AGENCY NAME:	Higher Education Tuition Grants Commission					
AGENCY CODE:	H060	SECTION:	12			

# Fiscal Year 2017-18 Accountability Report

## SUBMISSION FORM

	The mission of the South Carolina Higher Education Tuition Grants Commission is to administer a state-funded, need-based tuition grants program for the State of South Carolina designed to:
	• Gain maximum usage of the available independent college facilities located in every region of our state by assisting eligible South Carolina residents to afford the cost of the independent colleges and thereby helping to educate our state citizenry;
AGENCY MISSION	• Help offset the higher education costs of attending South Carolina independent colleges for South Carolina students just as the state offsets the higher education costs of state residents attending South Carolina public colleges;
	• Preserve the dual system of public and independent college higher education in South Carolina which provides healthy competition between the two sectors;
	• Save the state tax dollars that would be appropriated via the automatic per student state subsidy that would go, regardless of financial need or progress towards graduation, to all South Carolina independent college students if they migrated into the South Carolina public college system;
	• Give eligible South Carolina residents the opportunity to choose the in-state college that best meets their individual academic needs and preferences.
	Provide increased state economic benefits and a more educated citizenry by enabling more South Carolinians to obtain a college education by providing financial assistance in the form of need-based state tuition grants to qualified South Carolina residents electing to attend on a full-time basis certain eligible accredited South Carolina independent junior and senior colleges.
Agency Vision	

Please select yes or no if the agency has any major or minor (internal or external) recommendations that would allow the agency to operate more effectively and efficiently.

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	Yes	No	
RESTRUCTURING			
RECOMMENDATIONS:			

Please identify your agency's preferred contacts for this year's accountability report.

	Name	Phone	Email
PRIMARY CONTACT:	Katherine (Katie) Harrison	803-896-1121	katie@sctuitiongrants.org
SECONDARY CONTACT:	Earl Mayo	803-896-1122	earl@sctuitiongrants.org

I have reviewed and approved the enclosed FY 2017-18 Accountability Report, which is complete and accurate to the extent of my knowledge.

AGENCY DIRECTOR (SIGN AND DATE):	Kathun Ami	9/12/15
(Type/Print Name):	Katherine Harrison	
BOARD/CMSN CHAIR (SIGN AND DATE):	Vant 1200	9/12/2018
(TYPE/PRINT NAME):	Krista Newkirk	

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### AGENCY'S DISCUSSION AND ANALYSIS

The South Carolina Tuition Grants Program is a "need-based" grants program that was enacted in 1970 by the South Carolina General Assembly as a tuition grants program designed to offset the differences between public college tuition and independent colleges tuition to give South Carolina students the ability to afford to attend the South Carolina college that best meets the student's academic needs.

The South Carolina Tuition Grants Program is a sound and intelligent investment for the State of South Carolina. The South Carolina independent colleges attended by students receiving Tuition Grants have total operating budgets of over \$750 million and combined capital assets (physical plants and endowments) of over one billion dollars. Thus, the state's current investment of \$39,476,386 in the South Carolina Tuition Grants Program supports an industry whose economic impact to the state exceeds \$1.75 billion. Although the South Carolina Tuition Grants Program receives only about 4% of the total state dollars going to higher education, South Carolina independent colleges educate over 14% of our state's full-time students and graduate annually over 23% of the state's bachelor's degree recipients. In addition to leveraging available private facilities with this modest investment of funds, the Tuition Grants Program saves the State of South Carolina millions of dollars each year. The savings result from attracting South Carolina students into the South Carolina independent college sector, thereby saving the automatic per student state subsidy that goes to all students attending South Carolina public colleges regardless of financial need and regardless of academic progress towards graduation. The per-student state subsidy averaged \$3,722 in fiscal year 2017-2018 while the average tuition grant was \$2,905. Because of that differential, the State saved \$11,101,396 last year. Since its inception in 1970, it is estimated that the South Carolina Tuition Grants Program has saved the State in excess of \$868 million that tax payers would have spent through direct subsidies to educate these same students in the State's public colleges. This amount does not include the additional state dollars that would have been needed during the last 48 years to build classrooms and dormitories and to hire additional faculty members. It also does not include dollars that went to public colleges in the form of revenue bond issues.

With a customer-service oriented philosophy and staff, the South Carolina Tuition Grants Commission takes great pride in its outstanding public reputation for customer service. The "customers" served by the South Carolina Tuition Grants Program are the students of South Carolina and their families, the 21 South Carolina independent colleges participating through statutory eligibility in the grants program, all the high schools located throughout the state, the members of the South Carolina General Assembly, and the various state agencies with which the Commission coordinates its operations. The South Carolina Tuition Grants Commission comes into contact with all of these constituents throughout the normal operating cycle of a fiscal year.

The day-to-day operation of the South Carolina Tuition Grants Program includes the following:

1) Processing over 36,600 applications that are submitted each year for South Carolina Tuition Grant assistance;

2) Analyzing all applications for "financial need' using the federal methodology approved by Congress;

3) Analyzing all applications to determine if they meet Program eligibility requirements as required by statute and policy;

4) Notifying the students and their colleges of their eligibility or ineligibility for grant funds;

5) Processing appeals of eligibility from students who are not eligible;

6) Disbursing tuition grant funds to each student at his/her college once full-time enrollment status and academic eligibility are confirmed;

7) Securely issuing various reports to the participating independent colleges regarding grant eligibility of their South Carolina students;

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8) Extensively disseminating South Carolina Tuition Grants Program information to the general public, the South Carolina high schools, and the guidance counselors;

9) Responding to all communications from the public concerning general Program information and Program eligibility requirements;

10) Communication and coordination with the State Treasurer's Office, the Comptroller General's Office, the State Auditor's Office, the State Executive Budget Office, the State Department of Technology Operations, the State Division of Information Security, the State Human Resources Office, the Commission on Higher Education, the Governor's Office, the South Carolina General Assembly and its various committees, and all other state agencies involved with administering a state program

Some of the past year's efforts and results that the Commission would like to highlight, all of which will not show up with quantitative results, include:

A) In the 2017-2018 academic year, 13,588 financially <u>and</u> academically eligible students received South Carolina Tuition Grants. Since the creation of the South Carolina Tuition Grants Program in 1970, over 437,000 Tuition Grants have been made assisting South Carolina students to attain their academic and career goals enabling them to contribute economically and educationally to the State of South Carolina.

B) For over 15 years the Commission has operated its own Internet web site to send and receive applicant data to and from the participating colleges. Over time, the necessary reports and secure college access to student applicant information via the Internet significantly increased the Commission's efficiency and effectiveness in administering the South Carolina Tuition Grants Program. During the 2014-2015 year, the Commission changed its processing of student applications to attain the highest level of security and protection possible of confidential student information. In August 2014, the Commission moved to a new, security-enhanced web site ensuring that it continues to serve students and families effectively, efficiently, and securely. The Commission's website continues to be enhanced as needed and updated to maintain high security standards. While not showing up in "measured" ways of doing business, the time and effort involved with information security requirements consumes a larger and larger portion of the work time of agency personnel.

C) For thirteen years, in collaboration with the South Carolina Educational Assistance Authority (and by extension the South Carolina Student Loan Corporation), the Commission has sent secure tentative eligibility notices via e-mail to students eligible for a South Carolina Tuition Grant. Students provide their e-mail addresses via the Commission's annual application (the Free Application for Federal Student Aid). Using that information and the web services of SCEAA (provided free of charge to the Commission), as the Commission processes new awards on a weekly basis, students having valid e-mail addresses are notified immediately of their awards. The initial group of 81.35% of students in 2005 received their letters electronically saving the Commission about \$5,000 in postage and printing. In the latest processing year, cost savings for postage alone were over \$14,400 with 99.4% of students receiving their eligibility notices via e-mail. For the past eight years, the Commission moved further into the area of electronically contacting students by additionally notifying students who applied, but were not eligible, via e-mail. In 2017-2018 this provided the Commission almost \$2,600 in additional postage savings giving the agency a total savings of over \$17,000, not including printing and paper. Since the inception of electronic notices to students, the Commission has saved an estimated \$191,000, not including printing and paper. With the web services of SCEAA no longer being available to the Commission after the 2017-2018 award year, due to changes in South Carolina Student Loan Corporation's business model, the Commission has implemented a new process using the e-mail service provider, JangoMail. The use of JangoMail allows the Commission to continue to save on postage, printing, and paper, while effectively notifying students of their eligibility via e-mail on a weekly basis. Since implementing the new process with JangoMail in March 2018, the Commission has saved an estimated \$15,000.

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D) Of the total state dollars appropriated for the South Carolina Tuition Grants Program in 2017-2018, only 1% of the agency budget, including salaries, benefits and required information security expenses, goes into program Administration, with the remaining 99% of the state funds being awarded directly to South Carolina students in the form of need-based state tuition grants.

#### **Risk Assessment and Mitigation Strategies**

The potential most negative impact on the public would be to reduce access to higher education for nearly 13,600 college students and their families. This would hinder the State's goals to increase the educational level of its citizenry and would result in a further negative impact on the economic future of the State. There is no outside help that could resolve this issue because the General Assembly holds fully within its responsibilities the ability to appropriate funds to keep this from happening. There is only one option for what the General Assembly could do to help resolve the issue before it became a crisis and that is to simply appropriate the needed funds to continue enabling grant-eligible students and their families to afford to attend college to become educated.

#### **Restructuring Recommendations**

N/A

#### **Program Needs**

An increase of \$1,903,014 in grants funding is being requested for 2019-20 to provide a \$3,450 program-wide maximum grant for an estimated 13,900 eligible students. This request enables the Maximum Grant to be increased by \$150 from the current 2018-2019 Maximum Grant of \$3,300. This increase of \$1.9 million would enable the Maximum Grant to take an incremental step toward matching the Statutory maximum as found in SC Code of Laws, Title 59, Chapter 113, Section 30, Subsection C: "The maximum amount may not exceed the average state appropriation for each full-time student enrolled in the state-supported institutions of higher learning with four-year undergraduate degree programs in the previous year" (for the most recent academic year, the average state appropriation for FTE in the public college sector was \$3,722). Approximately 6% of Tuition Grant recipients are enrolled in non-traditional programs geared toward adult learners, allowing for flexibility in educational delivery methods. The level-funding that was provided for the Program during several years of economic turmoil and the increase in funding that was provided in recent years for the Tuition Grants Program is greatly appreciated by students and their families. In 2016-2017, with the requested increase being approved, the Maximum Grant finally returned to \$3,200 for the first time since 2008-2009. The \$3,200 Maximum Grant again remained level for the 2017-2018 academic year. With generous Legislative support, the Commission received enough of an increase in funding to increase the Maximum Grant to \$3,300 for the 2018-2019 academic year.

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#### Concerns

1. Disparity of State Funding of Need-based aid versus Merit-based aid for <u>ALL</u> students at both State public and independent colleges.

#### For all 2017-2018 Tuition Grants Recipients:

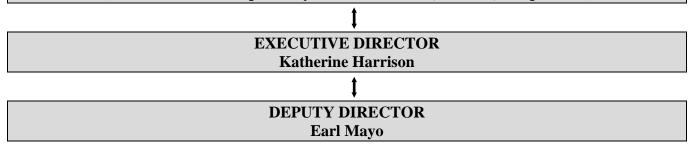
Palmetto Fellows: 7.67% (about 1 out of 13) receive both SCTG and Palmetto Fellows.
LIFE: 41.23% (about 2 out of 5) receive both SCTG and LIFE.
HOPE: 7.53% (about 1 out of 13) receive both SCTG and HOPE.
TOTAL: 57.85% receive both Merit <u>and</u> Need-based funds.
<u>42.15%</u> of Tuition Grants recipients receive ONLY Need-based aid and <u>NO</u> Merit-based Aid.

For Tuition Grants Recipients attending the 5 HBCUs where students may receive Tuition Grants:

39.58% (well below the overall 57.85%) receive both Merit <u>and</u> Need-based funds. <u>60.42%</u> of HBCU students (more than 3 out of 5) receive ONLY Need-based aid and <u>NO</u> merit-based aid.

### **ORGANIZATION CHART**

#### SC HIGHER EDUCATION TUITION GRANTS COMMISSION (Nine Members as required by SC Code of Laws, Title 59, Chapter 113)



Agency Name:		Higher Education Tuition Grant	s Commission	]							Fiscal Year 2017-2018 Accountability Report
Agency Code:	H06	0 Section:	12	]						Strategic Planning and	Performance Measurement Template
Statewide Enterprise Strategic Objective	Туре	<u>Item #</u> Goal Strategy Measure	-	Description	Ba		017-18 Target /	Time Applicable Actual	Data Source and Availability	Calculation Method	Meaningful Use of Measure
Education, Training, and Human Development	G	1	enabling more South Carolini financial assistance in the for South Carolina residents elec	nomic benefits and a more educated citizenry by iians to obtain a college education by providing rm of need-based state tuition grants to qualified cting to attend on a full-time basis certain eligible dependent junior and senior colleges.							
	S	1.1	located in South Carolina by	the available independent college facilities assisting eligible students afford the cost of the ereby help in the educatin of our state citizenry.							
	М	1.1.1	Increase the number of applic	cations processed	:	33,378	36,000	36,621 July 1-June 30	Agency Data Base, Updated Daily	Total applications received from federal processor	Provides a measure of the extent to which state residents rely on need- based state financial aid programs to enroll in and persist through college
	М	1.1.2	Increase the number of Tuitio	on Grant recipients	:	13,214	13,500	13,588 July 1-June 30	– Agency Data Base, Updated Daily	Total eligible applications processed by Commission	Demonstrates value of Tuition Grants program by documenting the number of state residents meeting all eligibility requirements and receiving grant assistance
	S	1.2	independent colleges for Sou	ucation costs of attending South Carolina uth Carolina students just as the state offsets the ite residents attending South Carolina public							
	М	1.2.1	Increase the value of the Max	ximum Tuition Grant Award	\$	3,200 \$	3,300 \$	3,200 July 1-June 30	Commission Meeting Decision in March	Calculated based on prior year awards, projected next year awards, and projected appropriations	Indicates the level to which the state invests in need-based financial assistance for eligible state residents; also necessary to ensure the program does not exceed statutory limit for grant amount
	М	1.2.2	Increase the value of the aver	rage Tuition Grant Award	\$	2,897 \$	2,850 \$	2,905 July 1-June 30	Agency Data Base, Updated Weekly	Total dollars disbursed by total recipients	Provides a measure of actual state assistance for the program and is used to demonstrate fiscally responsible use of state tax dollars
	s	1.3	•	n of public and independent college higher which provides healthy competition between the							
	М	1.3.1	Maintain a proportional perce independent colleges	entage of SC resident FTEs attending eligible	1	16.53%	17.00%	16.23% July 1-June 30	CHE, Updated Annually	CHEMIS reports through CHE	Demonstrates value of independent colleges and their resources to state citizens
	М	1.3.2	Increase the percentage of SC receiving a Tuition Grant	CFTEs attending eligible independent colleges	e	59.00%	70%	68.90% July 1-June 30	Combined CHE and Tuitior Grants Commission Data, Updated Annually	Total full-time SC residents at eligible independent colleges receiving tuition grants	Provides evidence supporting the need for the state to continue providing need-based financial assistance to college students

Agency Name:		Higher Education Tuition Grant	ts Commission	]						Fiscal Year 2017-2018 Accountability Report
Agency Code:	H060	Section:	12	]						
Statewide Enterprise Strategic Objective	Туре	<u>Item #</u> Goal Strategy Measure		Description		2017-18 Target A	Time Applicable	Data Source and Availability	Calculation Method	Performance Measurement Template Meaningful Use of Measure
	S	1.4	tax dollars that would have to	the SC independent college sector to save State to be appropriated at a higher dollar value via the students if they migrated into the SC public				_		
	Μ	1.4.1	Continue to save State tax dol the Tuition Grants Program.	ollars in this manner by effectively administering	\$11,033,690 \$	13,000,000 \$11,	101,396 July 1-June 30	Combined CHE and Tuitio Grants Commission Data, Updated Annually	college minus average TG per	Promotes sound fiscal stewardship of state funds by saving dollars that r would otherwise be allocated at a i higher rate to college students attending public institutions of higher education
Maintaining Safety, Integrity and Security	G	2	Provide protection of agency	y information and data.						
	S	2.1	requirements by utilizing all a	State and Federal PII and data security available security and encryption mechanisms applications maintain current software updates						
	М	2.1.1	Number of security incidents r	resulting in compromised data	0	0	0 July 1-June 30	Notification Emails to Agency from Security Operations Center (SOC)	Maintain and review all SOC notifications sent to agency by the Department of Technology Operations	Protects sensitive and confidential data of state residents applying for the Tuition Grant
	S	2.2		urity training for agency personnel and track all statff members receive training.						
	-	2.2.1	Percentage of agency personn	nel completing information security training	100%	100%	100% July 1-June 30	Agency Training Records	Check records that agency personnel have completed all required Information Security Training	Promotes information and data security as a critical component of every agency procedure by providing personnel with knowledge and tools to prevent security incidents
Government and Citizens	G	3		provide information and guidance concerning tions to college-going populations.						
	S	3.1		uition Grants Program and financial aid cipating in a variety of outreach opportunities.						
	М	3.1.1	counselor workshops, financia	ts attended by staff, including high school ial aid nights, and other events in which "uition Grants Program and the application proces:	14	15	12 July 1-June 30	Agency Tracking Records	Maintain updated records containing outreach event details at the agency level	Provides critical information concerning the Tuition Grants Program and the financial aid application process to college-going population

Agency Name:		Higher Education Tuition Grant	s Commission	]						Fiscal Year 2018-2019
Agency Code:	HO	60 Section:	12	]					Stratagic Diagning and	Accountability Report Performance Measurement Template
Statewide Enterprise Strategic Objective	Туре	<u>Item #</u> Goal Strategy Measure	-	Description		2018-19 Target Actua	Time Applicable	Data Source and Availability	Calculation Method	Meaningful Use of Measure
Education, Training, and Human Development	G	1	enabling more South Carolini financial assistance in the for South Carolina residents elec	nomic benefits and a more educated citizenry by ians to obtain a college education by providing rm of need-based state tuition grants to qualified cting to attend on a full-time basis certain eligible dependent junior and senior colleges.						
	s	1.1	located in South Carolina by a	the available independent college facilities assisting eligible students afford the cost of the ereby help in the educatin of our state citizenry.						
	М	1.1.1	Increase the number of applic	cations processed	36,621	36,700 TBD	July 1-June 30	Agency Data Base, Updated Daily	Total applications received from federal processor	Provides a measure of the extent to which state residents rely on need- based state financial aid programs to enroll in and persist through college
	Μ	1.1.2	Increase the number of Tuitio	on Grant recipients	13,588	13,500 TBD	July 1-June 30	– Agency Data Base, Updated Daily	Total eligible applications processed by Commission	Demonstrates value of Tuition Grants program by documenting the number of state residents meeting all eligibility requirements and receiving grant assistance
	S	1.2	independent colleges for Sou	ucation costs of attending South Carolina uth Carolina students just as the state offsets the te residents attending South Carolina public						
	М	1.2.1	Increase the value of the Max	ximum Tuition Grant Award	\$ 3,200 \$	3,300 \$ 3,3	300 July 1-June 30	Commission Meeting Decision in March	Calculated based on prior year awards, projected next year awards, and projected appropriations	Indicates the level to which the state invests in need-based financial assistance for eligible state residents; also necessary to ensure the program does not exceed statutory limit for grant amount
	М	1.2.2	Increase the value of the aver	rage Tuition Grant Award	\$ 2,905 \$	2,850 TBD	July 1-June 30	Agency Data Base, Updated Weekly	Total dollars disbursed by total recipients	Provides a measure of actual state assistance for the program and is used to demonstrate fiscally responsible use of state tax dollars
	S	1.3	•	n of public and independent college higher which provides healthy competition between the						
	М	1.3.1		entage of SC resident FTEs attending eligible	16.23%	17.00% TBD	July 1-June 30	CHE, Updated Annually	CHEMIS reports through CHE	Demonstrates value of independent colleges and their resources to state citizens
	М	1.3.2	Increase the percentage of SC receiving a Tuition Grant	CFTEs attending eligible independent colleges	68.90%	70% TBD	July 1-June 30	Combined CHE and Tuitior Grants Commission Data, Updated Annually	Total full-time SC residents at eligible independent colleges receiving tuition grants	Provides evidence supporting the need for the state to continue providing need-based financial assistance to college students

Agency Name:		ligher Education Tuition Gran	ts Commission						Fiscal Year 2018-2019 Accountability Report
Agency Code:	H060	Section:	12						
Statewide Enterprise Strategic Objective	TypeGo	<u>Item #</u> al Strategy Measure	Description	Base	2018-19 Target Act	Time Applicable	Data Source and Availability	Strategic Planning and Calculation Method	Performance Measurement Template Meaningful Use of Measure
	S	1.4	Attract SC residents into the SC independent college sector to save Stat tax dollars that would have to be appropriated at a higher dollar value via automatic subsidy to sthose students if they migrated into the SC public college system.						
	М	1.4.1	Continue to save State tax dollars in this manner by effectively administering the Tuition Grants Program.	\$\$11,101,396 \$	\$13,000,000 TBD	July 1-June 30	Combined CHE and Tuitior Grants Commission Data, Updated Annually	college minus average TG pe	Promotes sound fiscal stewardship of state funds by saving dollars that r would otherwise be allocated at a i higher rate to college students attending public institutions of higher education
Maintaining Safety, Integrity and Security	G	2	Provide protection of agency information and data.						
	S	2.1	Ensure compliance with State and Federal PII and data security requirements by utilizing all available security and encryption mechanisms and by ensuring all software applications maintain current software update and security patches.						
	М	2.1.1	Number of security incidents resulting in compromised data	0	0	TBD July 1-June 30	Notification Emails to Agency from Security Operations Center (SOC)	Maintain and review all SOC notifications sent to agency by the Department of Technology Operations	Protects sensitive and confidential data of state residents applying for the Tuition Grant
	S	2.2	Provide information security training for agency personnel and track completion rates to ensure all statff members receive training.						
	-	2.2.1	Percentage of agency personnel completing information security training	100%	100% TBD	July 1-June 30	Agency Training Records	Check records that agency personnel have completed all required Information Security Training	Promotes information and data security as a critical component of every agency procedure by providing personnel with knowledge and tools to prevent security incidents
Government and Citizens	G	3	Support statewide efforts to provide information and guidance concerning higher education funding options to college-going populations.						
	S	3.1	Increase awareness of Tuition Grants Program and financial aid application process by participating in a variety of outreach opportunities.						
	Μ	3.1.1	Increase the number of events attended by staff, including high school counselor workshops, financial aid nights, and other events in which information concerning the Tuition Grants Program and the application proc can be provided.	ess 12	15 TBD	July 1-June 30	Agency Tracking Records	Maintain updated records containing outreach event details at the agency level	Provides critical information concerning the Tuition Grants Program and the financial aid application process to college-going population

	Higher Education Tuition G	irants Com	nission												Fiscal Year 2017-2 Accountability Re
Agency Code:	H060	Sectio	n:	0:	12										-
Program/Title	Purpose	Gene			7- <i>18 Expen</i> her	<i>ditures (Actual)</i> Federal		TOTAL	General		<i>8-19 Expend</i> Other	<i>Projecte</i> deral	<u>d)</u>	TOTAL	Program Temp Associated Measure
Administration	This function provides executive leadership, support, policy development and review, financial services, facilities management, personnel services, communications, information security, interagency billing, debt service, and other related administrative services.		18,023		70,060	reaciai	\$	318,083	\$ 248,865		70,000		\$		1.1.1, 1.1.2, 1.2.1, 1.2. 1.3.1, 1.3.2, 1.4.1, 2.1. 2.2.1, 3.1.1
Tuition Grants	State need-based grant program for state residents attending in-state independent higher education institutions. Program is designed to assist students to afford to attend the institution that best meets their academic needs by helping offset tuition differences between public and independent institutions and to provide full use of all higher education facilities in the state. (Mandated at SC Code 59-113- 10 through 50)	\$ 25,9	58,624	\$ 13	,778,607	\$	- \$	39,737,231	\$ 25,958,624	\$ 2	14,903,000	\$ -	\$	40,861,624	1.1.1, 1.1.2, 1.2.1, 1.2.7 1.3.1, 1.3.2, 1.4.1
Employee Benefits	Fringe Benefits for agency employees	\$	92,997	\$	-	\$	\$	92,997	\$ 97,600	\$	_	\$ -	\$	97,600	1.1.1, 1.1.2, 1.2.1, 1.2.1 1.3.1, 1.3.2, 1.4.1, 2.1. 2.2.1, 3.1.1

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Agency Code:	H060	Section:	012	]				
ltem #	Law Number	Jurisdiction	Type of Law	Statutory Requirement and/or Authority Granted	Does this law specify who you agency must or may serve? (Y/N)	r Does the law specify a product or service your agency must or may provide?	I <u>f yes,</u> what type of service or product?	Legal Standards Template I <u>f other service or product</u> , please specify what service or product.
1	59-113-10	State	Statute	Establishment of the Higher Education Tuition Grants Commission including the make up of the Commission and authority to administer Chapter 113.	Yes	Yes	Report our agency must/may provide	1
2	59-113-20	State	Statute	Establishes qualifications of applicants for grants.	Yes	Yes	Report our agency must/may provide	
3	59-113-30	State	Statute	Establishes students covered by the chapter and the amount of grants.	Yes	Yes	Report our agency must/may provide	
4	59-113-40	State	Statute	Indicates purpose of grants.	Yes	Yes	Report our agency must/may provide	
5	59-113-45	State	Statute	Disbursement requirements for grants and authority to earn interest for grants from State Appropriations.	Yes	Yes	Report our agency must/may provide	
6	59-113-47	State	Statute	Mid-year budget reduction exemption.	Yes	Yes	Distribute funding to another entity	
7	59-113-50	State	Statute	Defines eligible institutions of higher learning for use of the grant.	Yes	Yes	Report our agency must/may provide	
8	59-112-10 to 59-112-100	State	Statute	State Residency Statute followed to determine residency eligibility as required by 59-113-20(a	) Yes	No		
9	59-142-20 and 59-142-70	State	Statute	Directs that a portion of funds be directed to the Tuition Grants Program	Yes	Yes	Report our agency must/may provide	
10	H. 3720, 2017-2018; Section 3 - H660	State	Proviso	Proviso governing Lottery funds use.	Yes	Yes	Report our agency must/may provide	
11	H. 3720, 2017-2018 General Appropriations Bill; Proviso 93.21	State	Proviso	Proviso governing information security	Yes	No		
12	Family Educational Rights and Privacy Act (FERPA) (20 U.S.C. § 1232g; 34 CFR Part 99)	Federal	Statute	Federal statute governing privacy of records	Yes	No		
13	Higher Education Act of 1965 as amended (HEA) (20 U.S.C. § 1001g; 34 CFR Part 600)	Federal	Statute	Federal statute authorizing the FAFSA as a common application for need analysis and determination of eligibility for aid programs	Yes	No		

Agency Nam	e: Higher Education Tuitic	on Grants Commission	Fiscal Yea Accounta					
Agency Cod	e: H060 Section:	12		Accountability Report Customer Template				
Divisions or Major Programs	Description	Service/Product Provided to Customers	Customer Segments	Specify only for the following Segments: (1) Industry: Name; (2) Professional Organization: Name; (3) Public: Demographics.				
Tuition Grants	The agency's responsibility is to administer a state need-based grant program for state residents attending in-state independent higher education institutions. Program is designed to assist students to afford to attend the institution that best meets their academic needs by helping offset tuition differences between public and independent institutions and to provide full use of all higher education facilities in the state. (Mandated at SC Code 59-113-10 through 50)	Need-based tuition grant	General Public	General Public/Tuition Grant Recipients: Avg. Age=22; Male=36.7%, Female=62.7%; Dependent=86.4%, Independent=13.6%; Traditional=93.7%, Non-Traditional=6.3%; Freshman=30.8%, Sophomores=27.1%, Juniors=22.5%, Seniors=19.6%				

Fiscal Year 2017-2018		Grants Commission	Higher Education Tuition	Agency Name:
Accountability Report		012	H060 Section:	Agency Code:
Partner Template				
Associated Goal(s)	n of Partnership		Type of Partner Entity	Name of Partner Entity
1	nts and assists with determination of icial need		al Government	U. S. Department of Education-Federal Student Aid Office
1	of Program funding	Provides 100%	Government	General Assembly
1	am administration; Original recipient of It Funds, of which the Tuition Grants vives a percentage	Children's Education Endowmer	Government	Commission on Higher Education
1,3	ast about Program to citizens	Provides annual broadca	Government	SCETV
1	lent eligiblity including enrollment and ses Tuition Grant funds to recipients		Education Institute	21 Eligible SC Independent Colleges
1,3	and assist students with applications	Distribute Program information	ducation Institute	All SC High Schools
1,3	r Education in South Carolina including sists with communications to students		overnmental Organization	SCICU
1,3	ducation in South Carolina, assists with tions to students	•	overnmental Organization	SCISA
1,3	assistance for employees and provides to high schools and colleges state-wide		sional Association	SCASFAA
1	and advocates for State financial aid gton, DC and nationwide		sional Association	NASSGAP
1,3	n communication to college admissions chool guidance counselors		sional Association	CACRAO
2	computer support and secure server provides critical security patches and cure computer operations	environment for agency data; P	Government	Department of Technology Operations

Division of Information Security	State Government	Assists agency personnel with security-related procedures and provides cybersecurity training for agency employees	
Commission on Higher Education - SC Gaining Early Awareness and readiness for Undergraduate Programs (GEAR UP)	State Government	GEAR UP provides high school cohort data to the Tuition Grants Commission, allowing agency to provide student-level FAFSA completion data to assist with awareness of aid programs and access to higher education opportunities	

								Accountability Rep
Code:	H060	Section:	012					Report and External Review Templa
em	Is this a Report, Review, or both?	Report or Review Name	Name of Entity Requesting the Report or Conducting Review	Type of Entity	Reporting Frequency	Current Fiscal Year: Submission Date or Review Timeline (MM/DD/YYYY)	Summary of Information Requested in the Report or Reviewed	Method to Access the Report or Information from the Review
1	External Review and Report	Tuition Grant Recipients	Commission on Higher Education	State	Twice a year	July 31, 2018	Provides CHE with a listing of Tuition Grant recipients, by semester, at each participating institution; Aggregate information used by CHE to report total need-based expenditures through the Children's Educational Endowment fund	Documentation available at the agency (Executive Director)
2	External Review and Report	CAFR Year-End Reports	Comptroller General Office	State	Annually	Ongoing	Reports financial information about the agency's operations during the year and describes its financial position at the end of each fiscal year	https://www.cg.sc.gov/publicationsandreports/Pages/CAFR.aspx
3	External Review and Report	Small & Minority Business Contracting and Certification MBE Quarterly Progress Report	Division of Small & Minority Business Contracting and Certification	State	Quarterly	August 2, 2018	Measures agency's progress toward Small & Minority Business Utilization Plan Goals	Report available at the agency (Deputy Director) or from SMBCC office
4	External Review and Report	Lottery Expenditures by County	Education Lottery Commission	State	Annually	December 5, 2017	Number of Tuition Grant recipients residing in each county, and the amount of lottery funding each recipient received as a portion of their overall Tuition Grant	Report available at the agency (Executive Director) or from the Education Lottery Commission
5	External Review and Report	Lottery Expenditures by Institution	Education Lottery Commission	State	Annually	November 16, 2017	Number of Tuition Grant recipients, listed by institution, and the amount of lottery funding each recipient received as a portion of their overall Tuition Grant	Report available at the agency (Executive Director) or from the Education Lottery Commission
6	External Review and Report	Accountability Report	Executive Budget Office	State	Annually	September 15, 2018	Provide the Governor and General Assembly with information that supports their analysis of the budget.	http://www.scstatehouse.gov or http://sctuitiongrants.org/about-us/
7	External Review only	Deficit Monitoring	Executive Budget Office	State	Monthly	Ongoing	Monitoring of General and Other Funds expenditures and revenues to avoid an overall agency deficit	Executive Budget Office maintains monthly review documentation; Agenc performs internal reconciliation and review on a monthly basis, which is available at the agency (Financial Officer)
8	External Review and Report	Debt Collection Report	Executive Budget Office	State	Annually	February 7, 2018	Confirmation that agency has no outstanding debt due to the agency	Documentation available at the agency (Executive Director)
9	External Review and Report	Agency Annual Report	Governor's Office	State	Annually	February 5, 2018	Provide the Governor, General Assembly, and other interested parties with general Commission and Program information, including annual statistics relating to tuition grant recipients	http://sctuitiongrants.org/about-us/
.0	External Review and Report	Annual Survey Report on State-Sponsored Student Financial Aid	NASSGAP	Outside Organization	Annually	March 21, 2018	State Aid Awarded	https://www.nassgap.org/
1	External Review and Report	Audit & Certification Agency Quarterly Procurement Report	SFAA Procurement Services	State	Quarterly	June 23, 2018	Reports agency's procurement activity (or certification of no activity) for the following procurement types: Sole Source, Emergency, Applied Preferences, Unauthorized, 10% Rule, and Trade-in	Office of Procurement Services
.2	External Review only	State Auditor's Office	Office of the State Auditor	State	Annually	07/01/2016 to 06/30/2017	Required annual financial audit of all state agencies by the State Auditor	www.osa.sc.gov
3	External Review only	Division of Human Resources	Divison of Human Resources	State	Annually	07/01/2016 to 06/30/2017	Annual reporting of information as requred by the General Appropriations Act and SC Code of Laws	Documentation available at the agency (Deputy Director)