

AGENCY NAME:	University of South Carolina Lancaster		
AGENCY CODE:	H370	SECTION:	20

Fiscal Year 2019–2020 Accountability Report

SUBMISSION FORM

AGENCY MISSION	<p>Abbreviated Mission Statement (Approved by the USC Board of Trustees, October 11, 2019)</p> <p>The Lancaster regional Palmetto College campus is a branch campus of the University of South Carolina Columbia. Lancaster has as its mission to provide higher education and intellectual leadership to its service area. At the heart of this mission is a teaching faculty of high quality dedicated to excellence in instruction, scholarship, public and professional service, and creative endeavor which enrich the classroom experience. The Lancaster regional Palmetto College campus offers a varied curriculum grounded in the liberal arts and focused on preparing students to continue their education in the University of South Carolina System and throughout life. Complete mission statement available at https://www.sc.edu/about/offices_and_divisions/institutional_research_assessment_and_analytics/about_us/mission_statements/usc_campus_mission_statements.php.</p>
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AGENCY VISION	<p>In fulfilling the mission of the campus stated above in the USC Lancaster Mission Statement, we look to the tenets of the USC System statement for the overarching vision for our mission to our campus' service area. USC Lancaster aspires to be a leader among the university's Palmetto College campuses as a comprehensive learning center offering equal access to high-quality university programs and services. USC Lancaster must be a dynamic, forward-looking and proactive institution of higher learning that relates productively to its community and to the greater University of South Carolina. USC Lancaster seeks to continuously enhance its intellectual environment and expand access to its academic programs.</p>
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Does the agency have any major or minor recommendations (internal or external) that would allow the agency to operate more effectively and efficiently?

	Yes	No
RESTRUCTURING RECOMMENDATIONS:	<input type="checkbox"/>	<input checked="" type="checkbox"/>

Is the agency in compliance with S.C. Code Ann. § 2-1-230, which requires submission of certain reports to the Legislative Services Agency for publication online and to the State Library? See also S.C. Code Ann. § 60-2-30.

	Yes	No
REPORT SUBMISSION COMPLIANCE:	<input checked="" type="checkbox"/>	<input type="checkbox"/>

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Is the agency in compliance with various requirements to transfer its records, including electronic ones, to the Department of Archives and History? See the Public Records Act (S.C. Code Ann. § 30-1-10 through 30-1-180) and the South Carolina Uniform Electronic Transactions Act (S.C. Code Ann. § 26-6-10 through 26-10-210).

	Yes	No
RECORDS MANAGEMENT COMPLIANCE:	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Is the agency in compliance with S.C. Code Ann. § 1-23-120(J), which requires an agency to conduct a formal review of its regulations every five years?

	Yes	No
REGULATION REVIEW:	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Please identify your agency’s preferred contacts for this year’s accountability report.

	<i>Name</i>	<i>Phone</i>	<i>Email</i>
PRIMARY CONTACT:	Dr. Walter P. Collins, III	803-313-7001	collinsw@sc.edu
SECONDARY CONTACT:	Dr. Lisa Hammond	803-313-7044	lhammond@mailbox.sc.edu

I have reviewed and approved the enclosed FY 2019–2020 Accountability Report, which is complete and accurate to the extent of my knowledge.

AGENCY DIRECTOR (SIGN AND DATE):	Signature on file	9/7/2020
(TYPE/PRINT NAME):	Dr. Walter P. Collins, III Regional Palmetto Colleges Dean University of South Carolina Lancaster	

BOARD/CMSN CHAIR (SIGN AND DATE):	Signature on file	
(TYPE/PRINT NAME):	C. Dorn Smith III, M.D. Chairman, Board of Trustees University of South Carolina	

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AGENCY’S DISCUSSION AND ANALYSIS

Agency Overview

USC Lancaster serves six area counties and admits all students who show promise of academic success. Most of USCL's students are first generation college students from rural areas, small towns, and cities across the central Piedmont area of the Carolinas. Through a broad commitment to equity, an extensive scholarship and financial aid program, a variety of weekday and evening course offerings, and online degree completion programs, USC Lancaster seeks to make education accessible, affordable, and convenient to the residents of this area.

USC Lancaster has always provided a strong foundational education for area students, but in recent years, the campus has also significantly expanded four-year online degree completion offerings to provide greater opportunities for current and future students in and beyond our service area. The campus offers two general Associate Degrees, one in Arts and another in Sciences, in addition to specialized Associate degrees in Business and Criminal Justice, and an Associate in Technical Nursing available through a partnership between USCL and York Technical College. As the Palmetto College campus with the strongest enrollment in four-year degree completion programs, USCL also currently offers students five new Palmetto College degrees, for a total of nineteen bachelor’s degree options. Most notably, in Fall 2018, the campus opened a new satellite site in Indian Land to better serve education needs of residents in our northern service area.

In pursuit of the campus’s primary mission, teaching excellence remains the highest priority at USC Lancaster. Students at USCL have access to approachable and well-qualified faculty and staff members, expansive technological support, and academic and personal support services, as well as opportunities for internships and learning beyond the classroom. Faculty, staff, and students alike participate actively in community and public service, and the campus is a hub for local and regional community events. The Gregory Family YMCA provides equipment and programming to campus and community to keep residents of Lancaster and the surrounding areas of all ages active and healthy.

The campus administration works closely with the USC Budget Office and the Administration of Palmetto College to adjust and strengthen campus funding and to serve as a good steward for legislative funding. The campus is grateful for strong community support, with regular funding from the city and county, and from the local Educational Foundation of USC Lancaster.

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Agency Highlights

- Continued excellence in teaching, advising, and student support programs.
- Rapid response to the Novel Coronavirus (COVID-19) pandemic allowed the university to provide academic continuity of instruction in Spring and Summer 2020 and to reopen safely in Fall 2020.
- Strong retention rate of 53.1%, the highest of the Palmetto Colleges campuses.
- Consistently strong faculty scholarship activities.
- Significant growth in engaged community partnerships.
- A community-based launch 60th anniversary celebration of USC Lancaster’s opening, including a first-ever alumni tailgate party, a series of events for campus and community, and expanded fundraising.
- Stable growth in the second year of new Indian Land location, with a total of 31 general education courses serving 202 students for the first time in the northern end of our service area.
- USC Lancaster’s two collaborative nursing programs (ADN and BSN) have once again been ranked as the top 2 programs in South Carolina. USC Lancaster remains one of the best campuses for nursing in the state. The campus was proud to contribute to community health with our largest class of Bachelor of Science in Nursing graduates in Spring 2020, with 24 new nurses graduating, and we are in the early stages of exploring new partnerships with MUSC.
- In its recent 2020 rankings of Best Community Colleges in South Carolina, Niche.com ranked USC Lancaster ranked No. 1, and in its 2020 rankings of Best Community Colleges in the nation, Niche ranked USC Lancaster No. 2.

Agency COVID-19 Response

USC Lancaster moved both rapidly and deliberately to respond to the Novel Coronavirus (COVID-19) pandemic. On March 11, 2020, during Spring Break for students, the University of South Carolina adjusted the academic schedule and operations university wide, including the Palmetto College Campuses:

- Classes were cancelled for the week after Spring Break, March 16-22: this action gave faculty a week to begin the process of transitioning their classes online and prevented a major health risk by keeping students at home, rather than risking the return of thousands of students to their home campuses.
- Face-to-face classroom instruction was suspended, initially for a period of two weeks, which was then suspended throughout mid-August. All USC Lancaster courses were held online for the remainder of the spring semester and for the summer as well.

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- University operations were shifted to remote work for all but essential personnel. Daily health screenings were required for any employee to visit campus.

The university’s quick response to the rapidly growing pandemic mitigated the risk to students, faculty, and staff; USC Lancaster has worked closely with sister Palmetto College campuses and with UofSC to develop strategic reopen plans which allow for a flexible and rapid response to changing circumstances.

Community Health and Safety

On every UofSC campus, our enduring priorities are the health of students, faculty, staff, and our communities as we limit and mitigate the spread of the virus while maintaining our campus’s mission of academic, research, and athletic excellence while sustaining the university. USC Lancaster has worked closely with local government, community health and wellness non-profits, MUSC and local health care providers, and DHEC and the CDC to inform all planning efforts and to mitigate risk. All decisions discussed in the sections below support this primary mission. In addition to developing a comprehensive [USC Lancaster Campus Reopen Plan](#), administration also participated in the development of and is guided by the policies and best practices laid out in the [USC Palmetto College Reopen and Risk Mitigation Plan](#). Both units continue to be supported by the campus safety and public health [Novel Coronavirus \(COVID-19\) guidance](#) established by the flagship Columbia campus, whose planning efforts include our senior leadership.

Academic Continuity

USC Lancaster provided support to all instructional faculty for a successful transition to remote learning for students in three primary ways. First, USCL faculty have access to UofSC Center for Teaching Excellence. In consultation with the CTE, the Office of the Provost created an extensive [Keep Teaching webpage](#) with resources for modifying courses, including providing remote individual consultations with faculty and a robust series of webinars on teaching and assessment strategies, and accessibility to provide all students equal access to academic success. This ongoing support was critical for faculty success in the transition. Second, many USCL faculty stepped up to support colleagues who were less experienced with online instruction; the campus owes a great debt to those individuals who generously shared their expertise to contribute to the best possible learning experience for our students as they handled their own courses. And third, the university formed six planning and preparation teams to create clear guidance for the return to face-to-face instruction in August, including an Academic and Student Affairs teams which created detailed protocols for safe instruction and classroom interaction.

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Students were able to complete their courses, with Spring 2020 graduates recognized in a virtual commencement ceremony. Students also had the option of requesting pass/fail grades at the conclusion of the semester if they struggled in the transition so their academic records would not be negatively affected. Finally, all campus offices transitioned student support efforts to provide the same outstanding support USCL always offers; tutoring, counseling, and advising services were offered by video, and virtual chat established for all key offices, including student life, admissions, financial aid, and the business office. USC Lancaster is proud of our faculty’s and staff's outstanding commitment to the academic success of our students.

Budget Impacts

Because of careful budget management and because of the nature of our institution, USC Lancaster was financially positioned to weather the COVID-19 crisis in FY20 without a significant impact to campus operational funding. The key refund categories reported at larger university campuses, primarily housing and meal plans, are not income streams at USC Lancaster so no students needed refunds issued for these services. Minimal tuition refunds were issued due to the transition to online instruction. Expenses included Personal Protection Equipment (PPE), sanitizing supplies, the installation of safety barriers and signage, and educational supplies (such as home laboratory kits for science students and IT equipment to facilitate remote instruction), along with some additional personnel costs. For example, given the top priority of the health and safety of our campus community, USC Lancaster has employed a nursing professional to assist with COVID-19 matters this academic year.

The campus carefully monitors revenues and expenditures in normal circumstances and is even more carefully reviewing budgets to leave the campus well positioned not only to weather the COVID-19 pandemic but also to continue stable growth beyond. Consequently, budget estimates included in this report are estimated very conservatively. While strategically expanding enrollment efforts, the campus has also planned for a decline in enrollment to avoid any negative financial impacts. The campus has experienced some minor loss of revenue related to community events, since public use of campus facilities has been suspended since March 2020. Currently USCL is hiring only mission-critical positions and is evaluating other options to address potential budget shortfalls. Palmetto College Salary Study compensation adjustments should remain in effect, since employee compensation is an important goal of the institution. Proposed pay plan and fringe benefit increases have been withdrawn for now. The campus has been allocated \$285,431 by Coronavirus Aid, Relief, and Economic Security (CARES) Act; these funds cover expenses incurred due to the COVID-19 pandemic and potentially supplement lost revenues due to lower enrollments. CARES Act funds will be distributed to the campus in FY21.

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The university is grateful for the continuing support of the South Carolina legislature, particularly in the continuing resolution to maintain state agency funding levels in FY21 at the FY20 rate, while monitoring for any possible mid-year budget reductions.

Report Restructuring

The University of South Carolina Lancaster is concluding a year-long strategic master planning process, which the campus has conducted while working with the City of Lancaster on its Revitalizing Downtown Lancaster master planning process. In addition, University of South Carolina President Bob Caslen has just launched a system-wide new strategic plan, *For South Carolina: A Path to Excellence*, which included Palmetto College representation and which the campus looks forward to supporting. As USC Lancaster works to align these various strategic plans, and in an effort to provide support to the South Carolina Department of Administration’s development of new dashboards focusing on agency’s most significant data points, and finally, in response to the COVID-19 pandemic crisis, the campus has chosen to streamline 2020-2021 state agency accountability performance measures to include top-level agency goals only, with corresponding strategies and measures, and to set targets conservatively. Those measures from USC Lancaster’s 2019-2020 performance measures template that are no longer included in this report are still important metrics but will be monitored internally by the appropriate departments. USC Lancaster looks forward to continuing to support the South Carolina Department of Administration’s efforts to make information about key program areas and expenditures more accessible to the public.

Strategic Planning Goal 1

Attract, inspire, challenge and enable our students to become innovative thinkers and transformative leaders.

Key Strategies: Increase enrollment, retention, and graduation rates in service of providing an outstanding educational experience to USC Lancaster students.

- Continued success in maintaining or exceeding enrollment:
 - Summer 2019 enrollment reached 439, consistent with the previous summer’s high of 446.
 - Fall 2019 enrollment reached 1640, a strong 7.68% growth over the previous fall’s enrollment of 1,523, a result of increased recruiting and growth in dual enrollment.
 - Spring 2020 enrollment reached 1,414, an increase of 3.89% over the previous spring’s enrollment of 1,361.

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- Continued success in awarding degrees:
 - 175 students awarded associates degrees in 2019-2020, an increase from 133 the previous academic year.
- Continued success with measures of student performance as measured by the South Carolina Commission on Higher Education:
 - Success Rate 70.2%
 - Retention Rate: 53.1%
 - Graduation Rate: 22%.
- Maintained a strong scholarship program for students demonstrating academic excellence and/or financial need.
 - In 2019-2020, 181 students were awarded a total of \$197,716.50 in scholarship funds.
 - The Educational Foundation has 156 scholarship and other special purpose funds. The campus typically adds two new scholarship funds per year, but in 2019-2020, generous donors established five new funds, likely as part of our 60th anniversary campaign.
- Continued offering events for campus and community that highlight creative and innovative thinking, including featuring and recognizing student and faculty research, innovation, and creativity.
 - Campus has hosted 7 formal events featuring creative and innovative events, including student research and poster presentations, student performing arts events, and a faculty sabbatical lecture.
 - The Native American Studies Center Lunch and Learn program has totaled 2,758 visitors since its launch in 2013.

Strategic Planning Goal 2

Enable students to become innovative thinkers and transformative leaders by providing access to a wide range of academic experiences and programs led by excellent faculty in an innovative, diverse, equitable, and inclusive campus culture.

Key Strategies: Prepare students for the challenges and opportunities of the 21st century by offering a wide range of academic experiences and programs taught by excellent faculty, and by preparing them to flourish as citizens in a diverse culture.

- Continued recruitment and advising support for Palmetto College degree completion program students.
 - In Fall 2019, USCL had 103 students enrolled in our signature degree completion programs, the Bachelor of Liberal Studies and the Bachelor of Organizational Leadership.

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- Continued success in recruitment and support for the new Indian Land location, launched Fall 2018.
 - USC Lancaster has now offered a total of 31 general education courses serving 202 students in the rapidly growing urban northern end of our service area.
- Continued service to area high school students and their families by offering an affordable entryway into college coursework with dual enrollment courses.
 - USC Lancaster’s dual enrollment program grew in Fall 2019 by 22.3%.
- Completed the first full year of Palmetto Pathway, a gateway program in which 54 USC Lancaster students were housed and taught in Columbia to provide greater educational access to state residents. Students are taught by Palmetto College faculty and provided student services by Palmetto College in this one-year (30 hour) program, after which successful students then matriculate to a four-year program/campus.
- Continued success in recruiting, retaining, and supporting an excellent faculty.
 - In 2019-2020, the campus hired two new tenure-track faculty and was proud to recognize the success of one faculty member promoted to full professor and another promoted to associate professor and tenured. In addition, nine faculty were appointed to the rank of senior instructor.
 - Maintained stable funding of faculty and staff development resources to provide students with access to high caliber expert faculty, funding the USCL Research and Productive Scholarship Program at \$40,000 and the faculty travel budget at \$30,000.
- Continued commitment to creating a diverse and inclusive campus climate.
 - A diverse student body with 29.2% minority enrollment by race/ethnicity in Fall 2019.
 - USCL hosted over a dozen diversity related cultural and community events, including programming presenting faculty scholarship on desegregation and race relations in the Lancaster community.
 - The campus formed a new Diversity, Equity and Inclusion Committee with six subcommittees addressing areas including Student Recruitment, Faculty Recruitment, Student Groups and Activities, Campus Cultural Activities, and Academic Courses and Programs. These groups began meeting in August 2020.
- Strengthened student experiential learning program infrastructure.
 - Hired Internship Coordinator, developed formal internship onboarding process, researched and procured a career services platform for internship and job searches called Handshake, which will be brought online in 2020-2021.

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Strategic Planning Goal 3

Provide a sustainable campus infrastructure — physical, virtual, fundraising and administrative — that supports academic excellence and community partnerships

Key Strategies: Maintain campus infrastructure and financial stability to provide a well-equipped learning environment and strengthen financial condition, efficiency, and operations of USC Lancaster

- Continued strong community partnerships offering events for campus and community that highlight creative and innovative thinking
 - In the 2019 calendar year, USC Lancaster’s Native American Studies Center attracted 7,439 visitors.
- Continued development of partnership opportunities.
 - The campus received \$670,311 in gifts and grants in 2019.
 - A 60th anniversary commemorative brick campaign resulted in donors purchasing 68 bricks, generating a profit of over \$13,000.
- Continued fiscal stewardship towards operating within budget, meeting financial objectives and building reserves to sustain the campus in economically challenging times. This requires careful allocation of all revenue sources, which include tuition, the Palmetto College revenue sharing model, and potentially recurring parity funding and deferred maintenance monies.
 - As of the June 2020 review, USCL reported budgeted resources at 100.3% and year-to-date uses at 98.4%. FY20 tuition revenue came in at 101.2% of budget.
 - The campus entered FY20 with a carry-forward balance of \$2,656,226. These funds are dedicated to the long-term goal of rebuilding reserves to sufficiently cover three months of campus operating expenses, or \$2.6 million.
 - The Lancaster County Commission for Higher Education distributed \$1.6 million to the campus in FY20, \$500,000 more than FY19.
- Continued work on current open maintenance and physical plant projects, including the following:
 - Starr Hall fire alarm, ceiling tile/grid abatement and replacement (reviewing scope)
 - Medford Library and Hubbard Hall elevator repairs (reviewing scope)
 - Bradley Arts & Sciences Building physics lab renovation (complete)
 - Hubbard Hall roof replacement (complete)
 - Gregory Center natatorium windows replacement (in progress)
 - Hubbard Hall main parking lot resurfacing (in engineering and design phase)

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It remains a top priority at USC Lancaster to make education affordable for students and to increase access to education. This includes a dedication to responsible stewardship of the resources entrusted to us by the State of South Carolina in appropriations and by our students in tuition revenues. The bulk of campus expenditures are in our general operating funds, primarily the unrestricted E&G funds reported in the program below, and primarily in personnel and fringe benefits. Campus facilities maintenance, upgrades, utilities, and equipment costs also represent a significant portion of campus expenditures, including capital projects.

USC Lancaster is most grateful for the generous support of the South Carolina State Government and for the many partners and donors in our community and beyond who allow the campus to provide excellent facilities to students and community members. USCL strives not only to be a responsible steward of the financial resources of our students, community, and state, but also in return to contribute strongly back.

Data Metrics

Please note that some campus metrics in the Strategic Planning and Performance Measurement Template have been adjusted due to changes in data reporting standards implemented by the USC Office of Institutional Research, Assessment, and Analytics (OIRAA). These are noted in the metrics in the Data Source and Availability cell. Additionally, a number of 2019-2020 performance measure metrics were affected by COVID-19; for example, Visits to the Native American Studies Center (3.1.1) and Community events offered on the USC Lancaster campus (3.1.2) were both lower than projected given the physical closure of the campus from March until August. These impacts are projected to be short-term.

Data Entry Online Form

USC Lancaster has responded using the new data entry web form to the question concerning manual entry of data, which is intended to identify redundant data entry processes across state agencies. USC Lancaster consulted with Ann Bryson-Eldridge, the Performance and Accountability Manager for this state agency accountability report, with colleagues in the Palmetto College system, and with the University of South Carolina Office of Institutional Research, Assessment, and Analytics. It was determined that because the Palmetto College campuses data-entry systems are internal within the larger University of South Carolina system, none of our data-entry processes move across agencies as the intent of this question suggests. This includes the following:

- student data such as transcripts, admissions, enrollment, which is available across all USC system campuses through our Banner enterprise student data system;

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- employee data such as personnel actions, benefits and payroll processing, tax documents and time entry, which are managed system-wide through the university’s PeopleSoft HR/Payroll (HCM) system; and
- financial data such as employee travel, payment requests, procurement requisitions and accounts payable, etc, which are also managed through PeopleSoft Finance system.

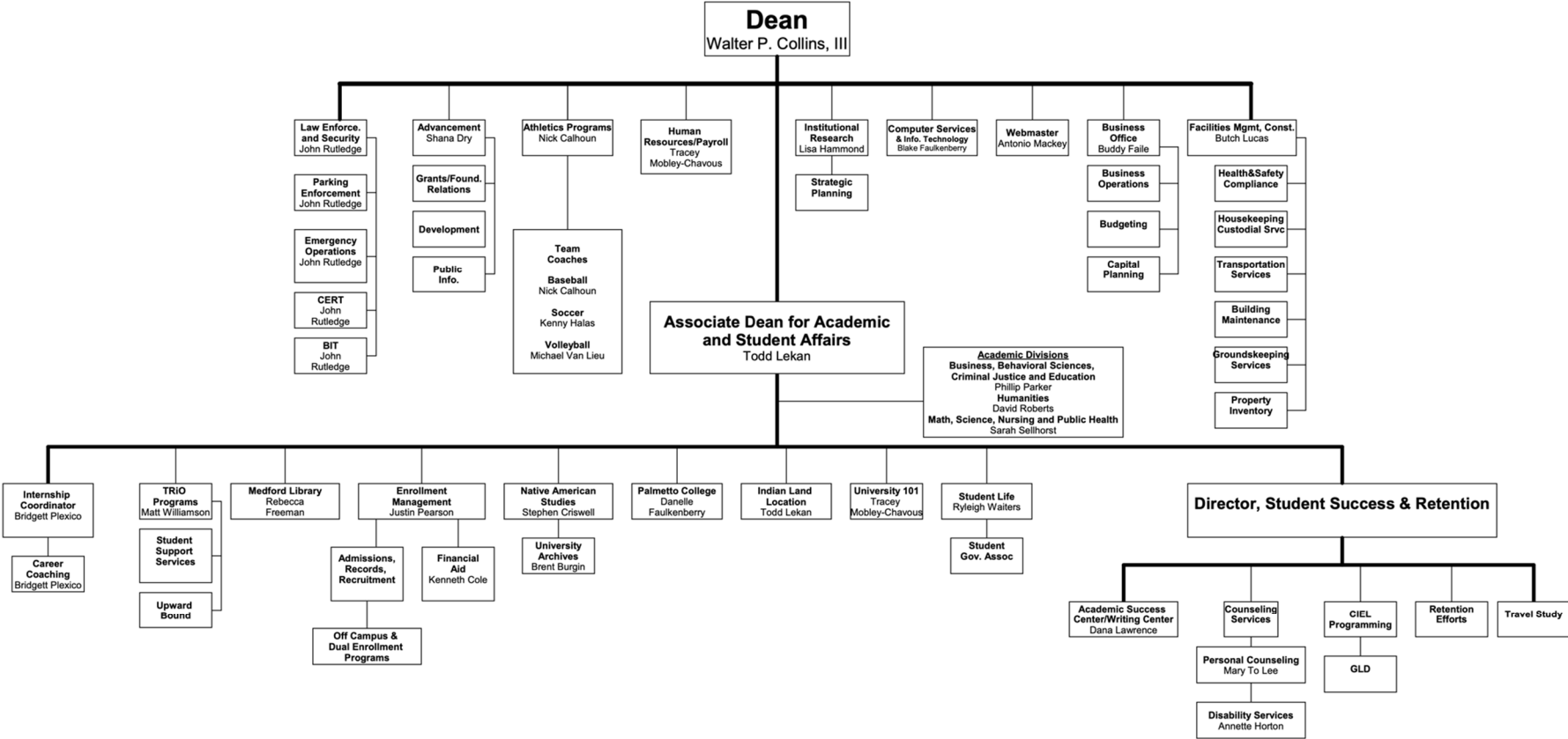
Data in the larger University of South Carolina system may move across agencies in the way this report requests, and those data-entry process will be addressed by the University of South Carolina Columbia.

Subsections I and II: Risk Assessment and Mitigation Analysis, and Restructuring Recommendations

Since its establishment in 1959, USC Lancaster has more than fulfilled its mission of educating the citizens of South Carolina. The campus is routinely subject to accreditation, review, and audits, in addition to consulting with external agencies to identify potential negative impacts on the public and to avoid those. Finally, while USCL is a separately funded state agency, our membership in the USC System assures appropriate resources and strategies are in place to address failure to attain goals and objectives. This agency has no restructuring recommendations at this time.

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USC Lancaster Organization Chart



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Strategic Planning and Performance Measurement Template

Statewide Enterprise Strategic Objective	Type	Item #			Description	2019-2020			Time Applicable	Data Source and Availability	Calculation Method	Meaningful Use of Measure
		Goal	Strategy	Measure		Base	Target	Actual				
Education, Training, and Human Development	G	1			Educating future leaders and thinkers through affordable, flexible, and quality educational opportunities							
Education, Training, and Human Development	G	1.1			Increase enrollment, retention, and graduation rates in service of providing an outstanding educational experience to USC Lancaster students							
	S	1.1			Increase and enhance recruitment efforts through active recruiting and admissions and enrollment support							
	M		1.1.1	Headcount (Registered Students)	1523	1584	1640	AY2019-2020	USC Office of Institutional Research, Assessment, and Analytics (OIRAA)	Fall semester numbers	Provide an outstanding educational experience by supporting students in all academic areas, from admissions to classroom success to graduation	
	M		1.1.2	New freshmen applications	735	750	837	AY2019-2020	Enrollment Management, internal	Fall semester numbers	Provide an outstanding educational experience by supporting students in all academic areas, from admissions to classroom success to graduation	
	M		1.1.3	Total applications	1946	2000	2197	AY2019-2020	Enrollment Management, internal	Fall semester numbers	Provide an outstanding educational experience by supporting students in all academic areas, from admissions to classroom success to graduation	
	M		1.1.4	Yield rate (conversion of applicants into enrolled students)	77%	78%	75%	AY2019-2020	Enrollment Management, internal	Fall semester numbers (new registrations / new applications)	Provide an outstanding educational experience by supporting students in all academic areas, from admissions to classroom success to graduation	
	M		1.1.5	Recruiting events held on or off campus	93	90	72	7/1/2019-6/30/2020	Enrollment Management, internal	Actual count	Provide an outstanding educational experience by supporting students in all academic areas, from admissions to classroom success to graduation	
	S	1.2			Increase and enhance retention rates through low student-faculty classroom ratios, tutoring, affordable tuition and scholarships, and other student support services							
	M		1.2.1	Retention of first-time, full-time, degree seeking freshmen	53.1%	54.0%	53.0%	AY2019-2020	Integrated Postsecondary Education Data System (IPEDS) Report, First to second year retention rates of first-time degree-seeking undergraduates: Fall 2018 (most recent data available)	Students retained from Fall to Fall	Provide students every opportunity for academic success and degree completion	
	M		1.2.2	Faculty-to-student ratio	1:14.5	1:15.0	1:15.7	AY2019-2020	OIRAA	A ratio of full-time equivalent students (full-time plus 1/3 part time) to full-time equivalent instructional faculty (full time plus 1/3 part time), Fall semester numbers	Provide students every opportunity for academic success and degree completion by providing opportunities for significant individual attention	

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Strategic Planning and Performance Measurement Template

Statewide Enterprise Strategic Objective	Type	Item #			Description	2019-2020			Time Applicable	Data Source and Availability	Calculation Method	Meaningful Use of Measure
		Goal	Strategy	Measure		Base	Target	Actual				
	M			1.2.3	Scholarship funding, including (1.2.3.A) Funds established for student scholarships in the Educational Foundation of USC Lancaster	140	143	156	7/1/2019-6/30/2020	Educational Foundation of USC Lancaster, internal	Cumulative number of individual scholarship funds	Provide affordable education to students
	-				(1.2.3.B) Total all scholarships, including outside awards	\$357,106	\$360,000	\$345,155	full award year, 8/2019-8/2020	Financial Aid, internal (actual figures)	Total number of enrolled students (including those in 2nd year of existing awards)	Provide affordable education to students
	M			1.2.4	Tutoring sessions held in the Academic Success Center	989	1000	793	7/1/2019-6/30/2020	ASC Director, Internal	Actual count	Provide students every opportunity for academic success and degree completion
	S		1.3	Increase and enhance graduation rates through low student-faculty classroom ratios, tutoring and other student								
	M			1.3.1	Associate degrees awarded	135*	138*	140	AY2019-2020 (includes Summer 2019, Fall 2019, and Spring 2020)	Enrollment Services, Palmetto College *These numbers adjusted for accuracy on final AY18-19 as reported in the USC Board Briefing Book: 149 adjusted to 135 (AY18-19 actual); target increase of 2% adjusted, originally 149 to 152, adjusted to 135 to 138. For consistency and accuracy in reporting going forward, AY adjusted as reported by OIRAA to IPEDS.	Total number of degrees awarded for Summer 2019, Fall 2019, and Spring 2020	Provide an outstanding educational experience by supporting students in all academic areas, from admissions to classroom success to graduation
	M			1.3.2	Graduation Rates of First-time, Full-time Degree-Seeking Undergraduates	22.40%	23.0%	22.0%	AY2019-2020	CHE report, Graduation Rates, South Carolina Higher Education Statistical Abstract 2019, Fall 2015 cohort	CHE calculation. Percentage of cohort graduating within 150% time of normal program time (3 years).	Provide students every opportunity for academic success and degree completion
	M			1.3.3	Success Rates of First-time, Full-Time Degree-Seeking Undergraduates	57.4%	58.0%	70.2%	AY2019-2020	CHE report, South Carolina Higher Education Statistical Abstract 2019, 2015 cohort	Percentage of cohort graduating within 150% time of normal program time (3 years) and those who as of 150% of program time have transferred to another institution or have continued to be enrolled the term following 150% of program time.	Provide students every opportunity for academic success and degree completion
Education, Training, and Human Development	G		1.2	Prepare students for the challenges and opportunities of the 21st century by offering a wide range of academic experiences and programs								
	S		1	Offer a variety of educational options to students								
	M			1.2.1.1	Palmetto College Student Enrollment in BOL and BLS at USC Lancaster	111*	113*	103	AY2019-2020	Enrollment Services, Palmetto College *These numbers adjusted for accuracy on final AY18-19 as reported by Enrollment Services: 125 adjusted to 111 (Fall 2018 actual); target increase of 2% adjusted, originally 125 to 128, adjusted to 111 to 113.	Fall semester numbers	Provide students access to a range of academic programs

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Strategic Planning and Performance Measurement Template

Statewide Enterprise Strategic Objective	Type	Item #			Description	2019-2020			Time Applicable	Data Source and Availability	Calculation Method	Meaningful Use of Measure
		Goal	Strategy	Measure		Base	Target	Actual				
	M			1.2.1.2	Students with Graduation with Leadership Distinction (GLD) honors	13	15	4	AY2019-2020	Academic Affairs, Internal	Actual number listed for commencement	Provide students access to a range of academic programs
	M			1.2.1.3	Students with Undergraduate Research Honors	10	12	2	AY2019-2020			
	M			1.2.1.4	Courses offered at Indian Land site	14	17	17	AY2019-2020	Academic Affairs, Internal	Actual count	Provide students access to a range of academic programs
	M			1.2.1.5	Enrollment headcount for upper-division BSN program	48	48	50	AY2019-2020	BSN Program Director, internal	Actual headcount. Maximum number of students is 48, due to lack of more clinical opportunities.	Provide students access to a range of academic programs

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Statewide Enterprise Strategic Objective	Type	Item #			Description	2019-2020			Time Applicable	Data Source and Availability	Calculation Method	Meaningful Use of Measure
		Goal	Strategy	Measure		Base	Target	Actual				
Education, Training, and Human Development	G	2			Assembling and supporting a diverse and excellent faculty dedicated to teaching, scholarship, and student success							
	S	1			Recruit and support excellent faculty for classroom instruction, by providing a good instructional environment and professional development resources in support of faculty teaching and scholarship							
	M			2.1.1	Number of full-time faculty	51*	55*	52	AY2019-2020	OIRAA (These numbers are adjusted for accuracy given a change in OIRAA data reporting standards to account for Human Resources coding of faculty positions; base AY18-19 56 was adjusted from 56 to 51; target AY19-20 was adjusted from 59 to 55.)	Fall semester numbers	Provide students every opportunity for academic success and degree completion by providing sufficient coverage for classroom instruction
	M			2.1.2	Normal teaching load of full-time faculty per academic year (redefined teaching load available for scholarly-active faculty)	8	8	8	AY2019-2020	Academic Affairs, Internal	Internal campus policy, n/a	Provide students every opportunity for academic success and degree completion by providing sufficient coverage for classroom instruction
	M			2.1.3	Funding for USC Lancaster Research and Productive Scholarship Award Program and travel budget for faculty scholarship	\$70,000	\$70,000	\$70,000	AY2019-2020	Academic Affairs, Internal	Actual amount	Provide students every opportunity for academic success and degree completion by ensuring faculty have continued access to professional development
	M			2.1.4	Annual faculty hiring priorities report completed, with faculty recruitment and hiring as appropriate and approved	1	1	1	AY2019-2020	Faculty Hiring Priorities Committee	Completion of report	Provide students every opportunity for academic success and degree completion by ensuring faculty have continued access to professional development
	M			2.1.5	Conduct a faculty-led needs assessment to begin long-term planning for appropriate strategies and measures for this goal	1	1	1	AY2019-2020	Faculty Organization	Completion of report	Provide students every opportunity for academic success and degree completion by ensuring faculty have continued access to professional development
Government and Citizens	G	3			Spurring creativity and innovation, including advanced educational opportunities responsive to regional community needs							
	S	1			Develop opportunities for campus and community engagement to benefit both students and community							
	M			3.1.1	Visits to USC Lancaster's Native American Studies Center	7719	8000	4871	7/1/2019-6/30/2020	NASC Visitor Coordinator, internal	Actual number	Provide students and community members access to unique educational opportunities
	M			3.1.2	Community events offered on USC Lancaster campus	351	350	325	7/1/2019-6/30/2020	Facilities Rental Coordinator, internal	Actual number	Provide students and community members access to unique educational opportunities
	M			3.1.3	Staff newly created internship coordinator position and begin developing strategies and metrics for this new office	new goal	1	1	AY2019-2020	Academic Affairs, Internal	Actual number	Provide students and community members access to unique educational opportunities

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		Goal	Strategy	Measure		Base	Target	Actual				
	M			3.1.4	Campus events featuring and recognizing student and faculty innovation and creativity	new goal *	5	7	AY2019-2020	Academic Affairs, Internal (*The campus will be formally measuring this data for the first time in AY2019-2020)	Actual number	Provide students and community members access to unique educational opportunities
Government and Citizens	G	4			Building inclusive and inspiring communities, on-campus and online							
	S		1		Provide opportunities for students, faculty, and staff to be involved in inclusive and diverse academic, cultural, athletic, and social communities as we create a welcoming and accepting campus culture							
	M			4.1.1	Student life events	new goal *	16	22	AY2019-2010	Director, Student Life (*The campus will be formally measuring this data for the first time in AY2019-2020)	Actual number	Build a sense of a welcoming community culture through targeted events and activities
	M			4.1.2	Student life organizations	new goal *	10	15	AY2019-2020	Director, Student Life (*The campus will be formally measuring this data for the first time in AY2019-2020)	Actual number	Build a sense of a welcoming community culture through targeted events and activities
	M			4.1.3	Campus and community outreach events by Medford Library	18	18	15	7/1/2019-6/30/2020	Library, internal	Actual number	Build a sense of a welcoming community culture through targeted events and activities
Public Infrastructure and Economic Development	G	5			Promoting recognized institutional excellence							
	S		1		Maintain campus infrastructure and financial stability to provide a well-equipped learning environment and strengthen financial condition, efficiency, and operations of USC Lancaster, while engaging in continuous planning and							
	M			5.1.1	Fiscal year ended under budget for expenditures	yes	yes	yes	7/1/2019-6/30/2020	Budget office, internal (Year-end analysis is still underway; this metric will be adjusted for FY2020-2021.)	n/a	Strengthen the financial condition, efficiency, and operations of USCL
	M			5.1.2	USC Lancaster reserve fund carry-forward balance	\$1,905,598	\$2,100,000	\$2,656,226	7/1/2019-6/30/2020	Budget office, internal	Amount held in Reserve Fund	Strengthen the financial condition, efficiency, and operations of USCL
	M			5.1.3	Make progress on two-year deferred maintenance projects (\$2.3 million deferred maintenance allocation): projects include Bradley physics lab conversion, Medford Library and Hubbard Hall elevator repairs, Bradley second-floor water intrusion.	progress on two-year goal	progress on two-year goal	33% complete*	7/1/2018-6/30/2020	Facilities Management, internal (*Bradley physics lab conversion, complete; Medford Library and Hubbard Hall elevator repairs, reviewing scope; Bradley second-floor water intrusion, closed)	Completion of project	Maintain and improve USCL's physical plant to sustain enrollment growth, expand public services, and provide a well-equipped learning environment
	M			5.1.4	Make progress on new maintenance projects: Hubbard Hall roof replacement, parking lot resurfacing, Gregory YMCA windows replacement	new goal	progress on two-year goal	33% complete*	7/1/2019-6/30/2021	Facilities Management, internal (*Hubbard Hall roof replacement, complete; parking lot resurfacing, in engineering and design; Gregory YMCA windows replacement, in progress)	Completion of project	Maintain and improve USCL's physical plant to sustain enrollment growth, expand public services, and provide a well-equipped learning environment
	M			5.1.5	Create a plan for restructuring administrative and student support services goals and outcomes reporting	new goal	1	1	AY2019-2020	Office of the Dean, Internal	Completion of project	Strengthen the financial condition, efficiency, and operations of USCL
	M			5.1.6	Annual accountability reports produced and disseminated (Provost Blueprint and State Accountability)	2	2	2	AY2019-2020	Office of Institutional Effectiveness and Research, internal	Completion of report	Strengthen the financial condition, efficiency, and operations of USCL

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		Goal	Strategy	Measure		Base	Target	Actual				
Education, Training, and Human Development	G	1			Attract, inspire, challenge and enable our students to become innovative thinkers and transformative leaders.							
	S	1.1			Attract an appropriately sized and diverse student body through active recruiting efforts and by providing outstanding admissions and enrollment support to all students							
	M			1.1.1	Headcount (target: 1% increase in number of enrolled students)	1640	1656		AY2020-2021	USC Office of Institutional Research, Assessment, and Analytics (OIRAA)	Actual number of registered students, fall semester numbers	Provide an outstanding educational experience by supporting students in all academic areas, from admissions to classroom success to graduation
	M			1.1.2	Total applications (target: maintain or increase student admissions applications)	2197	2197		AY2020-2021	Enrollment Management, internal	Actual number of student admissions applications, fall semester numbers	Provide an outstanding educational experience by supporting students in all academic areas, from admissions to classroom success to graduation
	S	1.2			Maintain or increase student retention with low student-faculty classroom ratios, affordable tuition and scholarships, free tutoring, and other student support services							
	M			1.2.1	Retention rate of first-time, full-time, degree seeking freshmen (target: maintain or increase rate)	53.0%	53.0%		AY2020-2021	Integrated Postsecondary Education Data System (IPEDS) Report, First to second year retention rates of first-time degree-seeking undergraduates: Fall 2018 (most recent data available)	Students retained from Fall to Fall	Provide students every opportunity for academic success and degree completion
	M			1.2.2	Faculty-to-student ratio (target: maintain ratio)	1:15	1:15		AY2020-2021	OIRAA	A ratio of full-time equivalent students (full-time plus 1/3 part time) to full-time equivalent instructional faculty (full time plus 1/3 part time), Fall semester numbers	Provide students every opportunity for academic success and degree completion by providing opportunities for significant individual attention
	M			1.2.3	Number of endowed scholarship funds, Educational Foundation of USC Lancaster (target: increase number of)	156	157		FY2020-2021	Educational Foundation of USC Lancaster, internal	Cumulative number of individual scholarship funds	Provide an accessible and affordable education to students
	M			1.2.4	Student tutoring sessions, Academic Success Center (target: increase in number of sessions)	793	800		FY2020-2021	Academic Success Center Director, Internal	Actual count	Provide students every opportunity for academic success and degree completion
	S	1.3			Enable students to become innovative thinkers and transformative leaders by supporting students through superior degree programs to graduation							
	M			1.3.1	Associate degrees awarded (target: 1% increase in degrees awarded)	140	141		AY2020-2021	Enrollment Services, Palmetto College	Total number of degrees awarded for Summer 2020, Fall 2020, and Spring 2021, calculated per IPEDS reporting completion period	Provide the highest quality of rigorous instruction and student-centric educational experience to all students
	M			1.3.2	Graduation rates of first-time, full-time degree-seeking undergraduates (target: maintain or increase rate)	22.0%	22.0%		AY2020-2021	Commission on Higher Education (CHE) report, Graduation Rates, South Carolina Higher Education Statistical Abstract 2019, Fall 2015 cohort	CHE calculation. Percentage of cohort graduating within 150% time of normal program time (3 years).	Provide students every opportunity for academic success and degree completion

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		Goal	Strategy	Measure		Base	Target	Actual				
	M			1.3.3	Success rates of first-time, full-time degree-seeking undergraduates (target: maintain rate*)	70.2%	65.0%		AY2020-2021	CHE report, South Carolina Higher Education Statistical Abstract 2019, 2015 cohort (Success rate calculation was adjusted last year in OIRAA reporting to the CHE to include in-state and out-of-state transfers, which accounts for the steep increase from AY18-19 (57.4%) to AY19-20 (70.2%). Campus goal is set to take into account the rapid fluctuation.)	Percentage of cohort graduating within 150% time of normal program time (3 years) and those who as of 150% of program time have transferred to another institution or have continued to be enrolled the term following 150% of program time.	Provide students every opportunity for academic success and degree completion
Education, Training, and Human Development	G			2	Enable students to become innovative thinkers and transformative leaders by providing access to a wide range of academic experiences and programs led by excellent faculty in an innovative, diverse, equitable, and inclusive campus culture.							
	S			1	Prepare students to flourish as citizens in a diverse and inclusive culture by offering a wide range of academic programs and experiences							
	M			2.1.1	Students enrolled in Palmetto College's Bachelor of Arts in Liberal Studies and Bachelor of Arts in Organizational Leadership degree completion programs at USC Lancaster (target: 1% increase in enrolled students)	103	104		AY2020-2021	Enrollment Services, Palmetto College	Actual number of students enrolled in the fall semester	Provide the highest quality of rigorous instruction and student-centric educational experience to all students
	M			2.1.2	Enrollment headcount for upper-division BSN program (target: maintain number while working long-term to expand clinical opportunities)	50	48		AY2020-2021	BSN Program Director, internal	Actual headcount (Typically, the maximum number of students is 48 given clinical opportunities; the campus is working with Medical University of South Carolina Health to expand those clinical opportunities, but this project is still in the early phases.)	Provide the highest quality of rigorous instruction and student-centric educational experience to all students
	M			2.1.3	Campus events featuring and recognizing student and faculty innovation and creativity (target: 1% increase in the number of events)	7	8		AY2020-2021	Academic and Student Affairs, Internal	Actual number	Promote research excellence and innovation, which providing opportunities for students and faculty to present their creative and scholarly work
	M			2.1.4	Campus events dedicated to fostering a diverse and inclusive campus climate (target: 1% increase in the number of events)	7	8		AY2020-2021	Academic and Student Affairs, Internal	Actual number	Cultivate a more diverse, equitable and inclusive campus culture where every individual, regardless of background, has the full opportunity to flourish and thrive.
	S			2	Assemble and cultivate an outstanding faculty and staff to foster student learning							
	M			2.2.1	Number of full-time faculty (target: increase number of full-time faculty in support of academic programs and classroom instruction)	52	53		AY2020-2021	OIRAA	Fall semester numbers	Recruit and develop diverse faculty members who are excellent instructors and recognized scholars with a breadth of experience

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		Goal	Strategy	Measure		Base	Target	Actual				
	M			2.2.2	Number of courses taught by full-time faculty per academic year (target: maintain 4/4 or 4/3 teaching load to support both student instruction and faculty scholarship and success in tenure and promotion)	8	8		AY2020-2021	Academic Affairs, Internal	Internal campus policy, actual course load for teaching faculty	Recruit and develop diverse faculty members who are excellent instructors and recognized scholars with a breadth of experience
	M			2.2.3	Funding for USC Lancaster Faculty and Staff Research and Productive Scholarship Award Program and travel budget for scholarship and professional development (target: maintain funding amount)	\$70,000	\$70,000		AY2020-2021	Academic Affairs, Internal	Actual amount	Recruit and develop diverse faculty members who are excellent instructors and recognized scholars with a breadth of experience
Public Infrastructure and Economic Development	G			3	Provide a sustainable campus infrastructure — physical, virtual, fundraising and administrative — that supports academic excellence and community partnerships							
	S			1	Maintain campus infrastructure and financial stability to provide a well-equipped learning environment and strengthen financial condition, efficiency, and operations of USC Lancaster, while engaging in community partnerships							
	M			3.1.1	Campus expense ratio in relation to total budget resources at fiscal year-end (target: mitigate COVID-19 budget impacts and potential loss of tuition and fee revenue to come in at or under projected expense ratio)	97.7%	103.6%		FY2020-2021	Budget office, internal (At the time of submission of this report, year-end analysis is still underway but ratios at this point are a reasonably accurate indicator. Final budget figures are submitted annually to the Executive Budget Office.)	Ratio of expenses in relation to total budget resources	Provide a physical campus that supports the academic and student life needs of the modern and future university while ensuring the safety of the university community
	M			3.1.2	USC Lancaster reserve fund carry-forward balance (target: decrease recognizes potential loss of tuition and fee revenue while maintaining normal operational expenses; projected that target will be set to increase again in future years towards continued building of reserves.)	\$2,656,226	\$2,256,268		FY2020-2021	Budget office, internal	Amount held in Reserve Fund	Provide a physical campus that supports the academic and student life needs of the modern and future university while ensuring the safety of the university community
	M			3.1.3	Visits to USC Lancaster's Native American Studies Center (target: establish a new baseline of virtual visits until normal operations can resume)	4871	1000		FY2020-2021	NASC Visitor Coordinator, internal	Actual number	Expand community partnerships by providing students and community members access to unique educational opportunities

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Legal Standards Template

Item #	Law Number	Jurisdiction	Type of Law	Statutory Requirement and/or Authority Granted	Does this law specify who your agency must or may serve? (Y/N)	Does the law specify a product or service your agency must or may provide?	If yes, what type of service or product?	If other service or product, please specify what service or product.
1	Act No. 126 of the 1959 Session of the General Assembly	State	Statute	Establishment of the Lancaster County Commission for Higher Education. Grants authority over higher education in Lancaster and adjacent areas to the Commission	Yes	Yes	Board, commission, or committee on which someone from our agency must/may serve	
2	Coronavirus Aid, Relief, and Economic Security (CARES) Act Section 18004(a)(1)	Federal	Statute	Allocations of CARES Act funding in response to COVID-19	No	No - But relates to sources of funding for one or more agency deliverables		
3	20 U.S.C. 1015a(a), 20 U.S.C. 1015a(h))	Federal	Statute	Requires institutions to make available on their websites a net price calculator	No	Yes	Report our agency must/may provide	
4	20 U.S.C. 1015a(i)(1)(V)	Federal	Statute	Requirement to post specified items on the U.S. Department of Education's College Navigator website.	No	Yes	Report our agency must/may provide	
5	20 USC 1094, Section 487(a)(17)	Federal	Statute	Mandates the completion of IPEDS surveys in a timely and accurate manner for institutions participating in Federal financial assistance programs	No	Yes	Report our agency must/may provide	
6	Americans with Disabilities Act Title II	Federal	Statute	Anti-discrimination under any education program or activity receiving Federal financial assistance	Yes	No - But relates to manner in which one or more agency deliverables is provided		
7	Civil Rights Act Title VII	Federal	Statute	Prohibits employment discrimination	Yes	No - But relates to manner in which one or more agency deliverables is provided		
8	Education Amendments Act Title IX	Federal	Statute	Anti-discrimination under any education program or activity receiving Federal financial assistance	Yes	No - But relates to manner in which one or more agency deliverables is provided		
9	HEOA Sec. 107	Federal	Statute	Requires institutions to distribute in writing to each student and each employee standards of conduct that clearly prohibit the unlawful possession, use, or distribution of illicit drugs and alcohol by students and employees on the institution's property or as part of any of the institution's activities; description of applicable legal sanctions under state, local, and federal law description of health risks; description of available counseling, treatment, rehabilitation, or re-entry programs; and clear statement that institution will impose sanctions for violation of standards of conduct and a description of the sanctions; requires a biennial review of the effectiveness of the institution's drug and alcohol abuse prevention program	Yes	Yes	Report our agency must/may provide	
10	HEOA Sec. 112	Federal	Statute	Requires that the ISBN and retail price information of required and recommended textbooks and supplemental material be made available to students at the time of course registration; also requires disclosure of other course related metrics such as the number of students enrolled and the maximum number of students to be enrolled in the class	Yes	Yes	Report our agency must/may provide	
11	HEOA Sec. 201	Federal	Statute	Requires the submission of an annual Teacher Preparation Program Report through the state to the U.S. Department of Education	No	Yes	Report our agency must/may provide	
12	HEOA Sec. 488(a)(1)(E)	Federal	Statute	Requires institutions to make available to prospective and enrolled students information about student diversity	Yes	Yes	Report our agency must/may provide	
13	HEOA Sec. 488(a)(1)(E)	Federal	Statute	Requires the institution to annually make available to current and prospective students the institution's policies and sanctions related to copyright infringement, computer use and file sharing	Yes	Yes	Report our agency must/may provide	
14	HEOA Sec. 488(a)(1)(E)	Federal	Statute	Requires institutions to make available to current and prospective students information about institutional policies regarding vaccinations	Yes	Yes	Other service or product our agency must/may provide	Enrollment Management services
15	HEOA Sec. 488(a)(1)(E)	Federal	Statute	Requires that institutions make available to current and prospective students the retention rate of certificate- or degree-seeking, first-time, undergraduate students	Yes	Yes	Report our agency must/may provide	
16	HEOA Sec. 488(a)(1)(E)	Federal	Statute	Requires that institutions make available to current and prospective students information regarding the types of graduate and professional education in which graduates of the institution's 4-year degree programs enrolled	Yes	Yes	Report our agency must/may provide	
17	HEOA Sec. 488(a)(1)(E)	Federal	Statute	Requirements of a fire safety report and fire log	No	Yes	Report our agency must/may provide	
18	HEOA Sec. 488(a)(1)(E)	Federal	Statute	Specifies that institutions must make available to current and prospective students information regarding the placement in employment of, and types of employment obtained by, graduates of the institution's degree or certificate programs if those rates have been calculated	Yes	Yes	Report our agency must/may provide	
19	HEOA Sec. 488(a)(2)-(3)	Federal	Statute	Requires that institution must annually make available to prospective and enrolled students the 150% completion or graduation rate and transfer-out rates of certificate- or degree-seeking, first-time, fulltime, undergraduate students. The graduation rates must be disaggregated by gender, major racial and ethnic subgroup [as defined in IPEDS], recipients of a Federal Pell Grant, recipients of a subsidized Stafford Loan who did not receive a Pell Grant, and students who did not receive either a Pell Grant or a subsidized Stafford Loan	Yes	Yes	Report our agency must/may provide	
20	HEOA Sec. 488(a)(3), Sec. 488(d)	Federal	Statute	Specifies the requirements of a report on the completion, graduation, and transfer out rates of NCAA student athletes receiving athletically related student aid	No	Yes	Report our agency must/may provide	
21	HEOA Sec. 488(b)	Federal	Statute	Specifies the details of required exit counseling to borrowers of loans under the FFEL, Federal Direct Loan, or Perkins Loan programs	Yes	Yes	Other service or product our agency must/may provide	Financial Aid services
22	HEOA Sec. 488(c)	Federal	Statute	Requires institutions to provide information about rights and responsibilities of students and institutions under Title IV, HEA loan programs to students at any time that information regarding loan availability is provided	Yes	Yes	Other service or product our agency must/may provide	Financial Aid services
23	HEOA Sec. 488(e)(1)(B)-(D)	Federal	Statute	Requires for an annual security report that includes emergency response and evacuation procedures, timely warning and a crime log	Yes	Yes	Report our agency must/may provide	

24	HEOA Sec. 488(g)	Federal	Statute	Requires the institution to publicly disclose information about the institution's policies regarding the transfer of credit and articulation agreements	No	Yes	Report our agency must/may provide	
25	HEOA Sec. 488(g)	Federal	Statute	Requires institutions to have a policy in place regarding notification procedures for missing students for those residing in on-campus student housing facilities	Yes	Yes	Report our agency must/may provide	
26	HEOA Sec. 488(g)	Federal	Statute	Specifies the details of disclosure required prior to the disbursement of Federal Direct loans or Parent PLUS loans	Yes	Yes	Other service or product our agency must/may provide	Financial Aid services
27	HEOA Sec. 489	Federal	Statute	Requires that potential students, students and parents of students who receive a Title IV loan be informed that details of the loan will be submitted to the National Student Loan Data System and will be accessible by guaranty agencies, lenders, and institutions determined to be authorized users of the data system	Yes	Yes	Report our agency must/may provide	
28	HEOA Sec. 493(a)(1)	Federal	Statute	Specifies the details of disclosure required of institutions or institution-affiliated organizations (e.g., alumni organizations, foundations) that provide information regarding a private education loan from a lender to a prospective borrower	Yes	Yes	Other service or product our agency must/may provide	Financial Aid and Business/Accounting services
29	HEOA Sec. 493(a)(1)	Federal	Statute	Requires institutions to make a good faith effort to distribute mail voter registration forms for Federal and State elections	Yes	Yes	Other service or product our agency must/may provide	Voter registration services
30	HEOA Sec. 493(a)(1)(A)	Federal	Statute	Requires the institution to disclose to the alleged victim of any crime of violence, or a nonforcible sex offense, the results of any disciplinary proceeding conducted by the institution against a student who is the alleged perpetrator of such crime or offense	Yes	Yes	Report our agency must/may provide	
31	HEOA Sec. 493(a)(1), Sec. 493(c)	Federal	Statute	Specifies the disclosure of terms and conditions and code of conduct for agents of an institution that provides educational loans	No	Yes	Other service or product our agency must/may provide	Financial Aid and Business/Accounting services
32	OSH Act of 1970	Federal	Statute	Requirements to provide a safe and healthful workplace free of serious recognized hazards	Yes	Yes	Other service or product our agency must/may provide	Safety services
33	P.L. 109-270, Section 421(a)(1)	Federal	Statute	Mandates the collection and reporting of racial and ethnic data of students to the Department of Education for institutions participating in Federal financial assistance programs	No	Yes	Report our agency must/may provide	
34	34 C.F.R. 668.41(a)-(d), 34 C.F.R. 668.43	Federal	Regulation	Requirement to make available to prospective and enrolled students information about facilities and services available to individuals with disabilities	Yes	Yes	Report our agency must/may provide	
35	29 C.F.R. 1602, subparts O, P, and Q	Federal	Regulation	Mandates the collection and reporting of racial and ethnic data for Institutional staff to the Department of Education for institutions participating in Federal financial assistance programs	No	Yes	Report our agency must/may provide	
36	34 C.F.R. 668 Sections 43-44	Federal	Regulation	Must make available to prospective and enrolled students information regarding how and where to contact individuals designated to assist enrolled or prospective students in obtaining the institutional or financial aid information	Yes	Yes	Report our agency must/may provide	
37	34 C.F.R. 668.40	Federal	Regulation	Requirement that students be notified that drug law violations will result in a loss of eligibility for any Title IV, HEA grant, loan, or work-study assistance	Yes	Yes	Report our agency must/may provide	
38	34 C.F.R. 668.41 (a)-(d), 34 C.F.R. 668.42, 34 C.F.R. 668.43	Federal	Regulation	Requires institutions to make available to prospective and enrolled students information about financial aid	Yes	Yes	Report our agency must/may provide	
39	34 C.F.R. 668.41(a) (d), 34 C.F.R. 668.43	Federal	Regulation	Requires institutions to make available to prospective and enrolled students information about the price of attendance, including tuition and fees, books and supplies, room and board, transportation costs, and any additional costs for a program in which the student is enrolled or expresses an interest.	Yes	Yes	Report our agency must/may provide	
40	34 C.F.R. 668.41(a)-(d), 34 C.F.R. 668.43	Federal	Regulation	Requires institutions to make available to prospective and enrolled students information related to refund policies, procedures for official withdrawal and requirements to return Title IV grants or loan aid	Yes	Yes	Report our agency must/may provide	
41	34 C.F.R. 668.41(a)-(d), 34 C.F.R. 668.43	Federal	Regulation	Requires the institution to make available to prospective and enrolled students the names of associations, agencies, or governmental bodies that accredit, approve, or license the institution and its programs; and procedures for obtaining or reviewing documents describing accreditation, approval, or licensing.	Yes	Yes	Report our agency must/may provide	
42	34 C.F.R. 668.41(c)	Federal	Regulation	Requires an annual notice identifying the availability of institutional and financial aid information as required under FERPA	Yes	Yes	Report our agency must/may provide	
43	34 C.F.R. 668.41(c), 34 C.F.R. Part 99	Federal	Regulation	Requirement to inform students of their rights to privacy of student records, what information is included in publically available directories, and how the student can refuse to allow the release of information	Yes	Yes	Report our agency must/may provide	
44	34 C.F.R. Part 106.9	Federal	Regulation	Requirements to ensure nondiscrimination on the basis of sex of students and employees of educational institutions that receive federal financial assistance	Yes	No - But relates to manner in which one or more agency deliverables is provided		
45	34 CFR 668.14(b)(11)	Federal	Regulation	Requires that institutions inform all eligible borrowers enrolled in the institution about the availability of and their eligibility for grant assistance from the state in which the institution is located, and provide sources of information about grant assistance from other states to borrowers from other states	Yes	Yes	Other service or product our agency must/may provide	Financial Aid services
46	34 CFR 668.41(a)-(d), 34 CFR 668.43	Federal	Regulation	Requires the institution to make available to prospective and enrolled students information about the academic program of the institution, including current degree programs; instructional, laboratory, and other physical facilities that relate to the academic program; faculty and other instructional personnel; and any plans by the institution for improving the academic programs	Yes	Yes	Report our agency must/may provide	
47	34 CFR 668-41(a)-(b), 34 CFR 668.41(g), 34 CFR 668.47	Federal	Regulation	Specifies the details of reports to be submitted to the U.S. Department of Education and the information to be given to current and prospective students about the gender breakdown of the student body, the intercollegiate athletic teams, revenue and expenditures associated with athletics, and salary of coaches	Yes	Yes	Report our agency must/may provide	
48	§ 11-35-10	State	Statute	Specifies procedures for procurement of goods and services	Yes	Yes	Other service or product our agency must/may provide	Procurement Services
49	§ 1-1-550 of SC Code of Laws	State	Statute	Qualified honorably discharged veterans have preference for employment	No	No - But relates to manner in which one or more agency deliverables is provided		
50	§ 1-1-810 of SC Code of Laws	State	Statute	Annual accountability report to be submitted to the Governor and General Assembly	No	Yes	Report our agency must/may provide	
51	§ 1-1-820 of SC Code of Laws	State	Statute	Required content of annual accountability reports	No	Yes	Report our agency must/may provide	

52	§ 13-17-10	State	Statute	Establishment and requirements of the South Carolina Research Authority to facilitate research activities at institutions of higher education	No	Yes	Other service or product our agency must/may provide	Research, activities
53	§ 44-96-80	State	Statute	Requires the submission of an annual report of recycling data to be submitted to DHEC	No	Yes	Report our agency must/may provide	
54	§ 48-52-620 of SC Code of Laws	State	Statute	Requires public colleges and universities to develop energy conservation plans and to reduce energy consumption by 20% by 2020	No	Yes	Report our agency must/may provide	
55	§ 59-101-10	State	Statute	Statutory recognition of colleges and institutions of higher learning	Yes	Yes	Other service or product our agency must/may provide	Teaching, research and service
56	§ 59-101-210 (A)(1) of SC Code of Laws	State	Statute	Requires public colleges and universities to maintain a report of violations of the institution's Conduct of Student Organizations by fraternity and sorority organizations formally affiliated with the institution	Yes	Yes	Report our agency must/may provide	
57	§ 59-102-10	State	Statute	Statutory requirements for student athletes	Yes	Yes	Other service or product our agency must/may provide	Student and athletic services
58	§ 59-103-5	State	Statute	Establishment of the State Commission on Higher Education with authority over public supported higher education in the State	No	No - But relates to manner in which one or more agency deliverables is provided		
59	§ 59-104-10	State	Statute	Meeting of admissions pre-requisites, Palmetto Scholarship program, competitive grants, Governor's Professor of the Year recognition, endowed professorship programs, accountability through assessment and planning, institutional effectiveness requirements	Yes	Yes	Report our agency must/may provide	
60	§ 59-105-10	State	Statute	Statutory requirements for a comprehensive sexual assault policy to address prevention and awareness of sexual assault	Yes	No - But relates to manner in which one or more agency deliverables is provided		
61	§ 59-106-10	State	Statute	Statutory requirements for inclusion of information regarding registered sex offenders in annual security reports	Yes	Yes	Report our agency must/may provide	
62	§ 59-107-10	State	Statute	Statutory requirements regarding remittance and application of tuition fees for permanent improvements and other expenses, regulations for issuance of State institution bonds	No	Yes	Other service or product our agency must/may provide	Business/Accounting services
63	§ 59-110-10	State	Statute	Statutory requirements for incentives to retain and attract new nurse faculty and to provide technology to increase accessibility to clinical education needs	Yes	Yes	Other service or product our agency must/may provide	HR / Payroll services
64	§ 59-111-10	State	Statute	State scholarships and loan programs	Yes	Yes	Other service or product our agency must/may provide	Financial Aid and Business/Accounting services
65	§ 59-112-10	State	Statute	Requirements for determination of tuition and fee rates and abatements	Yes	Yes	Other service or product our agency must/may provide	Business/Accounting services
66	§ 59-113-10	State	Statute	Requirements for tuition grants	Yes	Yes	Other service or product our agency must/may provide	Financial Aid and Business/Accounting services
67	§ 59-114-10	State	Statute	National Guard College Assistance requirements	Yes	Yes	Other service or product our agency must/may provide	Financial Aid and Business/Accounting services
68	§ 59-115-10	State	Statute	Authority and requirements for state student loans	Yes	Yes	Other service or product our agency must/may provide	Financial Aid and Business/Accounting services
69	§ 59-116-10	State	Statute	Authority and requirements for campus police	Yes	Yes	Other service or product our agency must/may provide	Campus Police
70	§ 59-117-10	State	Statute	Statutory authority for the University of South Carolina and its governance by a board of trustees	No	Yes	Other service or product our agency must/may provide	Research, Teaching and Public Service
71	§ 59-118-10	State	Statute	Statutory requirements over academic endowments	Yes	Yes	Other service or product our agency must/may provide	Business/Accounting services
72	§ 59-142-10	State	Statute	Statutory authority and requirements for state need-based grants	Yes	Yes	Other service or product our agency must/may provide	Financial Aid and Business/Accounting services
73	§ 59-143-10	State	Statute	Establishment of a state educational endowment to fund grants and scholarship programs	Yes	Yes	Other service or product our agency must/may provide	Financial Aid and Business/Accounting services
74	§ 59-147-10	State	Statute	Requirements for higher education revenue bonds	No	Yes	Other service or product our agency must/may provide	Business/Accounting services
75	§ 59-149-10	State	Statute	Authorization and requirements for the LIFE Scholarship program	Yes	Yes	Other service or product our agency must/may provide	Financial Aid and Business/Accounting services
76	§ 59-150-10	State	Statute	Use of Lottery funds in support of higher education	Yes	No - But relates to sources of funding for one or more agency deliverables		
77	§ 59-26-10	State	Statute	Establishes requirements and standards relating to the teacher education programs	Yes	Yes	Other service or product our agency must/may provide	Teacher ed programs
78	§ 9-1-10	State	Statute	Retirement system for employees	No	Yes	Distribute funding to another entity	
79	§ 9-1-1910	State	Statute	Retirement system for employees	No	Yes	Distribute funding to another entity	
80	§ 9-1-1920	State	Statute	Retirement system for employees	No	Yes	Distribute funding to another entity	
81	§ 9-1-1930	State	Statute	Retirement system for employees	No	Yes	Distribute funding to another entity	
82	§ 9-1-1940	State	Statute	Retirement system for employees	No	Yes	Distribute funding to another entity	
83	§ 9-1-1950	State	Statute	Retirement system for employees	No	Yes	Distribute funding to another entity	
84	§ 9-1-1960	State	Statute	Retirement system for employees	No	Yes	Distribute funding to another entity	
85	§ 9-1-1970	State	Statute	Retirement system for employees	No	Yes	Distribute funding to another entity	
86	§ 9-1-1975	State	Statute	Retirement system for employees	No	Yes	Distribute funding to another entity	
87	§ 9-1-1980	State	Statute	Retirement system for employees	No	Yes	Distribute funding to another entity	
88	§ 9-1-20	State	Statute	Retirement system for employees	No	Yes	Distribute funding to another entity	
89	§ 9-1-30	State	Statute	Retirement system for employees	No	Yes	Distribute funding to another entity	
90	§ 9-1-40	State	Statute	Retirement system for employees	No	Yes	Distribute funding to another entity	
91	§ 9-1-50	State	Statute	Retirement system for employees	No	Yes	Distribute funding to another entity	
92	§ 9-1-60	State	Statute	Retirement system for employees	No	Yes	Distribute funding to another entity	
93	11-35-1010	State	Statute	Specifies procedures for procurement of goods and services	Yes	Yes	Other service or product our agency must/may provide	Procurement Services

569	59-150-30	State	Statute	Use of Lottery funds in support of higher education	Yes	No - But relates to sources of funding for one or more agency deliverables		
570	59-150-300	State	Statute	Use of Lottery funds in support of higher education	Yes	No - But relates to sources of funding for one or more agency deliverables		
571	59-150-310	State	Statute	Use of Lottery funds in support of higher education	Yes	No - But relates to sources of funding for one or more agency deliverables		
572	59-150-320	State	Statute	Use of Lottery funds in support of higher education	Yes	No - But relates to sources of funding for one or more agency deliverables		
573	59-150-325	State	Statute	Use of Lottery funds in support of higher education	Yes	No - But relates to sources of funding for one or more agency deliverables		
574	59-150-330	State	Statute	Use of Lottery funds in support of higher education	Yes	No - But relates to sources of funding for one or more agency deliverables		
575	59-150-340	State	Statute	Use of Lottery funds in support of higher education	Yes	No - But relates to sources of funding for one or more agency deliverables		
576	59-150-350	State	Statute	Use of Lottery funds in support of higher education	Yes	No - But relates to sources of funding for one or more agency deliverables		
577	59-150-355	State	Statute	Use of Lottery funds in support of higher education	Yes	No - But relates to sources of funding for one or more agency deliverables		
578	59-150-356	State	Statute	Use of Lottery funds in support of higher education	Yes	No - But relates to sources of funding for one or more agency deliverables		
579	59-150-360	State	Statute	Use of Lottery funds in support of higher education	Yes	No - But relates to sources of funding for one or more agency deliverables		
580	59-150-370	State	Statute	Use of Lottery funds in support of higher education	Yes	No - But relates to sources of funding for one or more agency deliverables		
581	59-150-375	State	Statute	Use of Lottery funds in support of higher education	Yes	No - But relates to sources of funding for one or more agency deliverables		
582	59-150-380	State	Statute	Use of Lottery funds in support of higher education	Yes	No - But relates to sources of funding for one or more agency deliverables		
583	59-150-390	State	Statute	Use of Lottery funds in support of higher education	Yes	No - But relates to sources of funding for one or more agency deliverables		
584	59-150-40	State	Statute	Use of Lottery funds in support of higher education	Yes	No - But relates to sources of funding for one or more agency deliverables		
585	59-150-400	State	Statute	Use of Lottery funds in support of higher education	Yes	No - But relates to sources of funding for one or more agency deliverables		
586	59-150-410	State	Statute	Use of Lottery funds in support of higher education	Yes	No - But relates to sources of funding for one or more agency deliverables		
587	59-150-50	State	Statute	Use of Lottery funds in support of higher education	Yes	No - But relates to sources of funding for one or more agency deliverables		
588	59-150-60	State	Statute	Use of Lottery funds in support of higher education	Yes	No - But relates to sources of funding for one or more agency deliverables		
589	59-150-70	State	Statute	Use of Lottery funds in support of higher education	Yes	No - But relates to sources of funding for one or more agency deliverables		
590	59-150-75	State	Statute	Use of Lottery funds in support of higher education	Yes	No - But relates to sources of funding for one or more agency deliverables		
591	59-150-80	State	Statute	Use of Lottery funds in support of higher education	Yes	No - But relates to sources of funding for one or more agency deliverables		
592	59-150-90	State	Statute	Use of Lottery funds in support of higher education	Yes	No - But relates to sources of funding for one or more agency deliverables		
593	59-26-100	State	Statute	Establishes requirements and standards relating to the teacher education programs	Yes	Yes	Other service or product our agency must/may provide	Teacher ed programs

657	9-1-1766	State	Statute	Retirement system for employees	No	Yes	Distribute funding to another entity	
658	9-1-1767	State	Statute	Retirement system for employees	No	Yes	Distribute funding to another entity	
659	9-1-1770	State	Statute	Retirement system for employees	No	Yes	Distribute funding to another entity	
660	9-1-1775	State	Statute	Retirement system for employees	No	Yes	Distribute funding to another entity	
661	9-1-1780	State	Statute	Retirement system for employees	No	Yes	Distribute funding to another entity	
662	9-1-1790	State	Statute	Retirement system for employees	No	Yes	Distribute funding to another entity	
663	9-1-1795	State	Statute	Retirement system for employees	No	Yes	Distribute funding to another entity	
664	9-1-1800	State	Statute	Retirement system for employees	No	Yes	Distribute funding to another entity	
665	9-1-1812	State	Statute	Retirement system for employees	No	Yes	Distribute funding to another entity	
666	9-1-1814	State	Statute	Retirement system for employees	No	Yes	Distribute funding to another entity	
667	9-1-1815	State	Statute	Retirement system for employees	No	Yes	Distribute funding to another entity	
668	9-1-1830	State	Statute	Retirement system for employees	No	Yes	Distribute funding to another entity	
669	9-1-1850	State	Statute	Retirement system for employees	No	Yes	Distribute funding to another entity	
670	9-1-1870	State	Statute	Retirement system for employees	No	Yes	Distribute funding to another entity	
671	9-1-210	State	Statute	Retirement system for employees	No	Yes	Distribute funding to another entity	
672	9-1-230	State	Statute	Retirement system for employees	No	Yes	Distribute funding to another entity	
673	9-1-240	State	Statute	Retirement system for employees	No	Yes	Distribute funding to another entity	
674	9-1-250	State	Statute	Retirement system for employees	No	Yes	Distribute funding to another entity	
675	9-1-260	State	Statute	Retirement system for employees	No	Yes	Distribute funding to another entity	
676	9-1-270	State	Statute	Retirement system for employees	No	Yes	Distribute funding to another entity	
677	9-1-280	State	Statute	Retirement system for employees	No	Yes	Distribute funding to another entity	
678	9-1-290	State	Statute	Retirement system for employees	No	Yes	Distribute funding to another entity	
679	9-1-300	State	Statute	Retirement system for employees	No	Yes	Distribute funding to another entity	
680	9-1-320	State	Statute	Retirement system for employees	No	Yes	Distribute funding to another entity	
681	9-1-410	State	Statute	Retirement system for employees	No	Yes	Distribute funding to another entity	
682	9-1-420	State	Statute	Retirement system for employees	No	Yes	Distribute funding to another entity	
683	9-1-425	State	Statute	Retirement system for employees	No	Yes	Distribute funding to another entity	
684	9-1-430	State	Statute	Retirement system for employees	No	Yes	Distribute funding to another entity	
685	9-1-450	State	Statute	Retirement system for employees	No	Yes	Distribute funding to another entity	
686	9-1-460	State	Statute	Retirement system for employees	No	Yes	Distribute funding to another entity	
687	9-1-470	State	Statute	Retirement system for employees	No	Yes	Distribute funding to another entity	
688	9-1-480	State	Statute	Retirement system for employees	No	Yes	Distribute funding to another entity	
689	9-1-490	State	Statute	Retirement system for employees	No	Yes	Distribute funding to another entity	
690	9-1-510	State	Statute	Retirement system for employees	No	Yes	Distribute funding to another entity	
691	9-1-520	State	Statute	Retirement system for employees	No	Yes	Distribute funding to another entity	
692	9-1-530	State	Statute	Retirement system for employees	No	Yes	Distribute funding to another entity	
693	9-1-540	State	Statute	Retirement system for employees	No	Yes	Distribute funding to another entity	
694	9-1-550	State	Statute	Retirement system for employees	No	Yes	Distribute funding to another entity	
695	9-1-560	State	Statute	Retirement system for employees	No	Yes	Distribute funding to another entity	
696	9-1-570	State	Statute	Retirement system for employees	No	Yes	Distribute funding to another entity	
697	9-1-580	State	Statute	Retirement system for employees	No	Yes	Distribute funding to another entity	
698	9-1-610	State	Statute	Retirement system for employees	No	Yes	Distribute funding to another entity	
699	9-1-620	State	Statute	Retirement system for employees	No	Yes	Distribute funding to another entity	
700	9-1-630	State	Statute	Retirement system for employees	No	Yes	Distribute funding to another entity	
701	9-1-640	State	Statute	Retirement system for employees	No	Yes	Distribute funding to another entity	
702	9-1-650	State	Statute	Retirement system for employees	No	Yes	Distribute funding to another entity	
703	9-1-660	State	Statute	Retirement system for employees	No	Yes	Distribute funding to another entity	
704	9-1-670	State	Statute	Retirement system for employees	No	Yes	Distribute funding to another entity	
705	9-1-810	State	Statute	Retirement system for employees	No	Yes	Distribute funding to another entity	
706	9-1-820	State	Statute	Retirement system for employees	No	Yes	Distribute funding to another entity	
707	9-1-830	State	Statute	Retirement system for employees	No	Yes	Distribute funding to another entity	
708	9-1-840	State	Statute	Retirement system for employees	No	Yes	Distribute funding to another entity	
709	Act No. 13 (R22, H3726) of the 2017 Session of the General Assembly	State	Statute	Legislation pertaining to oversight of the South Carolina Retirement System with stipulated employer and employee contribution rates	No	Yes	Other service or product our agency must/may provide	HR / Payroll services
710	Act No. 22 (R38, H3034) of the 2017 Session of the General Assembly	State	Statute	Legislation that extends in-state tuition to spouses and dependents of military personnel and veterans under specified circumstances	Yes	Yes	Other service or product our agency must/may provide	Business/Accounting services
711	119-1 Code of State Regulations	State	Regulation	Regulations for drivers of vehicles on campuses of the University of South Carolina System; authority to issue fines and authority of Chancellor to appoint boards, committees, and courts to oversee regulation	Yes	No - But relates to manner in which one or more agency deliverables is provided		
712	119-10	State	Regulation	Regulations for drivers of vehicles on campuses of the University of South Carolina System; authority to issue fines and authority of Chancellor to appoint boards, committees, and courts to oversee regulation	Yes	No - But relates to manner in which one or more agency deliverables is provided		
713	119-11	State	Regulation	Regulations for drivers of vehicles on campuses of the University of South Carolina System; authority to issue fines and authority of Chancellor to appoint boards, committees, and courts to oversee regulation	Yes	No - But relates to manner in which one or more agency deliverables is provided		
714	119-12	State	Regulation	Regulations for drivers of vehicles on campuses of the University of South Carolina System; authority to issue fines and authority of Chancellor to appoint boards, committees, and courts to oversee regulation	Yes	No - But relates to manner in which one or more agency deliverables is provided		
715	119-13	State	Regulation	Regulations for drivers of vehicles on campuses of the University of South Carolina System; authority to issue fines and authority of Chancellor to appoint boards, committees, and courts to oversee regulation	Yes	No - But relates to manner in which one or more agency deliverables is provided		

716	119-14	State	Regulation	Regulations for drivers of vehicles on campuses of the University of South Carolina System; authority to issue fines and authority of Chancellor to appoint boards, committees, and courts to oversee regulation	Yes	No - But relates to manner in which one or more agency deliverables is provided		
717	119-15	State	Regulation	Regulations for drivers of vehicles on campuses of the University of South Carolina System; authority to issue fines and authority of Chancellor to appoint boards, committees, and courts to oversee regulation	Yes	No - But relates to manner in which one or more agency deliverables is provided		
718	119-16	State	Regulation	Regulations for drivers of vehicles on campuses of the University of South Carolina System; authority to issue fines and authority of Chancellor to appoint boards, committees, and courts to oversee regulation	Yes	No - But relates to manner in which one or more agency deliverables is provided		
719	119-17	State	Regulation	Regulations for drivers of vehicles on campuses of the University of South Carolina System; authority to issue fines and authority of Chancellor to appoint boards, committees, and courts to oversee regulation	Yes	No - But relates to manner in which one or more agency deliverables is provided		
720	119-18	State	Regulation	Regulations for drivers of vehicles on campuses of the University of South Carolina System; authority to issue fines and authority of Chancellor to appoint boards, committees, and courts to oversee regulation	Yes	No - But relates to manner in which one or more agency deliverables is provided		
721	119-19	State	Regulation	Regulations for drivers of vehicles on campuses of the University of South Carolina System; authority to issue fines and authority of Chancellor to appoint boards, committees, and courts to oversee regulation	Yes	No - But relates to manner in which one or more agency deliverables is provided		
722	119-2	State	Regulation	Regulations for drivers of vehicles on campuses of the University of South Carolina System; authority to issue fines and authority of Chancellor to appoint boards, committees, and courts to oversee regulation	Yes	No - But relates to manner in which one or more agency deliverables is provided		
723	119-20	State	Regulation	Regulations for drivers of vehicles on campuses of the University of South Carolina System; authority to issue fines and authority of Chancellor to appoint boards, committees, and courts to oversee regulation	Yes	No - But relates to manner in which one or more agency deliverables is provided		
724	119-21	State	Regulation	Regulations for drivers of vehicles on campuses of the University of South Carolina System; authority to issue fines and authority of Chancellor to appoint boards, committees, and courts to oversee regulation	Yes	No - But relates to manner in which one or more agency deliverables is provided		
725	119-22	State	Regulation	Regulations for drivers of vehicles on campuses of the University of South Carolina System; authority to issue fines and authority of Chancellor to appoint boards, committees, and courts to oversee regulation	Yes	No - But relates to manner in which one or more agency deliverables is provided		
726	119-23	State	Regulation	Regulations for drivers of vehicles on campuses of the University of South Carolina System; authority to issue fines and authority of Chancellor to appoint boards, committees, and courts to oversee regulation	Yes	No - But relates to manner in which one or more agency deliverables is provided		
727	119-3	State	Regulation	Regulations for drivers of vehicles on campuses of the University of South Carolina System; authority to issue fines and authority of Chancellor to appoint boards, committees, and courts to oversee regulation	Yes	No - But relates to manner in which one or more agency deliverables is provided		
728	119-4	State	Regulation	Regulations for drivers of vehicles on campuses of the University of South Carolina System; authority to issue fines and authority of Chancellor to appoint boards, committees, and courts to oversee regulation	Yes	No - But relates to manner in which one or more agency deliverables is provided		
729	119-5	State	Regulation	Regulations for drivers of vehicles on campuses of the University of South Carolina System; authority to issue fines and authority of Chancellor to appoint boards, committees, and courts to oversee regulation	Yes	No - But relates to manner in which one or more agency deliverables is provided		
730	119-6	State	Regulation	Regulations for drivers of vehicles on campuses of the University of South Carolina System; authority to issue fines and authority of Chancellor to appoint boards, committees, and courts to oversee regulation	Yes	No - But relates to manner in which one or more agency deliverables is provided		
731	119-7	State	Regulation	Regulations for drivers of vehicles on campuses of the University of South Carolina System; authority to issue fines and authority of Chancellor to appoint boards, committees, and courts to oversee regulation	Yes	No - But relates to manner in which one or more agency deliverables is provided		
732	119-8	State	Regulation	Regulations for drivers of vehicles on campuses of the University of South Carolina System; authority to issue fines and authority of Chancellor to appoint boards, committees, and courts to oversee regulation	Yes	No - But relates to manner in which one or more agency deliverables is provided		
733	119-9	State	Regulation	Regulations for drivers of vehicles on campuses of the University of South Carolina System; authority to issue fines and authority of Chancellor to appoint boards, committees, and courts to oversee regulation	Yes	No - But relates to manner in which one or more agency deliverables is provided		
734	62 Code of State Regulations, Sec. 62-1000	State	Regulation	State Regulation promulgated for the administration of LIFE Scholarship and Palmetto Fellows Scholarship Appeals	Yes	Yes	Other service or product our agency must/may provide	Financial Aid and Business/Accounting services
735	62 Code of State Regulations, Sec. 62-1100	State	Regulation	State Regulation promulgated for oversight and administration of the program for free tuition for residents of SC aged sixty years old and older	Yes	Yes	Other service or product our agency must/may provide	Financial Aid and Business/Accounting services
736	62 Code of State Regulations, Sec. 62-1200.1	State	Regulation	State Regulation promulgated for the administration of the LIFE Scholarship and LIFE Scholarship Enhancements	Yes	Yes	Other service or product our agency must/may provide	Financial Aid and Business/Accounting services
737	62 Code of State Regulations, Sec. 62-250	State	Regulation	State Regulations promulgated for South Carolina National Guard College Assistance Program	Yes	Yes	Other service or product our agency must/may provide	Financial Aid services
738	62 Code of State Regulations, Sec. 62-300	State	Regulation	State Regulation promulgated for Palmetto Fellows Scholarship Program	Yes	Yes	Other service or product our agency must/may provide	Financial Aid services
739	62 Code of State Regulations, Sec. 62-450	State	Regulation	State Regulation promulgated for the SC Need-based Grant Program for public institutions	Yes	Yes	Other service or product our agency must/may provide	Financial Aid services
740	62 Code of State Regulations, Sec. 62-510	State	Regulation	State Regulation promulgated for the Governor's Teaching Scholarship/Loan Program	Yes	Yes	Other service or product our agency must/may provide	Financial Aid services
741	62 Code of State Regulations, Sec. 62-540	State	Regulation	State Regulation promulgated for the African-American Teacher Loan Program	Yes	Yes	Other service or product our agency must/may provide	Financial Aid services
742	62 Code of State Regulations, Sec. 62-600	State	Regulation	State Regulation promulgated for the determination of rates of tuition and fees (State Residency for tuition).	Yes	Yes	Other service or product our agency must/may provide	Business/Accounting services

850	62-900.110	State	Regulation	State Regulation promulgated for the administration of the SC HOPE scholarship program	Yes	Yes	Other service or product our agency must/may provide	Financial Aid and Business/Accounting services
851	62-900.111	State	Regulation	State Regulation promulgated for the administration of the SC HOPE scholarship program	Yes	Yes	Other service or product our agency must/may provide	Financial Aid and Business/Accounting services
852	62-900.115	State	Regulation	State Regulation promulgated for the administration of the SC HOPE scholarship program	Yes	Yes	Other service or product our agency must/may provide	Financial Aid and Business/Accounting services
853	62-900.120	State	Regulation	State Regulation promulgated for the administration of the SC HOPE scholarship program	Yes	Yes	Other service or product our agency must/may provide	Financial Aid and Business/Accounting services
854	62-900.125	State	Regulation	State Regulation promulgated for the administration of the SC HOPE scholarship program	Yes	Yes	Other service or product our agency must/may provide	Financial Aid and Business/Accounting services
855	62-900.130	State	Regulation	State Regulation promulgated for the administration of the SC HOPE scholarship program	Yes	Yes	Other service or product our agency must/may provide	Financial Aid and Business/Accounting services
856	62-900.135	State	Regulation	State Regulation promulgated for the administration of the SC HOPE scholarship program	Yes	Yes	Other service or product our agency must/may provide	Financial Aid and Business/Accounting services
857	62-900.140	State	Regulation	State Regulation promulgated for the administration of the SC HOPE scholarship program	Yes	Yes	Other service or product our agency must/may provide	Financial Aid and Business/Accounting services
858	62-900.86	State	Regulation	State Regulation promulgated for the administration of the SC HOPE scholarship program	Yes	Yes	Other service or product our agency must/may provide	Financial Aid and Business/Accounting services
859	62-900.90	State	Regulation	State Regulation promulgated for the administration of the SC HOPE scholarship program	Yes	Yes	Other service or product our agency must/may provide	Financial Aid and Business/Accounting services
860	62-900.95	State	Regulation	State Regulation promulgated for the administration of the SC HOPE scholarship program	Yes	Yes	Other service or product our agency must/may provide	Financial Aid and Business/Accounting services
861	Proviso 1A.2	State	FY 2019-20 Proviso	Funds provided to develop instructional material and programs and to implement professional learning opportunities related to African-American history	No	Yes	Other service or product our agency must/may provide	Higher Education institutions may apply for a grant from the Department of Education to develop curriculum
862	Proviso 102.5	State	FY 2019-20 Proviso	Authorizes state agencies such as institutions of higher education to provide services to the Revenue and Fiscal Affairs Office in an effort to promote efficient and economical operations	Yes	Yes	Other service or product our agency must/may provide	Business/Accounting services
863	Proviso 104.2	State	FY 2019-20 Proviso	Authorizes the State Fiscal Accountability Authority to remove any permanent position in a state agency that remains vacant for more than 12 months	No	No - But relates to manner in which one or more agency deliverables is provided		
864	Proviso 104.9	State	FY 2019-20 Proviso	Limits the salary of agency heads to rates established by the Agency Head Salary Commission and mandates the State Fiscal Accounting Authority to conduct a study of agency head and technical college president compensation every 4 years with the costs of the study being shared by participating agencies	No	No - Does not relate directly to any agency deliverables		
865	Proviso 105.1	State	FY 2019-20 Proviso	Requires that the costs of an annual audit of federal funds received contracted to a nationally recognized CPA firm be covered in equitable portion by each state agency	No	Yes	Distribute funding to another entity	
866	Proviso 108.6	State	FY 2019-20 Proviso	Specifies an employer premium increase of 7.4% and a subscriber increase of 0% for the State Health plan and authorizes the Public Employee Benefit Authority to adjust the plan and benefits to ensure fiscal stability of the plan	Yes	Yes	Other service or product our agency must/may provide	HR and Business/Accounting services
867	Proviso 11.10	State	FY 2019-20 Proviso	Mandates that institutions certify that students are meeting all requirements for their declared major and are eligible programs making progress toward completion if they are receiving LIFE or Palmetto Fellows Enhancement stipends	Yes	Yes	Report our agency must/may provide	
868	Proviso 11.12	State	FY 2019-20 Proviso	Require that students with disabilities use all other sources of funding before college transition need-based grants are provided	Yes	Yes	Other service or product our agency must/may provide	Financial Aid and Business/Accounting services
869	Proviso 11.14	State	FY 2019-20 Proviso	Requirement that requests for full-time equivalent positions be covered by sufficient revenue to fund the salary, fringe, future pay increases, and health insurance adjustments	No	No - But relates to manner in which one or more agency deliverables is provided		
870	Proviso 11.15	State	FY 2019-20 Proviso	Requirement to report to the Commission on Higher Education metrics associated with out of state abatements and fee waivers	Yes	Yes	Report our agency must/may provide	
871	Proviso 11.16	State	FY 2019-20 Proviso	Requirement to report on institutional debt to the Chairman of the Senate Finance Committee, the Chairman of the House Ways and Means Committee and the Commission on Higher Education	Yes	Yes	Report our agency must/may provide	
872	Proviso 11.17	State	FY 2019-20 Proviso	Requires a longitudinal report from CHE showing 5 year trends in tuition and fees for public colleges and universities in the State and for all SREB states during the same time period	Yes	Yes	Report our agency must/may provide	
873	Proviso 11.18	State	FY 2019-20 Proviso	Suspends the Governor's Professor of the Year Award for 2019-20	No	No - Does not relate directly to any agency deliverables		
874	Proviso 11.19	State	FY 2019-20 Proviso	Authorizes the use of Palmetto Fellows and LIFE scholarship awards in the summer	Yes	Yes	Other service or product our agency must/may provide	Financial Aid and Business/Accounting services
875	Proviso 11.21	State	FY 2019-20 Proviso	Requires that all institutions take into consideration the definition of anti-Semitism when reviewing, investigating and determining if conduct on campus is in violation of anti-discrimination policies	No	Yes	Other service or product our agency must/may provide	Judicial reviews of conduct
876	Proviso 11.25	State	FY 2019-20 Proviso	Requirement that requests for full-time equivalent positions be covered by sufficient revenue to fund the salary, fringe, future pay increases, and health insurance adjustments	No	No - But relates to manner in which one or more agency deliverables is provided		
877	Proviso 11.29	State	FY 2019-20 Proviso	Requirement to report to the Commission on Higher Education metrics associated with out of state abatements and fee waivers	Yes	Yes	Report our agency must/may provide	
878	Proviso 11.3	State	FY 2019-20 Proviso	Requires higher ed institutions to cooperate with CHE in providing service for the GEAR-UP program	Yes	Yes	Other service or product our agency must/may provide	Teacher ed programs to reach disadvantaged middle school students
879	Proviso 11.30	State	FY 2019-20 Proviso	Requirement to report on institutional debt to the Chairman of the Senate Finance Committee, the Chairman of the House Ways and Means Committee and the Commission on Higher Education	Yes	Yes	Report our agency must/may provide	
880	Proviso 11.4	State	FY 2019-20 Proviso	Creates an executive committee for EPSCoR with representation from research institutions and four-year teaching universities	No	Yes	Board, commission, or committee on which someone from our agency must/may serve	

881	Proviso 11.42	State	FY 2019-20 Proviso	Authorizes the reimbursement of loss tuition associated with differential charges to out-of-state veteran students	Yes	No - But relates to sources of funding for one or more agency deliverables		
882	Proviso 11.7	State	FY 2019-20 Proviso	Specifies an in-state tuition rate for military and veterans who participate in the Troop to Teachers program	Yes	Yes	Other service or product our agency must/may provide	Business/Accounting services
883	Proviso 11.8	State	FY 2019-20 Proviso	Additional need-based funding provided to foster youth attending higher educational institutions	Yes	Yes	Other service or product our agency must/may provide	Financial Aid and Business/Accounting services
884	Proviso 11.9	State	FY 2019-20 Proviso	Waives the age restriction for children of certain war veterans to be admitted to higher education with free tuition	Yes	Yes	Other service or product our agency must/may provide	Financial Aid and Business/Accounting services
885	Proviso 111.41	State	FY 2019-20 Proviso	Mandates agencies to purchase of recycled steel when it can be acquired at a competitively reasonable price	No	No - Does not relate directly to any agency deliverables		
886	Proviso 117.11	State	FY 2019-20 Proviso	Directs the fixation of student fees applicable to student housing, dining halls, health services, parking, and personal subsistence by the appropriate Board of Trustees	No	No - But relates to sources of funding for one or more agency deliverables		
887	Proviso 117.112	State	FY 2019-20 Proviso	Provides a plan to distribute employee pay increases for FY 2019-20 in the amount of 2%. Higher education employees tha earn a base salary of \$100,000 or more are not eligible for the increase.	No	Yes	Report our agency must/may provide	
888	Proviso 117.113	State	FY 2019-20 Proviso	Mandates all state agencies to submit an information technology plan and an information security plan to the Department of Adminisration by August 1st of the fiscal year and to submit any changes or updates to the plans as they occur.	No	Yes	Report our agency must/may provide	
889	Proviso 117.124	State	FY 2019-20 Proviso	Allowance for state employees to donate annual or sick leave to specific state employees in the event of a medical emergency rather than to a leave pool account. Establishes conditions for such transfers.	No	Yes	Other service or product our agency must/may provide	HR / Payroll services
890	Proviso 117.13	State	FY 2019-20 Proviso	Requires State Agencies to report filled vacant positions broken out by race and gender by October 31st to the State Human Affairs Commission.	No	Yes	Report our agency must/may provide	
891	Proviso 117.14	State	FY 2019-20 Proviso	Authorizes the Executive Budget Office to monitor FTE employee positions at state agencies and to reduce the number of authorized positions when agencies are carry an excess of positions. Requires agencies to update FTE employee information with the Executive Budget Office.	No	Yes	Report our agency must/may provide	
892	Proviso 117.15	State	FY 2019-20 Proviso	Provides for a housing allowance to presidents of state institutions of higher learning and establishes compensation restrictions	No	Yes	Other service or product our agency must/may provide	Business/Accounting services
893	Proviso 117.155	State	FY 2019-20 Proviso	Provides recurring funds to institutions of higher education to mitigate tuition and mandatory fee increases for in-state undergraduate students.	No	No - But relates to sources of funding for one or more agency deliverables		
894	Proviso 117.161	State	FY 2019-20 Proviso	Requires utilization of a portion of appropriated funds for the institution to develop enrollment and retention programs to promote diversity in their student population.	Yes	No - But relates to sources of funding for one or more agency deliverables		
895	Proviso 117.20	State	FY 2019-20 Proviso	Establishes conditions and rates for reimbursement of travel and subsistence expenses for state employees and relocation expenses for new employees	No	Yes	Other service or product our agency must/may provide	Business/Accounting services
896	Proviso 117.21	State	FY 2019-20 Proviso	Requires that institutions that provide appropriate funds to another organization collect a report that includes an accounting of how the funds were spent and the outcome measures used to determine success of goals. Agencies receiving the report must forward the information to the Chairman of the Senate Finance Committee andthe Chairman of the House Ways and Means Committee	No	Yes	Report our agency must/may provide	
897	Proviso 117.23	State	FY 2019-20 Proviso	Authorizes the carrying forward of unspent general fund appropriations from the prior fiscal year to the current fiscal year. Limits the carry forward to a maximum of 10% of the original general fund.	No	No - But relates to sources of funding for one or more agency deliverables		
898	Proviso 117.25	State	FY 2019-20 Proviso	Requires agencies to first consider contracting for services or purchasing goods and services through the Department of Corrections Prison Industries Program when procuring goods and services.	No	Yes	Other service or product our agency must/may provide	Procurement Services
899	Proviso 117.26	State	FY 2019-20 Proviso	Mandates the reporting of the top 10%, not to exceed 25 employees who have incurred travel expences along with a brief summary of the type of travel incurred	No	Yes	Report our agency must/may provide	
900	Proviso 117.29	State	FY 2019-20 Proviso	Requirement to identify key program area descriptions and expenditures and to link these to key financial and performance measures in an Annual State Accountability Report	No	Yes	Report our agency must/may provide	
901	Proviso 117.3	State	FY 2019-20 Proviso	Identifies current fiscal year as July 1, 2019 through June 30, 2020	No	No - But relates to sources of funding for one or more agency deliverables		
902	Proviso 117.30	State	FY 2019-20 Proviso	Allows for the collection of service charges to cover costs associated with processing and collecting of unpaid balances due to dishonored instruments or electronic payments.	No	Yes	Other service or product our agency must/may provide	Business/Accounting services
903	Proviso 117.33	State	FY 2019-20 Proviso	Mandates the reporting of outstanding amounts due to an institution and methods used to collect that debt	No	Yes	Report our agency must/may provide	
904	Proviso 117.42	State	FY 2019-20 Proviso	Authorizes the waiver of all provisions tha require additional general fund appropriations except those specified for LIFE and Palmetto Fellows Scholarships	No	Yes	Other service or product our agency must/may provide	Financial Aid and Business/Accounting services
905	Proviso 117.44	State	FY 2019-20 Proviso	Provides an exception for universities and colleges to a provision preventing an increase in parking fees	No	Yes	Other service or product our agency must/may provide	Parking servics and Business/Accounting services
906	Proviso 117.46	State	FY 2019-20 Proviso	Authorizes the use of insurance reimbursement to offset expenses related to a claim, permitting the funds to be retained, expended and carried forward	No	Yes	Other service or product our agency must/may provide	HR and Business/Accounting services
907	Proviso 117.47	State	FY 2019-20 Proviso	Requires all state agencies to furnish to the Human Resources Division an organizational chart showing all authorized positions, class title, class code, position number and indications as to whether such positions are filled or vacant	No	Yes	Report our agency must/may provide	
908	Proviso 117.49	State	FY 2019-20 Proviso	Mandates that state agencies actively pursue cost savings through collaborative efforts and where feasible to combine administrative support functions to maximize efficiency and effectiveness.	No	No - But relates to manner in which one or more agency deliverables is provided		

909	Proviso 117.5	State	FY 2019-20 Proviso	Mandates all state agencies to provide a list of their employees who are competent to serve as court examiners to the Judicial Department and for courts to use state employees whenever feasible and for state employees to receive no additional compensation for performing such services.	No	Yes	Report our agency must/may provide	
910	Proviso 117.54	State	FY 2019-20 Proviso	Permits state agencies to spend state, federal, and other sources of revenue to provide lump sum bonuses, not to exceed \$3,000 per year. Limits bonuses to employees earning under \$100,000.	No	Yes	Other service or product our agency must/may provide	HR and Business/Accounting services
911	Proviso 117.57	State	FY 2019-20 Proviso	Requires the submission of annual audited financial statements to the State Auditor's Office	No	Yes	Report our agency must/may provide	
912	Proviso 117.64	State	FY 2019-20 Proviso	Authorizes the use of state, federal and other sources of revenue to provide lump sum bonuses to recruit or retain workers in critical needs jobs. Bonuses cannot exceed \$10,000 per year and must be based on the State Human Resources guidelines. Also per its paid educational leave of employees in FTE positions deemed critical.	Yes	Yes	Other service or product our agency must/may provide	HR and Business/Accounting services
913	Proviso 117.67	State	FY 2019-20 Proviso	Authorizes agency heads to institute voluntary employee furlough programs of not more than 90 days per fiscal year	No	Yes	Other service or product our agency must/may provide	HR and Business/Accounting services
914	Proviso 117.69	State	FY 2019-20 Proviso	Mandates compliance with antidiscrimination laws in the event of a reduction in force	No	Yes	Other service or product our agency must/may provide	HR and Business/Accounting services
915	Proviso 117.70	State	FY 2019-20 Proviso	Directs that higher education institutions shall not be required to submit printed reports and shall only submit the reports electronically and waives the submission of certain reports.	No	Yes	Report our agency must/may provide	
916	Proviso 117.73	State	FY 2019-20 Proviso	Requires that a report be made available to the public on the institution's website showing aggregate amounts of fines and fees that were charge and collected in the prior fiscal year	No	Yes	Report our agency must/may provide	
917	Proviso 117.74	State	FY 2019-20 Proviso	Requires mandatory furloughs and establishes guidelines for implementation in the event general funds appropriated to a state agency are less than the general funds appropriated for the agency in the prior fiscal year. The requirement includes situations where there is a midyear across-the-board reduction	No	No - But relates to manner in which one or more agency deliverables is provided		
918	Proviso 117.75	State	FY 2019-20 Proviso	Establishes guidelines for implementation of furloughs in the event general funds appropriated to a state agency are less than the general funds appropriated for the agency in the prior fiscal year and when there is a reduction in force.	No	Yes	Other service or product our agency must/may provide	HR and Business/Accounting services
919	Proviso 117.76	State	FY 2019-20 Proviso	Requires that state agencies realize a cost savings in the aggregate when salaries positions that become vacant due to retirements. Requires agencies to review salaries of such positions and to consider the possibility of delay before filling such vacant positions.	No	Yes	Other service or product our agency must/may provide	HR and Business/Accounting services
920	Proviso 117.79	State	FY 2019-20 Proviso	Prevents state agencies from dismissing, suspending, demoting, or reducing the compensation of an employee solely because of sworn testimony regarding alleged wrongdoing given to a legislative committee	No	Yes	Other service or product our agency must/may provide	HR / Payroll services
921	Proviso 117.8	State	FY 2019-20 Proviso	Requires the remittance of all revenues and income collected, except fees received as tuition, matriculation and registration, to the State Treasurer. Requires that fees levied to be used to fulfill the purpose for which the fee was levied and that such fees not be charged in excess of the amount necessary to supply the service for which the fee was charged.	No	Yes	Other service or product our agency must/may provide	Business/Accounting services
922	Proviso 117.80	State	FY 2019-20 Proviso	Mandates that state agencies operate within approved limits and to avoid operating deficits for the fiscal year.	No	Yes	Other service or product our agency must/may provide	Business/Accounting services
923	Proviso 117.83	State	FY 2019-20 Proviso	Requires state agencies to provide a link online to monthly reports containing substantially all information contained in the monthly state procurement card statements. Stipulates what must and must not be on the website.	No	Yes	Report our agency must/may provide	
924	Proviso 117.87	State	FY 2019-20 Proviso	Requires state agencies to pay from recovered monies the cost associated with the State Fiscal Accountability Authority contracting with firms to conduct recovery audits of payments made by state agencies to vendors for good and services.	No	No - But relates to manner in which one or more agency deliverables is provided		
925	Proviso 117.9	State	FY 2019-20 Proviso	Authorizes the transfer of appropriations within programs and within the agency with notification to the Executive Budget Office and Comptroller General. Limits transfer to not exceed 20% of the program budget.	No	Yes	Report our agency must/may provide	
926	Proviso 117.90	State	FY 2019-20 Proviso	In the event of a base reduction, agencies are to first institute payroll management strategies such as furloughs, employee compensation reduction and hiring freezes; followed by eliminating administrative overhead costs; and as a last resort, reducing programmatic funding	No	No - But relates to manner in which one or more agency deliverables is provided		
927	Proviso 117.98	State	FY 2019-20 Proviso	Requires agencies to provide either a separate audit of federal expenditures or a schedule of all federal program expenditures to the Office of the State Auditor no later than August 15th each year.	No	Yes	Report our agency must/may provide	
928	Proviso 118.1	State	FY 2019-20 Proviso	Mandates that state agencies submit all fiscal documents and electronic workflow for accounts payable transactions to the Office of Comptroller General by July 12, 2019 for the 2018-19 fiscal year.	No	Yes	Report our agency must/may provide	
929	Proviso 118.6	State	FY 2019-20 Proviso	Prohibits institutions from using general appropriated funds to compensate employees engaged in lobbying on behalf of the institution or from using state funds to enter into contracts for lobbying services	No	No - But relates to manner in which one or more agency deliverables is provided		
930	Proviso 1A.38	State	FY 2019-20 Proviso	Specifies that institutions may provide a tuition waiver for one three-hour course for public school teachers who serve as supervisors for full-time students completing education degree requirements	Yes	Yes	Other service or product our agency must/may provide	Tuition waivers
931	Proviso 1A.40	State	FY 2019-20 Proviso	STEM centers that provide professional development and science programming to teachers and students are to be included in the state's STEM strategic plan	Yes	No - But relates to sources of funding for one or more agency deliverables		
932	Proviso 1A.47	State	FY 2019-20 Proviso	Specifies a periodic evaluation of any institution currently hosting a Teaching Fellows program	Yes	Yes	Other service or product our agency must/may provide	Appropriate evaluative documents requested by the Center for Educator Recruitment, Retention and Advancement
933	Proviso 1A.55	State	FY 2019-20 Proviso	Directs CERRA to develop educational, professional development and incentives and to publish eligibility criteria for higher ed institutions to provide services to support rural teacher recruitment and retention	Yes	Yes	Other service or product our agency must/may provide	Educational services

934	Proviso 1A.6	State	FY 2019-20 Proviso	Specifies funding allocation by CHE to Teaching Fellows Program for the purpose of recruiting teachers	No	No - But relates to sources of funding for one or more agency deliverables		
935	Proviso 1A.7	State	FY 2019-20 Proviso	Specifies that appropriations for all 1A provisos be disbursed on a quarterly basis	No	No - But relates to sources of funding for one or more agency deliverables		
936	Proviso 3.1	State	FY 2019-20 Proviso	Requires state agencies receiving lottery funds develop and implement procedures to monitor expenditures of the funds	No	Yes	Report our agency must/may provide	
937	Proviso 3.4	State	FY 2019-20 Proviso	All institutions of higher education receiving lottery funds must collect and retain the SUNS number of students that was assigned in high school.	Yes	Yes	Report our agency must/may provide	
938	Proviso 3.6	State	FY 2019-20 Proviso	States appropriated Lottery funding and allocations to institutions of higher education	No	Yes	Other service or product our agency must/may provide	Technology repair and maintenance
939	Proviso 61.2	State	FY 2019-20 Proviso	Restricts the use of appropriate funds for Defence of indigents as compensation to any state employee providing services	Yes	No - But relates to sources of funding for one or more agency deliverables		
940	Proviso 83.6	State	FY 2019-20 Proviso	Requires state agencies to enter into data sharing agreements with the Department of Employment and Workforce to track employment training outcomes	Yes	Yes	Report our agency must/may provide	
941	Proviso 91.25	State	FY 2019-20 Proviso	Requires the immediate furnishing of any information related to the institution when requested by the President Pro Tempore of the Senate or the Speaker of the House of Representative in the manner requested.	Yes	Yes	Report our agency must/may provide	
942	Proviso 93.14	State	FY 2019-20 Proviso	Requires that the conditions and amount of supplemental pay made to CEO of a college or university be set by the Board of Trustees and be reported to the Department of Administration	Yes	Yes	Report our agency must/may provide	
943	Proviso 93.15	State	FY 2019-20 Proviso	Limits compensation increases to classified and unclassified employees to the ratio of that the employee's base salary is paid from appropriated funds	Yes	Yes	Other service or product our agency must/may provide	HR / Payroll services
944	Proviso 93.17	State	FY 2019-20 Proviso	Permits employes who are serving on active military service as a result of an emergency or conflict to use a specified amount of annual leave and up to 90 days of sick leave as if it were annual leave per calendar year	Yes	Yes	Other service or product our agency must/may provide	HR / Payroll services
945	Proviso 93.20	State	FY 2019-20 Proviso	Requires institutions to provide evidence when requested that cyber security policies and standards meet or exceed those set by the state	No	Yes	Report our agency must/may provide	
946	Proviso 93.21	State	FY 2019-20 Proviso	Specifies when holidays are to be observed when they fall on a Saturday or Sunday. Directs the payment of any bills or promissory notes that fall due on observed holidays to be payable on the day following the holiday	No	Yes	Other service or product our agency must/may provide	Business/Accounting services
947	Proviso 97.2	State	FY 2019-20 Proviso	Requires agencies to follow accounting policy directives issued by the State Comptroller General in conformance with Generally Accepted Accounting Principles (GAAP)	No	Yes	Other service or product our agency must/may provide	Business/Accounting services
948	Proviso 98.8	State	FY 2019-20 Proviso	Restricts new enrollments into the SC tuition prepayment program for the year and limits the tuition increase for students in the prepayment program to 7% of the tuition and fee level of 2006-07. Mandates that tuition and fee levels above 7% not be passed on to the students but rather be covered by a fee waiver	Yes	Yes	Other service or product our agency must/may provide	Financial Aid and Business/Accounting services

Agency Name: UNIVERSITY OF SOUTH CAROLINA - LANCASTER

Fiscal Year 2019-2020
Accountability Report

Agency Code and Section: H370 20E

Customer Template

Service/Product Provided to Customers	Customer Segments	Specify only for the following Segments: (1) Industry Name; (2) Professional Organization Name; (3) Public; Demographics.	Divisions or Major Programs	Description
Instruction and academic advising for students in pursuit of associate and baccalaureate	General Public	Age: 17 and older Gender: All Economic Requirements: All incomes Other Required Conditions: Student demographics include new freshmen, continuing, and nondegree students, as well as other more specialized and limited enrollment categories such as transient students. In addition to the students counted in USCL's official headcount, academic divisions also provide services to Palmetto College and BSN students	Academic Divisions	Academic Divisions are comprised of faculty in three academic areas: Humanities; Math, Science, Nursing, and Public Health; and Business, Behavioral Sciences, Criminal Justice, and Education
Dual enrollment provides opportunities for eligible high school students to earn college credit while taking courses that also count toward high school graduation requirements	School Districts	Age: 16-19 Gender: All Economic Requirements: All incomes Other Required Conditions: Students must be enrolled in SC high schools	Dual Enrollment	Coordinates services between Academic Divisions and SC high schools for educational credit
Provides assistance to students and parents in admissions and registration	General Public	Age: 16 and older Gender: All Economic Requirements: All incomes	Admissions	Enrollment services
Provides co-curricular activities, from sports to clubs to special programs to both enrich and enhance students' collegiate experience	General Public	Age: 16 and older Gender: All Economic Requirements: All incomes Other Required Conditions: Students must be enrolled at USCL	Student Affairs	Comprehensive services in support of student life, including travel study, athletics, disability and veteran services, and counseling services
Provides academic advising, tutoring, college transfer assistance to current students, and motivation and support to help high school students transition successfully into college	General Public	Age: 16 and older Gender: All Economic Requirements: All incomes Other Required Conditions: Students must be enrolled at USCL or area high schools	TRIO Programs	TRIO Programs at USCL consist of several student support services, including Opportunity Scholars and Upward Bound
Provides career counseling, resume assistance, and job search strategies to students, in addition to maintaining a listing of local job opportunities for students	General Public	Age: 16 and older Gender: All Economic Requirements: All incomes Other Required Conditions: Students must be enrolled at USCL	Career Services	Support services for students in their career and job search choices
Affordable textbooks for classes and supplies for lab classes	General Public	Age: All Gender: All Economic Requirements: All incomes Other Required Conditions: Open to the public	Campus Bookstore	On campus facility selling textbooks and supplies to students, as well as USCL apparel to students and community
Acquires, organizes, makes accessible, maintains and preserves information resources, and educates users about the library's services, resources, and access	General Public	Age: All Gender: All Economic Requirements: All incomes Other Required Conditions: Open to the public	Medford Library	Collections in books, electronic resources and databases, audio visuals, periodicals, and government documents to support the teaching and scholarship endeavors of USC Lancaster, as well as the general community
Provides access to general exercise equipment and other fitness facilities, such as racketball and handball, in addition to classes in swimming, tennis, Zumba, indoor cycling, yoga, and others	General Public	Age: All Gender: All Economic Requirements: All incomes Other Required Conditions: Students, staff, and faculty receive free membership; community members pay for quarterly or monthly memberships	Gregory Family YMCA	Community health and fitness programs and facilities
Offers visitors the opportunity to view the single largest collection of Catawba Indian pottery in existence; study primary and secondary texts on Native Americans in the Southeast; participate in educational classes and programs; and observe archaeology, language, and folklore and oral history labs	General Public	Age: All Gender: All Economic Requirements: All incomes Other Required Conditions: Open to the public	Native American Studies Center	A comprehensive center for the study of South Carolina's Native American peoples, their histories, and their cultures
Provides students with a variety of resources to support their academic pursuits, including one-on-one tutoring, computer assisted instruction (CAI), instructional video tapes, supplementary handbooks and texts, and workbooks	General Public	Age: 16 and older Gender: All Economic Requirements: All incomes Other Required Conditions: Students must be enrolled at USCL	Academic Success Center	Tutoring services and support to help USC Lancaster students attain academic success
Provide use of university facilities for meetings, conferences, weddings, and other special events	General Public	Age: 18 and older Gender: All Economic Requirements: All incomes Other Required Conditions: Facilities must be reserved and persons and entities renting space must provide a certificate of general liability insurance coverage	Facilities Rental	Facilities to accommodate business and special occasion needs in the local community

Agency Name:

UNIVERSITY OF SOUTH CAROLINA - LANCASTER

Fiscal Year 2019-2020

Accountability Report

Agency Code and Section:

H370

20E

Partner Template

Name of Partner Entity	Type of Partner Entity	Description of Partnership	Associated Goal(s)
University of South Carolina	Higher Education Institute	Partner with USC Columbia campus, including the President and Board of Trustees, to provide associate and four year degree completion programs to students across the state of South Carolina	All
Palmetto College	Higher Education Institute	Partner with regional two-year Palmetto College campuses to provide four-year degree completion programs such as the Bachelor of Liberal Studies and the Bachelor of Organizational Leadership	All
SC Four-Year Universities	Higher Education Institute	Partner with universities such as USC Beaufort and others to provide four-year degree completion programs such as hospitality management	1,2
York Technical College	Higher Education Institute	Shares resources and faculty to provide a collaborative two-year nursing program for students	1,2
Educational Foundation of USC Lancaster	Private Business Organization	Solicits, receives, manages and disburses funds for the advancement of the interests of the University of South Carolina Lancaster	All
Lancaster County Commission for Higher Education	Private Business Organization	Responsible for providing USCL with a campus and necessary buildings, for the maintenance of facilities, for contracts and agreements with the University of South Carolina, for solicitation of funds and acceptance of donations, for negotiations with the Lancaster County Council, the Lancaster County Delegation and other governmental bodies and for long-range planning for the total needs of the University of South Carolina Lancaster	All
Founders Federal Credit Union	Private Business Organization	Provides donations for facilities and equipment, most notably contributions to the newest USCL classroom building, Founders Hall	3
Arras Foundation	Non-Governmental Organization	Provides grant funds directly to USCL and partners in providing community health and wellness programs and initiatives	All
Medical University of South Carolina Health: Lancaster Medical Center	Private Business Organization	Partners in providing health and wellness to the Lancaster community	2,3
Private scholarship donors	Individual	Many individuals donate funds to contribute to scholarship funds and to endowed scholarships, in addition to corporate donors	1,2
Duke Energy	Private Business Organization	Provides funding for campus programs and facilities, including for example a large donation for the establishment of the USCL Native American Studies Center	2,3
Comporium	Private Business Organization	Provides funding for campus programs and facilities, such as monitors and tablets for displays in the Native American Studies Center	2,3
US Department of Education	Federal Government	Provides funding for TRIO programs for student support	1,2
Commission on Higher Education	State Government	Provides oversight and advocacy for South Carolina higher education institutions	All
Governor and General Assembly	State Government	Provides funding for campus programs and facilities	All
Southern Association of Colleges and Schools	Higher Education Institute	Reviews and accredits USCL's degree offerings in conjunction with USC Columbia programs	All
Accreditation Council for Business Schools and Programs	Higher Education Institute	Reviews and accredits USCL's two-year Associates in Business degree	1,2
Arts and Humanities Organizations, Commissions, and Grant Funding Agencies	Professional Association	Provide campus and community arts programming in partnership with arts organizations such as the National Endowment for the Arts, as well as local and regional organizations such as the South Carolina Arts Commission, the Lancaster County Council for the Arts, and the SC Humanities Council. Includes support in particular for the Native American Studies Center and the USCL theatre program	All
SC County School Districts	K-12 Education Institute	Partners in providing educational activities for area students, including dual enrollment programs throughout the state	1,2
City of Lancaster	Local Government	Provides funding for campus programs and facilities	All
Lancaster County Council	Local Government	Provides funding for campus programs and facilities	All
Lancaster County Chamber of Commerce	Professional Association	Helps promote campus activities and events	All
Academic Honor Societies	Professional Association	Partners with professional student organizations such as Kappa Pi Delta and Rotaract to recognize excellence in education and provide students with service opportunities in the community	1,2
Rotary	Professional Association	Sponsors programming to develop professional and leadership skills and to provide opportunities for community service	1,2

Boys and Girls Clubs	Non-Governmental Organization	Provide educational opportunities for area students	1,2
Charlotte Area Education Consortium	Higher Education Institute	Charlotte Area Educational Consortium (CAEC), which includes twenty-five colleges and universities in the Charlotte area and allows full-time undergraduate students at USC Lancaster to enroll in an additional course on a space available basis at a member school at no additional academic fee charge	1,2
Olde English Consortium	Professional Association	Collaborates in promoting excellence in education to improve education, economic development, and the quality of life in the region and throughout the state	1,2
Sun City Carolina Lakes	Non-Governmental Organization	Partners in providing educational programming to an active adult community	2
Upper Palmetto YMCA	Non-Governmental Organization	Partners in providing health and wellness program sand education to campus and community	All

Agency Name: UNIVERSITY OF SOUTH CAROLINA - LANCASTER

Fiscal Year 2019-2020
Accountability Report

Agency Code: H370 Section: 20E

Report and External Review Template

Item	Is this a Report, Review, or both?	Report or Review Name	Name of Entity Requesting the Report or Conducting Review	Type of Entity	Reporting Frequency	Current Fiscal Year: Submission Date or Review Timeline (MM/DD/YYYY)	Summary of Information Requested in the Report or Reviewed	Method to Access the Report or Information from the Review
1	External Review only	SC OMB A-133 Reports	Elliott Davis Decosimo CPA	Outside Organization	Annually	07/01/2019-6/30/2020	Audit of amounts and disclosures in the financial statements, including evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements	https://www.sc.edu/about/offices_and_divisions/controller/financial_reporting/financial_statements/index.php
2	External Review only	USC Cola & Regionals Financial Statements Audit	Elliott Davis Decosimo CPA	Outside Organization	Annually	07/01/2019-6/30/2020	Independent auditor's report on compliance for each major federal program; report on internal control over compliance; and report on schedule of expenditures of federal awards required by the uniform guidance	https://www.sc.edu/about/offices_and_divisions/controller/financial_reporting/financial_statements/index.php
3	Internal Review and Report	Comprehensive Annual Financial Report	University of South Carolina	State	Annually	07/01/2019-6/30/2020	This report includes the financial statements as well as other data that describes the University's financial position at the end of the year and helps ensure university accountability to the public	https://www.sc.edu/about/offices_and_divisions/controller/financial_reporting/financial_statements/index.php
4	External Review and Report	Accountability Report	South Carolina Department of Administration, Executive Budget Office	State	Annually	09/15/2020	Report must include a discussion of prior year expenditures and associates expenditures with prospective goals, strategies and objectives to move the agency forward in future years	https://www.scstatehouse.gov/reports/aar2019/aar2019.php
5	Internal Review and Report	Blueprint for Academic Excellence	USC Columbia, for submission to the Southern Association of Colleges and Schools Commission on Higher Education	State	Annually	03/15/2020	Reports on dashboard performance indicators, including enrollment, retention, faculty, community engagement, etc.	https://www.sc.edu/about/offices_and_divisions/provost/planning/blueprints/otheracademic.php (note: Campus report embedded within Palmetto College report)
6	External Review and Report	CHE Placement 301 Report	Commission on Higher Education	State	Annually	07/31/2020	Report on progress of graduates one year after graduation	http://www.che.sc.gov/
7	External Review and Report	Lancaster County Commission for Higher Education Funding Expenditures Report	Lancaster County	Local Govt.	Annually	07/31/2020	Reports tax revenues received from Lancaster County and a breakdown of how those funds were expended	electronic copy available by request from the USCL Office of the Dean
8	External Review and Report	Institutional Effectiveness Report	South Carolina Commission on Higher Education	State	Annually	08/01/2020	Report results of professional examinations for USCL Associate in Nursing Degree graduates, National Council Licensure Exam (NCLEX)	electronic copy available by request from the Office of Academic and Student Affairs
9	External Review and Report	Quality Assurance Report	Accreditation Council for Business Schools and Programs	Outside Organization	Other	09/15/2020 (Bi-Annually, due again 09/15/2022)	Includes information on the business program, including changes within the institution and/or the business programs that alters the status of the business faculty, the business curriculum, the resources in support of the business programs, or other ACBSP accreditation standards. Report is submitted every two years for reaccreditation purposes.	electronic copy available by request from the Office of Academic and Student Affairs
10	External Review and Report	Equity in Athletics Disclosure Act Survey	Department of Education	Federal	Annually	10/15/2020	All co-educational postsecondary institutions that receive Title IV funding (i.e., those that participate in federal student aid programs) and that have an intercollegiate athletics program report information on student athletics participation, coaching staff and salaries, and athletic program revenue and expenses	http://ope.ed.gov/athletics/#/institution/search
11	External Review and Report	Annual Energy Consumption Report	SC Energy Office	State	Annually	09/15/2020	To verify progress made toward state energy conservation goals and to assist in statewide energy planning efforts, providing complete annual energy consumption data (including all sources of energy used in campus buildings)	electronic copy available by request from USCL's Facilities Management
12	External Review and Report	Campus Safety and Security Survey (Clery Act)	U. S. Department of Education	Federal	Annually	10/1/2020	Includes data on any items required by federal government related to crime, discipline, and safety. Typically data is mined from crime stats, Title IX, safety reports and various campus discipline authorities.	https://www.sc.edu/about/system_and_campuses/lancaster/internal/current_students/law_enforcement_security/campus_security_statistics_reports/index.php

13	External Review and Report	Swimming Pool Permitting and Compliance	South Carolina Department of Health and Environmental Control	State	Quarterly	10/01/2020	Safety inspection of swimming pool in Gregory Health and Wellness Center	https://www.scdhec.gov/
14	External Review and Report	IPEDS Academic Library Report Survey	USC Columbia Office of Institutional Research	Federal	Annually	04/06/2020	A summary of print and electronic materials collections.	Contact Eric Yang, Ph.D., Director of Institutional Research, ericyang@gwu.edu
15	External Review and Report	State Library Report	South Carolina State Library	State	Annually	01/15/2020	Summary of employee information, staffing, and print and electronic collections.	https://guides.statelibrary.sc.gov/c.php?g=11804&p=529530
16	Internal Review and Report	Review of Recommended Guidelines for Designing and Operating Programs Involving Minors	USC Columbia, Audit & Advisory Service	State	Other	7/10/2019	This review is conducted at periodical intervals to ensure that any USC Lancaster programs involving minors without chaperones are in compliance with Recommended Guidelines for Designing and Operating Programs Involving Minors.	electronic copy available by request from the USCL Office of the Dean