

AGENCY NAME:	Department of Juvenile Justice		
AGENCY CODE:	N120	SECTION:	067

## Fiscal Year 2015-16 Accountability Report

### SUBMISSION FORM

<b>AGENCY MISSION</b>	<p><i>It is the mission of the South Carolina Department of Juvenile Justice to protect the public and to reclaim juveniles through prevention, community services, education, and rehabilitative services in the least restrictive environment.</i></p>
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<b>AGENCY VISION</b>	<p><i>DJJ will fuse its community and institutional resources to create a seamless continuum of services within a restorative framework, thereby becoming optimally effective in fulfilling its mission to redirect the lives of troubled children.</i></p>
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Please state yes or no if the agency has any major or minor (internal or external) recommendations that would allow the agency to operate more effectively and efficiently.

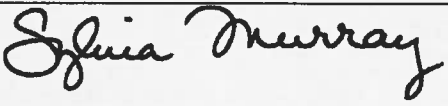
<b>RESTRUCTURING RECOMMENDATIONS:</b>	No
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Please identify your agency's preferred contacts for this year's accountability report.

	<u>Name</u>	<u>Phone</u>	<u>Email</u>
<b>PRIMARY CONTACT:</b>	Angela W. Flowers	803-896-9751	awflow@scdjj.net
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I have reviewed and approved the enclosed FY 2015-16 Accountability Report, which is complete and accurate to the extent of my knowledge.

<b>AGENCY DIRECTOR (SIGN AND DATE):</b>	
<b>(TYPE/PRINT NAME):</b>	Sylvia L. Murray

<b>BOARD/CMSN CHAIR (SIGN AND DATE):</b>	Not Applicable
<b>(TYPE/PRINT NAME):</b>	

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## AGENCY'S DISCUSSION AND ANALYSIS

The Department of Juvenile Justice (DJJ) administers South Carolina's juvenile justice system at the state and local levels and is statutorily mandated to provide rehabilitation and custodial care for the state's juveniles who are on probation, incarcerated, or on parole for a criminal or status offense. DJJ is an integral part of the juvenile justice system in South Carolina, but it operates collaboratively with other related entities including law enforcement, solicitors, family court judges, the Juvenile Parole Board, and staff in other child serving agencies. See the Partner Template for a listing of key juvenile justice partners.

The key agency products and services that impact the aforementioned entities include:

- ❑ Front-end diversion programs operating in agreement with solicitors' offices, diverting lower risk offenders away from the juvenile justice system without formal court intervention, therefore easing the juvenile case burden on family court dockets.
- ❑ Intake and assessment services for the family courts inclusive of recommendations to court personnel on detention, case processing and dispositional decisions.
- ❑ Pre-adjudicatory secure detention.
- ❑ Comprehensive psychosocial evaluations of juveniles when ordered by the court.
- ❑ Targeted case management services including interagency staffings and coordination.
- ❑ Juvenile probation and parole supervision to ensure compliance with conditions set by the Family Court or the Juvenile Parole Board.
- ❑ Alternative Residential Placement and Services in lieu of confinement in DJJ hardware secure facilities.

Programs and services are administered primarily under five functional sections: Administrative Services, Community Services, Rehabilitative Services, Educational Services and Treatment and Intervention Services. However, the Division of Planning and Programs, the Offices of the Inspector General and Legal and Policy Coordination each provide support services to assist in accomplishing DJJ's goals and objectives.

DJJ has adopted the following eight strategic goals:

1. Invest in and enhance community services to improve youth outcomes by the end of FY 17-18.
2. Improve services for juveniles committed to DJJ facilities by the end of FY 17-18.
3. Improve academic and vocational outcomes for youth enrolled in the DJJ School District by the end of FY 17-18.
4. Expand after-school and job readiness services to improve long-term outcomes for youth by the end of FY 17-18.
5. Enhance and increase access to treatment and intervention services system-wide by the end of FY 17-18.

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6. Expand gang prevention and intervention services across the state by FY 17-18.
7. Expand and enhance volunteer services to increase opportunities for pro-social development for youth by FY 17-18.
8. Enhance workforce development methods to attract, train and retain qualified direct services employees by the end of FY 17-18.

DJJ is committed to improving outcomes for juvenile offenders through programs and services promoting public safety while reclaiming youth through prevention, community-based programs, education, and rehabilitative services in the least restrictive environment appropriate. In keeping with this philosophy, DJJ is a Performance-based Standards (PbS) site. PbS is a project of the Council of Juvenile Correctional Administrators (CJCA). Its mission is to improve conditions of confinement. Participating facilities measure performance continuously and bi-annually based on seven critical areas of operation: security, safety, order, justice, health and mental health, programming, and reintegration.

DJJ continues to focus on improving services system-wide. The majority of DJJ involved youth are served in the community. In FY 15-16, DJJ county offices processed 15,429 juvenile referrals. DJJ is updating risk assessment processes to better determine a juvenile's risk to reoffend. An accurate assessment of juvenile risks and needs enable DJJ to target the most intensive supervision and services to the offenders presenting the greatest risk to reoffend, helping to reduce recidivism. DJJ is implementing the South Carolina Risk and Needs Assessment (SC RANA) to improve upon this critical process. In its third year of implementation, this 4<sup>th</sup> generation risk and needs assessment is based on the latest science in risk and needs assessment development and, when operational, will be used at intake. Other community initiatives include the expansion of Intensive Intake Services (IIS) to all middle and metro counties. IIS is intended to expedite service provision, provide alternatives to prosecution and reduce further system penetration, as appropriate, while promoting community safety. DJJ continues to invest in front-end initiatives addressing juvenile crime with preemptive efforts such as the Gang Resistance and Education Training (G.R.E.A.T.) gang prevention program and DJJ's Teen After School Centers. These programs are designed to reach youth and avert juvenile crime. During FY 15-16, 378 elementary and middle school students in 14 counties participated in DJJ's G.R.E.A.T. program. This is a 49 % decrease over the previous year, due, in part, to staff attrition. To address this issue, DJJ is working to secure a G.R.E.A.T. officer certification class for 2017. Additionally, 4,291 children were served at 38 TASC sites in 24 counties, a slight increase over the number of youth served in this program in FY 14-15.

DJJ is expanding evidenced-based services system-wide. The agency allocated resources and pursued grants specifically to secure interventions that have been demonstrated effective in rehabilitating at-risk and/or deep-end juvenile offenders. Aggression Replacement Training (ART) and Cognitive Behavioral Therapy (CBT) are among the new interventions that are being implemented. DJJ continues to partner with public and private agencies and organizations to increase access to quality programs and services. DJJ, in collaboration with the SC Campaign to Prevent Teen Pregnancy, is participating in a five year grant designed to reduce teen pregnancy among high-risk youth. The grant will fund the implementation of an evidence based teen pregnancy prevention curriculum at DJJ facilities and select county offices. Further evidence of collaboration is DJJ's \$300,000 partnership with the Department of Mental Health

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to expand the evidence-based intensive family intervention, Multisystemic Therapy, at Beckman and Waccamaw Community Mental Health Centers.

DJJ is participating in a comprehensive research study on juvenile offender recidivism. This National Center for Juvenile Justice (NCJJ) directed effort is funded by the PEW Foundation and involve all youth served by DJJ in 2010. Upon completion of the study, DJJ will have solid data on one to three year recidivism rates for juvenile offenders.

DJJ is invested in improving services for juveniles committed to its hardware secure facilities. As in years past, the agency seeks to improve conditions of confinement while ensuring the safety of all of the juveniles committed to its care and staff. DJJ is a PbS participating site tracking and measuring standards covering seven critical areas of operation including safety and security. One of the focuses of CJCA is to reduce the use of isolation in juvenile justice facilities. DJJ was one of seven jurisdictions selected to participate in the Center for Coordinated Assistance to States' Training and Technical Assistance Program to Reduce the Use of Isolation. As a part of this process, DJJ received training and technical assistance from national experts in developing a comprehensive plan to reduce isolation within its Broad River Road Complex (BRRC), Juvenile Detention Center and the Midlands Evaluation Center. Individualized technical assistance around plan implementation continued from September, 2015 through February, 2016.

DJJ facilities usually achieve a higher PbS rating of Level 3 or 4 on a scale of 1-4. However, a series of critical incidents involving a subset of extremely violent juveniles led to a significantly higher use of restrictive measures to ensure safety and security within the facilities. In an effort to ensure ongoing stability within its long-term facility, BRRC, widespread changes were implemented to include multi-tiered housing units. A continuum of residential options and specialized programming is now available ranging from highly secure environments for the most aggressive youth to an honor dorm for the most well behaved youth. The disciplinary system was completely overhauled to improve processes and ensure juvenile accountability. The revised comprehensive, progressive behavior management system became operational on May 9, 2016. Among the enhancements was the establishment of the Disciplinary Hearing Process (DHP) to address serious misconduct, referred to as Level Three Rule Violations. A number of physical structural enhancements have taken place to include the installation of temper-resistant sinks and furniture, Lexan break-resistant windows and glass in the dorms and the addition of perimeter fences at the Girls Transition Home, Crisis Management Unit and the Holly Unit for added security. Other grounds improvements included the reinforcing of drain covers to prevent escapes, enhanced external lighting for better illumination and the installation of surveillance cameras across the facilities. DJJ is committed to ensuring the safety and security of the juveniles committed to its care, employees and the public. Given this priority, the agency sought the services of an external security auditor to evaluate operations at BRRC. An onsite security audit took place from May 24, 2016 to May 31, 2016. DJJ is working to implement those recommendations deemed feasible and appropriate.

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Improving academic and vocational outcomes for juveniles within the DJJ school district is an agency goal. The school district continues to see improvements in reading and math. The MAP data growth measures in FY 14-15 for reading and math were 10 % and 22% respectively. However, MAP data growth in FY 15-16 indicated growth measures of 83% and 76%. Other successes include the increase in the GED completion rate, a 90% increase over FY 14-15. The GED pass rate is equal to the national average at 82 %.

DJJ continues to make gains with regard to job readiness training and job placement. With a well-established vocational and job readiness training platform, the agency is equipping youth with the requisite skills and competencies to be job ready and crime free. This broad-based initiative has multiple components to include the Career and Technology Education (CATE) courses offered within the DJJ school district, the agency’s Job Readiness Training Center (JRTC) and the community-based Job Readiness for Teens (JRT) afterschool and summer job readiness training program. In an effort to assist youth with job placement, the agency added the job development/placement component to the Job Readiness Training Center. A total of 85 youth were placed in jobs in FY 15-16.

In a year of transition and challenge, DJJ is proving change is not only possible but inevitable. In addition to the strategic goals described above, the agency implemented improvement processes to include the Daily Dashboard to track key administrative and juvenile related domains. The Director and her Executive Management Team (EMT) monitor key safety and security data points and progress towards other major projects and initiatives. Another key development is the creation of the Director’s Action Response Team. The team consists of the Director, her deputies and associated deputies and a few other senior leaders. The team meets twice per week to review dashboard related information and other emergent issues.

**Risk Assessment and Mitigation Strategies:**

DJJ is statutorily mandated to provide rehabilitation and custodial care for the state’s juveniles who are on probation, incarcerated, or on parole for a criminal or status offense. As outlined in the Mission Statement, DJJ is committed to improving outcomes for juvenile offenders through programs and services promoting public safety while reclaiming youth through prevention, community-based programs, education, and rehabilitative services in the least restrictive environment appropriate. At the heart of all effort is to reform youth, reduce juvenile crime, and thereby, protect the public.

DJJ looks to the Office of Juvenile Justice and Delinquency Prevention (OJJDP) and CJCA’s PbS project to set criteria for juvenile justice agencies. Moreover, DJJ works cooperatively with other public and private child and family serving agencies and organizations around a shared agenda focusing on improving outcomes for the children, youth and families. According to the latest research, the majority of justice involved youth have at least one mental health disorder. As a founding member of the Joint Council on Children and Adolescents and Palmetto Coordinated System of Care, DJJ is committed to increasing access to quality supports and services and creating a continuum of evidenced-based services for children and youth with behavioral health issues.

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DJJ has access to technical assistance from the Children’s Law Center and the CJCA. As a PbS participating site, the agency has access to a dedicated PbS coach who is able to provide individualized guidance around critical areas of facility management.

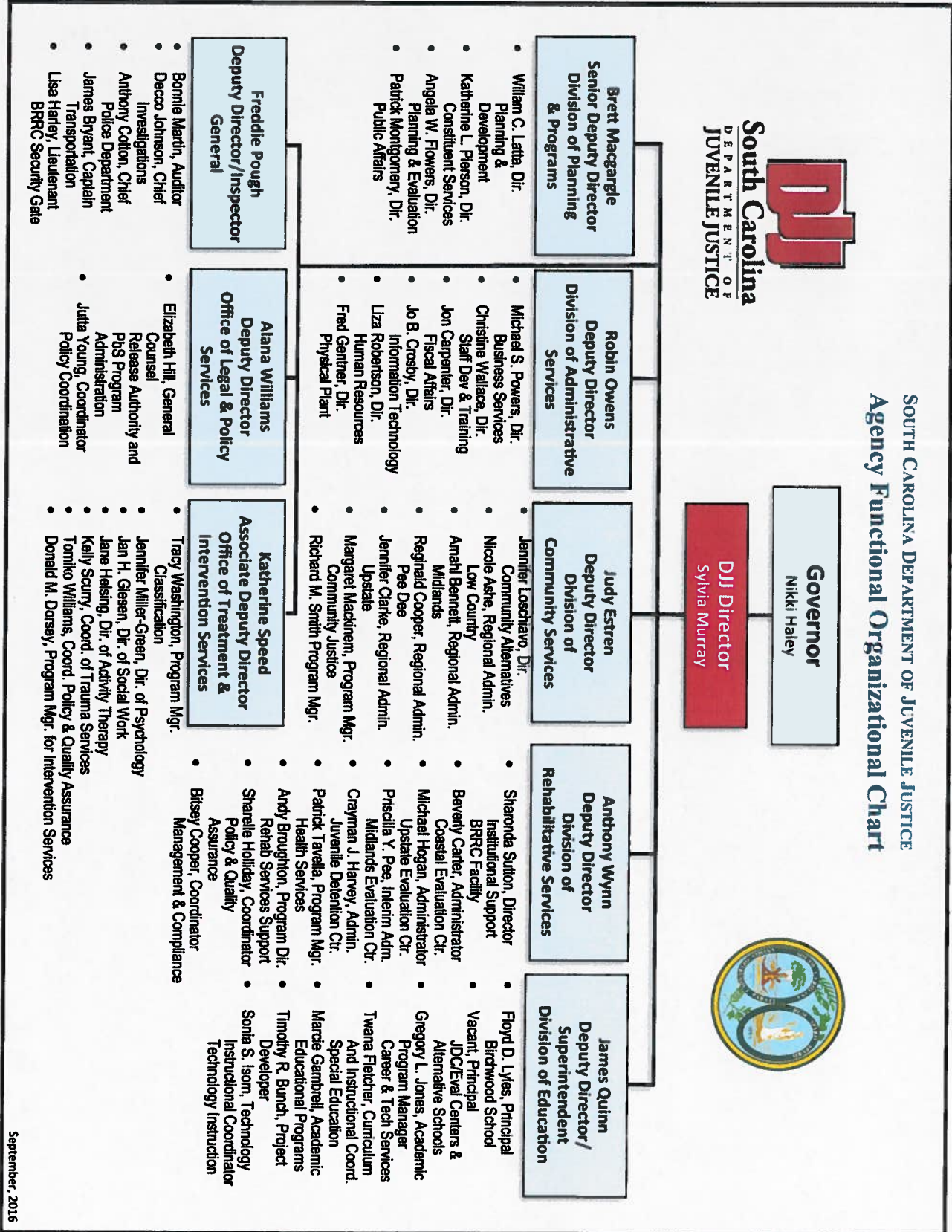
DJJ is able to seek outside assistance to avert and/or mitigate crisis situations. In FY 15-16, after a series of unfortunate critical incidents, partially attributable to significant staff shortages, the General Assembly provided assistance in the form of pay increases for security staff. The willingness of the General Assembly to act swiftly and decisively served to improve employee morale and made the salary competitive with other correctional facilities.

At times it may be necessary to seek assistance from the General Assembly regarding legislation applicable to juveniles and/or youthful offenders given Senate Bill 916. The age of juvenile jurisdiction is trending upward nationally. Significant resources are required to develop programming to effectively accommodate young adult offenders. The General Assembly should continue to follow related trends on issues such as reducing isolation in juvenile facilities, prosecution of status offenders and disproportionate minority contact as well the behavioral health needs of juvenile offenders. These issues are at the forefront nationally and have implications for juvenile justice in South Carolina.

**Restructuring Recommendations:**

Not applicable.

SOUTH CAROLINA DEPARTMENT OF JUVENILE JUSTICE  
Agency Functional Organizational Chart





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Strategic Planning Template

Type	Goal	Item # Strat	Object	Associated Enterprise Objective	Description
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G	1			Maintaining Safety, Integrity and Security	Invest in and Enhance Community Services to Improve Youth Outcomes by the end of FY 17-18.F15
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S		1.1			Implement a 4th Generation Risk Assessment Instrument, South Carolina Risk and Needs Assessment, statewide by the end of FY 16-17.
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O		1.1.1			Complete the South Carolina Risk and Needs Assessment, SC RANA, user testing and begin pilot testing it in five counties by the end of the first quarter FY16-17.
O		1.1.2			Roll out SC RANA state-wide by the end of FY 17-18.

S		1.2			Expand Intensive Family Court Intake Services in the counties with the highest referral rates
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O		1.2.1			Increase the number of county offices offering Intensive Intake Services from six to 14 by the end of FY 17-18.
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O		1.2.2			Evaluate the effectiveness of Intensive Family Court Intake Services every four years beginning in FY 16-17
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S		1.3			Assess and enhance Intensive Supervision Services.
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O		1.3.1			Evaluate the effectiveness of the Intensive Supervision Services (ISS) every four years beginning in FY 16-17.
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O		1.3.2			Complete a five year analysis of commitments for probation and parole violations by county and region by the end of FY 16-17.
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S		1.4			Expand the use of evidence-based services in the Community by end of FY 17-18.
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O		1.4.1			Identify and implement two evidence-based services in the community by the end of FY 17-18.
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S		1.5			Develop a process to assess victim satisfaction annually FY 16-17.
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O		1.5.1			Conduct a victim satisfaction survey annually beginning FY 16-17.
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S		1.6			Ensure that juveniles understand the concept of victim impact by the end of FY 17-18.
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O		1.6.1			Conduct victim impact sessions in each county on a quarterly basis by the end of FY 16-17.
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S		1.7			Address barriers to evaluating low risk juveniles in the community by the end of FY 17-18.
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-		1.7.1			Increase the percentage of community-based court ordered evaluations to 50% by the end of FY 17-18.
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-		1.7.2			Analyze population risk levels in the evaluation centers to identify youth that can be potentially evaluated in the community by the end of FY 16-17.
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G	2			Maintaining Safety, Integrity and Security	Improve Services for Juveniles Committed to DJJ Facilities by the end of FY 17-18.
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S		2.1			Monitor and Improve Conditions of Confinement .
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Strategic Planning Template

Type	Goal	Item # Strat	Object	Associated Enterprise Objective	Description
O		2.1.1			Implement evidence-based services at the Broad River Road Complex (BRRC) by the end of FY 17-18.
O		2.1.2			Monitor population levels to maintain record lows by end of FY 15-16.
O		2.1.3			Reduce admissions to lock up by the end of FY 16-17.
O		2.1.4			Use Performance-based Standards (Pbs) data to improve conditions of confinement by the end of FY 17-18.
G	3			Education, Training, and Human Development	Improve Academic and Vocational Outcomes for Youth Enrolled in the DJJ School District by the end of FY 17-18.
S		3.1			Develop a Read to Succeed District Reading Plan by the end of FY 16-17.
O		3.1.1			Increase middle and high school reading skills by the end of FY 17-18.
S		3.2			Maintain High Standards for GED Passing Rate by the end of FY 17-18.
O		3.2.1			Increase the GED completion rate by 10% by the end of FY 17-18.
-		3.2.2			Obtain a GED passing rate that is within 10% of the national average by the end of FY 17-18.
G	4			Education, Training, and Human Development	Expand After-School and Job Readiness Services to Improve Long-term Outcomes for Youth by the end of FY 17-18.
S		4.1			Increase the accessibility of the Teen-After-School Centers (TASC) and Job Readiness for Teens(JRT) Programs.
O		4.1.1			Increase the number of youth served in TASC by 5 % each year beginning FY 15-16.
O		4.1.2			Increase the number of Job Readiness for Teens (JRT) sites from eight to 16 by the end of FY-17-18.
S		4.2			Increase juvenile access to current and future job opportunities.
O		4.2.1			Hire four fulltime regional job developers to connect youth with employment opportunities by the end of FY 15-16.
O		4.2.2			Increase the number of youth served in the Job Readiness Training Center by 5% by the end of FY 15-16.
G	5			Healthy and Safe Families	Enhance and Increase Access to Treatment and Intervention Services System-wide by the end of FY 17-18.
S		5.1			Expand DJJ county social work services statewide by FY 17-18.
O					Increase the number of counties that provide community social work services by the end of FY 17-18.
O					Increase the number of evidence-based services offered by DJJ clinicians beginning FY 15-16.
G	6			Maintaining Safety, Integrity and Security	Expand Gang Prevention and Intervention Services Across the State by FY 17-18.

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Strategic Planning Template

Type	Goal	Item # Strat	Object	Associated Enterprise Objective	Description
S			6.1		Expand the DJJ Gang Resistance and Education Training (G.R.E.A.T.) Program state-wide by FY 17-18.
O			6.1.1		Increase the number of DJJ county offices that teach the G.R.E.A.T. curriculum by 5 % by the end of FY 16-17.
O			6.1.2		Increase the number of elementary and middle school children who participate in G.R.E.A.T. by 5% by the end of FY 16-17.
S			6.2		Implement gang intervention services in the DJJ county offices by the end of FY 17-18.
O			6.2.1		Develop a plan to implement gang intervention services across the state by the end of FY 16-17.
G	7			Government and Citizens	Expand and Enhance Volunteer Services to Increase Opportunities for Pro-Social Development for Youth by FY 17-18.
S			7.1		Develop a process to recruit and retain active volunteers by the end of FY 17-18.
O			7.1.1		Increase the volunteer service hours by 5% by the end of FY 15-16.
O			7.1.2		Increase the number of mentors by 5% each year beginning FY 15-16.
G	8			Education, Training, and Human Development	Enhance Workforce Development Methods to Attract, Train and Retain Qualified Direct Services Employees by the end of FY 17-18.
S			8.1		Develop methods to recruit, train and retain qualified direct service delivery employees by the end of FY 15-16.
O			8.1.1		Review and revise recruiting strategies and options to increase the pool of applicants for direct service positions by the end of FY 15-16.
O			8.1.2		Provide relevant workforce development and training to direct service delivery employees to prepare them to perform job duties.
O			8.1.3		Provide quarterly progress reports to EMT.

Item	Performance Measure	Target Value	Actual Value	Future Target Value	Time Applicable	Data Source and Availability	Calculation Method	Associated Objective(s)
1	Average Daily Populations in DJJ Hardware Secure Facilities	-	373	TBD	Jun-16	Monthly Juvenile Population Summary	Daily count of juveniles in hardware secure facilities divided by the number of days in a month	2.1.2
2	Average Daily Admissions to DJJ Long-term Facilities	-	105	TBD	Jun-16	Monthly Juvenile Population Summary	Daily count of juveniles divided by the number of days in a month	2.1.2
3	Average Daily Populations in Wilderness Camps and Marine Institutes	-	254	TBD	Jun-16	Monthly Juvenile Population Summary	Daily count of juveniles divided by the number of days in a month	2.1.2
4	Percentage of Evaluations Performed in the Community	45%	46.1	50%	Jun-16	Juvenile Justice Management System	Number of community evaluations compared to the total number of evaluations	1.7.1, 1.7.2
5	Number of County Offices that provide Intensive Intake Services (IIS)	8	8	9	Jun-16	DJJ Regional Administrator	Total number of DJJ County Offices that offer IIS.	1.2.1, 1.2.2
6	Average Duration of Isolation hours in Long Term Facilities	1	7.26 Hours	1	Oct-15 & Apr -16	PBS Site Coordinators Review of Isolation Records in April and October.	Average number of isolation hours, during the reporting period, as defined by Performance-based Standards (pbs) guidelines	2.1.3
7	Measure of Academic Progress (MAP) Growth Measures -Math	New Objective	76%	80%	Jun-16	Northwest Evaluation Association	Northwest Evaluation Association Methodology	3.1.1
8	Measure of Academic Progress (MAP) Growth Measures -Reading	New Objective	83%	87%	Jun-16	Northwest Evaluation Association	Northwest Evaluation Association Methodology	3.1.1
9	Percentage of GEDs completed	34	111	120	Jun-16	GED Monthly Reports	Percentage of juveniles that completed all sections of the GED	3.1.2
10	GED Pass Rate	64%	82%	83%	Jun-16	GED Monthly Reports	Percentage of juveniles that took the GED and passed.	3.2.1
11	Number of youth served in Teen Afterschool Centers (TASC)	4493	4,291	4493	Jun-16	Quarterly TASC Reports	Total number of youth attending the TASC site.	4.1.1
12	Number of Youth Served in Job Readiness for Teams (JRT) Program	400	475	475	Jun-16	JRT attendance sheets	Total number of youth attending the JRT Program	4.1.2
13	Number of Youth Receiving Job Readiness Training Classes Through the Job Readiness Training Center (JRTC)	1,500	1,241	1,500	Jun-16	JRTC attendance sheets	Total number of youth attending JRTC	4.2.1, 4.2.2
14	Number of youth placed jobs via Job Readiness Training Center (JRTC)	New Objective	85	150	Jun-16	Case Management Database	Total number of youth receiving job placement services that obtained employment	4.2.1
15	Number of County Offices that provide Community Social Work Services	21	14	21	Jun-16	DJJ Director of Community Social Work Services	Total number of DJJ county offices with a designated social work FTE	5.1.1
16	Number of DJJ County Offices that have a Gang Resistance Education and Training (G.R.E.A.T.) Program	20	14	20	Jun-16	DJJ G.R.E.A.T. Attendance Sheets	Total number of DJJ County Offices with G.R.E.A.T. certified staff that facilitate G.R.E.A.T. classes.	6.1.1
17	Number of students participating in Gang Resistance Education and Training (G.R.E.A.T.)	1200	378	500	Jun-16	DJJ G.R.E.A.T. Attendance Sheets	The total number of students attending the G.R.E.A.T. sessions	6.1.2

Performance Measurement Template

Item	Performance Measure	Target Value	Actual Value	Future Target Value	Time Applicable	Data Source and Availability	Calculation Method	Associated Objective(s)
18	Number of Volunteer Service Hours	24,409,087.5 Hours	29,408.75 Hours	30879 Hours	Jun-16	Volunteer Services Database	Volunteers use the Volunteer Sign In/Sign Out sheet to track service hours. This form is submitted to Volunteers Services on a monthly basis.	7.1.1
19	Number of Mentors Providing Mentoring Services at the Long-Term Facilities	58	52	65	Jun-16	Volunteer Services Database	Volunteers use the Volunteer Sign In/Sign Out sheet to track service hours. This form is submitted to Volunteers Services on a monthly basis.	7.1.2

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Program Template

Program/Title	Purpose	FY 2015-16 Expenditures (Actual)				FY 2016-17 Expenditures (Projected)				Associated Objective(s)
		General	Other	Federal	TOTAL	General	Other	Federal	TOTAL	
I. Parole Division	Not Applicable	\$ 459,943	\$ -	\$ -	\$ 459,943	\$ 447,860	\$ -	\$ -	\$ 447,860	N/A
II. Administration Division	Leadership and direction for the agency and major support functions	\$ 4,969,029	\$ 311,167	\$ 67,032	\$ 5,347,228	\$ 4,857,671	\$ 229,560	\$ -	\$ 5,087,231	1.1.1, 1.1.2, 2.1.4, 8.1.1, 8.1.2, 8.1.3, 1.1.1, 1.1.2, 1.2.1, 1.2.2, 1.3.1, 1.4.1, 1.5.1, 1.6.1, 1.7.1, 1.6.1, 4.1.1, 4.1.2, 6.1.1, 6.1.2, 6.2.1
III. A. Community Services	Intake processing and supervision of committed juvenile offenders	\$ 16,207,133	\$ 1,413,379	\$ -	\$ 17,620,512	\$ 16,026,374	\$ 3,033,959	\$ 21,200	\$ 19,081,532	1.3.1, 1.4.1, 1.5.1, 1.6.1, 1.7.1, 1.6.1, 4.1.1, 4.1.2, 6.1.1, 6.1.2, 6.2.1
III. B. Long Term Facilities	Treatment and supervision of committed juvenile offenders	\$ 16,698,368	\$ 484,759	\$ 871,019	\$ 18,054,146	\$ 17,236,927	\$ 390,890	\$ 898,000	\$ 18,525,817	2.1.1, 2.1.2, 1.3.2, 1.1.4
III. C. Reception and Evaluation Center	Assessment of juveniles	\$ 6,762,586	\$ 1,940,396	\$ -	\$ 8,702,982	\$ 7,216,880	\$ 1,919,590	\$ -	\$ 9,136,470	1.7.1, 2.1.2, 1.3.2, 2.1.4
III. D. County Serv - Detention Center	Pretrial detention for juvenile offenders	\$ 688,282	\$ 2,794,581	\$ -	\$ 3,482,862	\$ 831,333	\$ 2,678,739	\$ -	\$ 3,510,072	2.1.2, 2.1.3, 2.1.4
III. E. Residential Operations	Residential care	\$ 25,760,371	\$ -	\$ -	\$ 25,760,371	\$ 29,088,802	\$ 45,000	\$ -	\$ 29,133,802	1.7.1, 2.1.2
III. F. Juvenile Health and Safety	Healthcare for committed juveniles and other in residential operations	\$ 6,887,378	\$ 895,603	\$ -	\$ 7,782,981	\$ 7,634,621	\$ 780,831	\$ -	\$ 8,415,452	6.2.1
III. G. Program Analysis and Staff Development	Program review and staff development	\$ 1,863,409	\$ 402,660	\$ 21,555	\$ 2,287,624	\$ 2,058,689	\$ 493,567	\$ -	\$ 2,552,256	1.1.1, 1.1.2, 1.2.2, 1.3.1, 1.3.2, 1.5.1, 1.7.2, 4.2.1, 4.2.2, 7.1.1, 7.1.2
III. H. Education	School programs for committed juveniles and others in residential programs	\$ 649,315	\$ 3,994,933	\$ 1,183,503	\$ 5,827,751	\$ 761,035	\$ 4,237,139	\$ 1,469,666	\$ 6,467,840	3.1.1, 3.2.2, 3.2.2
IV. Employee Benefits	Fringe benefits for employees	\$ 19,137,910	\$ 3,119,076	\$ 312,899	\$ 22,569,885	\$ 19,709,960	\$ 3,329,291	\$ 388,140	\$ 23,427,391	N/A
	TOTAL	\$ 100,083,725	\$ 15,356,553	\$ 2,456,008	\$ 117,896,286	\$ 105,870,151	\$ 17,138,566	\$ 2,777,006	\$ 125,785,723	

Agency Name: Department of Juvenile Justice

Agency Code: N120 Section: 067

Fiscal Year 2015-16  
Accountability Report

Item #	Law Number	Jurisdiction	Type of Law	Statutory Requirement and/or Authority Granted	Legal Standards Template Associated Program(s)
1	63-1-20	State	Statute	Sets forth South Carolina's policy on how all state agencies (including DJJ), local governmental entities and public and private organizations shall serve the children of our state. The services the state shall provide for delinquent and at risk youth include prevention, early intervention, rehabilitation and supervision of juveniles on probation or parole, evaluation services for juvenile's temporarily committed by the family court and treatment, custodial and rehabilitative services to juvenile's committed by the Family Court to the custody of DJJ. It is further our state's policy to provide these services in a coordinated and cooperative fashion and to do so holistically and in the least restrictive environment possible consistent with public safety.	Community Services Division, Long Term Facilities, Reception and Evaluation, Residential Care
2	63-1-50	State	Statute	Establishes the Joint Citizens and Legislative Committee on Children, the Director of DJJ as a member of this committee and the role and responsibilities for this committee.	Administrative Division
3	16-3-1545	State	Statute	Establishes DJJ's role in providing services to crime victims.	Community Services Division
4	63-19-320	State	Statute	Establishes DJJ as a member of the Governor's Cabinet - Director appointed by the Governor and serves at the will and pleasure of the Governor.	Administration Division
5	63-19-330(A)	State	Statute	Establishes authority of the Director to set policy and empowers the Director to employ persons necessary to perform all responsibilities of the department.	Administration Division, Parole Division, Community Service Division
6	63-19-350	State	Statute	Establishes the community-based services to be provided by DJJ.	Community Services Division
7	63-19-360	State	Statute	Establishes the institutional services to be provided by DJJ, to include detention services for the benefit of local governmental entities.	Long Term Facilities, Reception and Evaluation, County Services-Detention Center
8	63-19-380	State	Statute	Establishes DJJ as a school district subject to the same rules, standards and requirements as any other South Carolina school district and mandates that DJJ's school district "shall operate a continuous progress education program on a twelve-month basis".	Education
9	63-19-450	State	Statute	Authorizes DJJ to establish Youth Industries programs to engage youth in meaningful employment and which teach youth employability skills.	Education, Community Services, Program Analysis and Staff Development
10	63-19-810 thru 830	State	Statute	Establishes DJJ's responsibility to provide detention screenings for juveniles taken into custody by law enforcement and to provide detention recommendations and alternative referral services to the family court at detention hearings.	County Services-Detention
11	63-19-840	State	Statute	Requires that DJJ provide or procure residential placements in lieu of secure detention for juveniles accused with committing criminal acts.	Residential Operations
12	63-19-1010	State	Statute	Establishes DJJ's authority to provide intake services to and for the family court, and probation supervision of juveniles placed on probation by the family court.	Community Services Division

Item #	Law Number	Jurisdiction	Type of Law	Statutory Requirement and/or Authority Granted	Associated Program(s)
13	63-19-1030	State	Statute	Requires DJJ to conduct psychological and social evaluations, including preadjudicatory evaluations, of a child as ordered by the Family Court.	Reception and Evaluation
14	63-19-1210	State	Statute	Gives DJJ the authority to conduct, waive\transfer evaluations of juveniles being considered for waiver\transfer to adult court, to stand trial as adults, and to make certain findings\recommendations to the court as part of the waiver\transfer hearing process.	Community Services, Long Term Facilities, Reception and Evaluation
15	63-19-1410	State	Statute	Requires DJJ to supervise and provide services to juveniles placed on probation as ordered by the Family Court.	Community Services Division
16	63-19-1440	State	Statute	Requires DJJ to provide secure and non-secure commitment facilities which allows for the residential confinement of a juvenile.	Long Term Facilities, Residential Operations
17	63-19-1450	State	Statute	Establishes DJJ's authority to transfer seriously mentally ill and/or seriously mentally retarded juveniles to another state agency(generally DMH/DMSN) best qualified to care for and provide necessary treatment services to seriously mentally ill or retarded juveniles.	Long Term Facilities
18	63-19-1610	State	Statute	Mandates that DJJ be responsible for all costs associated with the care, custody, treatment and control of juveniles committed to it's custody by the Family Court.	Long Term Facilities, Reception and Evaluation
19	63-19-1810	State	Statute	Grants to DJJ the authority to release, and to revoke a release when appropriate, juveniles from secure confinement for status offense and for most misdemeanor offenses.	Administrative Division
20	63-19-1840	State	Statute	Requires DJJ to provide "budgetary, fiscal, personnel and training.... and other support considered necessary" to the Board of Juvenile Parole, the releasing authority for most indeterminately sentenced juvenile offenders, and to supervise and provide parole supervision services to juveniles, subsequent to their release, for whatever period of time ordered.	Parole Division, Community Services
21	63-19-2050	State	Statute	Requires DJJ to participate in and comply with any order issued by the Family Court for the destruction\expungement of a juvenile's criminal record.	Community Services, Administration Division
22	63-19-2220	State	Statute	Establish DJJ as the agency in the State of South Carolina responsible for overseeing and coordinating the juvenile requisition process (similar to the adult extradition process) for the return to our state, or the return by our state, of juveniles who have run away or otherwise absconded/escape from another state, and to supervise on probation or parole juveniles who have moved here, with their families, from other states.	Community Services
23	23-3-440	State	Statute	Establishes South Carolina's sex offender registry and DJJ's multiple roles in providing juvenile offenders with notice of, and registry information to, the registry.	Community Services, Long Term Facilities, Juvenile Health and Safety
24	23-3-540(Q)	State	Statute	Establishes South Carolina's electronic monitoring of sex offenders and DJJ's role and responsibilities in this process.	Community Services
25	23-3-620	State	Statute	Establishes South Carolina's DNA database and DJJ's role in overseeing the process by which juvenile offenders who are required by law to provide DNA samples for testing and inclusion in this database do so.	Community Services, Long Term Facilities



Item #	Law Number	Jurisdiction	Type of Law	Statutory Requirement and/or Authority Granted	Associated Program(s)
26	44-48-40	State	Statute	Qualifies certain sex offenders as Sexually Violent Predators, and establishes a record and testing intensive process, in which DJJ staff are extensively involved whenever juvenile sex offenders are considered for inclusion and, if so, continued confinement, as a sexually violent predator.	Community Services, Long Term Facilities
27	Pub. Law 93-415 42 USC § 5601 et. seq.	Federal	Statute	Juvenile Justice and Delinquency Prevention Act - Federal law which imposes certain requirements/restrictions on state and local governmental law enforcement entities in regards to juvenile criminal and status offenders to include "sight and sound" separation of juvenile offenders from adults seventeen years of age and older, the secure detention/incarceration of status offenders, and limiting to six hours how long a juvenile offender can be confined in an adult detention facility (jail). If those mandates/restrictions are not met, certain federal grant funding received by our state is reduced and/or restricted in its use.	Long Term Facilities, Reception and Evaluation, County Services-Detention
28	Pub. Law 108-79 45 USC § 15601 28 CFR 115.501	Federal	Statute	Prison Rape Elimination Act (PREA) Federal Law enacted in 2003, with standards promulgated pursuant to the act, published in 2012. PREA's aim is to prevent, detect, and properly respond to sexual assault of inmates in secure adult and juvenile detention and correctional facilities. This federal law prohibits seventeen year old adult offenders from being housed/detained with adult offenders eighteen years old and older, and for juvenile corrections imposes the additional requirements of (1) security staff to juvenile ratios, of 1 security staff for every eight(8) juveniles during waking hours and 1 security staff for every sixteen (16) juveniles during sleeping hours, and (2) effectively prohibiting female officers from supervising male juveniles since they cannot participate in "pat down" searches of male offenders checking them for contraband and/or weapons. State participation in this federal law is voluntary but if states choose not to participate, 5% of certain federal grant funding will be lost to the state. States are asked by the Department of Justice each year whether they are, or are attempting to become, PREA Compliant.	Long Term Facilities, Reception and Evaluation, County Services-Detention Center
29	SC Constitution - Article XII Section 3	State	Constitution	Prohibits the confinement of a inmates under the age of seventeen(17) with inmates seventeen (17) and older in the state correctional facilities. Note: State Adult and Juvenile Detention (Jail) Standards Interpret this constitutional provision to include pretrial detainees as well as adjudicated/convicted individuals.	Long Term Facilities, Reception and Evaluation, County Services-Detention Center
30	State Provisos (Act 91-2015/16 Appropriations Act) Part 18 Section 67	State	Provisio	Provisos specific to DJJ, are found in Section 67 of Part 18 of the 2014-15 Appropriations Act, with the ones which have the greatest fiscal or operational impact on DJJ listed below:	
31	Provisio 67.6	State	Provisio	Provides for juvenile arbitration (diversion) and other alternative programs to be established by circuit solicitors in each judicial circuit and for DJJ to provide funding for a portion of these diversionary programs.	Community Division,
32	Provisio 67.10	State	Provisio	Provides for the establishment of a variety of community based residential programs for juveniles and for DJJ to place juveniles in the programs.	Community Division, Residential Operations
33	Provisio 67.11	State	Provisio	Allows for juveniles being released from confinement, who are under DJJ supervision to be placed in either a regular school program or in an adult education program operated by a local school district.	Education, Community Services
34	Provisio 67.12	State	Provisio	To offset the cost to the state of providing educational services to juveniles in DJJ's secure confinement facilities, this proviso requires that the "local effort" funding that schools receive from the state for students formerly within their school district, follow the student and be transferred to DJJ for the duration of that individual's confinement.	Education

Item #	Law Number	Part	Jurisdiction	Type of Law	Statutory Requirement and/or Authority Granted	Associated Program(s)
35	(Act 91; 2015/2016 Appropriations Act 1B) Section 1 & 1A		State	statute	State Department of Education provides Impact Djj's school district, as they do all other school districts in our state, with the ones having the greatest and/or most specific impact, upon the funding or the operation of Djj's school district listed below:	Education
36	Proviso 1.5		State	Proviso	Requires that DJJ receive from the state, for students within their school district, the same state funding as is provided to all other local school districts to help offset the cost of providing individual educational services to students within their school district.	Education
37	Proviso 1.8		State	Proviso	Specifies the school district (home school district) that is educationally responsible for providing and paying for the educational services provided to children residing in foster care/alternative community based programs.	Education
38	Proviso 1.9		State	Proviso	Provides that the local school district is responsible for providing educational services to children detained in local detention centers.	Education
39	Proviso 117.54		State	Proviso	Requires DJJ to transfer \$225,000 to DSS for the support of the Interagency System for the care of emotionally disturbed children.	Administrative
40	20 USC § 1440 et. seq. 300.1 et. seq.	CFR §	Federal	Statute	Individuals with Disabilities Education Act (IDEA). The Individuals with IDEA ensures that all children with disabilities are entitled to a free appropriate education to meet their unique needs and prepare them for further education, employment, and independent living. Deals with concepts such as FAPE (Free and Appropriate Education), IEP's (Individualized Education Plans), education for children with disabilities must occur in the least restrictive environment, etc.	Education
41	20 USC § 1701-1721		Federal	Statute	Equal Education Opportunity Act (EEOA). The EEOA provides that no state shall deny educational opportunity based on race, color, sex, or national origin by engaging in deliberate segregation by an educational agency; failing to remedy deliberate segregation; assigning a student, other than to a school closest to his or her residence, that results in a greater degree of segregation of students on the basis of race, color, sex, or national origin; discriminating by an educational agency on the basis of race, color, or national origin in employment of faculty staff; transferring students from one school to another, voluntarily or otherwise, if the purpose and effect of doing so would have increased segregation on the basis of race, color, or national origin; or failing to take appropriate action or overcome language barriers that impeded equal participation by its students in its instructional programs.	Education
42	20 USC § 1232 (9) 34 CFR § 99.1 et. seq.		Federal	Statute	Family Educational Rights & Privacy Act (FERPA). A Federal law that protects the privacy of student education records. The law applies to all schools that receive funds under an applicable program of the US Department of Education. FERPA also gives parents certain rights with respect to their children's education records. These rights transfer to the student when he or she reach the age of 18 or attends a school beyond the high school level.	Education
43	SC Constitution Article XI Section 3 Title 59-SC Code of Laws Chapter 43-SC Code of Regulations		state	statute	The focus of these state/laws/regulations and constitutional provisions is to provide for a state system of public education, to make this system for all students "free and appropriate" and for the establishment, or organization, operation, and support of our states educational system.	Education

Divisions or Major Programs	Description	Services/Product Provided to Customers	Customer Segments	Specify only for the following segments: (1) Industry Name; (2) Professional Organization Name; (3) Public Demographics
Community Services	This division's services include county-level case management supervision at 43 county offices, prevention and early intervention services, victim services, alternatives to commitment at residential facilities located throughout the state, and community justice services.	This division provides a myriad of services to DJJ involved children and their families to include front end diversion, intake and assessment services for family courts, targeted case management including interagency staffings, and probation and parole supervision to ensure compliance with conditions set by the family courts or the Juvenile Parole Board.	General Public Executive Branch/State Agencies	This customer segment encompasses DJJ involved youth and their families.
Education	This division operates the educational programs at the residential facilities. The DJJ school district includes fully accredited schools within the Broad River Road Complex and the satellite programs at the three evaluation centers, the Detention Center, and nine alternative programs and community residential placements.	Educational services such as english, math, science and social studies are taught in addition to courses in auto collision repair, auto mechanics, carpentry, graphic communications, desktop publishing, culinary arts, horticulture, business computer applications, accounting, personal finance, parent education, housing and upholstery, and welding.	General Public	Educational services are provided only to juveniles committed to DJJ facilities and the nine contracted alternative programs and community residential placements.
Rehabilitative Services	This division is responsible for the custodial care of all juveniles confined to the hardware secure facilities: Long Term Institutions, the DJJ Detention Center, Coastal Evaluation Center, Midlands Evaluation Center and the Upstate Evaluation Center. 5K functional areas operate within this division: Institutional Management, Residential Detention Services, Residential Evaluation Services, Restorative Justice Coordination Services and Health Services.	This Division provides direct care and supervision of the juveniles committed to DJJ's hardware secure facilities; custodial care and medical/dental services all fall under the purview of Rehabilitative Services. Medical services are available via contracted licensed practitioners.	General Public	This customer segment encompasses only the juveniles committed to DJJ facilities.
Rehabilitative Services	Within Rehabilitative Services are the regional evaluation centers. These secure facilities provide custodial care and court ordered assessments and evaluations.	The regional evaluation centers prepare court-ordered evaluations for adjudicated juveniles prior to final disposition of their cases.	Judicial Branch	Family Court Judges may order evaluations of juveniles before making a final ruling or prior to commitment.

Rehabilitative Services	Within Rehabilitative Services is the Juvenile Detention Center. This facility is a centralized pretrial detention facility, serving juveniles from most of South Carolina's 46 counties.	The Detention Center is a secure, short-term facility providing custodial care and treatment to male and female juveniles ages 11 to 17 detained by law enforcement agencies and the family courts prior to disposition. Youths awaiting trial on serious	Judicial Branch	Note: Family Courts may detain juveniles to ensure public safety and the juvenile's immediate availability for court.
Rehabilitative Services	Within Rehabilitative Services is the Juvenile Detention Center. This facility is a centralized pretrial detention facility, serving juveniles from most of South Carolina's 46 counties.	The Detention Center is a secure, short-term facility providing custodial care and treatment to male and female juveniles ages 11 to 17 detained by law enforcement agencies and the family courts prior to disposition. Youths awaiting trial on serious	Local Govts.	Note: Local law enforcement entities may detain juveniles to ensure public safety and the juvenile's immediate availability for court.
Administrative Services	The Division of Administrative Services supports other divisions and includes Human Resources, Fiscal Affairs, Compliance and Medicaid, Staff Development and Training, Information Technology and Support Services.	This division's overarching functions include general services, fiscal affairs, human resources, Medicaid compliance and administration, staff development and training, information technology, statehouse services and internal audit	Executive Branch/State Agencies	Provides support to the other divisions and/or employees of DJJ.
Office of the Inspector General	The Office of the Inspector General consists of the following areas: Investigations, Internal Affairs, DJ Police, Gate Security, Transportation and Communications.	This office ensures compliance with applicable state and federal laws, regulations, and policies and promotes professional accountability within the agency. Functions of the Office of Inspector General include Investigations, Internal Affairs, DJ Police, Gate Security and Transportation and Communications.	Executive Branch/State Agencies	
The Office of Legal, Legislative and Policy Coordination	The Office of Legal and Policy Coordination includes the Legal Counsel, Internal Release Authority, Policy Administration and Performance-based-Standards, PREA and Legislative Activities.	Housed within this office are the Legal Counsel, Internal Release Authority, Policy Administration, Performance-based-Standards (pbs), Prison Rape Elimination Act (PREA) and Legislative Activities.	Executive Branch/State Agencies	
Office of Treatment and Intervention Services	This office oversees clinical services through out the agency. Social Work, Psychology, Trauma Training and Classification Services are administered out of this office.	This office oversees agency-wide treatment services. Social work and psychological services are provided for juveniles in DJJ facilities and in the community.	General Public	Treatment and Intervention services are provided to DJJ involved youth and their families in DJJ facilities and in the community.
Division of Planning and Programs	This Division includes Research and Statistics, Planning and Evaluation, Project Development, Public Affairs, Constituent Services, Volunteer Services, Job Readiness and Chaplaincy.	This Division provides a variety of services to include family relations, volunteer supports and mentoring, statistical analysis, media relations, spiritual development, job development, resource development, evaluation and grant writing.	Executive Branch/State Agencies	
Division of Planning and Programs	This Division includes Research and Statistics, Planning and Evaluation, Project Development, Public Affairs, Constituent Services, Volunteer Services, Job Readiness and Chaplaincy.	This Division provides a variety of services to include family relations, volunteer supports and mentoring, statistical analysis, media relations, spiritual development, job development, resource development, evaluation and grant writing.	General Public	Constituent Services are provided on behalf of DJJ involved youth and their families.

<p>Division of Planning and Programs</p>	<p>This Division includes Research and Statistics, Planning and Evaluation, Project Development, Public Affairs, Constituent Services, Volunteer Services, Job Readiness and Chaplaincy.</p>	<p>This Division provides a variety of services to include family relations, volunteer supports and mentoring, statistical analysis, media relations, spiritual development, job development, resource development, evaluation and grant writing.</p>	<p>General Public</p>	<p>Volunteer support services are provided to on behalf of DJJ to private citizens who donate their time and resources to the agency.</p>
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Agency Name:

Department of Juvenile Justice

Fiscal Year 2015-16

Accountability Report

Agency Code:

N120

Section:

067

Partner Template

Name of Partner Entity	Type of Partner Entity	Description of Partnership	Associated Objective(s)
SC Board of Juvenile Parole	State Government	DJJ is required to prepare parole reports for juveniles who are indeterminately committed to DJJ. DJJ community specialists provide supervision for juveniles who are conditionally released by the Juvenile Parole Board.	1.3.1, 1.3.2
SC Department of Mental Health (DMH)	State Government	DJJ collaborates with DMH to ensure treatment and continuity of care for system involved youth in need of behavioral health services. Moreover, a memorandum of agreement is in place between the agencies formalizing the process by which mentally ill youth committed to DJJ are transferred to DMH for treatment purposes.	1.2.1, 1.4.1, 5.1.1
SC Department of Alcohol & Other Drug Abuse Services (DAODAS)	State Government	DJJ collaborates with DAODAS to ensure treatment and continuity of care for system involved youth with a mental health and/or co-occurring substance use disorder. Both entities are founding members of the Joint Council on Children and Adolescents and the Palmetto Coordinated System of Care.	1.2.1, 1.4.1, 5.1.1
SC Department of Social Services (DSS)	State Government	DJJ collaborates with DSS in an effort to coordinate services for youth who are served by both agencies. Both entities are founding members of the Joint Council on Children and Adolescents and the Palmetto Coordinated System of Care.	1.2.1, 1.4.1, 5.1.1
Department of Public Safety (DPS)	State Government	DPS administers the Juvenile Justice and Delinquency Prevention Act and the related grant funding. This federal legislation imposes certain requirements/restrictions on state and local governmental entities in regards to juvenile criminal and status offenders.	1.4.1, 2.1.1, 5.2.1
University of South Carolina's Children's Law Center	Higher Education Institute	DJJ has a long standing relationship with the Children's Law Center (CLC) to provide technical assistance regarding juvenile issues and workforce development.	8.1.2
Clemson University	Higher Education Institute	DJJ has a long standing relationship with the Youth Learning Institute. YLI is a critically important training partner.	8.1.2
State Law Enforcement Division (SLED)	State Government	SLED provides technical and investigatory assistance to DJJ in certain cases. A long standing memorandum of agreement is in place governing the conditions that merit assistance from SLED.	N/A
Department of Vocational Rehabilitation(DVR)	State Government	There is a memorandum of agreement in place between the agencies regarding the co-location of a DVR employee at DJJ. DVR and DJJ are working to ensure that eligible youth are linked to appropriate services upon release to the community.	4.2.1, 4.2.2
Palmetto Coordinated System of Care	State Government	Housed within the Department of Health and Human Services, the Palmetto Coordinated System of Care (PCSC) is a multi-disciplinary partnership between families, youth, providers and child-serving public agencies to help children stay at home, in school and, when possible, out of the child welfare and juvenile justice systems. PCSC serves children and youth with serious behavioral health challenges who are in or most at risk of out of home placements by providing best or evidence-based practices and supports that are convenient for children, youth and their families.	1.2.1, 1.4.1, 5.1.1

Name of Partner Entity	Type of Partner Entity	Description of Partnership	Associated Objective(s)
SC Campaign to Prevent Teen Pregnancy	Non-Governmental Organization	DJI is a partner with the SC Campaign to Prevent Teen Pregnancy on a five year grant that is designed to reduce teen pregnancy among high risk youth populations including DJI youth and DSS youth.	1.4I, 2.1.1, 5.2.1

Report Template

Item	Report Name	Name of Entity Requesting the Report	Type of Entity	Reporting Frequency	Submission Date (MM/DD/YYYY)	Summary of Information Requested in the Report	Method to Access the Report
1	Renewing Report	Home Legislative Oversight Committee	State	Annually	January 1, 2016	Self Assessment for accountability purposes	<a href="http://www.scdjilhouse.gov">www.scdjilhouse.gov</a>
2	Accountability Report	Department of Administration	State	Annually	September 16, 2016	Provides the Governor and General Assembly with information that supports the budget analysis and ensures that the Agency Head Salary Commission has a basis for its decision	<a href="http://www.state.sc.us/dli">http://www.state.sc.us/dli</a>
3	Budget Plan	Department of Administration- Executive Budget	State	Annually	September 15, 2015	Budget Request to Governor and Legislature of Revenue/Spending Plan for upcoming year	South Carolina Legislature On Line Through the Exec Budget Office
4	Indirect Cost Proposal	Department of Administration- Executive Budget Office	State	Annually	November 15, 2016	Administration Overhead to support State functions	Request: SCDJ Medical Administrator
5	Annual RBHS Audit Summary	Department of Health and Human Services	State	Annually	July 14, 2015	To fulfill contractual obligation to support SCDJ's responsibility of quality assurance	Request: SCDJ Medical Administrator <a href="http://www.gov/MDORWAY">www.gov/MDORWAY</a>
6	Targeted Case Management and RBHS Cost Services	Department of Health and Human Services	State	Quarterly	July 31, 2016	Cost Settlement Information	State Budget Office
7	Bank Account and Transparency	State Budget Office	State	Annually	October 1, 2015	To report bank balances for Trust Accounts	Contact Comptroller General's Office
8	Computer General Agency Closing Packages	Comptroller General	State	Annually	November 20, 2015	Various schedules to aid the Comptroller General's office in completing the annual audit for the state converting cash basis accounting statements to modified accrual basis statements	Contact Comptroller General's Office
9	USDA Free and Reduced Breakfast and Lunch Reimbursement	Department of Education	State	Monthly	August 10, 2016	Allows Agency to receive funds owed to it through the reimbursement of any state income tax refund	Contact SCDE Office of Health and Nutrition
10	SFC-OPF Debt Collection	Department of Revenue	State	Annually	August 31, 2015	Reporting of directly provided and pass through federal grant funds received by and expended by the Agency as well as Agency verification to all requirements are being met as it relates to the receipt and expenditure of federal grant funds	Contact SCDDP SFC-OPF Program Office
11	Schedule of Federal Assistance Report and Questionnaire	SC State Auditor's Office	State	Annually	September 1, 2015	Reports changes in certified teaching staff from previous fiscal year as well as budgeted for the upcoming year. Includes number of resignations, new hires, years of experience and certification level	Contact SC State Auditor's Office
12	CERRA Teacher Supply and Demand Report	CERRA - Winthrop University	Outside Organization	Annually	December 1, 2015	Provides financial accounting of amount of funds received and how they were spent (by function) for school district operations	Contact Winthrop University - Center for Teacher Recruitment
13	SCDE - Single Audit Report and LEA Audit Report	SCDE - Auditing Services	State	Annually	December 1, 2015	Letter signed off by Agency management stating compliance and no known instances of fraud or misrepresentation of Agency financial activity	Contact SCDE - Auditing Services
14	State Audit Report - Management Questionnaire	SC State Auditor's Office	State	Annually	December and June	Record of all purchases made from certified small and minority businesses	Contact SC State Auditor's Office
15	Minority Business Expenditures	SC Division of Small and Minority Business Contracting	State	Quarterly	July-16	Record of all state source purchases made by the Agency	Call 803-734-0657 or SCDJ Purchasing
16	Emergency?	Materials Management Office	State	Quarterly	July-16	Record of all emergency purchases made by the agency	<a href="http://www.procurement.sc.gov">www.procurement.sc.gov</a>
17	Trade In	Materials Management Office	State	Quarterly	July-16	Record of all Trade In purchases made by the agency	<a href="http://www.procurement.sc.gov">www.procurement.sc.gov</a>
18	Preferences	Materials Management Office	State	Quarterly	July-16	Record of all preferences given in solicitations	<a href="http://www.procurement.sc.gov">www.procurement.sc.gov</a>
19	Illegal Purchase	Division of Technology SC	State	Quarterly	July-16	To determine the status of compliance with state security standards	<a href="https://room.admin.sc.gov">https://room.admin.sc.gov</a>
20	Information Security Plan	Division of Technology, SC Department of Administration	State	Annually	July-16	To determine the status of compliance with state security standards	<a href="https://room.admin.sc.gov">https://room.admin.sc.gov</a>
21	Affirmative Action Plan	SC Human Affairs Commission	State	Annually	October-15	Data needed to provide the annual Affirmative Action Plan to the state legislature	Written request to DJJ HR Office or the SC Human Affairs Commission
22	Bonus Report	Division of State Human Resources	State	Annually	August 29, 2016	Capture bonus payment information for State HR	Written request to DJJ HR Office or Division of State Human Resources
23	Organizational Charts	Division of State Human Resources	State	Annually	Daily*	Provide organizational chart information to State HR via SCIS system org tool that State HR has access to use.	Written request to DJJ HR Office or Division of State Human Resources
24	Voluntary Separation Program	Division of State Human Resources	State	Annually	August 29, 2016	Chart is accessible upon request	Written request to DJJ HR Office or Division of State Human Resources
25	Retirement Incentive Plan Report	Division of State Human Resources	State	Annually	August 14, 2016	Provide information to State HR to ensure or determine program cost effectiveness and equitable administration of program	Written request to DJJ HR Office or Division of State Human Resources
26	Compensated Absence Report	SC Comptroller General's Office	State	Annually	July 22, 2016	Provide annual leave and compensatory time hours and values to determine agency's liability for the GAAP Report	Written request to DJJ HR Office or SC Comptroller General's Office
27	Agency Head Planning Document	Division of State Human Resources	State	Annually	September 13, 2016	Consist of the Agency Head's performance evaluation planning stage to outline job responsibilities and expectations for evaluation purposes	Written request to DJJ HR Office or Division of State Human Resources



Item	Report Name	Name of Entry Requesting the Report	Type of Entry	Reporting Frequency	Submission Date (MM/DD/YYYY)	Summary of Information Requested in the Report	Method to Access the Report
31	Agency Field Evaluation Document	Division of State Human Resources	State	Annually	August 5, 2016	Conduct of the Agency Head's annual performance evaluation for the outlined job responsibilities and expectations for outcome period.	Written request to DJJ HR Office or Division of State Human Resources
32	Worker's Compensation Payroll Report	State Accident Fund	State	Annually	August 19, 2016	Provide payroll information for the State Accident Fund to determine the agency's premium.	Written request to DJJ HR Office or Division of State Human Resources
33	Litigation Claim Package	South Carolina Comptroller General	State	Annually	July-16	Clearing Procedural Manual of SC Comptroller General	South Carolina Comptroller General's Office
34	Survey on Sexual Violence/Prison Rape	Bureau of Justice Statistics	Federal	Annually	September 14, 2016	Provides aggregate and incident specific information on sexual violence in DJJ general facilities	Written request to DJJ Legal Office
35	USDA A Report	South Carolina Department of Education	State	Monthly	September 9, 2016	Accounts for Revenue from USDA for meals served for Breakfast and Lunch for inmates.	Written request to SC DJJ Dietary Services
36	DIJFC Report	Department of Health and Environmental Control	State	Annually	June 1, 2016	Measure food Safety Accountability	<a href="http://www.fns.usda.gov/sites/default/files/Food_Safety_Inspection_Data_2006-2007.pdf">http://www.fns.usda.gov/sites/default/files/Food_Safety_Inspection_Data_2006-2007.pdf</a> <a href="http://www.scdhec.gov/rev">www.scdhec.gov/rev</a>
37	Recycling & Buy Recycled Report	Department of Health and Environmental Control	State	Annually	September 14, 2016	Track state agency and college/university recycling and buying activities	Contact Fleet Manager, Alan Parker at 737-1502
38	Mileage Report	State Fleet Management	State	Monthly	September 9, 2016	Ending monthly mileage for billing when Agency started leasing vehicles	Contact Fleet Manager, Alan Parker at 737-1502
39	Accident Report	State Fleet Management	State	Quarterly	August 10, 2016	Record accidents	Contact Fleet Manager, Alan Parker at 737-1502
40	SFM Fleet Survey	State Fleet Management	State	Annually	May 26, 2016	Records efficiency of fleet	Contact Fleet Manager, Alan Parker at 737-1502
41	Vehicle Inventory Report	SCDC (Maintenance Shop)	State	Annually	July 25, 2016	Updates records of vehicles currently serviced	Contact SCDC Maintenance at 896-2238
42	Updated Vehicle and Bus Listing	IRP	State	Annually	June 27, 2016	Updates insurance records	Contact the Insurance Reserve Fund at 737-4020
43	Escape Property Turn in Document	State Surplus	State	Quarterly	August-16	Appropriate disposal of assets	<a href="http://www.sc.gov/openlines/campuses">www.sc.gov/openlines/campuses</a>
44	Comprehensive Permanent Improvement Plan (CPIP)	Department of Administration	State	Annually	March-16	Five year plan for capital improvements	Written request to DJJ Physical Plant
45	FASER	Department of Administration	State	Annually	September, 2016	Energy usage on all of DJJ	Written request to DJJ Physical Plant
46	Indefinite Delivery Contract (IDC)	OSIS, Department of Administration	State	Quarterly	As needed	A&E Expenditures	Written request to DJJ Physical Plant
47	Tort Liability Insurance	State Insurance Reserve Fund	State	Annually	May 1, 2016	Provide data for the Insurance Reserve Fund to determine agency's premiums	Written request to DJJ Physical Plant
48	IDEA Child Count	US Department of Education	Federal	Annually	December 11, 2015	Provides the unduplicated number of children with disabilities (IDEA) ages 3 through 21, along with their reported Least Restrictive Environment (LRE) Provision of health instruction and oversight	Contact Tr Fiedler, Office of Special Educational Services, at 898-8484
49	Comprehensive Health Education (CHEA) Compliance Survey	State Department of Education	State	Annually	June-16	Implementation of a comprehensive, systemic approach to reading literacy improvement	<a href="http://ed.sc.gov/">http://ed.sc.gov/</a>
50	Road to Success District Reading Plan	State Department of Education	State	Annually	September, 2016	Reading literacy improvement	<a href="http://ed.sc.gov/">http://ed.sc.gov/</a>
51	Road to Success School Reading Plan	State Department of Education	State	Annually	September, 2016	ESOL supplemental instructional support	<a href="http://ed.sc.gov/">http://ed.sc.gov/</a>
52	Title III Grant Applications	State Department of Education	State	Annually	September, 2016	Title I of the Elementary and Secondary Education Act of 1965	<a href="http://ed.sc.gov/">http://ed.sc.gov/</a>
53	Title I, Part D CSRF Data	US Department of Education	Federal	Annually	January, 2016	Title I or ESEA	<a href="http://ed.sc.gov/">http://ed.sc.gov/</a>
54	Title I "Annual Count" data	US Department of Education	Federal	Annually	January, 2016	Title I of the Elementary and Secondary Education Act of 1965	<a href="http://ed.sc.gov/">http://ed.sc.gov/</a>
55	Title I Three year evaluation Report	US Department of Education	Federal	Annually	October-15	Goals and strategies which can be incorporated into local school district plans and programs for career and technology education at the secondary level	<a href="http://ed.sc.gov/">http://ed.sc.gov/</a>
56	Education Strategic Plan	State Department of Education	State	Annually	September, 2016	State Department compliance	Contact Marcie Gambrell, DJJ School District, at 896-7977
57	Education Report Card	State Department of Education	State	Annually	September, 2016	State Department compliance	Contact Marcie Gambrell, DJJ School District, at 896-7977
58	Annual Accreditation Report	State Department of Education	State	Annually	January, 2016	State Department compliance	Contact Marcie Gambrell, DJJ School District, at 896-7977
59	Training Data Report	State Department of Education	State	Annually	Jan 16	All security test procedures are met	Contact Marcie Gambrell, DJJ School District, at 896-7977
60	Highly Qualified District Report Mid Year and Year end report	State Department of Education	State	Bi-annually	December and June	Ensure all staff is highly qualified	Contact Marcie Gambrell, DJJ School District, at 896-7977
61	Year end report	US Department of Education	Federal	Annually	January-16	State Department compliance	Contact Marcie Gambrell, DJJ School District, at 896-7977
62	Preliminary Analysis Report	US Department of Education	State	Annually	January, 2016	State Department compliance	Contact Marcie Gambrell, DJJ School District, at 896-7977
63	Civil Rights Data Collection Report	State Department of Education	State	Annually	September, 2016	State Department compliance	Contact Marcie Gambrell, DJJ School District, at 896-7977
64	Education Accountability Report	US Department of Education	Federal	Annually	September, 2016	Homework Report	Contact Marcie Gambrell, DJJ School District, at 896-7977
65	McKensy-Veans Report	US Department of Education	State	Annually	January 22, 2016	Personnel (in full-time equivalency of assignments) employed to provide special education and related services for children with disabilities	Contact Tr Fiedler, Office of Special Educational Services, at 898-8484
66	Indicator 14-Outcomes	State Department of Education	State	Annually	February 23, 2016	Provides a list of students that exited special education the previous reporting year	Contact Tr Fiedler, Office of Special Educational Services at 898-8484
67	Indicator 4, 9, 10	State Department of Education	State	Annually	March 17, 2016	Determine if disproportionately and over identification exist	Contact Tr Fiedler, Office of Special Educational Services, at 898-8484
68	ESV Report	State Department of Education	State	Annually	June 3, 2016	The number reported represent an accurate and unduplicated count of children ages 3-21 with disabilities deemed eligible and projected to receive extended school year services according to an Individualized Education Program during the 2013-2014 fiscal year	Contact Tr Fiedler, Office of Special Educational Services, at 898-8484
69	Indicator 8-Parent Involvement	State Department of Education	State	Annually	June 13, 2016	The percent of parents with a child receiving special education services who report that schools facilitated parent involvement as a means of improving services and results for children with disabilities	Contact Tr Fiedler, Office of Special Educational Services, at 898-8484
70	Table 5-Disability	State Department of Education	State	Annually	July 12, 2016	The report of children with disabilities (IDEA) subject to disciplinary removal	Contact Tr Fiedler, Office of Special Educational Services, at 898-8484

Item	Report Name	Name of Entity Requesting the Report	Type of Entity	Report's Frequency	Submission Date (MM/DD/YYYY)	Summary of Information Requested in the Report	Method to Access the Report
71	Indicator 11-60 Day Timelines	State Department of Education	State	Annually	July 29, 2016	The percent of children who were evaluated within 60 days of receiving parental consent for initial evaluation	Contact Tim Fletcher, Office of Special Educational Services, at 898-8484
72	Table 4-Exit Report	State Department of Education	State	Annually	August 16, 2016	The unduplicated number of children with disabilities (IDEA) who are ages 14 through 21 and were in special education at the start of the reporting period and were not in special education at the end of the reporting period.	Contact Tim Fletcher, Office of Special Educational Services, at 898-8484

Agency Name:

Department of Juvenile Justice

Fiscal Year 2015-16  
Accountability Report

Agency Code:

N120

Section:

067

Oversight Review Template

Item	Name of Entity Conducted Oversight Review	Type of Entity	Oversight Review Timeline (MM/DD/YYYY to MM/DD/YYYY)	Method to Access the Oversight Review Report
1	Budget Methodology	State	06/01/2014 to 06/30/2016	SCDJ Intranet: bcmartinvestigations();FY16 Audit Reports
2	Behavior Management	State	07/01/2015 to 06/30/15	SCDJ Intranet: bcmartinvestigations();FY16 Audit Reports
3	Contraband	State	10/01/2015 to 01/31/2016	SCDJ Intranet: bcmartinvestigations();FY16 Audit Reports
4	Pendarvis Scholarship Fund	State	08/01/2015 to 06/30/2016	SCDJ Intranet: bcmartinvestigations();FY16 Audit Reports
5	DJJ Internal Reporting	State	02/01/2016 to 04/30/2016	SCDJ Intranet: bcmartinvestigations();FY16 Audit Reports
6	Procurement Review Audit	State	11/04/2011-06/30/2015	Not Finalized as of Yet
7	Agreed Upon Procedures	State	07/01/2013-06/30/2014	<a href="http://www.osa.sc.gov">www.osa.sc.gov</a>
8	Single Audit - Education	State	07/01/2014-06/30/2015	<a href="http://www.ed.sc.gov">www.ed.sc.gov</a>
9	Bank Account Transparency and Accountability (Proviso 117.84)	State	07/01/2014-06/30/2015	<a href="http://www.admin.sc.gov">www.admin.sc.gov</a>
10	Travel Report (Proviso 117.28)	State	07/01/2014-06/30/2015	<a href="http://www.cg.sc.gov">www.cg.sc.gov</a>
11	Medicaid Billing Documentation Audit and Review	State	07/01/2014-06/30/2015	N/A - Internal
12	Annual State Fire Marshall Insection	State	07/19/2016 to 07/21/2016	Report can be reweived by contacting the State Fire Marshall or SCDJ Physical Plant
13	Human Resources Delegated Audit	State	07/01/2012 to 06/30/2014	Contact State Human Resources Division at (803) 896-5300
14	DHEC Inspection Report/BRRC	State	2/3/2016	<a href="http://www.scdhec.gov/lapps/environment/foodgrades">www.scdhec.gov/lapps/environment/foodgrades</a>
15	DHEC Inspection Report/WL	State	2/3/2016	<a href="http://www.scdhec.gov/lapps/environment/foodgrades">www.scdhec.gov/lapps/environment/foodgrades</a>
16	DHEC Inspection Report/MEC	State	2/3/2016	<a href="http://www.scdhec.gov/lapps/environment/foodgrades">www.scdhec.gov/lapps/environment/foodgrades</a>
17	Internal Fleet Audit Report	State	8/1/15 to present	<a href="http://www.state.sc.us/dji">www.state.sc.us/dji</a>
18	Inventory Year End Audit Report	State	Jun-16	<a href="http://www.state.sc.us/dji">www.state.sc.us/dji</a>