

AGENCY NAME:	South Carolina Department of Probation, Parole and Pardon Services		
AGENCY CODE:	N080	SECTION:	066

**Fiscal Year 2015-16
Accountability Report**

SUBMISSION FORM

AGENCY MISSION	<ul style="list-style-type: none"> • Prepare offenders under our supervision toward becoming productive members of the community; • Provide assistance to the victims of crime, the courts and the Parole Board; and to • Protect public trust and safety
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AGENCY VISION	Our Vision is to be recognized nationally as a catalyst for positive change in the lives of offenders, a force for public safety, a leader in victim services, and a responsible steward of public funds.
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Please state yes or no if the agency has any major or minor (internal or external) recommendations that would allow the agency to operate more effectively and efficiently.


RESTRUCTURING RECOMMENDATIONS:	Yes
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Please identify your agency’s preferred contacts for this year’s accountability report.

	<u>Name</u>	<u>Phone</u>	<u>Email</u>
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I have reviewed and approved the enclosed FY 2015-16 Accountability Report, which is complete and accurate to the extent of my knowledge.

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AGENCY DIRECTOR (SIGN AND DATE):			September 13, 2016
(TYPE/PRINT NAME):	Jerry B. Adger	Date	

BOARD/CMSN CHAIR (SIGN AND DATE):			
(TYPE/PRINT NAME):			

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AGENCY’S DISCUSSION AND ANALYSIS

Brief Description of Agency

The South Carolina Department of Probation, Parole and Pardon Services is the third largest state law enforcement agency in the state and is charged with the community supervision of a daily average of 48,885 jurisdictional offenders, placed on probation by the Court, paroled by the State Board of Pardons and Pardon, and on Youthful Offender Release from the South Carolina Department of Corrections. Offenders are supervised according to a wide range of strategies that are designed to provide the opportunity to succeed while protecting public safety. We embrace the motto: ***Prepare, Provide, Protect.***

The Department maintains a headquarters facility in Columbia, South Carolina along with 46 county offices and four county satellite offices (Beaufort, Berkeley, Dorchester, and York). In addition, staff is maintained permanently at the county courthouses in Greenville, Charleston and Columbia. At the end of FY 2016, the Department was staffed with 609 employees, which included 604 classified positions and 5 unclassified positions, in addition to 21 temporary contract positions and one temporary grant position. The Department is comprised of the Director’s office and three divisions: Field Operations, Administration, and Legal Services and Policy Management. Each section within these divisions all serve to support the mission of the Department.

The Executive Management Team is comprised of the Department’s Director, the Chief Deputy Director, Deputy Directors for Administration, Field Operations, and Legal Services & Policy Management, and Directors of Human Resources, External Affairs, and Budget. Together, they are the primary entity that guides the Department’s standards and decision making. Mr. Jerry B. Adger was appointed as Director in January 2015 by Governor Nikki Haley. Director Adger has the overall responsibility for the Department, the budget, staff functions, and ensures that all policies, procedures, and protocols are followed.

Internal Factors Affecting Agency Performance in FY 15-16

Several internal factors impacted the Agency’s performance in Fiscal Year 2016 including both challenges and positive results:

- Staff retention challenges as law enforcement agencies compete for high quality officers
- Pilot of the Offender Supervision Specialists position to mitigate caseload size
- Providing statewide public safety with limited resources
- Transition to zero-based budget configuration
- Diminished offender fee revenue

While retention continues to be a challenge to the Agency, steps to address agent morale through improved communication, increased compensation, and caseload reduction have been implemented. The successful pilot program of a new Offender Supervision Specialist position to supervise lower risk offenders in Charleston, Greenville, Richland and Spartanburg counties has resulted in caseload reductions in those areas, and led to a broader implementation and utilization of this concept across the State. In addition, transition to a zero-based budget configuration has allowed greater control and

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accountability over Agency resources by management. The Agency is also examining its fee structure and collection methods to address this revenue stream without impacting offender revocations for compliance violations.

External Factors Affecting Agency Performance in FY 15-16

External factors impacting the Agency’s performance in Fiscal Year 2016 included:

- State appropriations (received 44 Field Operations FTEs)
- Changes in Sentencing Reform law and Ignition Interlock Device laws
- Law Enforcement Body Camera mandate and funding
- Public attitude toward law enforcement

In the Fiscal Year 2015 Appropriations Bill, SCDPPPS received \$2,598,761 recurring to hire 44 new Field Operations FTEs. As aforementioned, the addition of 27 new Probation & Parole Agents and 17 Offender Supervision Specialists enabled the Agency to significantly reduce caseloads in the four pilot project counties. Other legislative external factors impacting SCDPPPS this past year included changes in the Sentencing Reform Omnibus Act. Due to amendments in this legislation, in the future, Agents will have greater flexibility in assigning compliance credits to offenders with good behavior who are in arrears and unable to pay restitution.

Emma’s Law, mandating penalties for drivers convicted of driving under the influence of alcohol, was also amended. SCDPPPS administers the Ignition Interlock Device Program. As of October 2014, Emma’s Law requires that any person convicted of DUI first with a breath alcohol concentration of at least .15 must have an IID installed in their vehicle for at least 6 months. This new requirement for DUI first-convicted drivers, not just DUI second, to have an IID installed in their vehicle has significantly increased the number of drivers monitored under SCDPPPS jurisdiction. In FY 2016, SCDPPPS monitored 1,812 cases in the Ignition Interlock Device Program- an increase of 38.6% from the previous fiscal year. During that same time period, the Agency also processed 22,119 new Ignition Interlock Device cases tied to Emma’s Law. In addition, changes to Emma’s Law in 2015 now allow SCDPPPS to assign 1.5 points/penalties to IID drivers who attempt to tamper with the device in their vehicle or enlist a sober passenger to blow in the device on their behalf.

Another external factor affecting Agency performance during the past year includes the shift in public opinion toward law enforcement in general. A public outcry was heard in South Carolina and the rest of the nation regarding several highly publicized and recorded officer-involved shootings. The State Legislature responded with the Body Camera Bill, which requires law enforcement agencies to purchase and wear body cameras when on duty- once state funding is secured. SCDPPPS remains prepared to carry out this mandate should funding be allocated to the Agency.

Current Efforts and Associated Results Referenced in this Report

The Department has worked to address the impact of internal and external factors through structural modifications, risk assessments, quality assurance, mitigation strategies, strategic planning, and performance measurement. These strategies are discussed in subsequent sections of this report, but include such measurements as monitoring of compliance with legal mandates, offender violation rates,

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measure of intermediate sanctions in response to offender violations, recidivism rates, parole rates for high, medium and low risk offenders, as well as parole rates of statutorily identified violent and non-violent offenders. The Department is also closely monitoring expenditures on all levels in order to ensure financial stability and responsible stewardship to taxpayers. The Agency is utilizing customer surveys, and measuring outcomes from partner agencies and organizations for effectiveness. An Agency reorganization also was implemented to streamline program services and to maximize transparency and efficiency. For example, the Office of Internal Audits was relocated from the Division of legal Services & Policy Management to the Office of the Director (See chart on p. A-10). In addition, the four SCDPPPS geographic regions were realigned by judicial circuits to foster a team approach among the Regional Directors (RDs), Victim Advocates, and Agents-In-Charge within each circuit, as well as to ensure that RDs would drive fewer miles, making fleet operations as cost effective as possible.

Plans to Introduce Additional Changes

Looking forward, SCDPPPS remains focused on cultivating an Agency culture devoted to protecting public safety and preparing offenders to be productive members of society. With that vision in mind, the Department seeks to **expand its reentry programs** to serve underrepresented portions of the state. In 2010, the Omnibus Crime Reduction and Sentencing Reform Act was enacted and provided SCDPPPS with opportunities and resources to strengthen probation and parole release practices. In efforts to sustain corrections reform in South Carolina, SCDPPPS will need support and funding to implement strategies proven to reduce recidivism and improve the quality of life of state taxpayers.

SCDPPPS aims to promote effective supervision strategies (Goal 4) based on principles proven to reduce recidivism. Funding granted by the General Assembly for capacity building efforts at Reentry Centers would address the needs of high-risk offenders and allow staff to:

- 1) create infrastructure for collaborative community partnerships providing a framework to adequately address needs related to criminogenic attitudes and beliefs and needs regarding education, mental health, substance abuse and job training;
- 2) provide case management for offenders transitioning from incarceration to supervision within 120 days prior to release by coordinating housing, employment and/or treatment services with community partners; and
- 3) enhance communication with various stakeholders through targeted training efforts to provide offenders with opportunities to succeed while under supervision.

Another goal of the Department is to increase the quality of assistance to crime victims through intensified supervision of high-risk offenders. Providing representation on Governor Haley’s Domestic Violence Task Force, the Department remains aware that South Carolina has one of the highest domestic violence rates in the country. SCDPPPS is in a unique position to help mitigate this crisis; intensified, evidence-based rehabilitation services for repeat domestic violence offenders is one way to help resolve this issue. The Agency has identified a need to establish specialized caseload agents with an optimal caseload ratio to manage this high-risk population more effectively. SCDPPPS seeks to increase the number of **domestic violence specialized caseloads** from 1 to 20 by June 2018.

The Department needs additional Agents to supervise domestic violence caseloads in counties who are

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close to or exceed a 50:1 offender to Agent ratio. The Department also intends to implement the use of alcohol monitoring technology for these offenders, as studies show that alcohol abuse often plays a role in these offender cases.

With 1,091 domestic violence offenders currently on the Department’s caseload, SCDPPPS aims to implement several changes to the supervision of this unique population, to achieve several goals:

- 1) Reduce violence against victims throughout the state and promote public safety.
- 2) Increase the rate of successful supervision by increasing community contacts, resources and stable environments.
- 3) Reduce recidivism in this population by taking an in depth look at their criminogenic needs and addressing them with opportunities to receive education, treatment and coping mechanisms.

Looking ahead, the Department also recognizes the dire need for **additional law enforcement vehicles**. Agents spend a significant amount of time in their vehicles conducting offender home visits, serving warrants, making court appearances, carrying out special deployments and transporting offenders. Vehicles are essential for the Department’s Agents to be able to perform their duties. Increasing the size of the fleet will increase the ability to rapidly deploy agents in emergency situations. In Fiscal Year 2015 the Department had a total of 5,876 hours of special deployment. In Fiscal Year 2016, the number of deployment hours more than *doubled*, reaching a total of 12,697. On these missions, Agents drove 105,121 miles. If this need is not addressed, the Department’s ability to provide efficient operations will be impacted, and the Department would face continued retention issues. Law enforcement agencies normally provide cars for all their officers and this is a big draw for Agents wanting to leave the Department and obtain jobs with other agencies. In the years ahead, SCDPPPS will continue to seek out new, innovative ways to address caseload, retention and expansion of its evidence-based offender programs to protect the public safety.

I. Risk Assessment and Mitigation Strategies

Potential Negative Impact on the Public

The Department has established four agency-level goals in our strategic plan that align with our mission and values. Should these goals not be met, each will have several gradations of negative impact on the citizens of South Carolina.

The Agency’s first strategic goal in its strategic plan is “to promote public safety for the residents of South Carolina.” SCDPPPS will accomplish this goal by first continuing to support sentencing reform, and using data to drive decisions in the management of offenders. Secondly, the Department intends to refocus efforts on stakeholders related to public safety, such as the Board of Pardons and Paroles and victims, by improving communications and implementing automation. Lastly, it will improve efforts in community and Agent safety with efforts in increasing success rates, fugitive apprehension rates, and Agent mobility.

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All of these efforts relate to either directly improving public safety or business efficiencies. Consequently, failure to complete any of the objectives under this goal would harm efforts by the Department to maintain or improve its most core function. These consequences include:

- Increased recidivism (new crimes).
- Increased harm done to victims of crimes beyond the initial crime.
- Increased number of inmates in SCDC, and thus the subsequent cost to taxpayers

The second strategic goal is “to continuously improve our processes within secure systems.” SCDPPPS will first do this by limiting liability from potential threats related to physical and mobile device security, and by increasing employee awareness. Secondly, the Department will improve communications with customers such as the public, service providers, and offenders, to solicit feedback for improvements. Thirdly, the Department will improve revenue by making it easier for offenders to pay their debt and update staff budget training. Lastly, the Department will improve user training and system automation.

As most of these objectives revolve around improving the quality of business processes, the primary risk of failing to meet any objective is increased cost of operation because of slower decision-making, decreased efficiency of staff, or poor job performance. These failures will exacerbate waste and lost opportunities for cost reductions. More dramatic failures can result in a data breach or data leak, the costs of which could be extremely high. Consequences incur public risks such as:

- Increased waste within the Department, requiring either reduction in quality of service or increased cost to the taxpayer.
- Low probability but extremely high risk items such as a system hack or data loss.

The third strategic goal is “to efficiently develop the organization and workforce while delivering quality services,” which is entirely focused on human capital management. With this goal, SCDPPPS intends to address retention, culture, knowledge continuity, and governance issues. Retention will be addressed through review of hiring, pay, and turnover concerns. Secondly, culture will be improved at the ground level with satisfaction initiatives, to Department excellence from CALEA accreditation. Thirdly, the Agency will focus on minimizing the costs of turnover by implementing industry standards on succession planning and knowledge documentation. Lastly, it will formalize governance procedures to better utilize existing staff.

Since this goal and its objectives focus on better managing existing staff, failure to meet these objectives would reduce quality of service and increase cost through turnover and ultimately cause a degradation in the quality of the Department’s mission. Negative impacts to the public include:

- Increased cost to the taxpayer by spending more resources on recruitment and replacement.
- Increased risk to public safety due to reliance on less experienced and skilled staff.

The fourth strategic goal is “to create a structure to provide effective rehabilitative services to offenders,” which details improving the quality of rehabilitative services offered to those under supervision, which will improve their chances to remain productive members of society. SCDPPPS will first improve planning and case management to better identify needs. Secondly, it will improve staff

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training on available rehabilitative services and evaluate the quality of those services. Thirdly, it will increase the link between evidence based practices and rehabilitative services.

Failure to meet these objectives will increase the chance that some of those supervised by SCDPPPS will not be rehabilitated, and will instead commit new crimes. Negative impacts to the public include:

- Increased rate of recidivism (new crimes).
- Increased number of inmates in SCDC, and thus the subsequent cost to taxpayers
- Reduced maximum potential of those under supervision, limiting their employment prospects and ability to pay victim restitution.

Nature and Level of Outside Help to Mitigate Negative Impact

Several outside stakeholders exist that may help SCDPPPS mitigate the negative impact in the public if Agency goals are not met. For all three goals laid out in the strategic plan, the executive and legislative branch of state government- as well as other state agencies- have resources that may be of service to SCDPPPS.

To address Goal 1 of promoting public safety, the Department may wish to develop additional partnerships with the State Law Enforcement Division (SLED) and local law enforcement in order to alleviate the impact of increased recidivism rates. Regarding Goal 2, to improve processed within secure systems, the online trainings ordered by the Governor’s Office would be instrumental to prevent the negative repercussions if SCDPPPS employees were not properly trained on cybersecurity policies. Should the cybersecurity objectives of Goal 2 not be accomplished, the Governor’s Office would serve as a helpful outside entity to respond to a potential information breach.

The media may also serve as a valuable resource to SCDPPPS if Agency goals are not accomplished. For instance, if recidivism rates increase due to failure to accomplish Goals 1 and 4, the media can be helpful in publicizing the Agency’s Most Wanted lists. Also, the media can be helpful in announcing SCDPPPS job postings and application information to help SCDPPPS accomplish Goal 3 of further developing the organization’s workforce. In addition, the Division of State Human Resources may be able to help the Department mitigate the impacts of poor retention- pertaining to Goal 3- with the provision of guidelines for best hiring practices. SCDPPPS may also look to national stakeholders, such as Federal Probation and the American Probation and Parole Association for recommendations on evidence-based practices to address the negative impacts if any of the Departments goals are not accomplished.

Options The General Assembly Could Do to Resolve Issues

Option 1

A major goal of SCDPPPS is to create a structure providing the utmost effective **rehabilitative services** to offenders. Funding granted by the General Assembly would enable the Department to better identify offender needs, improve evidence-based services and increase staff awareness of mental health programs. SCDPPPS remains committed to preparing high-risk offenders under our jurisdiction to becoming productive members of society.

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Option 2

Through state funding, the General Assembly can help the Agency work toward achieving its objective to **increase the number of domestic violence specialized caseloads** from 1 to 20 by June 2018. SCDPPPS currently supervises 1,091 offenders with a domestic violence offense on their record. Legislative help is vital to attaining an increased number of Agent FTEs to supervise domestic violence caseloads in key counties.

Option 3

The State Legislature can also aid the Department in reaching its goal of acquiring **additional law enforcement vehicles**. A decreased Agent to vehicle ratio will enable the Department to provide efficient day to day operations- such as conducting offender home visits and making court appearances. An increased fleet will also enable SCDPPPS to boost morale, improving Agent retention.

II. Restructuring Recommendations (For internal or law changes)

At this time the Agency is pursuing legislation that was introduced in the last legislative session, S.505 – Tolling Probation during Civil Commitment. SCDPPPS recommended that the General Assembly allow for the tolling of supervision for the duration of any period of civil commitment to preserve the term of a probationary sentence during that commitment. Tolling of supervision will ensure that when offenders are finally released from treatment, the supervision – which had been ordered by the court or mandated by statute – will begin.

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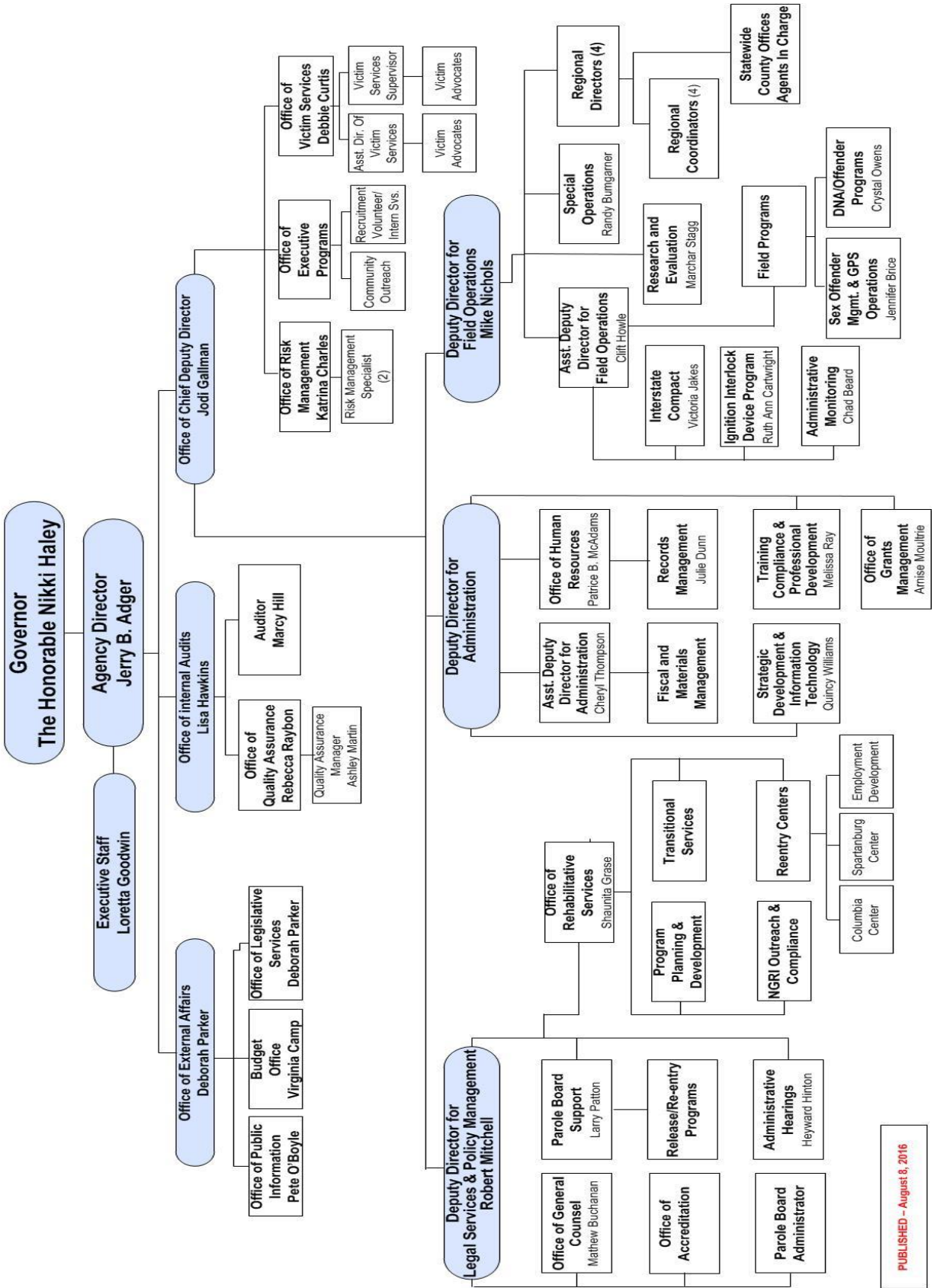
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South Carolina Department of Probation, Parole and Pardon Services
EFFECTIVE AUGUST 17, 2016



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Strategic Planning Template

Type	Goal	Item # Strat	Object	Associated Enterprise Objective	Description
G	1			Maintaining Safety, Integrity and Security	To Promote Public Safety for the Residents of South Carolina
S		1.1			To provide effective offender supervision and intervention that promotes accountability and integration into the community through evidence-based practices
O			1.1.1		Increase compliance with the actuarial risk/needs assessment tool(s) from 84.9% in August 2015 to 90% by June 2018.
O			1.1.2		Increase the number of measures of successful supervision from three to five by March 2016 and implement changes to capture and report relevant data beginning September 2016.
O			1.1.3		Train 100% of current caseload carrying staff and supervisors on use of the violations matrix by January 2017.
O			1.1.4		Develop county-specific caseload plans which consider size, offender population, office resources, and other strategies beginning January 2016 and implemented by June 2017.
O			1.1.5		Revise the Reentry Centers' operations and curriculum beginning December 2015 to develop as an effective strategy for supervision and community integration by December 2017.
O			1.1.6		Increase the number of domestic violence specialized caseloads from 1 to 20 by June 2018.
S		1.2			To maximize services to the Courts, SC Board of Pardons and Paroles, victims, and other stakeholders.
O			1.2.1		Increase the number of victim- and offender-forms translated to Spanish from two to 15 beginning January 2016 and completed by December 2016 and to 30 by December 2017.
O			1.2.2		Reduce the time from pardon application to Board hearing by 20% from current baseline data by July 2018.
O			1.2.3		Expand remote video conference capabilities for all victims of crimes by increasing the number of regional video conference sites from two in January 2016 to four by June 2018.
O			1.2.4		Increase the number of service satisfaction surveys distributed to victims attending parole and pardon hearings from 10% in 2014 to 100% in 2016 to enhance quality service delivery.
S		1.3			To utilize agency resources to increase community and Agent safety.

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Type	Goal	Item # Strat	Object	Associated Enterprise Objective	Description
O			1.3.1		Increase the successful supervision completion rate from 78% reported in FY 2014 by 1% per year through FY 2020.
O			1.3.2		Form a fugitive investigation unit to address the absconded offender population by January 2017.
O			1.3.3		Decrease the vehicle to Agent ratio from 1:3 in July 2015 to 1:1 by July 2020.
O			1.3.4		Retain the annual Class One Law Enforcement Certification for 100% of Agents with relevant training as required by the South Carolina Criminal Justice Academy.
O			1.3.5		Increase the number of hearing officers to accommodate the increased workload of Ignition Interlock appeals and reviews from 9 to 11 due to the growing demands of Emma's Law.
O			1.3.6		Create four ongoing community awareness events annually about the Ignition Interlock Device Program by June 2017.
G	2			Maintaining Safety, Integrity and Security	To Continuously Improve Our Processes Within Secure Systems
S		2.1			To implement federal- and state-mandated physical and information security policies and procedures.
O			2.1.1		Train 100% of employees on security policies and procedures beginning January 2016 and ending June 2017 with annual training.
O			2.1.2		Develop a site security and safety plan for 100% of all agency locations by June 2016 and review annually.
O			2.1.3		Implement a mobile device security plan to be completed by June 2016 and updated annually.
S		2.2			To create knowledge continuity management and succession planning for each division.
O			2.2.1		Create a "Comments About PPP" link with a drop down menu on the Agency website and track by October 2015.
O			2.2.2		Disseminate an annual customer satisfaction evaluation for service providers to 100% of providers in the Department's Service Provider database beginning in July 2016.
O			2.2.3		Conduct an exit survey with a 10% sample of eligible offenders annually by July 2018.

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Type	Goal	Item # Strat	Object	Associated Enterprise Objective	Description
S		2.3			To optimize our financial resources and fiscal accountability.
O			2.3.1		<i>Implement budget management training for 100% of section heads and Agents in Charge beginning March 2016 and ending June 2017.</i>
O			2.3.2		<i>Establish at least two additional methods to collect payments from offenders beginning April 2016 and implement by July 2017.</i>
S		2.4			To improve Departmental data confidentiality and integrity.
O			2.4.1		<i>Design and implement a certification procedure for data entry in agency applications beginning January 2016 and completed by June 2018.</i>
O			2.4.2		<i>Develop a plan to address incidents of missing, insufficient, or incorrect data by December 2016.</i>
O			2.4.3		<i>Implement a schedule by December 2016 to review and revise reports generated by agency applications, develop new reports when identified, and delete obsolete reports.</i>
O			2.4.4		<i>Increase the number of automated victim services forms from 1 to 20 by January 2018</i>
G	3			Education, Training, and Human Development	To Efficiently Develop the Organization and Workforce While Delivering Quality Services
S		3.1			To implement a comprehensive plan for retaining employees at all levels of the Department.
O			3.1.1		<i>Create a performance-based pay plan for 100% of non-agents, Bands 5 through 8 by July 2018.</i>
O			3.1.2		<i>Revise the current Agent hiring process to reduce completion from 90 days in July 2015 to 45 to 60 calendar days by June 2016.</i>
O			3.1.3		<i>Create a plan to increase opportunities for advancement within all levels of the organizational structure by March 2016 and implement it by July 2018.</i>
O			3.1.4		<i>Reduce by 15% the average amount of time needed to fill internal vacancies by June 2017.</i>
O			3.1.5		<i>Reduce non-Agent employee turnover by 20% by June 2018.</i>
O			3.1.6		<i>Reduce Agent turnover by 15% by June 2018.</i>

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Type	Goal	Item # Strat	Object	Associated Enterprise Objective	Description
O			3.1.7		<i>Administer a comprehensive exit interview to 100% of exiting employees in order to identify and validate issues that need to be addressed by the agency for improvement January beginning 2017.</i>
O			3.1.8		<i>Distribute a report on the results of the comprehensive exit interviews semi-annually beginning June 2017.</i>
S		3.2			To continuously explore and implement processes that create a high performance work culture.
O			3.2.1		<i>Develop leadership standards from an evidence-based source by June 2017.</i>
O			3.2.2		<i>Require 100% of supervisors and managers to meet or exceed Departmental leadership standards during the EPMS rating period from June 2018 to June 2019.</i>
O			3.2.3		<i>Increase the number of annual statewide employee satisfaction initiatives and incentives that will promote employee interaction from two in 2015 to three by January 2016 and to four by June 2017.</i>
O			3.2.4		<i>Implement a process that allows all employees to continually voice concerns and suggestions beginning January 2017.</i>
O			3.2.5		<i>Increase the methods by which the Department disseminates agency information from two methods in July 2015 to four methods by January 2017 using examples from the Universal Design for Learning.</i>
O			3.2.6		<i>Train 100% of the Department's supervisors and managers on leadership standards from an evidence-based source by December 2017.</i>
O			3.2.7		<i>Become accredited through the Commission on Accreditation for Law Enforcement Agencies (CALEA) by June 2018.</i>
O			3.2.8		<i>Collect, address, and respond to 100% of all employee concerns and suggestions within two months or less and report all items to the Chief Deputy quarterly.</i>
S		3.3			To determine the needs and expectations of our customers and to utilize their feedback for continuous improvement.

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Type	Goal	Item # Strat	Object	Associated Enterprise Objective	Description
O			3.3.1		Conduct a formal assessment for succession planning in 100% of agency divisions and sections beginning January 2016 and ending by June 2018; document succession plans and update as needed.
O			3.3.2		Document and revise standard operating procedures for all agency processes beginning October 2015 and completed by June 2018 and review annually.
S		3.4			To improve project governance procedures and practices.
O			3.4.1		Review White Papers annually, beginning January 2016 with completion by March of each year. Draft new White Papers as needed.
O			3.4.2		Pursue at least 75% of all eligible grants annually.
G	4			Healthy and Safe Families	To Create a Structure to Provide Effective Rehabilitative Services to Offenders
S		4.1			To identify offender needs and develop appropriate responses.
O			4.1.1		Perform random quality reviews on 5% of the actuarial risk/needs assessments annually for all caseload staff by July 2018.
O			4.1.2		Develop a comprehensive training module on supervision plan development by June 2017.
O			4.1.3		Train 100% of caseload carrying staff on supervision plan development by June 2018.
S		4.2			To validate the quality of existing service providers and to make use of those providers listed in the Department registry.
O			4.2.1		Train 100% of Agents in Charge on the quality assurance tool for service providers beginning January 2017 and completed by June 2017.
O			4.2.2		Provide training to 100% of caseload carrying staff on service provider referral procedures beginning January 2017 and completed by January 2018.
O			4.2.3		Increase the number of service provider referrals entered into the automated tracking system by 5,000 by the end of June 2017.

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Performance Measurement Template

Item	Performance Measure	Target Value	Actual Value	Future Target Value	Time Applicable	Data Source and Availability	Calculation Method	Associated Objective(s)
1	Increase the percentage of actuarial risk/needs assessments that are in compliance with Department policy by 3%.	88.0%	91.6%	94.0%	6/30/2016	Offender Management System (OMS)- Snapshot as of that date	Calculated- Number of assessment completed/Total number of offenders	1.1.1
2	Increase the number of data measures for successful supervision	5	5	NA	7/1/2015-6/30/2016	Divisional Representative- Field Operations- Annually	Count- Number of measures	1.1.2
3	Increase the percentage of caseload Agents and supervisors trained to use the violation matrix	100.0%	0.0%	100.0%	7/1/2015-6/30/2016	Power DMS (Training Records Management System)- Monthly	Calculated- Number of Agents trained/Total number of Agents	1.1.3
4	Increase the number of county-specific plans	46	0	46	7/1/2015-6/30/2016	Divisional Representative- Field Operations- Annually	Count- Number of submitted plans	1.1.4
5	Increase the number of standard operating procedures that pertain to the Reentry Centers	10	16	20	1/1/2016-6/30/2016	Divisional Representative- Legal Services and Policy Management- Annually	Count- Number of standard operating procedures that pertain to the Reentry Centers	1.1.5
6	Increase the number of victim and offender forms translated to Spanish	7	15	30	1/1/2016-6/30/2016	Divisional Representative- Victim Services- Annually	Count- Number of Spanish forms	1.2.1
7	Increase in the number of pardon cases heard	623	623	685	7/1/2015-6/30/2016	Pardon Coordinator- Monthly	Count- Number of pardon hearings	1.2.2
8	Increase in the number of regional video conference sites	3	2	4	1/1/2016-6/30/2016	Divisional Representative- Victim Services- One time occurrence	Count- Number of video-conferencing sites	1.2.3
9	Increase the percentage of service satisfaction surveys distributed to victims attending parole and pardon hearings	100.0%	100.0%	100.0%	1/1/2016-6/30/2016	Divisional Representative- Victim Services- Weekly	Calculated- Number of surveys distributed/Total number of victim attending hearings	1.2.4
10	Increase in the successful completion rate of offenders under supervision by the Department	80.0%	76.0%	81.0%	7/1/2015-6/30/2016	OMS- Monthly	Calculated- Number of FY successful closures/Total number of FY closures	1.3.1
11	Decrease the number of absconded offenders	< 5,504	5,511	5,000	7/1/2015-6/30/2016	OMS- Monthly	Count- Number of absconded offenders	1.3.2
12	Increase the number of vehicles	160	155	165	7/1/2015-6/30/2016	Procurement- Annually	Count- Number of vehicles	1.3.3
13	Maintain the percentage of Agents compliant with the Class One Law Enforcement Annual Re-Certification	100.0%	100.0%	100.0%	6/30/2016	Divisional Representative- Annually	Calculated- Number of numbers in compliance/Total number of C1 agents	1.3.4
14	Increase the percentage of employees completing training on security policies and procedures	100.0%	24.2%	100.0%	1/1/2016-6/30/2016	Power DMS (Training Records Management System)- Annually	Calculated- Number of employees trained/Total number of employees required to complete the training	2.2.1

15	Increase the percentage of site security and safety plans for all locations	100.0%	100.0%	NA	7/1/2015-6/30/2016	Divisional Representative-Special Operations- Annually	Calculated- Number of sites in compliance/Total number of sites required to develop a safety plan	2.1.2
16	Increase number of mobile security plans	1	0	1	6/30/2016	Divisional Representative-Strategic Development and Information Technology- Annually	Count- Number of mobile security plans	2.1.3
17	Increase the number of divisional succession plans	3	3	3	1/1/2016-6/30/2016	Divisional Representative-Human Resources- Annually	Calculated- Number of divisions in compliance/Total number of divisions	2.2.1
18	Increase the percentage of standard of operating procedures for all agency processes	100.0%	0.0%	100.0%	7/1/2015-6/30/2016	Divisional Representative-Administration- Annually	Calculated- Number of standard of procedures completed/Total number of agency processes identified as needing a standard operating procedures	2.2.2
19	Increase the percentage of White Papers reviewed	100.0%	100.0%	100.0%	1/1/2016-3/1/2016	Divisional Representative-Executive- Annually	Calculated- Number of White Papers reviewed/Total number of agency White Papers	2.2.3
20	Increase the percentage of section heads and Agents-in-Charge trained on budget management	100.0%	64.0%	100.0%	3/1/2016-6/30/2016	Divisional Representative-Budget Office- Annually	Calculated- Number of employees trained/Total number of agency employees required to complete training	2.3.1
21	Increase the number of additional methods to collect payments from offenders	4	2	4	4/1/2016-6/30/2016	Divisional Representative-Administration- One Time	Count- Number of payment methods	2.3.2
22	Increase the number of eligible grants pursued to 75%	75.0%	46.2%	75.0%	7/1/2015-6/30/2016	Divisional Representative-Quality Assurance-Annually	Calculated- Number of eligible grants pursued /Total number of eligible grants identified	2.3.3
23	Increase the percentage of employees trained on procedures/data entry in agency applications	100.0%	0.0%	100.0%	1/1/2016-6/30/2016	Divisional Representative-Training Records Management System-Annually	Calculated- Number of employees trained/Total number of agency employees required to complete training	2.4.1, 2.4.2, 2.4.3
24	Create a plan to improve data quality in agency applications	Yes	Yes	NA	6/30/2016	Divisional Representative-Field Operations- One time	Verify	2.4.1, 2.4.2, 2.4.3
25	Increase the number of reports reviewed for revisions	56	40	73	6/30/2016	OMS -agency system applications-Annually	Count- Number of reports reviewed	2.4.1, 2.4.2, 2.4.3
26	Increase the percentage of non-Agents covered by the performance-based pay plan	100.0%	0.0%	100.0%	6/30/2016	Divisional Representative-Budget Office- Annually	Calculated- Number of non-Agents covered by plan/Number of non-agents	3.1.1
27	Reduce the number of calendar days to hire an Agent	45-60	90	45-60	7/1/2015-6/30/2016	Divisional Representative-Human Resources- Annually	Calculate- Number of days to hire an Agent/Number of Agents hired	3.1.2

Agency Name: South Carolina Department of Probation, Parole and Pardon Services

Fiscal Year 2015-16
Accountability Report

Agency Code: N080 Section: 066

Program Template

Program/Title	Purpose	FY 2015-16 Expenditures (Actual)				FY 2016-17 Expenditures (Projected)				Associated Objective(s)
		General	Other	Federal	TOTAL	General	Other	Federal	TOTAL	
I. ADMINISTRATION	Provide executive leadership and administrative support for the internal operations of the Department. The activities supported include Legislation, Accounting, Revenue, Budgeting, Human Resources, Procurement, Audit, Training and other miscellaneous administrative functions.	\$ 1,133,225	\$ 1,110,680	\$ 951	\$ 2,244,856	\$ 1,243,585	\$ 1,243,895	\$ -	\$ 2,487,481	2.1.1, 2.1.2, 2.1.3, 2.2.1, 2.2.2, 2.2.3, 2.3.1, 2.4.2, 2.4.3, 3.1.1, 3.1.2.3.1.3, 3.1.4,3.1.5,3.1.6, 3.1.2, 3.1.7, 3.1.8, 3.2.1, 3.2.4, 3.2.5, 3.2.8, 3.3.1, 3.3.2, 3.4.1, 3.4.2, 4.1.1, 4.1.2, 4.1.3, and 4.2.1
II. Programs and Services Offender Programming Offender Supervision (Legal Services)	A. 1. To Provide the tools to conduct hearings more efficiently, Parole Board support, cover legal fees and investigations.	\$ 167,270	\$ 798,319		\$ 965,589	\$ 165,669	\$ 795,000		\$ 960,669	1.2.2, 1.2.3, 1.3.5, 3.1.1, 3.2.1, 3.2.2, 3.2.3, 3.3.2
II. Programs and Services Offender Programming Offender Supervision (Victim Services)	A. 1. To provide information, notification and advocacy to crime victims whose offenders are on probation or parole supervision or whose offenders are being considered for parole or pardon by the Parole Board.	\$ 20,837	\$ 450,177	\$ 56,267	\$ 527,281	\$ 55,435	\$ 901,144	\$ 25,992	\$ 982,571	1.2.1, 1.2.2, 1.2.3, 1.2.4, 3.1.1,3.2.2,3.2.3
II. Program and Services Offender Programming Offender Supervision (Ignition Interlock)	A. 1. To provide oversight for active participants placed on the IID program convicted of DUI per Jesse's law	\$ -	\$ 289,637		\$ 289,637	\$ -	\$ 320,000	\$ 68,000	\$ 388,000	2.1.2,2.1.3,3.1.1, 3.1.3,3.2.2,3.2.3
I. ADMINISTRATION & Programs and Services (Information Technology)	To implement programs that will provide information security for data entry and access to the agency's infrastructure and OMS system.	\$ 670,811	\$ 4,046,841		\$ 4,717,652	\$ 400,000	\$ 3,500,000		\$ 3,900,000	2.4.1, 2.4.2,3.1.1,3.1.3, 3.2.2, 3.2.3
II. Programs and Services #3, Sentencing Reform B. Re-entry Programs (Rehabilitative Services)	A. To provide life skills training and employment for high risk offenders under a highly structured-entry setting.	\$ 215,679	\$ 827,579	\$ 4,519	\$ 1,047,777	\$ 1,170,000	\$ 650,000	\$ -	\$ 1,820,000	1.1.5,2.1.2,2.1.3,3.1.1, 3.1.3,3.2.2,3.2.3

Agency Name: South Carolina Department of Probation, Parole and Pardon Services

Fiscal Year 2015-16
Accountability Report

Agency Code: N080 Section: 066

Program Template

Program/Title	Purpose	FY 2015-16 Expenditures (Actual)				FY 2016-17 Expenditures (Projected)				Associated Objective(s)
		General	Other	Federal	TOTAL	General	Other	Federal	TOTAL	
II. Programs and Services Offender Programming Offender Supervision	A. To supervise offenders under the Department's jurisdiction.	\$ 12,990,352	\$ 8,708,697	\$ 189,045	\$ 21,888,094	\$ 16,632,094	\$ 10,500,258	\$ 135,821	\$ 27,268,173	1.1.1, 1.1.2, 1.1.4, 1.1.5, 1.1.6, 1.2.1, 1.2.3, 1.2.4, 1.3.1, 1.3.2, 1.3.3, 1.3.4, 1.3.5, 1.3.6, 2.3.2, 2.4.1, 2.4.4, 3.1.1, 3.1.3, 3.2.1, 3.2.6, 3.3.2, 4.1.3, 4.2.2, 4.2.3
II. Program and Services Sex Offender Monitoring	2. To place offenders ordered by the Court to GPS monitoring under the Sex Offender Accountability and Protection of Minors Act of 2006.	\$ 3,473,731	\$ 268,906	\$ -	\$ 3,742,637	\$ 3,841,097	\$ 10,000	\$ -	\$ 3,851,097	2.1.2, 2.1.3, 3.1.1, 3.1.3, 3.2.2, 3.2.3
II. Programs and Services Parole Board Operations	C. The Board has the sole responsibility for granting or denying parole and pardons, revoking, modifying or re-hearing paroles and making recommendations on petitions for reprieves and commutations referred by the Governor.	\$ 429,117	\$ 606,249	\$ -	\$ 1,035,366	\$ 558,504	\$ 600,317	\$ -	\$ 1,158,821	1.1.3, 1.2.2 and 1.2.3, 3.1.1, 3.1.3, 3.2.7
STATE EMPLOYER CONTRIBUTIONS	Employer Contributions	\$ 5,687,271	\$ 4,429,506	\$ 7,150	\$ 10,123,927	\$ 7,916,757	\$ 2,798,815	\$ -	\$ 10,715,572	
TOTAL		\$ 24,788,293	\$ 21,536,591	\$ 257,932	\$ 46,582,816	\$ 31,983,141	\$ 21,319,429	\$ 229,813	\$ 53,532,383	
					\$ -				\$ -	
					\$ -				\$ -	
					\$ -				\$ -	
					\$ -				\$ -	
					\$ -				\$ -	
					\$ -				\$ -	

Agency Name: South Carolina Department of Probation, Parole & Pardon Services

**Fiscal Year 2015-16
Accountability Report**

Agency Code: N080 **Section:** 066

Legal Standards Template

Item #	Law Number	Jurisdiction	Type of Law	Statutory Requirement and/or Authority Granted	Associated Program(s)
1	Section 24-21-10	State	Statute	Department of Probation, Parole, and Pardon Services; Board of Probation, Parole and Pardon Services; board members; term; appointment; filing vacancies	Executive office; Governor's Office
2	SECTION 24-21-11	State	Statute	Removal of director or member.	Governor's Office
3	SECTION 24-21-12	State	Statute	Compensation of board members.	Parole Board Operations
4	SECTION 24-21-13.	State	Statute	Director to oversee department; development of written policies and procedures; board's	Executive office
5	SECTION 24-21-30	State	Statute	Meetings; parole and pardon panels.	Parole Board Operations
6	SECTION 24-21-32	State	Statute	Reentry supervision; revocation.	Offender Supervision
7	SECTION 24-21-35	State	Statute	Administrative recommendations available to victim prior to parole hearing.	Victim Services; Parole Board Operations
8	SECTION 24-21-40	State	Statute	Record of proceedings.	Parole Board Operations
9	SECTION 24-21-50	State	Statute	Hearings, arguments, and appearances by counsel or individuals.	Parole Board Operations
10	SECTION 24-21-55	State	Statute	Hearing fee.	Parole Board Operations
11	SECTION 24-21-60.	State	Statute	Cooperation of public agencies and officials; surveys.	External Affairs; Executive Office
12	SECTION 24-21-70	State	Statute	Records of prisoners	Offender Supervision; Information Technology
13	SECTION 24-21-80	State	Statute	Probationers and parolees to pay supervision fee; intensive supervision fee; hardship exemption; delinquencies; substitution of public service.	Offender Supervision; Administration
14	SECTION 24-21-85	State	Statute	Electronic monitoring fees	Administration; Offender Supervision
15	SECTION 24-21-87	State	Statute	Extradition and polygraph fees	Administration; Offender Supervision
16	SECTION 24-21-90	State	Statute	Account and receipt for fee payments; deposit of funds.	Administration; Offender Supervision
17	SECTION 24-21-100	State	Statute	Administrative monitoring when fines outstanding; fee.	Offender Supervision
18	SECTION 24-21-110	State	Statute	Administrative sanctions	Offender Supervision;
19	SECTION 24-21-220	State	Statute	Powers and duties of director	Executive
20	SECTION 24-21-221	State	Statute	Notice of hearing to consider parole; to whom required.	Parole Board Operations
21	SECTION 24-21-230	State	Statute	Employment of probation agents and other staff; employment and duties of hearing officers.	Offender Supervision
22	SECTION 24-21-235	State	Statute	Issuance of duty clothing to department employees.	Offender Supervision
23	SECTION 24-21-237	State	Statute	Employee meals.	Offender Supervision
24	SECTION 24-21-240	State	Statute	Oath of probation agents.	Offender Supervision
25	SECTION 24-21-250	State	Statute	Pay and expenses of probation agents.	Offender Supervision

26	SECTION 24-21-260	State	Statute	Probation agents' assignment locations.	Re-entry Centers; Offender Supervision
27	SECTION 24-21-270	State	Statute	Offices for probation agents.	Re-entry Centers; Offender Supervision
28	SECTION 24-21-280	State	Statute	Duties and powers of probation agents; authority to enforce criminal laws.	Offender Supervision;
29	SECTION 24-21-290	State	Statute	Information received by probation agents privileged.	Offender Supervision
30	SECTION 24-21-300	State	Statute	Issuance of citation to person released pursuant to Offender Management Systems Act for	Offender Supervision
31	SECTION 24-21-410	State	Statute	Power to suspend sentence and impose probation; exceptions; search and seizure.	Trial Courts; Offender Supervision
32	SECTION 24-21-420	State	Statute	Report of probation agent on offense and defendant	Trial Courts; Offender Supervision
33	SECTION 24-21-430	State	Statute	Conditions of probation	Offender Supervision;
34	SECTION 24-21-440	State	Statute	Period of probation; The period of probation or suspension of sentence shall not exceed a	Offender Supervision;
35	SECTION 24-21-450	State	Statute	Arrest for violation of terms of probation; bond.	Offender Supervision
36	SECTION 24-21-460	State	Statute	Action of court in case of violation of terms of probation.	Offender Supervision;
37	SECTION 24-21-480	State	Statute	Restitution Center program; distribution of offenders' salaries.	Offender Supervision
38	SECTION 24-21-485	State	Statute	Authority of Department of Probation, Parole, and Pardon Services with respect to	Offender Supervision
39	SECTION 24-21-490	State	Statute	Collection and distribution of restitution; (A) The Department of Probation, Parole, and	Offender Supervision
40	SECTION 24-21-510	State	Statute	Development and operation of system; basic elements. The department shall develop and	Offender Supervision;
41	SECTION 24-21-540	State	Statute	Community Control Centers for higher risk offenders; guidelines for placement.	Offender Supervision;
42	SECTION 24-21-550	State	Statute	Probation terms involving fines, costs, assessments, or restitution.	Offender Supervision;
43	SECTION 24-21-560	State	Statute	Community supervision program; eligibility; time periods; supervision, and determination of	Offender Supervision;
44	SECTION 24-21-610	State	Statute	Eligibility for parole. In all cases cognizable under this chapter the Board may, upon ten days'	Offender Supervision;
45	SECTION 24-21-615	State	Statute	Review of case prisoner convicted of capital offense by Parole Board restricted. The board	Parole Board Operations
46	SECTION 24-21-620	State	Statute	Review by Board of prisoner's case after prisoner has served one fourth of sentence.	Parole Board Operations
47	SECTION 24-21-630	State	Statute	Effect of time served while awaiting trial upon determination of time required to be served for eligibility for parole. For the purpose of determining the time required to be served by a	Parole Board Operations; Offender Supervision
48	SECTION 24-21-635	State	Statute	Earned work credits. For the purpose of determining the time required to be served by a	Offender Supervision
49	SECTION 24-21-640	State	Statute	Circumstances warranting parole; search and seizure; criteria; reports of parolees; records subject to Freedom of Information Act.	Parole Board Operations; Offender Supervision
50	SECTION 24-21-645	State	Statute	Parole and provisional parole orders; search and seizure; review schedule following parole denial of prisoners confined for violent crimes.	Offender Supervision; Parole Board Operations
51	SECTION 24-21-650	State	Statute	Order of parole. The board shall issue an order authorizing the parole which must be signed	Parole Board Operations
52	SECTION 24-21-660	State	Statute	Effect of parole. Any prisoner who has been paroled is subject during the remainder of his	Offender Supervision;
53	SECTION 24-21-670	State	Statute	Term of parole. Any prisoner who may be paroled under authority of this chapter shall continue on parole until the expiration of the maximum term or terms specified in his	Parole Board Operations; Offender Supervision
54	SECTION 24-21-680	State	Statute	Violation of parole. Upon failure of any prisoner released on parole under the provisions of	Offender Supervision;
55	SECTION 24-21-690	State	Statute	Release after service of full time less good conduct deduction. Any person who shall have	Offender Supervision;

56	SECTION 24-21-700	State	Statute	Special parole of persons needing psychiatric care. Any prisoner who is otherwise eligible for	Parole Board Operations
57	SECTION 24-21-710	State	Statute	Film, videotape, or other electronic information may be considered by board in parole determination.	Victim Services; Information Technology; Parole Board Operations
58	SECTION 24-21-715	State	Statute	Parole for terminally ill, geriatric, or permanently disabled inmates.	Parole Board Operations
59	SECTION 24-21-910	State	Statute	Petitions for reprieve or commutation of death sentence, recommendation to governor.	Parole Board Operations
60	SECTION 24-21-920	State	Statute	Clemency in other cases. In all other cases than those referred to in Section 24 21 910 the	Parole Board Operations
61	SECTION 24-21-930	State	Statute	Order of pardon. An order of pardon must be signed by at least two thirds of the members	Parole Board Operations
62	SECTION 24-21-950	State	Statute	Guidelines for determining eligibility for pardon.	Parole Board Operations; Information Technology
63	SECTION 24-21-960	State	Statute	Pardon application fee; re - application after denial.	Parole Board Operations
64	SECTION 24-21-970	State	Statute	Pardon considered in cases of terminal illness. Consideration shall be given to any inmate	Parole Board Operations
65	SECTION 24-21-980	State	Statute	Pardon obtained through fraud. Once delivered, a pardon cannot be revoked unless it was	Parole Board Operations
66	SECTION 24-21-990	State	Statute	Civil rights restored upon pardon.	Parole Board Operations
67	SECTION 24-21-1000	State	Statute	Certificate of pardon. For those applicants to be granted a pardon, a certificate of pardon	Parole Board Operations
68	SECTION 24-21-1120	State	Statute	Interstate Commission for Adult Offender Supervision; state council; creation;	Offender Supervision
69	SECTION 24-21-1130	State	Statute	Powers. The Interstate Commission shall have the following powers: (1)-(19)	Offender Supervision
70	SECTION 24-21-1140	State	Statute	Adoption of by - laws. The Interstate Commission, by a majority of the members, within	Offender Supervision
71	SECTION 24-21-1150	State	Statute	Conduct of business; voting; public access to meetings and official records; closed meetings;	Offender Supervision
72	SECTION 24-21-1160	State	Statute	Promulgation of rules and amendments; emergency rules.	Offender Supervision
73	SECTION 24-21-1170	State	Statute	Oversight of interstate movement of adult offenders; enforcement of compact; resolution of	Offender Supervision
74	SECTION 24-21-1180	State	Statute	Establishment and operating costs; assessments from compacting states; accounting.	Offender Supervision
75	SECTION 24-21-1190	State	Statute	Compact membership eligibility; effective date; amendments.	Offender Supervision
76	SECTION 24-21-1200	State	Statute	Withdrawal; termination and other penalties for performance default by compacting state;	Offender Supervision
77	SECTION 24-21-1210	State	Statute	Severability. (A) The provisions of this compact must be severable, and if a phrase, clause,	Offender Supervision
78	SECTION 24-21-1220	State	Statute	Construction and application.	Offender Supervision
79	SECTION 24-21-1300	State	Statute	Definitions. (A) The Department of Probation, Parole and Pardon Services may develop and	Offender Supervision;
80	SECTION 24-21-1310	State	Statute	Development and operation; inmate eligibility. (A) Notwithstanding another provision of	Offender Supervision;
81	SECTION 24-21-1320	State	Statute	Conditions of placement; removal. (A) An eligible inmate or offender placed in a day	Offender Supervision;
82	SECTION 24-21-1330	State	Statute	Pilot project day reporting center program; termination. The pilot project day reporting	Offender Supervision;
83	Proviso 66.1	State	Proviso	Proviso # 66.1 (DPPP: Sale of Equipment) All revenue generated by the Department of Probation, Parole and Pardon Services from the sale of various equipment in excess of \$575,	Offender Supervision; Administration
84	Proviso 66.2	State	Proviso	Proviso # 66.2 (DPPP: Interstate Compact Application Fee) The department may charge offenders an application fee set by the department, not to exceed \$100, to offenders applying for transfers out of state under the Interstate Compact Act. The application fee shall	Administration; Information Technology; Offender Supervision
85	Proviso 66.3	State	Proviso	Proviso # 66.3 (DPPP: GED Learn and Earn Program) The department may enter into agreements with statewide colleges, technical colleges, and school districts for the purpose of providing GED and GED Prep education to offenders. Offenders of the department	Administration; Information Technology; Offender Supervision

86	Proviso 66.4	State	Proviso	Proviso # 66.4 (DPPP: Sex Offender Monitoring Carry Forward) The Department of Probation, Parole and Pardon Services is authorized to carry forward any unexpended funds in the Sex Offender Monitoring program. These funds must be used for the sex offender	Administration; Information Technology; Offender Supervision
87	Proviso 66.5	State	Proviso	Proviso # 66.5 (DPPP: Offender Drug Testing Fee) The department may charge offenders a fee set by the department, not to exceed \$50, for the purpose of having a drug test analyzed by a lab for offenders challenging the findings of a drug test administered by the	Administration; Information Technology; Offender Supervision
88	Proviso 66.6	State	Proviso	Proviso # 66.6 (DPPP: Public Service Employment Set-Up Fee) In addition to any other fee, the department may charge an adult offender placed under the jurisdiction of the department, who is ordered to public service employment by the court, a twenty five dollar	Administration; Information Technology; Offender Supervision
89	SECTION 23-3-540	State	Statute	Electronic monitoring; reporting damage to or removing monitoring device; penalty.	Offender Supervision;
90	SECTION 23-3-545	State	Statute	Effect of conviction of wilfully violating term or condition of active electronic monitoring.	Offender Supervision;
91	SECTION 23-3-550.	State	Statute	Assisting or harboring unregistered sex offender; penalty.	Offender Supervision;
92	SECTION 23-3-555	State	Statute	Internet account, access provider, identifiers reporting requirements; notification of change;	Offender Supervision;
93	SECTION 24-13-1310.	State	Statute	Shock Incarceration Program. Definitions	Offender Supervision
94	SECTION 24-13-1320	State	Statute	Regulations; reports	Offender Supervision
95	SECTION 24-13-1330	State	Statute	Court ordered participation; department evaluation and notification of unsuitability;	Offender Supervision
96	SECTION 24-13-1510	State	Statute	This article is known and may be cited as the "Home Detention Act".	Offender Supervision
97	SECTION 24-13-1520	State	Statute	Definitions	Offender Supervision
98	SECTION 24-13-1530	State	Statute	Home detention programs as alternative to incarceration; correctional programs for which it	Offender Supervision;
99	SECTION 24-13-1540.	State	Statute	Promulgation of regulations; approved absences from home.	Offender Supervision;
100	SECTION 24-13-1550	State	Statute	Verification.	Offender Supervision;
101	SECTION 24-13-1560	State	Statute	Use of electronic monitoring device.	Offender Supervision;
102	SECTION 24-13-1570	State	Statute	Approval required for change in residence or schedule; notice that violation of detention is a	Offender Supervision;
103	SECTION 24-13-1580	State	Statute	Necessity of written consent to electronic home detention; other residents' knowledge	Offender Supervision;
104	SECTION 24-13-1590	State	Statute	Article not applicable to certain controlled substance offenders; probation and parole	Offender Supervision;
105	SECTION 24-13-710	State	Statute	Implementation of supervised furlough program; search and seizure; fee; guidelines;	Offender Supervision
106	SECTION 24-13-720	State	Statute	Inmates who may be placed with program; search and seizure.	Offender Supervision
107	SECTION 24-13-730	State	Statute	Implementation of new programs and program changes subject to appropriations by General	Offender Supervision
108	SECTION 24-13-2110	State	Statute	Preparation of inmates for employment.	Offender Supervision;
109	SECTION 24-13-2120	State	Statute	Coordination of agencies.	Offender Supervision;
110	SECTION 24-13-2130	State	Statute	Memorandum of understanding to establish role of each agency	Offender Supervision;
111	SECTION 24-13-2140	State	Statute	Coordination by Department of Corrections.	Offender Supervision;
112	SECTION 24-19-10	State	Statute	Correction and Treatment of Youthful Offenders;Definitions	Offender Supervision
113	SECTION 24-19-20	State	Statute	Youthful Offender Division created in Department of Corrections; staff.	Offender Supervision;
114	SECTION 24-19-30	State	Statute	Duties of Division generally	Offender Supervision;
115	SECTION 24-19-40	State	Statute	Adoption of rules	Offender Supervision;
116	SECTION 24-19-50.	State	Statute	Powers of courts upon conviction of youthful offenders	Offender Supervision
117	SECTION 24-19-60.	State	Statute	Institutions for treatment of youthful offenders.	Offender Supervision

118	SECTION 24-19-70	State	Statute	Facilities for Division provided by Department	Offender Supervision
119	SECTION 24-19-80	State	Statute	Reception and evaluation centers.	Offender Supervision
120	SECTION 24-19-90	State	Statute	Director's options upon receiving report and recommendations from Reception and	Offender Supervision
121	SECTION 24-19-100	State	Statute	Transfer of youthful offenders	Offender Supervision
122	SECTION 24-19-110	State	Statute	Procedure for conditional release of youthful offenders; search and seizure; fee; victim	Offender Supervision
123	SECTION 24-19-120	State	Statute	Time for release of youthful offenders.	Offender Supervision
124	SECTION 24-19-130	State	Statute	Revocation or modification of orders of Division.	Offender Supervision;
125	SECTION 24-19-140	State	Statute	Supervisory agents	Offender Supervision
126	SECTION 24-19-150	State	Statute	Further treatment of youthful offenders; return to custody.	Offender Supervision
127	SECTION 24-19-160	State	Statute	Courts' powers not affected; jurisdiction of Department of Probation, Parole and Pardon	Offender Supervision
128	SECTION 24-23-20	State	Statute	Case Classification Plan	Offender Supervision; Re-Entry Centers; Administration; Information Technology
129	SECTION 24-23-30	State	Statute	Community Corrections Plan to include description of community-based program needs	Offender Supervision; Administration
130	SECTION 24-23-40	State	Statute	Development of statewide policies with state agencies; guidelines for monitoring of restitution orders and fines; research and special studies; training of employees	Offender Supervision; Re-Entry Centers; Victim Services; Administration; Information Technology
131	SECTION 24-23-115	State	Statute	Public service work as condition of probation or suspension of sentence; regulations.	Offender Supervision;
132	SECTION 24-23-130	State	Statute	Termination of supervision.	Offender Supervision; Re-Entry Centers
133	SECTION 24-26-10	State	Statute	Commission established.	Offender Supervision
134	SECTION 24-26-20	State	Statute	Duties and Responsibilities.	Offender Supervision
135	SECTION 24-28-30(1)(b)-(d)	State	Statute	Powers and duties of committee - [Sentencing Reform Oversight Committee]	Offender Supervision; Administration
136	SECTION 16-3-1260	State	Statute	Reimbursement of State by convicted person for payment by State Office of Victim Assistance	Offender Supervision; Victim Services
137	SECTION 16-3-1410	State	Statute	Victim Assistance Services; membership of Victim Services Coordinating Council	Offender Supervision; Victim Services
138	SECTION 16-3-1515	State	Statute	Victim or Witness wishing to receive services under article to supply certain information; requirements for receiving restitution; victims wishing to be present in court to notify	Offender Supervision; Victim Services
139	SECTION 16-3-1525	State	Statute	Arrest or detention of person accused of committing offense; notification to victims; protection of witnesses; notification of bond proceedings; juvenile detention hearings	Offender Supervision; Victim Services
140	SECTION 16-3-1530	State	Statute	Notification of victim release, escape or transfer of accused	Offender Supervision; Victim Services
141	SECTION 16-3-1535	State	Statute	Summary court's duty to notify victim of victim's rights; form for victim impact statement	Offender Supervision; Victim Services

142	SECTION 16-3-1545	State	Statute	Juvenile cases; notification to victims of right to submit victim impact statement for disposition proceeding; form of statement; other required information for victims	Offender Supervision; Victim Services
143	SECTION 16-3-1555	State	Statute	Expert witness fees; distribution; maintenance and use of victim's impact statements	Offender Supervision; Victim Services
144	SECTION 16-3-1560	State	Statute	Notification to victim of post-conviction proceedings affecting probation, parole, or release, and of victim's right to attend	Offender Supervision; Victim Services
145	SECTION 44-48-40	State	Statute	Notification to team, victim and attorney general regarding release, hearing or parole; effective date of parole or release; immunity	Offender Supervision; Victim Services
146	SECTION 44-48-50	State	Statute	Multidisciplinary team; appointments; review of records; membership	Offender Supervision; Victim Services
147	SC Constitution, Article 1, Section 24	State	SC Constitution	Victims' Bill of Rights	Offender Supervision; Victim Services
148	SECTION 23-23-30	State	Statute	South Carolina Law Enforcement Training Council	Administration
149	SECTION 23-23-40	State	Statute	Certification requirement	Administration
150	SECTION 23-23-80	State	Statute	South Carolina Law Enforcement Training Council; powers and duties	Administration
151	SECTION 23-23-120	State	Statute	Reimbursement for training costs	Administration
152	SECTION 1-11-10	State	Statute	Department of Administration established; transfer of offices, divisions, other agencies	Administration; Offender Supervision; Information Technology
153	SECTION 1-11-490	State	Statute	Breach of security state agency data; notification; rights and remedies of injured parties; penalties; notification of Consumer Protection Division	Administration; Offender Supervision; Information Technology
154	SECTION 8-1-190	State	Statute	Pilot programs to create innovation in state government	Administration
155	SECTION 8-11-940	State	Statute	Performance increases	Administration
156	REGULATION 19-704.03	State	Regulation	Promotion	Administration
157	REGULATION 19-704.06	State	Regulation	Reclassification	Administration
158	REGULATION 19-705.04	State	Regulation	Salary Increases	Administration
159	REGULATION 19-704.02	State	Regulation	Initial Employment or Reemployment	Administration
160	SECTION 24-22-10	State	Statute	Offender Management System Act	Offender Supervision
161	SECTION 24-22-30	State	Statute	Eligibility to participate in offender management system	Offender Supervision
162	SECTION 24-22-40	State	Statute	Implementation of system; limits to issuance of certificates; Orders by Governor to enroll or	Offender Supervision
163	SECTION 24-22-80	State	Statute	Revocation of offender management system status; no appeal	Offender Supervision
164	SECTION 24-22-90	State	Statute	Enrollment in system; supervision in community; giving of notice; statements by victims,	Offender Supervision
165	SECTION 24-22-100	State	Statute	Enrollee participation in designated programs; community control strategies	Offender Supervision
166	SECTION 24-22-110	State	Statute	Status of enrollees; retention and sharing of control by departments; revocation of	Offender Supervision
167	SECTION 24-22-120	State	Statute	Discipline or removal from system; violation, arrest and detention; no bond pending hearing	Offender Supervision
168	SECTION 24-22-150	State	Statute	Funding required for system initiation and ongoing operation; hiatus when funding	Offender Supervision
	SECTION 24-13-425	State	Statute	Tampering with the operation of an electronic monitoring device; penalty.	Offender Supervision;
	SECTION 24-23-120	State	Statute	Presentence Investigation.	Offender Supervision;

Agency Name: South Carolina Department of Probation, Parole and Pardon Services

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Customer Template

Divisions or Major Programs	Description	Service/Product Provided to Customers	Customer Segments	<i>Specify only for the following Segments: (1) Industry: Name; (2) Professional Organization: Name; (3) Public: Demographics.</i>
Administration	Provide executive leadership and administrative support for the internal operations of the Department. The activities supported include Legislation, Accounting, Revenue, Budgeting, Human Resources, Procurement, Audit, Training and other miscellaneous administrative functions.	Oversee internships for college credit, career fairs, research, and other law enforcement education for public and private colleges and local schools.	Local Govts.	
Victim Services	To provide information, notification and advocacy to crime victims whose offenders are on probation or parole supervision or whose offenders are being considered for parole or pardon by the Parole Board.	Disburse restitution, notify about changes to the offender's case, provide counseling and safety.	General Public	<u>Age:</u> 18+ <u>Gender:</u> All <u>Economic Requirements:</u> All incomes <u>Other Required Conditions:</u> Victims of crime.
Victim Services	To provide information, notification and advocacy to crime victims whose offenders are on probation or parole supervision or whose offenders are being considered for parole or pardon by the Parole Board.	Victim's rights training, advocacy, support, and other initiatives for Victim Advocacy groups.	General Public	<u>Age:</u> 18+ <u>Gender:</u> All <u>Economic Requirements:</u> All incomes <u>Other Required Conditions:</u> Victims Advocacy groups.
Ignition Interlock	To provide oversight for active participants placed on the IID program convicted of DUI.	Manage both mandatory and elective participants of the Ignition Interlock Device Program. Administer penalties, appeals, and successful completion.	General Public	<u>Age:</u> 18+ <u>Gender:</u> All <u>Economic Requirements:</u> All incomes <u>Other Required Conditions:</u> Individuals participating in Ignition Interlock per Emma's Law; cf. SC State Laws 56-1-400, 56-5-2941, 56-5-2942, 56-5-2945, 56-5-2947, 56-5-2950, 56-5-2951, 56-5-2990.
Offender Supervision	To supervise offenders under the Department's jurisdiction.	Supervise according to interstate compact, judicial or board order as well as evidence-based need; manage supervision plan to maximize chance for successful completion. Address violations.	General Public	<u>Age:</u> 18+ <u>Gender:</u> All <u>Economic Requirements:</u> All incomes <u>Other Required Conditions:</u> Individuals under probation, parole, or related release programs, as well as their family or neighbors.
Offender Supervision	To supervise offenders under the Department's jurisdiction.	Provide supervision for select YOA offenders, legal documentation for entries and releases, and pre-parole investigations for SCDC.	Executive Branch/State Agencies	
Offender Supervision	To supervise offenders under the Department's jurisdiction.	Provide supervision for select offenders, as well as some DNA and GPS requirements for SC DJJ.	Executive Branch/State Agencies	
Offender Supervision	To supervise offenders under the Department's jurisdiction.	Notify if pregnant offender tests positive for drugs, non-compliance with treatment plans, child/elder abuse, and related mandatory reporting for SC DSS.	Executive Branch/State Agencies	

Offender Supervision	To supervise offenders under the Department's jurisdiction.	Provide intelligence, assistance on local investigations of offenders under supervision, warrant service support, persons of interest support.	Local Govts.	
Offender Supervision	To supervise offenders under the Department's jurisdiction.	Provide intelligence, assistance on local investigations of offenders under supervision, warrant service support, persons of interest support for Federal Probation and other Federal Law Enforcement.	Executive Branch/State Agencies	
Offender Supervision	To supervise offenders under the Department's jurisdiction.	Support special security efforts such as Bike Week, Hurricane Deployment, Flood Deployment, statewide radio Strike Team to local police and sheriff departments.	Local Govts.	
Offender Supervision	To supervise offenders under the Department's jurisdiction.	Support special security efforts such as Bike Week, Hurricane Deployment, Flood Deployment, statewide radio Strike Team to state law enforcement entities.	Executive Branch/State Agencies	
Offender Supervision	To supervise offenders under the Department's jurisdiction.	Manage transfer of supervised offenders across state lines.	Professional Organization	Interstate Compact Offender Tracking System (ICOTS)
Offender Supervision	To supervise offenders under the Department's jurisdiction.	Technical support, hosting, analysis, and other data related to supervision.	Professional Organization	South Carolina Probation and Parole Association (SCPPA), American Probation and Parole Association (APPA), National Association of Blacks in Criminal Justice (NABCJ)
Offender Supervision	To supervise offenders under the Department's jurisdiction.	Provide instructors and other training support to the SC Criminal Justice Academy.	Executive Branch/State Agencies	
Offender Supervision	To supervise offenders under the Department's jurisdiction.	Collect DNA, fingerprints, photograph, and other demographic information for SLED.	Executive Branch/State Agencies	
Offender Supervision	To supervise offenders under the Department's jurisdiction.	Match up offenders under supervision with non-profits, churches, and other groups for public work sites.	Industry	Non-profits, churches, and other employers serving as PSE sites.
Offender Supervision	To supervise offenders under the Department's jurisdiction.	Evaluate halfway houses, shelters, treatment providers, and other service providers. Provide references for those under supervision who may benefit from these services.	Industry	Service providers (shelters, treatment centers, and etc)
Offender Supervision	To supervise offenders under the Department's jurisdiction.	Provide information for criminal justice entities (courts, solicitors, clerk of court, etc) relating to sentencing, warrants, evidence, and etc.	Judicial Branch	

Sex Offender Monitoring	To place offenders ordered by the Court to GPS monitoring under the Sex Offender Accountability and Protection of Minors Act of 2006.	Manage GPS data. Respond to violations of curfew, exclusion zones, and equipment tampering.	General Public	<u>Age:</u> 18+ <u>Gender:</u> All <u>Economic Requirements:</u> All incomes <u>Other Required Conditions:</u> Individuals under GPS tracking and monitoring.
Parole Board Operations	The Board has the sole responsibility for granting or denying parole and pardons, revoking, modifying, or re-hearing paroles and making recommendations on petitions for reprieves and commutations referred by the Governor.	Provide accurate and timely investigations, as well as infrastructure support to the Parole Board.	Executive Branch/State Agencies	

Agency Name: South Carolina Department of Probation, Parole and Pardon Services

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Agency Code: N080 **Section:** 066

Partner Template

Name of Partner Entity	Type of Partner Entity	Description of Partnership	Associated Objective(s)
U.S. Probation	Federal Government	Partner with U.S. Probation to stay in case management communication regarding offenders under supervision by both partner entities and provide assistance with pre-sentence investigations for the Courts.	1.3.1, 1.3.2, 3.3.1, 3.3.2, 3.3.3
U.S. Attorney's Office	Federal Government	System partner to ensure the enforcement of laws and public safety through information exchange and collaborative partnerships.	1.3.1, 1.1.5
U.S. Marshal's Services	Federal Government	System partner to ensure the enforcement of laws and public safety through information exchange and collaborative partnerships.	1.3.1, 1.1.5
U.S. Bureau of Alcohol, Tobacco and Firearms	Federal Government	System partner to ensure the enforcement of laws and public safety through information exchange and collaborative partnerships; and assistance with special operation security details and deployments.	1.3.1, 1.1.5
U.S. Immigration and Custom Enforcement	Federal Government	System partner to ensure the enforcement of laws and public safety through information exchange and collaborative partnerships.	1.3.1, 1.1.5
Federal Bureau of Prisons	Federal Government	Partner with BOP to stay in case management communication regarding offenders under supervision by both partner entities and provide assistance with pre-sentence investigations for the Courts.	1.3.1, 1.1.5
U.S. Department of Justice	Federal Government	Partner with DOJ for justice program grant assistance . System partner to ensure the enforcement of laws and public safety through information exchange and collaborative partnerships.	1.3.1, 1.3.2, 2.3.3, 3.3.1, 3.3.2, 3.3.3
Veterans Administration	Federal Government	Partner with Veterans Administration for case management support regarding offenders under supervision with need for services based on eligibility.	1.1.1, 1.1.2, 1.1.3, 1.1.4, 1.1.5, 1.3.1, 2.3.3
State Law Enforcement Division	State Government	Partner with SLED in assistance with favorable pardon outcomes to update criminal histories, fingerprints data management compliance, DNA collection procedures, infrastructure support for offender case management activities, special operations security details deployments and data requests.	1.2.2, 1.3.1, 1.3.2, 2.1.1, 2.2.2, 2.2.3, 2.4.1, 2.4.2, 3.3.1, 3.3.1, 3.3.2, 3.3.3

S.C. Department of Public Safety	State Government	Partner with SCPS for justice program grant assistance and assistance with special operation security details and deployments. System partner to ensure the enforcement of laws and public safety through information exchange and collaborative partnerships.	1.3.1, 1.3.2, 2.3.3, 3.3.1, 3.3.2, 3.3.3
S.C. Department of Juvenile Justice	State Government	Partner with DJJ and the Juvenile Parole Board in the supervision of juveniles granted release by the Board.	1.3.1, 1.3.2, 3.3.1, 3.3.2, 3.3.3
S.C. Department of Corrections	State Government	Partner with SCDC for: reentry case coordination of eligible inmates and potential inmates likely to be released to SCDPPPS for supervision, procurement of printed materials, infrastructure support for video conference capabilities, interstate compact for adult supervision transfers, data systems integration and research and policy data exchange.	1.2.3, 1.1.5, 3.3.1, 3.3.2, 3.3.3
S.C. Department of Mental Health	State Government	Partner with SCDMH for case management support regarding offenders under supervision by both partner entities as a result of a referral for mental health services or monitoring under the Not Guilty By Reasonable Insanity statute.	1.1.1, 1.1.2, 1.1.3, 1.1.4, 1.1.5, 1.3.1, 2.3.3
S.C. Department of Disabilities and Special Needs	State Government	Partner with SCDDSN for case management support regarding offenders under supervision with intellectual disabilities, autism and other applicable disabilities.	1.1.1, 1.1.2, 1.1.3, 1.1.4, 1.1.5, 1.3.1, 2.3.3
S.C. Department of Education	State Government	Partner with SCDOE and the local school districts for case management support regarding offenders under supervision with a need for adult education services.	1.1.1, 1.1.2, 1.1.3, 1.1.4, 1.1.5, 1.3.1, 2.3.3
S.C. Department of Alcohol and Other Drug Services	State Government	Partner with DAODAS and the community-based network of county alcohol and drug abuse authorities for case management support regarding offenders under supervision with a need for substance abuse treatment services.	1.1.1, 1.1.2, 1.1.3, 1.1.4, 1.1.5, 1.3.1, 2.3.3
S.C. Technical Colleges	State Government	Partner with S.C. Technical Colleges for case management support regarding offenders under supervision participating in the Self-Paced In-Class Education Program (SPICE); for research projects, grant proposals and volunteer/intern and recruitment efforts.	1.1.1, 1.1.2, 1.1.3, 1.1.4, 1.1.5, 1.3.1, 2.3.3
S.C. Statistical Analysis Center, RAFA	State Government	Partner with SAC by providing statistical information about probationers and parolees as it relates to crime and justice trends in South Carolina.	1.3.1, 1.1.5, 2.3.3, 2.4.1, 2.4.2, 2.4.3
S.C. Court Administration	State Government	System partner to ensure the enforcement of laws and public safety through information exchange and collaborative partnerships.	1.3.1, 1.1.5

S.C. Criminal Justice Academy	State Government	Partner with SCCJA in coordination of required training for all Class-1 certified staff at the Department.	1.3.4
Commission for Minority Affairs	State Government	Partner with CMA for training and support in regards to working with diverse communities of color.	1.1.1, 1.1.2, 1.1.3, 1.1.4, 1.1.5, 1.3.1, 2.3.3
Solicitor's Offices-All 16 Judicial Circuits	State Government	System partner to ensure the enforcement of laws and public safety through information exchange and collaborative partnerships.	1.3.1, 1.1.5
Worker's Compensation Commission	State Government	Partner with WCC in efforts to provide assistance for employees, injured workers or individuals filing a claim for workplace injuries.	3.2.4
S.C. Department of Motor Vehicles	State Government	Partner with SCDMV in coordination and oversight of the Ignition Interlock Device Program as it relates to driver services and licenses.	1.3.1, 1.1.5
S.C. Department of Vocational Rehabilitation	State Government	Partner with SCDVR for case management support regarding offenders under supervision participating in the Self-Paced In-Class Education Program (SPICE); and support for all offenders with disabilities under supervision with a need for offered services.	1.1.1, 1.1.2, 1.1.3, 1.1.4, 1.1.5, 1.3.1, 2.3.3
S.C. Department of Administration	State Government	Partner with SCDADMIN for services related to day-to-day operations such as facilities management, human resources support, technology support, budget support and other related services.	1.3.3, 2.2.1, 2.1.2, 2.1.3, 2.2.1, 2.2.2, 2.2.3, 2.3.1, 2.3.2, 2.3.3, 2.4.1, 2.4.2, 2.4.3, 3.1.1, 3.1.2, 3.1.3, 3.2.1, 3.2.2, 3.2.3, 3.2.4
S.C. Commission for the Blind	State Government	Partner with the Commission for the Blind for case management support regarding offenders under supervision with a need for rehabilitation and other support services related to visual impairment.	1.1.1, 1.1.2, 1.1.3, 1.1.4, 1.1.5, 1.3.1, 2.3.3
S.C. School for the Deaf and Blind	State Government	Partner with SCSDDB for case management support regarding offenders under supervision with need for interpreting services or sign language assistance.	1.1.1, 1.1.2, 1.1.3, 1.1.4, 1.1.5, 1.3.1, 2.3.3
State Office of Victim Assistance	State Government	Partner with SOVA in coordinated efforts to assists crime victims of the offenders supervised by the Department.	1.2.1, 1.2.2, 1.2.3, 1.2.4
S.C. Department of Employment and Workforce	State Government	Partner with SCDEW for case management support regarding offenders under supervision with a need for employment and/or workforce development services.	1.1.1, 1.1.2, 1.1.3, 1.1.4, 1.1.5, 1.3.1, 2.3.3
S.C. African American HIV/AIDS Council	State Government	Partner with SCAAHAC for case management support regarding offenders under supervision with need for HIV/AIDS support services.	1.1.1, 1.1.2, 1.1.3, 1.1.4, 1.1.5, 1.3.1, 2.3.3

S.C. Army National Guard	State Government	System partner to ensure the enforcement of laws and public safety through victim services assistance; and assistance with special operation security details and deployments.	1.2.3
Local Colleges and Universities	Higher Education Institute	Partner with local colleges and universities for research projects, grant proposals and volunteer/intern and recruitment efforts.	1.3.1, 1.1.5, 2.3.3, 2.4.1, 2.4.2, 2.4.3
Local Law Enforcement Authorities	Local Government	System partner to ensure the enforcement of laws and public safety through information exchange and collaborative partnerships; and assistance with special operation security details and deployments.	1.3.1, 1.1.5
Northpointe, Inc.	Private Business Organization	Contractual services for the Department's risk and needs assessment instrument used for case management decision-making.	1.3.1, 1.1.5
NWN Corporation	Private Business Organization	Contractual services in support of the Department's web-based, information technology infrastructure.	1.3.1, 1.1.5, 2.3.2
Guardian Interlock	Private Business Organization	Partnership with Ignition Interlock Device manufacturer under an agreement to install alcohol monitoring equipment in program participants' vehicles.	1.3.1, 1.1.5
LifeSafer Interlock	Private Business Organization	Partnership with Ignition Interlock Device manufacturer under an agreement to install alcohol monitoring equipment in program participants' vehicles.	1.3.1, 1.1.5
Smart Start, Inc.	Private Business Organization	Partnership with Ignition Interlock Device manufacturer under an agreement to install alcohol monitoring equipment in program participants' vehicles.	1.3.1, 1.1.5
Medtox	Private Business Organization	Contractual services for the Department's drug testing program for case management decision-making.	1.3.1, 1.1.5
FirstLab	Private Business Organization	Contractual services for the Department's drug testing program for case management decision-making.	1.3.1, 1.1.5
BI, Inc.	Private Business Organization	Contractual services for the Department's electronic monitoring program for supervision and case management decision-making.	1.3.1, 1.1.5

Local Community-based Treatment and Reentry Services Providers	Private Business Organization	Partner with local community-based treatment and reentry services providers for case management support regarding offenders under supervision with a need for various resources such as housing, job readiness, medical, clothing, food etc.	1.1.1, 1.1.2, 1.1.3, 1.1.4, 1.1.5, 1.3.1, 2.3.3
SC Probation and Parole Association	Professional Association	Partner with SCPPA to assist in the development of professional development and leadership opportunities for staff.	1.1.1, 1.1.2, 1.1.3, 1.1.4, 1.1.5, 1.3.1, 2.3.3
SC Correctional Association	Professional Association	Partner with SCCA to assist in the development of professional development and leadership opportunities for staff.	1.1.1, 1.1.2, 1.1.3, 1.1.4, 1.1.5, 1.3.1, 2.3.3
SC Law Enforcement Officers Association	Professional Association	Partner with SCLEOA to assist in the development of professional development and leadership opportunities for staff.	1.1.1, 1.1.2, 1.1.3, 1.1.4, 1.1.5, 1.3.1, 2.3.3
American Probation and Parole Association	Professional Association	Partner with APPA to assist in the development of professional development and leadership opportunities for staff.	1.1.1, 1.1.2, 1.1.3, 1.1.4, 1.1.5, 1.3.1, 2.3.3
SC Chapter of National Association of Blacks in Criminal Justice	Professional Association	Partner with SCNABCJ to assist in the development of professional development and leadership opportunities for staff.	1.1.1, 1.1.2, 1.1.3, 1.1.4, 1.1.5, 1.3.1, 2.3.3

Agency Name: South Carolina Department of Probation, Parole and Pardon Services

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Agency Code: N080 Section: 066

Report Template

Item	Report Name	Name of Entity Requesting the Report	Type of Entity	Reporting Frequency	Submission Date (MM/DD/YYYY)	Summary of Information Requested in the Report	Method to Access the Report
1	Restructuring Report	House Legislative Oversight Committee	State	Annually	January 12, 2016	Increased Efficiency - further requires agencies to submit a report no later than the first day of the 2015 legislative session that contains "a seven-year plan that provides initiatives and/or planned actions that implement cost savings and increased efficiencies of services and responsibilities within the projected seven-year period."	http://www.scstatehouse.gov/CommitteeInfo/HouseLegislativeOversightCommittee/2016%20ARR/2016%20ARR%20-PPP.PDF
2	Accountability Report	Executive Budget Office	State	Annually	September 15, 2015	Provides the Governor and General Assembly with information that supports their analysis of the budget and also ensures that the Agency Head Salary Commission has a basis for its decisions.	http://www.admin.sc.gov/budget/agency-accountability-reports
3	Agency Budget Plans	Executive Budget Office, Senate and House	State	Annually	October 1, 2015	To report to the Governor, SC House of Representatives and the SC Senate on the Agency's official budget estimates in itemized form showing the amount needed for the upcoming fiscal year.	http://www.admin.sc.gov/budget/agency-budget-plans/current-budget-plans
4	Sentencing Reform Oversight Committee Report	Sentencing Reform Oversight Committee	State	Annually	November 17, 2015	Sentencing Reform performance for the previous fiscal year and plans for the upcoming year. The department must collect and report all relevant data in a uniform format of both Board decisions and field services and must annually compile a summary of past practices and outcomes to submit to the Sentencing Reform Oversight committee.	http://www.dppps.sc.gov/About-PPP/Facts-Figures
5	Fines and Fees Report	Chairman of the Senate Finance Committee and the Chairman of the House Ways and Means Committee	State	Annually	September 1, 2015	In order to promote accountability and transparency, each state agency must provide and release to the public, a report of all aggregate amounts of fines and fees that were charged and collected by that state agency in the prior fiscal year.	http://www.dppps.sc.gov/About-PPP/Facts-Figures
6	Debt Collection Report	Chairmen of the Senate Finance and House Ways and Means Committees and the Inspector General	State	Annually	February 28, 2016	Details the amount of Agency's outstanding debt and all methods it has used to collect that debt.	Available by request

Agency Name: South Carolina Department of Probation, Parole, and Pardon Services

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Agency Code: NO8 **Section:** 066

Oversight Review Template

Item	Name of Entity Conducted Oversight Review	Type of Entity	Oversight Review Timeline (MM/DD/YYYY to MM/DD/YYYY)	Method to Access the Oversight Review Report
1	SC Legislative Audit Council	State	07/01/2009 to 06/30/2013 with follow-up in FY 2016	SC LAC website
2	Sentence Reform Oversight Committee	State	06/02/2010 to 06/30/2017 (reauthorized by Proviso 117.136)	SC Legislature Website
3	State Law Enforcement Div. (SLED)	State	10/01/2015 to 01/31/2016	Electronic Request
4	Div. Information Security (External IP Audit Assessment)	State	02/01/2016 to 03/04/2016	DTO eRoom Website
5	Gartner IT360 Assessment	Outside Organization	11/01/2015 to 06/30/2016	Gartner eRoom Website
6	Div. Information Security (Cybersecurity Awareness Training Audit)	State	07/01/2015 to 06/30/2016 (Quarterly)	DTO eRoom Website
7	Dept. Of Administration Proviso 117.114.IT/IS Audit Collection	State	07/01/2015 to 10/01/2015	Electronic Request/DTO eRoom Website
8	Microsoft License TrueUp Audit	Outside Organization	07/01/2015 to 04/30/2016	Microsoft Website
10	Microsoft Exchange Audit Assessment	Outside Organization	04/27/2015 to 10/31/2015	Electronic Report/Microsoft Website
11	Dept. of Administration, Div. of State Human Resources (HR Delegation Audit)	State	07/01/2014 to 06/30/2015 conducted 12/07/2015	DOA/DSHR electronic request
12	SCDPPPS - Office of Strategic Development & Information Technology Systems (IT Equipment, Information Security)	State	07/01/2015 to 06/30/2016	Internal Agency Document(s)
13	SCDPPPS - Office of Materials Management (Equipment Inventories)	State	07/01/2015 to 06/30/2016	Internal Agency Document(s)
14	SCDPPPS - Office of Internal Audit (Internal Finance, Accounting Control & Policy Compliance Audits)	State	07/01/2015 to 06/30/2016	Internal Agency Document(s)
15	SCDPPPS - Office of Special Operations (Office Safety Audit, Use of Force, Special Deployments, Search Law Monitoring, NCIC Operator Audit)	State	07/01/2015 to 06/30/2016	Internal Agency Document(s)