with the mission to establish the framework to ensure social equity and economic prosperity for all Native American Indian citizens throughout the State of South Carolina through policy change, education and increased awareness.		We provide information, referral, technical assistance, capacity building, cultural diversity training and organizational development with the Native American community and tribes. In addition, we oversee the process of State Recognition for the State of South Carolina. The Commission serves as a liason between state, federal and local governments and tribal entities nationally. We also have an emerging Native American Professionals Program, we work with DSS on Indian Child Welfare Act and Food Share SC program.	Professional Organizations	National Partnership for Action to End Health for Health Disparities- Health and Human Services, National Congress of American Indian, Catawba Indian Nation Indian, SC State Recognized Tribes, Groups and Special Interest Organizations and non-recognaized entities. Southeastern Indian Affairs Offices (GA, NC, AL, LA, VA), Lumbee Tribe, Machis Creek Tribe and others.

Agency Name:**SC Commission for Minority****Fiscal Year 2015-16****Accountability Report****Agency Code:****L46****Section: 071****Partner Template**

Name of Partner Entity	Type of Partner Entity	Description of Partnership	Associated Objective(s)
SC Emergency Management Division	State Government	The SCEMD leads the state emergency management program to minimize the loss of life and property from all hazard events. Our Hispanic Program Coordinator, along with other Hispanic partners, translates and/or creates and distributes the products issued by the SCEMD, such as the Hurricane Guide, information about what to do in case of floods, etc. to warn members of the Hispanic community how and what to do in case of an emergency.	3.1.2., 3.3.2
La Isla Magazine	Private Business Organization	La Isla Magazine is dedicated to serving the diverse Latino community in South Carolina and Northeast Georgia. The content of the magazine seeks to educate, integrate and empower the audience served by providing pertinent and current information about topics that readers care about. The CMA and La Isla Magazine collaborate often in an effort to disseminate information about and for the Hispanic/Latino community.	2.1.4, 3.1.2
South Carolina Appleseed Legal Justice Center	Non-Governmental Organization	South Carolina Appleseed Legal Justice Center is a forceful and respected advocate for low-income South Carolinians on issues such as housing, education, hunger, public benefits, domestic violence, immigration, health care and consumer issues. A representative from Appleseed Legal Justice serves on our Hispanic Advisory Committee and keeps us informed by providing updates on legislative issues pertaining to the immigrant community and low income families.	2.1.1, 2.1.4

Office of the SC Secretary of State	State Government	Partnered with us in an effort to ensure compliance of state guidelines for Faith and Community Based organizations.	3.3.1
US Dept of Agriculture-Rural Business Development	Federal Government	Fulfill requirements of the grant proposal to provide educational training, business management and technical assistance to rural parts of SC as identified in 29 counties with the expectation of creating at least 30 jobs.	3.3.1, 3.3.2
Greater Sumter Chamber of Commerce	Professional Organization	Co-sponsor of education and training classes for starting and maintaining a microbusiness offered to Sumter County and surrounding areas residents.	3.3.1, 3.3.2
Association for Economic Opportunity	Professional Organization	The Association for Economic Opportunity (AEO) is a national membership organization and voice of microbusiness development in the United States. They provide our State Micro Enterprise Network with guidance and support for the establishment of our state's network.	3.3.1, 3.3.2
Charleston Metro Chamber of Commerce	Professional Organization	Co-sponsors of education and training classes for starting and maintaining a microbusiness offered to Charleston County and surrounding areas residents.	3.3.1, 3.3.2
South Carolina Association for Community Economic Development	Professional Organization	The South Carolina Association for Community Economic Development (SCACED) is a coalition of individuals and organizations that support the development of healthy and economically sustainable communities throughout South Carolina. They provide support and assistance, and referrals to our microenterprise program.	3.3.1, 3.3.2
BB&T	Private Business Organization	BB&T provides financial support for workshops and conference supporting microenterprise development.	3.3.1, 3.3.2

City Of Columbia Office of Business Opportunity	Local Government	Provides support for our microenterprise program through collaborations, partnerships, conference planning and support and financial support for the education/training and business development programs.	3.3.1, 3.3.2
US Small Business Administration	Federal Government	Provides support for our microenterprise program through collaborations, partnerships, conference planning and support, financial support for the education/training and business development programs and provides technical assistance with outreach.	3.3.1, 3.3.2
Benedict College Small Business Development Center	Higher Education Institution	Co-sponsors our education and training program for business owners/entrepreneurs.	3.3.1, 3.3.2
BMW Corporation	Private Business Organization	Provides financial support for workshop and conferences that support microenterprises.	3.3.1, 3.3.2
SC Dept. of Transportation Office of Business Development	State Government	Provides support for workshops and conference, and provides referrals to our microenterprise development program.	3.3.1, 3.3.2
SC Department of Commerce	State Government	Provides support for workshops and conference, and provides referrals to our microenterprise development program.	3.3.1, 3.3.2
Santee-Lynches Regional Council of Governments	Local Government	Co-sponsors of education and trainingClasses offered to Sumter County and surrounding areas residents.	3.3.1, 3.3.2
South Carolina State University	Higher Education Institute	Commenced collaborative plans to involve student teachers as tutors for African American male students within Orangeburg School District 5.	3.1.2, 4.2.1
Allen University	Higher Education Institute	Commenced collaborative plans to involve students as tutors for African American male students within Richland County School District Two.	3.1.2, 4.2.1

NAACP	Non-Governmental Organization	Became a non-voting member to support worthwhile programs that promote the causes of African Americans in the State of SC.	3.1.2, 4.2.1
Richland County Sheriff Department	Local Law enforcement	Collaborated to develop several approaches to community policing in African American Communities.	3.1.2, 4.2.1
SC Department of Revenue and Fiscal Affairs	State Government	The Research Unit of the SC Commission For Minority Affairs partnered with the SC Revenue and Fiscal Affairs in regards to identifying and collecting statistical data that is not available through the Census.	1.1.1, 1.1.3, 2.1.2, 2.1.3, 3.1.2, 4.1.1
Children's Trust of SC-State Data Team	Non-Governmental Organization	The Research Unit of the SC Commission For Minority Affairs partnered with the Children's Trust of SC by serving as a research partner with the State Data Team. The purpose of the State Data Team is to develop a statistical framework for examining opportunities for children and families in South Carolina.	3.1.2, 4.1.1
SC Conference Of Black Mayors	Local Government	The Research Unit of the SC Commission For Minority Affairs partners with the SC Conference of Black Mayors in order to assist them with relevant research that can help their units of local government. To date, the Conference of Mayors do not have an entity that provides them with statistical data. The purpose of the partnership is to assist them as needed.	3.1.2, 4.3.3

<p>Summer Food Program at the SC Department of Education</p>	<p>State Government</p>	<p>Children need healthy food all year long. During the school year, many children receive free and reduced-price breakfast and lunch through the School Breakfast and National School Lunch Programs. When schools are dismissed for the summer, many children are at risk of hunger. Lack of nutrition during the summer months may set up a cycle for poor performance once school begins and make children more prone to illnesses and other health issues. Summer Food Programs are designed to fill that nutrition gap and make sure children get the nutritious meals they need and deserve. SC CMA has collaborated with Summer Food Program staff to conduct outreach to our communities and assist with identifying partnerships. CMA staff has identified the potential for contracted training and other services in the future.</p>	<p>3.1.2, 3.3.2, 4.3.4</p>
<p>Diabetes Initiative of South Carolina and Diabetes Advisory Council at DHEC</p>	<p>State Government</p>	<p>DAC was established through a partnership of the South Carolina Division of Diabetes Prevention and Control (SC DPCP), REACH US: SEA-CEED Program (Racial and Ethnic Approaches to Community Health), and the Diabetes Initiative of South Carolina (DSC). The SC CMA Staff (Marcy L. Hayden, Lee McElveen and Thomas J. Smith) have served on the DAC for years assisting in the creation of the DSC and the new Statewide Strategic plan. The CMA assisted in a leadership role to develop a statewide Diabetes Prevention plan. CMA staff has identified potential contracted services and partnerships in the future.</p>	<p>3.1.2, 3.3.2, 4.3.4</p>

<p>SC Youth Suicide Prevention Initiative at SC Department of Mental Health</p>	<p>State Government</p>	<p>The initiative aims to reduce deaths by suicide and nonfatal suicide attempts among SC youth and young adults age 10-24. The project will focus on increasing access to screening and mental health services, raising awareness through social media marketing, increasing protective factors through training across community domains, supporting clinicians and educators in implementing evidence-based interventions, utilizing safety plans in emergency departments, and strengthening statewide infrastructure. Within the overall focus population, SCDMH will focus on the subpopulations of those with Serious Mental Illness (SMI), justice system-involved, and LGBT youth. SC CMA's Native American Coordinator will serve on this committee to assist in outreach and collaboration with Native American Indian communities, which have the highest youth suicide rate in the US. Additional, contractual opportunities could arise from this collaboration.</p>	<p>3.1.2, 3.3.2, 4.3.4</p>
<p>SC Human Trafficking Task Force at SC Attorney General's Office</p>	<p>State Government</p>	<p>SC CMA is collaborating with the Task Force, now serving as a member. SC CMA is statutorily required to maintain a database and hotline to address reports of human trafficking. Funding has been requested to run this new initiative.</p>	<p>2.4.2, 3.1.2, 3.3.2</p>

<p>National Partnership for Action (NPA) to Eliminate Health Disparities-Regional Health Equity Council's (RHEC) All RHEC American Indian and Alaskan Native Caucus and Southeastern Health Equity Council-Region 4 (SHEC)</p>	<p>Federal Government</p>	<p>Southeastern Health Equity Council's (SHEC) purpose is to build collaboration and partnerships to achieve health equity in the Southeast region of the U.S. SCCMA's Native American Coordinator services as a founding member of the All RHEC AI/AN Caucus and former Chair of the Cultural Competence Committee. SC CMA received funding for two interns in 2014 and is applying for a 2016 intern. Additionally, CMA staff and intern's wrote a Cultural Competence White Paper (published nationally 2017) and a National Cultural Competency Resource Guide (webinar launch April 2016). Funding opportunities through grants and partnerships are possible.</p>	<p>3.1.2, 3.3.2, 4.3.4</p>
<p>Catawba Indian Nation</p>	<p>Federal Government</p>	<p>The Catawba Indian Nation is South Carolina's only Federally Recognized tribe. The Catawba Indian Nation serves on the Commission's Native American Advisory Committee and works with the Commission on various issues including youth, economic development, business, Indian Child Welfare Act, culture and grants.</p>	<p>2.1.4, 3.1.2, 3.3.2, 4.3.4, 4.4.2</p>
<p>State Recognized Native American Indian Entities</p>	<p>Non-Governmental Organization</p>	<p>The State Recognized Native American Indian Entities are the Tribes, Groups and Special Interest Organizations recognized in the State of South Carolina. They are quasi-governmental non-profit entities that serve their respective tribal communities. The Tribes and Groups serve on our the Commission's Native American Advisory Committee and works with the Commission on various issues including youth, economic development, business, Indian Child Welfare Act, culture, legal, policy, community development, community needs and grants.</p>	<p>2.1.4, 2.3.1, 2.3.2, 2.3.3, 2.3.4, 3.1.2, 3.3.2, 4.3.4, 4.4.2</p>

State Recognized Native American Indian Entities	local government	The State Recognized Native American Indian Entities are the Tribes, Groups and Special Interest Organizations recognized in the State of South Carolina. They are quasi-governmental non-profit entities that serve their respective tribal communities. The Tribes and Groups serve on our the Commission's Native American Advisory Committee and works with the Commission on various issues including youth, economic development, business, Indian Child Welfare Act, culture, legal, policy, community development and community needs and grants.	2.1.4, 2.3.1, 2.3.2, 2.3.3, 2.3.4, 3.1.2, 3.3.2, 4.3.4, 4.4.2
SC Department of Revenue and Fiscal Affairs	State Government	The Research Unit of the SC Commission For Minority Affairs will partner with the Revenue and Fiscal Affairs in regards to identifying and collecting statistical data that is not available through the Census	1.1.1-1.1.3, 2.1.2, 2.1.3, 3.1.2, 4.1.1
SC Conference Of Black Mayors	Local Government	The Research Unit of the SC Commission For Minority Affairs partners with the SC Conference of Black Mayors in order to assist them with relevant research that can help their units of local government. To date, the Conference of Mayors do not have an entity that provides them with statistical data. The purpose of the partnership is to assist them as needed.	2.1, 3.1.2, 4.3.3
Children's Trust of SC-State Data Team	Non-Governmental Organization	The Research Unit of the SC Commission For Minority Affairs partners with the Children's Truse of SC by serving as a research partner with the State Data Team. The purpose of the State Data Team is to develop a statistical framework for examining opportunities for children and families in South Carolina.	3.1.2, 4.1.1

Agency Name:		SC Commission for Minority Affairs			Fiscal Year 2015-16		
Agency Code:		Section:			Accountability Report		
L46		71			Report Template		
Item	Report Name	Name of Entity Requesting the Report	Type of Entity	Reporting Frequency	Submission Date (MM/DD/YYYY)	Summary of Information Requested in the Report	Method to Access the Report
1	Agency Accountability Report	SC Department of Administration	SC State entity	Annually	09/15/20XX	This report contains our agency's mission and objectives to accomplish the mission and performance measures that show the degree to which objectives are being met. It contains key program area descriptions and expenditures and links these to key financial and performance results measures.	Available online
2	Operating and Capital Budget	SC Governor's Office	SC State entity	Annually	11/01/20XX	Request for annual operating and capital budget needs for the next fiscal year	Available online
3	Information Technology and Information Security Plan	SC Division of Technology Services	SC State entity	Annually	10/1/20XX	Data collection and survey to meet the IT information security and data privacy reporting requirements	Contact SC State DTO Office
4	Rural Business Enterprise Grant (RBEG)	United States Department of Agriculture	Federal entity	Quarterly	6/30/2016 (Unless the grant is extended, it will expire in January 2017. A final report will be issued and sent to the USDA within the required submission period of 60 days.)	Provide the following: 1. Amount of expenditures 2. Reimbursement amount from federal funds 3. State share of expenditures amount 4. Running balance of authorized funds 5. Remaining balances all funds (state/federal) 6. Supporting documentation for financial reimbursements 7. Activities and goals achieved and/or completed in reporting period	Freedom of Information Act request
5	Rural Business Enterprise Grant (RBEG)	United States Department of Agriculture	Federal entity	Annually upon grant anniversary or completion	3/1/2017	Provide the following: 1. Amount of expenditures 2. Reimbursement amount from federal funds 3. State share of expenditures amount 4. Running balance of authorized funds 5. Remaining balances all funds (state/federal) 6. Supporting documentation for financial reimbursements 7. Activities and goals achieved and/or completed in reporting period	Freedom of Information Act request
6	Growing Resources in Information Technology (GRIT) Grant Final Report 2012 - 2016	Midlands Technology College	SC State entity	Annually upon grant anniversary or completion	March 1, 2016	This report was provided the SC Commission for Minority Affairs Board of Commissioners and the Midlands Technical College with a final report from staff regarding training and outreach efforts through the "GRIT" Grant Program from 2012-2016. This contractual work was done through a Department of Labor Grant awarded to Midlands Technological College.	Freedom of Information Act request

