

PROGRAM EVALUATION REPORT

South Carolina Department of Alcohol and Other Drug Abuse Services

Date of Submission: *July 2, 2019*

The contents of this report are considered sworn testimony from the agency director.

Agency Director

Name: Sara Goldsby

Start Date: May 5, 2014

Number of Years as Agency Head: 2 Years, 11 Months (August 2016)

Number of Years at Agency: 5 Years

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Agency Online Resources

Website address: www.daodas.sc.gov

Online Quick Links:

Please provide any links to the agency website agency representatives would like listed in the report for the benefit of the public.

www.justplainkillers.com

www.behavioralhealthsc.org

www.samhsa.gov

<http://ncweb.pire.org/scdocuments/>

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I. Agency Snapshot

A. Glossary of Terms

1. Glossary of agency terms.

Term, Phrase or Acronym	Meaning of the Term, Phrase or Acronym
AA	Alcoholics Anonymous, a 12-Step program for alcoholics
AATOD	American Association for the Treatment of Opioid Dependence Inc., the national professional organization for opioid treatment programs
A-CRA	Adolescent - Community Reinforcement Approach, an evidence-based practice employed by various county alcohol and drug abuse authorities
ADSAP	Alcohol and Drug Safety Action Program, the intervention program required of all South Carolinians who are convicted of driving or boating under the influence in order to be eligible for relicensing
AEP	Alcohol Education Program, a diversion program for adolescents ages 12-18 as an alternative to pleading guilty or having a court trial before a judge
AET	Alcohol Enforcement Team, a partnership between prevention professionals and law enforcement to reduce underage alcohol use
AOD	Alcohol and Other Drug (<i>adjective</i>)
APHA	American Public Health Association
ARCO	Association of Recovery Community Organizations
ARHE	Association of Recovery in Higher Education
ASAM	American Society of Addiction Medicine, organization that established the most widely used and comprehensive criteria for the placement, continued stay, and transfer/discharge of patients with substance use disorders and co-occurring mental health disorders
ATOD	Alcohol, Tobacco, and Other Drug (<i>adjective</i>)
ATTC	Addiction Technology Transfer Center, an entity funded by the federal Substance Abuse and Mental Health Services Administration to disseminate best practices in prevention and treatment
AUD	Alcohol Use Disorder, a type of substance use disorder
BAC	Blood Alcohol Concentration
BJA	Bureau of Justice Assistance, a component of the U.S. Department of Justice that is the source of many grant opportunities
Block Grant	Substance Abuse Prevention and Treatment Block Grant, the annual appropriation of funds by the federal Substance Abuse and Mental Health Services Administration to fund prevention, intervention, treatment, and recovery services in South Carolina
BOI	Birth Outcomes Initiative, which addresses infant mortality and low-birth-weight babies

Term, Phrase or Acronym	Meaning of the Term, Phrase or Acronym
BPSSEM	Bio-Psycho-Social-Spiritual-Experiential Model of Addiction, a DAODAS-endorsed approach that is in the process of becoming an evidence-based practice
Bridge	Program that provides re-entry services for adolescents exiting treatment programs
BUI	Boating Under the Influence
CA	Cocaine Anonymous, a 12-Step program for individuals with cocaine use disorder
CAC	Certified Addictions Counselor
CADCA	Community Anti-Drug Coalitions of America
CAGE	A popular self-assessment tool, designed specifically for alcohol, in which the user asks him/herself four basic questions: C – Have you ever felt you should C ut down on your drinking? A – Have people A nnoyed you by criticizing your drinking? G – Have you ever felt bad or G uilty about your drinking? E – E ye-opener: Have you ever had a drink first thing in the morning to steady your nerves or to get rid of a hangover? Two “yes” answers indicate problems with alcohol.
CAP	County Assistance Program, in which DAODAS provides proactive assistance to a county alcohol and drug abuse authority in analyzing and resolving problems before they become entrenched within the local agency
CAPT	Center for Applied Prevention Technologies
CAPTA	Child Abuse Prevention and Treatment Act
CARA	Comprehensive Addiction and Recovery Act, federal legislation that addresses the opioid epidemic
CARF	CARF International (formerly the Commission on Accreditation of Rehabilitation Facilities), one of two approved accreditation bodies for the county alcohol and drug abuse authorities
CASA	Citizens Against Substance Abuse
Case Management	One of the core services provided by the county alcohol and drug abuse authorities (not to be confused with Medicaid Targeted Case Management)
CBT	Cognitive Behavioral Therapy, a widely used evidence-based treatment program
CCADA	County Commission on Alcohol and Drug Abuse
CCR	Coordinated County Review, the method by which DAODAS performs comprehensive oversight of the county alcohol and drug abuse authorities
CDC	Centers for Disease Control and Prevention
Celebrate Recovery	Christian 12-Step program for addictions of any kind
CHIP	Children’s Health Insurance Program (<i>Medicaid</i>)

Term, Phrase or Acronym	Meaning of the Term, Phrase or Acronym
CMHC	Community Mental Health Center, which refers to the 16 local treatment facilities operated by the S.C. Department of Mental Health
CMHS	Center for Mental Health Services, a division of the federal Substance Abuse and Mental Health Services Administration
CMS	Centers for Medicare and Medicaid Services
Continuum of Care	A treatment system in which clients enter treatment at a level appropriate to their needs and then step up to more intense treatment or down to less intense treatment as needed. This is the type system employed by the county alcohol and drug abuse authorities.
COSIG	Co-Occurring State Incentive Grant, a joint grant program of the federal Center for Substance Abuse Treatment (CSAT) and Center for Mental Health Services (CMHS)
County Authority	County Alcohol and Drug Abuse Authority, one of 32 local substance use disorder agencies established by Act 301 of 1973, all of which are either (a) governed by commissions that are appointed by legislative delegations or county boards, or (b) part of a county government
CPS	Certified Prevention Specialist
CPSS	Certified Peer Support Specialist
CQI	Continuous Quality Improvement, a process required of the county alcohol and drug abuse authorities by CARF International and The Joint Commission, and encouraged by DAODAS
CRP	Collegiate Recovery Program
CSAP	Center for Substance Abuse Prevention, a division of the federal Substance Abuse and Mental Health Services Administration
CSAT	Center for Substance Abuse Treatment, a division of the federal Substance Abuse and Mental Health Services Administration
CSPS	Certified Senior Prevention Specialist
CTC	Communities That Care, an evidence-based prevention program that guides communities through a five-phase change process
CTN	Clinical Trials Network, an enterprise in which the National Institute on Drug Abuse, treatment researchers, and community-based service providers work toward new treatment options in community-level clinical practice
CUD	Cannabis Use Disorder
DASIS	Drug and Alcohol Services Information System, the primary source of national information on the services available for substance use disorder treatment and the characteristics of individuals admitted to treatment

Term, Phrase or Acronym	Meaning of the Term, Phrase or Acronym
DFC	Drug-Free Communities, a federal grant program whose premise is that communities around the country must be organized and equipped to deal with their individual substance abuse problems in a comprehensive and coordinated manner
DOJ	U.S. Department of Justice
Double Trouble in Recovery	A 12-Step peer support group for individuals recovering from substance use disorders <i>and</i> mental health disorders
DSM-5	<i>Diagnostic and Statistical Manual of Mental Disorders, Fifth Edition</i> , published by the American Psychiatric Association, is the diagnostic tool used by the county alcohol and drug abuse authorities for the diagnosis of substance use disorders.
DUI	Driving Under the Influence
DWI	Driving While Intoxicated
EAP	Employee Assistance Program
EBP	Evidence-Based Practice <i>or</i> Evidence-Based Program
ECHO	Empowering Communities for Healthy Outcomes, a grant-funded program that specifically addresses (1) prescription drug abuse/misuse among ages 12 to 25 and (2) impaired driving
EHR	Electronic Health Record
EMS	Emergency Medical Services
EUDL	Enforcing Underage Drinking Laws
F&O MIR	Finance & Operations / Management Information and Research
FAS	Fetal Alcohol Syndrome
FASD	Fetal Alcohol Spectrum Disorder
FAVOR	Faces and Voices of Recovery, a national organization that supports individuals in long-term recovery from substance use disorders and their family members, friends, and allies
FAVOR SC	Faces and Voices of Recovery South Carolina, the state chapter of the national organization
FREDD	Financial Revenue and Expenditure Data Delivery
GAIN-SS	Global Assessment of Individual Needs – Short Screener, a screening tool used in general populations to quickly and accurately identify clients whom the full 1.5- to 2-hour GAIN – Initial would identify as having one or more behavioral health disorders
GPRA	Government Performance and Results Act, federal legislation designed to improve government performance management by imposing strict data collection and reporting requirements
HA	Heroin Anonymous, a 12-Step program for individuals with heroin use disorder
HIPAA	Health Insurance Portability and Accountability Act

Term, Phrase or Acronym	Meaning of the Term, Phrase or Acronym
Involuntary Commitment	Involuntary commitment to treatment of a South Carolinian, which is addressed in Title 44, Chapter 52, of the S.C. Code of Laws
ICD-9 or ICD-10	International Classification of Diseases-(number of version)
IC&RC	International Certification & Reciprocity Consortium, an organization that offers internationally recognized credentials and examinations for substance use disorder prevention, treatment, and recovery professionals
IFS	Intensive Family Services, a treatment modality that targets the family unit to promote positive treatment outcomes
IIDP	Ignition Interlock Device Program
IIS	Intensive In-Home Services, a treatment modality for families whose children are at immediate risk of out-of-home placement
IOP	Intensive Outpatient Treatment
IVDU	Intravenous Drug Use
The Joint Commission	Formerly the Joint Commission on Accreditation of Healthcare Organizations (JCAHO), one of two approved accreditation bodies for the county alcohol and drug abuse authorities
Level of Care	<p>The treatment services offered by the county alcohol and drug abuse authorities are categorized according to the American Society of Addiction Medicine (ASAM)'s Levels of Care:</p> <p><u>ASAM Level 0.5. Intervention Services</u></p> <ul style="list-style-type: none"> ● Alcohol and Drug Safety Action Program (ADSAP) ● Screening, Brief Intervention, and Referral to Treatment (SBIRT) ● Offender-Based Intervention <p><u>ASAM Level 1. Outpatient Services</u></p> <ul style="list-style-type: none"> ● The Bridge Program ● Gambling Addiction Services ● Psychoeducational Individual and Group Counseling ● Youth and Adolescent Services ● Intensive Family Services <p><u>ASAM Level 2. Intensive Outpatient Services</u></p> <ul style="list-style-type: none"> ● Intensive Outpatient Group Treatment ● Day Treatment <p><u>ASAM Level 3. Inpatient Services</u></p> <ul style="list-style-type: none"> ● Withdrawal Management (Social and Medical) ● Halfway Housing ● Inpatient Treatment ● Residential Treatment
LLR	S.C. Department of Labor, Licensing and Regulation
LMFT	Licensed Marriage and Family Therapist
LMSW	Licensed Master Social Worker

Term, Phrase or Acronym	Meaning of the Term, Phrase or Acronym
LPC	Licensed Professional Counselor
LRADAC	Formerly the Lexington/Richland Alcohol and Drug Abuse Council, the alcohol and drug abuse authority serving Lexington and Richland counties
MADD	Mothers Against Drunk Driving
MAT	Medication-Assisted Treatment, the use of behavioral therapy and medications to treat substance use disorder, and the evidence-based treatment modality for opioid use disorder.
MCO	Managed Care Organization
MET	Motivational Enhancement Therapy, an evidence-based treatment practice
MI	Motivational Interviewing, an evidence-based treatment practice
MIGP	Modified Interpersonal Group Psychotherapy, a DAODAS-endorsed approach that is in the process of becoming an evidence-based practice
MIP	Managed Improvement Plan, which requires a county alcohol and drug abuse authority to make progress in resolving identified problem(s) if it is to continue under contract with or receiving funding from DAODAS
NA	Narcotics Anonymous, a 12-Step program for individuals with a substance use disorder related to narcotics
NAADAC	NAADAC, the Association for Addiction Professionals (formerly the National Association for Alcoholism and Drug Abuse Counselors)
NAMI	National Alliance on Mental Illness, an advocacy group for people diagnosed with mental illness
NAS	Neonatal Abstinence Syndrome
NASADAD	National Association of State Alcohol and Drug Abuse Directors
NSDUH	National Survey on Drug Use and Health
NIATx	A model of process improvement designed specifically for behavioral health (formerly the Network for the Improvement of Addiction Treatment)
NHTSA	National Highway Traffic Safety Administration
NIAAA	National Institute on Alcohol Abuse and Alcoholism
NIDA	National Institute on Drug Abuse
NIH	National Institutes of Health
NOM	National Outcome Measure
NPI	National Provider Identifier
NPN	National Prevention Network
NREPP	National Registry of Evidence-based Programs and Practices
NTN	National Treatment Network
OBI	Offender-Based Intervention
OBOT	Office-Based Opioid Treatment
OD	Overdose

Term, Phrase or Acronym	Meaning of the Term, Phrase or Acronym
OERP	Opioid Emergency Response Plan, a detailed strategy of state and local efforts to combat the opioid epidemic while maximizing available resources
OERT	Opioid Emergency Response Team, a collaborative effort comprised of state and local agencies with expertise in substance use disorders and treatment, public health and medical affairs, emergency response and planning, as well as law enforcement coordination and strategy
OIG	S.C. Office of the Inspector General
OMB	Office of Management and Budget, the business division of the Executive Office of the President of the United States
ONDCP	Office of National Drug Control Policy
OPP	Overdose Prevention Project, a federally funded multi-year grant program to train first responders, as well as opioid use disorder patients and their family members, in 15 high-need counties to recognize opioid overdose and administer naloxone when overdose occurs.
OSHA	Occupational Safety and Health Administration
OTP	Opioid Treatment Program
PAIRS	Partners in Achieving Independence through Recovery and Self-Sufficiency Strategies
PALSS	Palmetto AIDS Life Support Services of South Carolina
PDMP	Prescription Drug Monitoring Program
PEAP	Palmetto Employee Assistance Program
PHI	Protected Health Information
PIRE	Pacific Institute for Research and Evaluation
PPO	Preferred Provider Organization
PREP	Palmetto Retailers Education Program
PTI	Pre-Trial Intervention
PTSD	Post-Traumatic Stress Disorder
QA	Quality Assurance
QI	Quality Improvement
RCO	Recovery Community Organization
REBA	Revenue Expenditure Budget Analysis
REBT	Rational Emotive Behavior Therapy, an evidence-based treatment practice
RFA	1) Request for Applications 2) S.C. Revenue and Fiscal Affairs Office
RFP	Request for Proposals
ROSC	Recovery-Oriented Systems of Care
SAAMIS	Substance Abuse Agencies Management Information System
SAAS	State Associations of Addiction Services
SABG	Substance Abuse Prevention and Treatment Block Grant
SADD	Students Against Drunk Driving
SAID	Substance Abuse Information Database
SAIS	Services Accountability Improvement System
SAMHDA	Substance Abuse and Mental Health Data Archive
SAMHSA	Substance Abuse and Mental Health Services Administration
SAP	Substance Abuse Professional

Term, Phrase or Acronym	Meaning of the Term, Phrase or Acronym
SAPST	Substance Abuse Prevention Skills Training
SAPT	Substance Abuse Prevention and Treatment
SASSI	Substance Abuse Subtle Screening Inventory
SBIRT	Screening, Brief Intervention, and Referral to Treatment
SCAADAC	S.C. Association of Alcoholism and Drug Abuse Counselors
SCAPPA	S.C. Association of Prevention Professionals and Advocates
SCATOD	SC Association for the Treatment of Opioid Dependence
SCPHA	S.C. Public Health Association
SCRPP	S.C. Recovering Professional Program
SCTA	S.C. Telehealth Alliance
SCVAN	S.C. Victim Assistance Network
SEOW	State Epidemiological Outcomes Workgroup
SPF	1) Strategic Prevention Framework 2) Strategic Planning Framework
SIG	State Incentive Grant
SLED	S.C. Law Enforcement Division
SMART	Self-Management and Recovery Training
SMI	Serious Mental Illness
SOC	Systems of Care
State Opioid Response (SOR)	The S.C. SOR Project is a SAMHSA-funded multi-year grant that is the core of DAODAS' multi-faceted approach to combat the opioid crisis.
SPA	State Plan Amendment (<i>Medicaid</i>)
SPMI	Severe and Persistent Mental Illness, a group of severe mental health disorders that includes major depression, bipolar disorders, schizophrenia, and borderline personality disorder
SSA	Single State Agency for Substance Abuse Services
SSDI	Social Security Disability Insurance
SSI	Supplemental Security Income
STI	Sexually Transmitted Disease
State Targeted Response (STR)	The S.C. Opioid STR Project is a SAMHSA-funded project that preceded the S.C. SOR Project.
SUD	Substance Use Disorder
TANF	Temporary Assistance for Needy Families
TBI	Traumatic Brain Injury
TCM	Targeted Case Management
TEDS	Treatment Episode Data Set
Telehealth	Clinical and nonclinical services, such as provider education and training, that are provided using innovative technology
Telemedicine	Remote clinical healthcare services that are delivered using innovative technology
TEP	Tobacco Education Program
TGE	Temporary Grant Employee
TIP	Treatment Improvement Protocol, part of a series of guides published by SAMHSA under its Knowledge Application Program Resources
TOT	Training of Trainers

Term, Phrase or Acronym	Meaning of the Term, Phrase or Acronym
TREM	Trauma Recovery Empowerment Model, an evidence-based treatment practice
UA	Urinalysis (i.e., drug screen)
UCR	1) Uniform Clinical Record 2) Uniform Crime Report
UDAG	Underage Drinking Action Group
UDS	Urine Drug Screen
UR	1) Utilization Review 2) Utilization Rate
WebBGAS	Web Block Grant Application System, used for SAMHSA Block Grants, State Targeted Response to the Opioid Crisis Grants, and Synar Reports

B. History

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2. History of significant events related to the agency, from agency's origin to the present.
- 1954
 - The General Assembly passes Act 691, which directs the S.C. Mental Health Commission to set up an Alcoholic Rehabilitation Center and appoint a director of adult education for the prevention of alcoholism. However, no funds are allocated for this new center, and therefore no action is taken by the Mental Health Commission.
 - 1956
 - A Joint Resolution to Appoint a Committee to Investigate the Feasibility of Establishing an Alcoholic Rehabilitation Center is passed by the General Assembly, and \$1,500 is placed in the state budget for this task.
 - 1957
 - The General Assembly passes Act 309, creating the S.C. Alcoholic Rehabilitation Center, and requiring the appointment of a Director of Adult Education. \$20,000 is placed in the first year's budget for staff and operations, and \$75,000 is added later for construction of an alcoholic rehabilitation center.
 - 1959
 - William J. "Jerry" McCord is hired as Director of Adult Education for the S.C. Alcoholic Rehabilitation Center.
 - 1962
 - Work is completed on Palmetto Center in Florence, S.C., the first state-supported facility for alcoholism in South Carolina.
 - 1963
 - Jerry McCord is promoted to Director of the S.C. Alcoholic Rehabilitation Center.
 - 1966
 - On March 31, Governor Robert McNair signs a bill changing the S.C. Alcoholic Rehabilitation Center to the S.C. Commission on Alcoholism. The new name is seen as more accurately reflecting
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the need for programs of prevention and treatment at the community level.

- Nationally, two federal court decisions support the disease concept of alcoholism. See *Driver v. Hinnant*, 356 F.2d 761, 764 (4th Cir. 1966); *Easter v. D.C.*, 361 F.2d 50, 54 (D.C. Cir. 1996).
- **1967**
 - The General Assembly transfers the S.C. Commission on Alcoholism (SCCA)'s direct treatment responsibilities (including Palmetto Center) to the state agency for Vocational Rehabilitation. This is done so that the federal dollars coming to the Vocational Rehabilitation agency can be used to fund Palmetto Center and the state dollars that had been funding the center could be used elsewhere.
 - The General Assembly charges the SCCA with facilitating and evaluating the statewide alcoholism program. Following this study, the SCCA advocates for a statewide treatment system that places an inpatient treatment center within the Department of Mental Health and counselors in each local Mental Health Center. In addition, the SCCA introduces the concept of using a portion of alcoholic beverage tax revenue to pay for the cost of treatment. After this is tagged by the alcohol industry as a "sin tax," the SCCA launches a statewide effort to educate the public on alcoholism and the need for treatment.
- **1968**
 - A statewide referendum approves the use of new taxes on alcoholic beverages to fund construction of a 150-bed treatment facility (the Earle E. Morris Jr. Alcohol and Drug Addiction Treatment Center, which will be completed in 1975). Prior to passage of this referendum, the State Constitution specified that all alcohol taxes must go to education.
- **1969**
 - The S.C. Commission on Alcoholism resumes its treatment authority when appointed the single state agency for developing and supervising the State Plan for Alcohol Abuse and Alcoholism as required by Public Law 91-616.
- **1971**
 - Act 445 creates the S.C. Office of the Commissioner of Narcotics and Controlled Substances in the Governor's Office. Prior to Act 445, Governor John C. West had asked several state agencies to develop a cooperative approach to prevention and treatment. Failing to reach agreement, Governor West supported creating a new authority within his office.
 - Governor West signs into law a bill preventing discrimination against alcoholics seeking admission to general hospitals. South Carolina is the first state in the nation to implement such a law.
 - The Richland County Alcohol Safety Action Project (ASAP) – which addresses the problem of driving under the influence -- is established and administered by the S.C. Commission on Alcoholism (SCCA), using federal dollars available through the National Highway Traffic Safety Administration. The program

attracts the interest of Governor West, who becomes a supporter of expanding ASAP to other counties.

- **1972**
 - Act 1063 of 1972, commonly referred to as the “minibottle bill,” provides for the distribution of one-fourth of the state’s minibottle tax revenue to counties on a per-capita basis to be used for alcohol and other drug abuse programming.
- **1973**
 - The General Assembly passes Act 301, requiring each county to designate a single county authority on alcohol and drug abuse to be governed by an individual policy-making board. The act also requires each county authority to develop a county plan for programming in order to receive the minibottle tax revenue authorized the previous year.
- **1974**
 - With the passing of Act 1065, the S.C. Commission on Alcoholism assumes the duties of the Office of the Commissioner of Narcotics and Controlled Substances and becomes the S.C. Commission on Alcohol and Drug Abuse (SCCADA). Jerry McCord is named director of the new agency.
 - The state agency’s staff has now grown tremendously, from 10 individuals in 1969 to 44 in 1974, and the agency has six divisions and two action projects.
- **1975**
 - The S.C. Commission on Alcohol and Drug Abuse (SCCADA) establishes a standard data-collection system to provide uniform information on patients statewide.
 - The state’s first public detoxification facility opens in Greenville, and the state model for a rural detoxification facility opens in Laurens County.
 - SCCADA opens a library as a central repository of alcohol and other drug information.
- **1977**
 - A “therapeutic community” is established at Kirkland Correctional Institution in Columbia as the forerunner of today’s corrections-based treatment.
 - The Task Force on Responsible Decisions About Alcohol of the Education Commission of the States, chaired by former South Carolina Governor John C. West, presents its report to President Jimmy Carter. The major findings/recommendations are:
 - Alcohol abuse and alcoholism have a direct relationship to daily living.
 - An individual’s ability to make low-risk decisions on use relates directly to her/his general decision-making competence.
 - Prevention is not as effective as its potential, in part because of narrow focus.
 - Prevention efforts are more effective when coordinated with others that share a similar interest.
 - Long-term effectiveness will depend on changes in attitude and behavior.

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- **1982**
 - A law goes into effect requiring all convicted DUI offenders to successfully complete the Alcohol and Drug Safety Action Program (formerly ASAP).
 - **1984**
 - A law banning open containers of alcohol in moving vehicles goes into effect in South Carolina.
 - The legal age for purchase of alcoholic beverages in South Carolina is raised from 18 to 19. The legal age then goes to 20 in 1985 and to 21 in 1986.
 - **1988**
 - A statewide toll-free Drug Information Access Line is launched at the S.C. Commission on Alcohol and Drug Abuse (SCCADA).
 - SCCADA signs a contract for Medicaid recipients to receive outpatient treatment services as part of their medical benefits package.
 - **1989**
 - Warning labels appear on alcohol containers nationwide as the result of efforts by Jerry McCord and Senator Strom Thurmond (R-S.C.).
 - **1991**
 - The S.C. Commission on Alcohol and Drug Abuse creates an Office of Women’s Services.
 - **1992**
 - South Carolina opens its first women-only recovery residence.
 - **1993**
 - As a result of government restructuring, the S.C. Commission on Alcohol and Drug Abuse becomes the cabinet-level Department of Alcohol and Other Drug Abuse Services (DAODAS). Jerry McCord is named its Interim Director.
 - The system of local service providers opens its first inpatient treatment center for teens – the William J. McCord Adolescent Treatment Facility – in Orangeburg.
 - **1995**
 - Jerry McCord retires, and Beverly G. Hamilton of Florence is nominated as his successor.
 - **1996**
 - All of the state’s county alcohol and drug abuse authorities achieve national accreditation by CARF: The Rehabilitation Accreditation Commission, making South Carolina the second state to achieve national accreditation for a statewide public alcohol and other drug service-delivery system and the first state in which all public treatment providers achieve CARF accreditation on their first attempts.
 - DAODAS launches the Partnership for a Drug-Free South Carolina, a State Alliance Program of the Partnership for a Drug-Free America.
 - **1998**
 - DAODAS launches SC PREVENTS, a statewide public information and education campaign, with a televised kickoff featuring Governor David Beasley, First Lady Mary Wood Beasley, and
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- DAODAS Director Beverly Hamilton. The campaign involves the creation of DAODAS' first website.
- South Carolina's system of county alcohol and drug abuse authorities celebrates its 25th anniversary.
 - The General Assembly creates two new offenses related to DUI – "zero tolerance" for drivers under age 21 and a law making it illegal to operate a vehicle with a Blood Alcohol Concentration (BAC) of .15% or greater.
 - **1999**
 - Rick C. Wade is appointed Director of DAODAS by newly elected Governor Jim Hodges.
 - **2000**
 - DAODAS launches Faith Works, a statewide initiative to engage South Carolina's many faith communities and create an infrastructure across the state to provide consultation and technical assistance for faith-based organizations.
 - Governor Jim Hodges signs South Carolina's "illegal per se" legislation into law, making it illegal to operate a vehicle in South Carolina with a BAC of .10% or higher.
 - As a result of efforts by DAODAS, South Carolina receives a federal State Incentive Program grant totaling nearly \$3 million a year for three years to reduce drug abuse among youth ages 12 to 17. The grant is the largest prevention award in the state's history.
 - **2001**
 - DAODAS institutes a "Nicotine Dependence Policy" to formalize the department's commitment to addressing nicotine dependence and treating nicotine like any other addictive drug.
 - **2002**
 - Following Rick Wade's resignation to pursue elected office, Wendell Price is named Interim Director of DAODAS.
 - **2003**
 - W. Lee Catoe is appointed Director of DAODAS by Governor Mark Sanford.
 - **2004**
 - Following the introduction of the State Education Lottery, DAODAS is identified as the state agency that will be responsible for addressing problems resulting from problem and pathological gambling. The agency initiates a 24/7 gambling "helpline," requires the county alcohol and drug abuse authorities to provide gambling addiction treatment services, and launches a public education campaign to raise awareness of issues related to problem gambling.
 - **2004**
 - The S.C. Supreme Court unanimously decides that adults who knowingly serve alcohol to minors at parties can face lawsuits and damages if the underage drinkers harm themselves or others. *Marcum v. Bowden*, 372 S.C. 452, 455 (2007).
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- **2007**
 - DAODAS celebrates its 50th year of service to South Carolinians.
 - DAODAS launches a public awareness campaign – “Parents Who Host, Lose the Most” – to educate parents on the legal consequences of providing alcohol to underage youth.
 - **2009**
 - DAODAS receives a federal Strategic Prevention Framework State Incentive Grant totaling \$10,678,620 to reduce substance abuse by building capacity across the state through coalition development, community needs assessment, strategic planning and training.
 - **2011**
 - Upon W. Lee Catoe’s retirement, Robert C. Toomey is appointed Director of DAODAS.
 - South Carolina’s statewide network of Alcohol Enforcement Teams (AETs) is named 2011’s “Law Enforcement Agency of the Year” by the federal Office of Juvenile Justice and Delinquency Prevention (OJJDP) and the Underage Drinking Enforcement Training Center.
 - **2016**
 - Robert C. Toomey retires, and Sara Goldsby is appointed as his successor.
 - DAODAS receives a federal grant totaling \$3,192,772 to reduce the number of prescription drug/opioid overdose-related deaths and adverse events in our state, resulting in the creation of the South Carolina Overdose Prevention Project.
 - **2017**
 - DAODAS receives a State Targeted Response to the Opioid Crisis (Opioid STR) Grant totaling \$13,151,246.
 - Governor Henry McMaster signs Executive Order No. 2017-42, declaring a Statewide Public Health Emergency related to opioid misuse, opioid use disorder, and opioid-related deaths. The Executive Order also establishes the South Carolina Opioid Emergency Response Team (SCOERT), under the joint leadership of South Carolina Law Enforcement Division Chief Mark Keel and DAODAS Director Sara Goldsby.
 - DAODAS hosts the first SC Governor’s Opioid Summit, drawing more than 600 participants from across the service spectrum to discuss ways of fighting the opioid epidemic.
 - **2018**
 - DAODAS applies for and receives a State Opioid Response (SOR) Grant totaling \$28,095,438, the largest grant received by the agency in its more than 60-year history.
 - **2019**
 - South Carolina’s first Medication-Assisted Treatment Court is announced for York County. The program provides evidence-based treatment to defendants with drug dependency from the point of arrest.
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3. Agency directors and time of service.

Name of Director	Time of Service
William J. McCord	1963 - 1995
Beverly G. Hamilton	1995 - 1999
Rick C. Wade	1999 - 2002
Wendell Price (<i>interim</i>)	2002 - 2003
W. Lee Catoe	2003 - 2011
Robert C. Toomey	2011 - 2016
Sara Goldsby	2016 - 2019

C. Governing Body, Organizational Chart, and Related Entities

4. Agency’s governing body, as outlined in the enabling statute.

The South Carolina Department of Alcohol and Other Drug Abuse Services (DAODAS) is created under S.C. Code Ann. 1.30-10(A) and reports to the Governor, as a cabinet agency, pursuant to S.C. Code Ann. 1-30-10(B).

5. Qualifications and duties of the agency director and governing body, as specified in law.

Pursuant to S.C. Code Ann. 1-30-10(B)(1)(i), the Governor appoints the Director of DAODAS, with advice and consent of the Senate.

Director Qualifications

Pursuant to S.C. Code Ann. 1-30-10(C)(2), in making an appointment for a governing authority (i.e., Director) of the department, race, gender, and other demographic factors should be considered to ensure nondiscrimination, inclusion, and representation to the greatest extent possible of all segments of the population of this state. The Governor shall endeavor to appoint individuals who have demonstrated exemplary managerial skills in either the public or private sector.

Applicable Laws

- S.C. Code Ann. 1.30-10(A)
- S.C. Code Ann. 1-30-10(B).
- S.C. Code Ann. 1-30-10(B)(1)(i)
- S.C. Code Ann. 1-30-10(C)(2) (*Note: See Organizational Chart*)
- S.C. Code ann. 1-30-10(D)
- S.C. Code ann. 1-30-10(E)

Agency Director Duties

Oversee, manage, and control the department.

Provide leadership by guiding and sustaining the organization, as well as setting organizational vision, mission, values, and performance expectations.

Champion strategic planning and development of a strategic plan with objectives and action steps; implement current and future plans; review plans; and report accomplishments and outcomes.

Champion customer service by determining customers, their requirements, needs and expectations, and satisfaction of said customers.

Lead workforce and human service performance, management, and the development of the internal employee as well as the external workforce to develop and utilize its full potential in accomplishing the agency's overall mission, strategy, and goals.

Review process management and champion continuous quality improvement to delivery organizational success.

Manage the agency's budget and financial health, and determine priorities for the expenditure of funds to meet agency short- and long-term organizational needs.

Create and appoint standing or ad hoc advisory committees at his/her discretion or at the direction of the Governor to assist the department in particular areas of public concern or professional expertise as is deemed appropriate. Such committees shall serve at the pleasure of the Director.

Appoint deputies to head the divisions of the department, with each deputy managing one or more of the divisions. In making appointments, race, gender, and other demographic factors should be considered to ensure nondiscrimination, inclusion, and representation to the greatest extent possible of all segments of the population of this state. Deputies of a division are vested with the duty of overseeing, managing, and controlling the operation and administration of the division under the direction and control of the department's Director and performing such other duties as delegated by the Director.

6. **Organizational Units Chart.** See attached PER Excel file.

7. **Role and responsibilities of the agency compared to its counterpart entities, if any, at the federal and local levels.**

Federal Counterparts

Substance Abuse and Mental Health Services Administration

The Substance Abuse and Mental Health Services Administration (SAMHSA) is the agency within the U.S. Department of Health and Human Services that leads public health efforts to advance the behavioral health of the nation and to improve the lives of individuals living with mental and substance use disorders, and their families.

Vision: To provide leadership and resources – programs, policies, information and data, funding, and personnel – to advance mental and substance use disorder prevention, treatment, and recovery services in order to improve individual, community, and public health.

Mission: To reduce the impact of substance misuse and mental illness on America's communities.

Core Principles:

SAMHSA's work is guided by five core principles identified by the Assistant Secretary for Mental Health and Substance Use that are being infused throughout the agency's activities. The five core principles are:

- *Supporting the adoption of evidence-based practices:* SAMHSA is committed to advancing the use of science – in the form of data, research and evaluation, and evidence-based policies, programs, and

practices – to improve the lives of Americans living with substance use disorders and mental illness, as well as their families.

- *Increasing access to the full continuum of services for mental and substance use disorders:* Through grant funding, a new approach to national, regional, and local training and technical assistance, the dissemination and adoption of evidence-based practices, and outreach and engagement, SAMHSA will work to ensure all Americans understand and have access to a comprehensive continuum of mental and substance use disorder services, including high-quality, evidence-based prevention, treatment, and recovery support services.
- *Engaging in outreach to clinicians, grantees, patients, and the American public:* SAMHSA is dedicated to engaging clinicians, grantees, states, people who have mental and substance use disorders, their family members, and other stakeholders to improve access and quality of mental and substance use disorder care in every community across the nation and to combat the stigma that continues to be a barrier to many Americans seeking and receiving help.
- *Collecting, analyzing, and disseminating data to inform policies, programs, and practices:* SAMHSA will enhance its data collection, outcomes, evaluation, and quality support efforts to enhance health care and health systems integration; to identify and to address mental and substance use disorder-related disparities; to identify what works; and to strengthen and expand the provision of evidence-based behavioral health services for Americans. Such performance-based efforts will be conducted by SAMHSA along with federal, state, territorial, tribal, and community partners; will directly improve the delivery of services; will promote awareness; and will inform the development of policy and programmatic initiatives.
- *Recognizing that the availability of mental and substance use disorder services is integral to everyone's health:* SAMHSA will lead efforts to advance the recognition of mental health and freedom from addiction as being essential to overall health. Such recognition and focus will help to improve access to and integration of services, support the development of financing mechanisms to support and sustain positive outcomes, and address gaps and disparities in service delivery.

The SAMHSA Strategic Plan for FY2019-FY2023 outlines five priority areas with goals and measurable objectives that provide a roadmap to carry out the vision and mission of SAMHSA over the next four years. The five priority areas are:

1. Combating the Opioid Crisis through the Expansion of Prevention, Treatment, and Recovery Support Services
2. Addressing Serious Mental Illness and Serious Emotional Disturbances
3. Advancing Prevention, Treatment, and Recovery Support Services for Substance Use
4. Improving Data Collection, Analysis, Dissemination, and Program and Policy Evaluation
5. Strengthening Health Practitioner Training and Education

Other Granting Authorities

BlueCross Blue Shield of South Carolina Foundation issues grants to support projects that aim to promote the health of South Carolinians and to increase access to health care for the economically disadvantaged.

The mission of the BlueCross BlueShield South Carolina Foundation is to promote and support healthier South Carolinians, particularly the economically vulnerable, by supporting solutions to address gaps in health care and serving as an agent of change to support innovation and value-added public-private partnerships.

The federal **Office of Justice Programs** oversees the Adult Drug Court (ADC) Discretionary Grant Program, which provides financial and technical assistance to states, state courts, local courts, units of local government, and federally recognized Indian tribal governments to develop and implement ADCs and veterans treatment courts. These courts effectively integrate evidence-based substance abuse treatment; mandatory drug testing; sanctions and incentives; and transitional services in judicially supervised court settings that have jurisdiction over offenders to reduce recidivism and substance abuse and prevent overdoses.

State and Local Counterparts

Behavioral Health Services Association of South Carolina Inc.

Behavioral Health Services Association of South Carolina Inc. is a 501(c)4 not-for-profit association of the 32 county alcohol and drug abuse authorities as created by the General Assembly through Act 301 of 1973.

DAODAS contracts with the 32 county authorities to provide the majority of direct substance use disorder services in all 46 counties. These local agencies collaborate with national, regional, and state substance abuse and mental health authorities, allied agencies, and organizations, as well as client representatives, family organizations, and recovery support groups, to ensure that they are on the cutting edge of efficient and effective service-delivery architecture.

The mission of BHSA is to represent and support member agencies in the provision of quality behavioral health services in South Carolina. BHSA serves as a catalyst for collaboration, cooperation, and information-sharing vital to the enhancement of the quality and efficiency of behavioral health service delivery by member organizations; advocates for issues, resources, and public policy that reduce the negative impact of alcohol and other drug abuse in South Carolina; provides technical assistance, training, and other member services in order to improve the total operation of member organizations and consistency of service delivery; and assesses programming needs and develops strategic plans for responding to the needs that are identified.

South Carolina Association for the Treatment of Opioid Dependence

The South Carolina Association for the Treatment of Opioid Dependence (SCATOD) is an association of opioid treatment programs (OTPs) committed to promoting the use of evidence-based treatments for opioid use disorder (OUD) and enhancing the quality of patient care throughout the state. The mission is to: support the use of medication-assisted treatment (MAT) as an evidence-based and highly effective treatment for persons with an OUD; facilitate communication among OTPs in South Carolina in order to unify the field, promote best practice standards among members, and keep members apprised of changes or advances that may impact the field of opioid treatment; reduce stigma associated with MAT and medication-supported recovery and the active discrimination faced by persons who receive services from OTPs; serve as a resource within the state for those agencies, organizations, individuals, or other key stakeholders interested and involved in promoting recovery from OUD.

Recovery Community Organizations

Recovery Community Organizations (RCOs) support recovery through local peer- and ally-led organizations that adhere to a process of change through which individuals improve their health and wellness, live a self-directed life, and strive to reach their full potential. The mission of any RCO is to mobilize resources within and outside the recovery community to increase the prevalence and quality of long-term recovery from alcohol and other drug addiction. RCOs often carry out this mission with recovery-focused community education and outreach programs, and with organized recovery-focused activities, including recovery coaching, peer recovery groups, and often telephone recovery support. RCOs hold a central focus of a recovery-oriented system of care (ROSC), which is to create an infrastructure with the resources to effectively address the full range of substance use problems within communities. By design, a ROSC provides individuals and families with more options with which to make informed decisions regarding their care. Services are designed to be accessible, welcoming, and easy to navigate. A ROSC encompasses a menu of individualized, person-centered, and strength-based services within a self-defined network. A fundamental value of a ROSC is the involvement of people in recovery, their families, and the community in continually improving access to and quality of services.

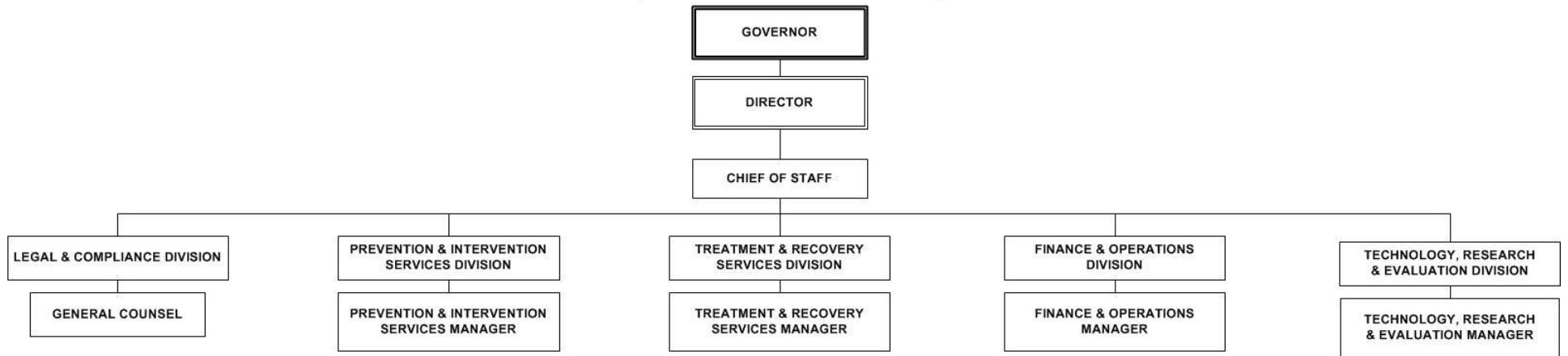
County Alcohol and Drug Abuse Authorities

County alcohol and drug abuse authorities are county agencies or organizations, either public or private, that act as the sole agency in the county for alcohol and other drug abuse planning and the delivery of substance use disorder services (prevention, intervention, treatment, and recovery) for programs funded by the alcoholic beverage tax revenue described in S.C. Code Ann. 61-12-10.

Agencies develop a county plan in accordance with the State Plan for Alcohol Abuse and Alcoholism and the State Plan for Drug Abuse required by federal law pursuant to U.S. Section 91-616 and 92-255 for the prevention and control of alcohol and other drug abuse. Agencies obtain written approval of their plans by DAODAS.

8. Organizational Flow Chart.

South Carolina Department of Alcohol and Other Drug Abuse Services



9. 3-4 agency successes.

Prescription Drug Abuse

- DAODAS Director Sara Goldsby serves as Co-Chair of the S.C. Opioid Emergency Response Team.
- DAODAS has expanded its system's capacity to provide medication-assisted treatment (MAT) to opioid use disorder patients. The number of patients receiving MAT subsidized by DAODAS increased 393% from 2017 to 2019, with more than 3,430 patients in care as of June 2019.
- From 2016 to 2018, the number of opioid patients increased 52.5% -- from 3,692 to 7,774.
- Through a partnership with the S.C. Department of Health and Environmental Control, DAODAS has trained more than 8,862 enforcement officers in the use of Narcan®, the opioid overdose-reversal medication, to more than 197 different law enforcement agencies in 44 counties and resulting in more than 873 lives being saved across the state. Over 749 doses of Narcan® have been distributed through the county alcohol and drug abuse authorities.
- DAODAS supports 21 Peer Support Specialists, two of whom are facilitating the transition of inmates from prisons back to the community, with the remainder providing support in local jails, working in hospital emergency departments, and delivering recovery-support services to opioid use disorder patients in counties with the greatest need.
- DAODAS has contracted with 21 opioid treatment programs, including a state-supported program, to provide methadone to pregnant and post-partum women – plus uninsured individuals – receiving treatment.
- DAODAS has also worked with the House Opioid Abuse Prevention Study Committee, which recognizes that opioid misuse and addiction are widespread and affect every corner of the state. Results of this collaboration included recommendations in the areas of prevention, treatment, and recovery; education and training; criminal justice; prescription medication access; and community coordination. This led to 15 separate pieces of legislation targeting the opioid crisis, including the passage of licensure for substance use disorder counselors, development and implementation of community distribution policies for the delivery of Narcan® to those citizens most in danger of an overdose, and restricting opioid prescriptions to five days for acute pain or post-operative pain management.
- Funds have also been utilized to launch a statewide multi-layered education campaign, "Just Plain Killers" (www.justplainkillers.com), to educate the public on the prescription opioid crisis and provide prevention information to help stop the epidemic, as well as providing information on treatment and recovery resources.

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- There are now 164 drop boxes across South Carolina (in 45 counties) for individuals to deposit their left-over medicines, thus reducing the amount of potentially harmful opioids in circulation. This provides an opportunity for South Carolinians to prevent drug addiction and overdose deaths by getting opioids off the street.
 - The department has been successful in three innovations for addressing the opioid epidemic: 1) emergency department stabilization; 2) peer recovery interventions; and 3) peer support and medication of inmates returning to the community.

State Opioid Response Grant

In October 2018, South Carolina was awarded a State Opioid Response Grant totaling \$28 million from the Substance Abuse and Mental Health Services Administration to continue the state's comprehensive approach to fighting the opioid epidemic. These funds will assist in:

- **increasing access to medication-assisted treatment** using FDA-approved medications for the treatment of opioid use disorder;
- **reducing unmet treatment needs**; and
- **reducing opioid overdose-related deaths** through the provision of prevention, treatment, and recovery activities.

Underage Drinking Prevention

Prevention services are the use of evidence-based approaches to create or enhance environmental conditions within communities, families, schools, and workplaces that protect individuals from substance abuse and help them develop personal decision-making skills to reduce the risk of alcohol-, tobacco-, and other drug-related problems.

In FY18, DAODAS continued to emphasize prevention programs associated with the reduction of underage drinking. The Alcohol Enforcement Team (AET) effort focuses on community coalition maintenance and development, merchant education, and law enforcement partnerships to reduce underage drinking activities. AETs seek to promote an evidence-based environmental prevention message to reduce alcohol use and its harmful consequences, coupled with active public education. In FY18, law enforcement officers reported there were 6,282 alcohol compliance checks, resulting in only 436 purchases, for an effective buy rate of 6.9%.

Data show that prevention efforts are positively impacting the department's goal of reducing underage drinking in South Carolina. Data also highlight that, under the agency's leadership, community programs have resulted in a reduction of underage drinking.

Treatment and Recovery Services

In 2018, through treatment and recovery services and programs in South Carolina, patients' past-30-day use of alcohol decreased by 27.6%; patients' past-30-day use of *any* substances decreased by 37.5%; and patients' past-30-day employment status rose by 7.7%. DAODAS is action oriented in positively impacting the health of South Carolina's citizens, as well as impacting the economy as patients seek and find employment.

10. 3-4 agency challenges.

Addressing Stigma Associated With Substance Use Disorders

Science has proven that substance use disorder is a chronic brain disease that can be managed with medical and behavioral treatment. Still, substance use disorder (addiction) is highly stigmatized and misunderstood by many who believe it is a moral failing or character flaw. Pervasive misunderstanding and stigma discourage evaluation of the issue as a public health concern and, in turn, prevent cost-savings and better public health outcomes.

Increasing the Number and Quality of Recovery Residences in South Carolina

Substance use disorders often are connected with homelessness. Recovery residences provide a vital service for initiating and sustaining long-term recovery with housing and a social model of rehabilitation, as well as communities that provide a therapeutic environment, all of which promote recovery. These residences should maintain standards with respect to health, safety, professionalism, and ethics for our citizens in need. More recovery residences are needed to support the increasing number of individuals in South Carolina who would benefit from a supportive residence.

Sustaining Capacity and Providing Financial Assistance for Treatment Services to Indigent South Carolinians Long-Term

Access to services for substance misuse and substance use disorder is critical for anyone in the state who is in need. Safety net programming and services must be available for those with limited resources. As substance use disorders are chronic diseases of the brain, a continuum of services must be available to support long-term recovery. With the opioid addiction crisis – the greatest public health crisis of our time – state and federal financial support have been helpful in building capacity for services. This capacity must be sustained and flexible enough to meet the needs of citizens as the crisis evolves.

11. 3-4 emerging issues.

Stimulants

Cocaine and methamphetamine use is on the rise. Problems associated with cocaine use disorder and methamphetamine use disorder present greater burden in some counties than any other substance use disorders involving illicit drugs. This is an increasing trend.

Marijuana

Marijuana, or cannabis, is the most commonly used illicit drug in South Carolina. Today's marijuana is stronger than ever before. People can and do become addicted to marijuana. There is greater need to educate healthcare providers, parents, and educators about the risks of marijuana use among youth and young adults and women who are pregnant or nursing.

Driving Under the Influence (DUI)

South Carolina ranks in the "Top 5" states for alcohol-related highway car crashes and deaths. Focus is needed on impaired driving prevention and on DUI policy to decrease crashes and fatalities.

Integrated Care and Workforce

Substance use disorders are chronic diseases of the brain with complex and uniquely individual etiology. All healthcare providers should be trained to screen for the disease and to address it either through referral to specialty behavioral health care or by treating it in their own health system or practice. Our population needs access to medical treatment of addiction; thus, more primary care providers should treat addiction medically as they do other chronic diseases.

Anticipated turnover of the workforce in the public addiction service provider system is anticipated at over 25% in the next five years. Filling vacancies for administrators, treatment counselors, peer specialists, and medical staff continues to present great challenges for high-quality administration and service delivery.

II. Agency Records, Policies, and Risk Mitigation Practices

A. Records and Policies Management

12. (A) Agency's records management policy.	See attached PDF titled "DAODAS Retention Policy 7-3-19," which was developed in accordance with the S.C. Department of Archives and History and adopted on September 1, 2016.
(B) Agency's status in regards to compliance with the records management policy and explanation for non-compliance, if the agency is non-compliant.	The agency is current in meeting policy requirements.
13. Agency's schedule for regularly reviewing and updating, as necessary, all agency policies and explanation for lack of a schedule, if the agency does not have a schedule.	Absent a change to state or federal law that requires an immediate policy update, the Division of State Human Resources (DSHR) reviews five of DAODAS' Human Resource Policies (overtime, EPMS, discipline, grievance, reduction in force) every two years, usually toward the end of the calendar year (December). In addition to these five policies, DAODAS' Human Resources Manager also reviews all other internal policies during the review period. The DAODAS Finance and Operations Division reviews the agency's financial policies on a yearly basis, usually at the start of the fiscal year (July).
14. (A) Agency's status in regards to compliance with S.C. Code Ann. §1-23-120(J) that requires agencies to conduct a formal review of its regulations every five years.	DAODAS has promulgated no regulations to review. However, as directed by state law, DAODAS did consult with the S.C. Department of Labor, Licensing and Regulation in 2018, which resulted in regulations for the licensure of addiction counselors.
(B) Last time the agency conducted a formal review of its regulations.	DAODAS has promulgated no regulations to review.
(C) Last time the agency submitted new or revised regulations to the General Assembly.	In 2018, DAODAS consulted with the S.C. Department of Labor, Licensing and Regulation, which did result in regulations for the licensure of addiction counselors.

15. Agency's status in regards to compliance with S.C. Code Ann. §2-1-230 that requires agencies to submit reports to Legislative Services Agency for publication online, and the State Library.

DAODAS was not aware of this code. In the future, it will comply with reporting required by S.C. Code Ann. 2-1-230, which mandates that electronic copies of publications be transmitted to the Legislative Services Agency and the State Library for notification of the General Assembly.

16. How the agency collaborates with other agencies to seek funding (e.g. grant and federal funding).

The Director and staff of DAODAS receive regular notices from federal funders regarding grant and other funding opportunities. One of the agency's three priority areas is to increase and improve collaboration efforts. DAODAS promotes interagency collaboration in many ways, and prioritizes collaboration to seek federal funding available to states. In the past three years, agency staff have worked directly with staff of the S.C. Department of Health and Environmental Control to apply for competitive discretionary grants. Leaders at various state agencies are often writing letters of support and/or commitment to complete work collaboratively should grant funding be awarded. Epidemiologists and statisticians from state agencies that own data sets containing information about health and alcohol or other drug use in our state meet regularly as the State Epidemiological Outcomes Workgroup. Members of this workgroup often share information needed in writing grant applications.

B. Audit and/or Other Risk Mitigation Practices

17. Updated version of the agency's "Report and External Review Template" from the Accountability Report.	See attached "DAODAS Report and External Review Template 7-3-19" Excel file.
18. (A) Agency's internal audit process and/or other risk mitigation practices.	<p>The DAODAS Division of Finance & Operations evaluates and reconciles all funding sources monthly to ensure compliance with a multi-layered review process and timeliness of payments. The Manager of Finance & Operations approves all purchasing transactions, and the division's sections (Accounting, Procurement, Grants & Contracts) evaluate processes for separation of duties and process improvement each June and July. Quarterly, bi-annual, and annual reports are submitted to federal funding sources (i.e., Substance Abuse and Mental Health Services Administration [SAMHSA] and Office of Justice Programs [OJP]).</p> <p>DAODAS has an internal auditor (Auditor III) who conducts external financial compliance reviews of the county alcohol and drug abuse authorities. However, in 2018, we also assigned internal audit tasks to this position, which include review and evaluation of our petty cash funds and our Food & Drug Administration (FDA) Tobacco Compliance Contract (petty cash, gifts, mileage, internal documentation). Prior to 2017, the Manager of Finance & Operations reviewed petty cash transactions annually. In addition, a Fiscal Analyst III and the Manager of Finance & Operations were commissioned to review and evaluate FDA transactions on a bi-monthly basis.</p> <p>In 2017, the South Carolina Enterprise Information System (SCEIS) team introduced Governance, Risk, and Compliance guidelines to ensure segregation of duties and to minimize inherent risk. DAODAS complied with these guidelines, evaluated role assignments, and made necessary changes. The agency remains in compliances and annually reviews roles.</p> <p>In Human Resources, records are reviewed and evaluated bi-monthly and annually. The Human Resources Manager assists each section with positions, roles, and task assignments.</p> <p>Other program sections – Treatment, Prevention, Information Technology, and Legal & Compliance – meet weekly to evaluate processes and program improvement.</p>
(B) List of areas reviewed in agency internal audits during the last five years.	See attached "DAODAS Internal Audits and Reviews Chart 7-3-19" Excel file.

19. Issues or recommendations from external reviews or audits conducted of the agency during the last five years, which the agency has not yet fully addressed or implemented.

Issue or Recommendation	Agency's Status in Addressing or Implementing	Date External Review or Audit completed	Entity Conducting the Audit or Review
Written Plan to Allocate Funding on Objective Data	Ongoing	February 2017	Senate Oversight Report
Transition to Reimbursement for Services	Ongoing	February 2017	Senate Oversight Report
Consolidation of Provider Network	Ongoing	February 2017	Senate Oversight Report
Electronic Health Record Compliance With Federal Reporting Requirements	Achieved	February 2017	Senate Oversight Report
Review Required Deliverables	Achieved	February 2017	Senate Oversight Report
Uniformly Comply with Community Service Requirements of ASDAP	Achieved	February 2017	Senate Oversight Report

III. Agency Spending

20. Finance Overview Chart.	See attached PER Excel file.
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IV. Agency Legal Directives, Services, and Performance

A. Laws

See Legal Standards Chart from the agency's most recent Accountability Report.

B. Deliverables

21. Deliverables Chart.	See attached PER Excel file.
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C. Performance

22. Performance Measures Chart.	See attached PER Excel file.
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V. Agency Ideas and Recommendations

23. Recommendations for changes in law.

LAW CHANGE #1			
Law	Summary of Current Law(s) and Recommended Change(s)	Basis for Recommendation	Approval and Others Impacted
<p>S.C. Code Ann, Section 44-49-10 – Section 44-49-80</p>	<p><u>Current Law:</u> Agency’s Enabling Legislation</p> <p><u>Recommendation:</u> Modify</p>	<p>The agency’s enabling legislation is outdated and does not accurately reflect the department’s current role and functions, with their wide scope of substance use disorder service, finance, and programmatic oversight.</p>	<p><u>Presented and approved by agency’s governing body:</u> The proposal has been presented to the Governor’s Office and approved for consideration.</p> <p><u>Other entities potentially impacted:</u> None identified.</p> <p><u>If the law is a regulation, where agency is in the process of finalizing it and providing it to the General Assembly:</u> Not applicable.</p>
Current Law Wording		Proposed Revisions to Law Wording	
<p style="text-align: center;">Title 44 - Health</p> <p style="text-align: center;">CHAPTER 49</p> <p style="text-align: center;">Department of Alcohol and Other Drug Abuse Services</p> <p>SECTION 44-49-10. Department established; functions, powers, and duties; rules and regulations.</p> <p>(A) There is established the Department of Alcohol and Other Drug Abuse Services. The department shall be vested with all the functions, powers, and duties, of the South Carolina Commission on Alcoholism and the South Carolina Commission on Alcohol and Drug Abuse and shall have full authority for formulating, coordinating and administering the state plans for controlling narcotics and controlled substances and alcohol abuse.</p> <p>(B) All functions, powers, and duties of the commissioner of the narcotics and controlled substances section of the State Planning and Grants Division (Division of Administration in the Office of the Governor) are hereby transferred to the department, except those powers and duties related to the traffic of narcotics and controlled substances as defined in Section 44-53-130 which shall be vested in the State Law Enforcement Division.</p>		<p>The department would work with the Governor’s Office and the General Assembly to draft proposed language updates. The agency currently does not have recommendations for specific wording.</p>	

(C) All rules and regulations promulgated by the commissioner of narcotics and controlled substances shall remain in effect until changed by the department.

(D) The department is authorized to establish a block grant mechanism to provide such monies as may be appropriated by the Legislature for this purpose to each of the agencies designated under Section 61-12-20(a). The distribution of these monies must be on a per capita basis according to the most recent United States Census. The agencies designated under Section 61-12-20(a) must expend any funds received through this mechanism in accordance with the county plans required under Section 61-12-20(b).

(E) The department is authorized to develop such rules and regulations not inconsistent with the provisions of this chapter as it may find to be reasonably appropriate for the government of the county plans called for in Section 61-12-20(b), and the financial and programmatic accountability of funds provided under this section and all other funds provided by the department to agencies designated under Section 61-12-20(a).

HISTORY: 1962 Code Sections 32-896, 32-1510.21; 1957 (50) 336; 1966 (54) 2182; 1971 (57) 800; 1974 (58) 2284; 1984 Act No. 512, Part II, Section 25; 1993 Act No. 181, Section 1108.

SECTION 44-49-20. Director of department; appointment; removal.

The Department of Alcohol and Other Drug Abuse Services shall be headed by a director appointed by the Governor, upon the advice and consent of the Senate. The director is subject to removal by the Governor pursuant to the provisions of Section 1-3-240.

HISTORY: 1962 Code Section 32-897; 1957 (50) 336; 1966 (54) 2182; 1993 Act No. 181, Section 1108.

SECTION 44-49-40. Powers and duties of department relating to narcotics and controlled substances.

(A) The department shall arrange for the exchange of information between governmental officials concerning the use and abuse of controlled substances.

(B) Results, information, and evidence received from the Department of Health and Environmental Control relating to the regulatory functions of this chapter and Article 3 of Chapter 53, including results of inspections conducted by such department, may be relied upon and acted upon by the department in conformance with its administration and coordinating duties under this Chapter and Article 3 of Chapter 53.

(C)(1) The department shall: Plan, coordinate and cooperate in educational programs for schools, communities and general public designed to prevent and deter misuse and abuse of controlled substances;

- (2) Promote better recognition of the problems of misuse and abuse of controlled substances within the regulated industry and among interested groups and organizations;
- (3) Assist the regulated industry, interested groups and organizations in contributing to the reduction of misuse and abuse of controlled substances;
- (4) Consult with interested groups and organizations to aid them in solving administrative and organizational problems;
- (5) Evaluate procedures, projects, techniques, and controls conducted or proposed as part of educational programs on misuse and abuse of controlled substances;
- (6) Disseminate the results of research on misuse and abuse of controlled substances to promote a better public understanding of what problems exist and what can be done to combat them;
- (7) Assist in the education and training of state and local law enforcement officials in their efforts to control misuse and abuse of controlled substances;
- (8) Encourage research on misuse and abuse of controlled substances;
- (9) Cooperate in establishing methods to assess accurately the effects of controlled substances and to identify and characterize controlled substances with potential for abuse;
- (10) Cooperate in making studies and in undertaking programs of research to
- (a) Develop new or improved approaches, techniques, systems, equipment and devices to strengthen the enforcement of Sections 44-49-10, 44-49-40 and 44-49-50 and Article 3 of Chapter 53;
- (b) Determine patterns of misuse and abuse of controlled substances and the social effects thereof; and
- (c) Improve methods for preventing, predicting, understanding and dealing with the misuse and abuse of controlled substances.
- (D) The department may enter into contracts with public agencies, institutions of higher education, and private organizations or individuals for the purpose of conducting research, demonstrations, or special projects which bear directly on misuse and abuse of controlled substances.
- (E) The department may enter into contracts for educational and research activities without performance bonds.
- (F) The department is authorized to accept gifts, bequests, devises, contributions, and grants, public or private, including federal funds, or funds from any other source for use in furthering the purpose of the department. The department is authorized to

administer the grants and contracts arising from the federal program entitled the Drug-Free Schools and Communities Act of 1986, P.L. 99-570.

HISTORY: 1962 Code Section 32-1510.23; 1971 (57) 800; 1993 Act No. 181, Section 1108.

SECTION 44-49-50. Cooperation; legal services.

It shall be the duty of all departments, officers, agencies, and employees of the State to cooperate with the Department of Alcohol and Other Drug Abuse Services in carrying out its functions. The Attorney General shall furnish such legal services as are necessary to the department.

HISTORY: 1962 Code Section 32-1510.22; 1971 (57) 800; 1993 Act No. 181, Section 1108.

SECTION 44-49-60. Adult alcoholic education program; supervisor.

The department shall appoint a supervisor of adult education for the prevention of alcoholism, who shall be responsible for activating and implementing an adequate alcoholic education program for the citizens of this State above high school age. The program shall be designed to prevent or reduce alcoholism in this State and to create a recognition and understanding of the problem.

In carrying out the provisions of this section the department and the supervisor of adult education for the prevention of alcoholism may consult and work in conjunction with groups such as Alcoholics Anonymous, the Yale Center of Alcohol Studies of Yale University, the Research Council on Problems of Alcohol of the American Association for the Advancement of Science, the South Carolina Medical Association, the department of Mental Health, the Christian Action Council, the Committee on Alcoholism of the South Carolina Conference of Social Work and other groups or agencies that are able to assist in the study, prevention, treatment and rehabilitation of alcoholics and in a scientific educational program on the problems of alcohol.

HISTORY: 1962 Code Section 32-902; 1954 (48) 1751; 1957 (50) 336; 1966 (54) 2182; 1993 Act No. 181, Section 1108.

SECTION 44-49-70. Department shall aid supervisor in effecting program.

The department shall furnish the supervisor of adult education for the prevention of alcoholism adequate ways and means to accomplish an effective educational program for the prevention of alcoholism in this State.

HISTORY: 1962 Code Section 32-900(b); 1954 (48) 1751; 1957 (50) 336; 1958 (50) 1990; 1966 (54) 2182; 1993 Act No. 181, Section 1108.

SECTION 44-49-80. Establishment of drug abuse treatment program.

The department shall establish a program to provide alcohol and drug abuse

intervention, prevention, and treatment services for the public schools of the State. The department shall provide staff and support necessary to administer the program. Funds for this program must be annually appropriated by the General Assembly from the Education Improvement Act of 1984 Fund as it determines appropriate. The appropriated funds must be forwarded to the South Carolina Department of Alcohol and Other Drug Abuse Services from the Education Improvement Act of 1984 Fund in the manner the State Treasurer shall direct.

HISTORY: 1984 Act No. 512, Part II, Section 9, Division II, Subdivision B, SubPart 4, Section 1; 1993 Act No. 181, Section 1108.

LAW CHANGE #2

Law	Summary of Current Law(s) and Recommended Change(s)	Basis for Recommendation	Approval and Others Impacted
S.C. Code Ann. Section 59-150-230(l)	<p><u>Current Law:</u> The law requires that the General Assembly allocate unclaimed prize funds to the department annually for problem or pathological gambling.</p> <p><u>Recommendation:</u> Modify.</p>	When funds were first granted to the department for problem gambling services, the (then) Budget and Control Board, now the Department of Administration, awarded the funds through an RFP process. Unclaimed prize funds are now directly appropriated to the department, and therefore the language is outdated and no reports are filed with the Department of Administration, as they are no longer part of the appropriation process.	<p><u>Presented and approved by agency's governing body:</u> The proposal has been presented to the Governor's Office for consideration.</p> <p><u>Other entities potentially impacted:</u> Department of Administration.</p> <p><u>If the law is a regulation, where agency is in the process of finalizing it and providing it to the General Assembly:</u> Not Applicable.</p>
Current Law Wording		Proposed Revisions to Law Wording	
(l) Unclaimed prize money must be deposited in the Education Lottery Account each year. A portion of the unclaimed prize money, in an amount to be determined by the General Assembly in its annual general appropriations bill and other bills appropriating monies for previous or current fiscal years, must be allocated to the Department of Education for the purchase of new school buses. A portion, in an amount to be determined by the General Assembly, of the unclaimed prize money in the Education Lottery Account, must be allocated by the General Assembly in its annual general		(l) Unclaimed prize money must be deposited in the Education Lottery Account each year. A portion of the unclaimed prize money, in an amount to be determined by the General Assembly in its annual general appropriations bill and other bills appropriating monies for previous or current fiscal years, must be allocated to the Department of Education for the purchase of new school buses. A portion, in an amount to be determined by the General Assembly, of the unclaimed prize money in the Education Lottery Account, must be allocated by the General Assembly in its annual general appropriations bill or any bill appropriating	

appropriations bill or any bill appropriating monies for previous or current fiscal years to the South Carolina Department of Alcohol and Other Drug Abuse Services or an established nonprofit public or private agency recognized as an affiliate of the National Council on Problem Gambling to receive monies from the fund for the prevention and treatment of compulsive gambling disorder and educational programs related to that disorder, including a gambling hotline, to be used for prevention programs including, in part or in totality, mass media communications. Nothing in this section prevents the State Department of Administration from contracting with any combination of agencies which meet the criteria provided for in this section, including a combination that includes the Department of Alcohol and Other Drug Abuse Services for the treatment of compulsive gambling disorder and educational programs related to that disorder, including a gambling hotline. Semi-annually, the director of the selected agency shall report to the board on the programs implemented with these funds, including nonidentifying statistical information pertaining to persons served by these programs. The director of the agency also shall provide a copy of the report to the General Assembly promptly upon receipt of the semi-annual reports.

monies for previous or current fiscal years to the South Carolina Department of Alcohol and Other Drug Abuse Services or an established nonprofit public or private agency recognized as an affiliate of the National Council on Problem Gambling to receive monies from the fund for the prevention and treatment of compulsive gambling disorder and educational programs related to that disorder, including a gambling hotline, to be used for prevention programs including, in part or in totality, mass media communications. ~~Nothing in this section prevents the State Department of Administration from contracting with any combination of agencies which meet the criteria provided for in this section, including a combination that includes the Department of Alcohol and Other Drug Abuse Services for the treatment of compulsive gambling disorder and educational programs related to that disorder, including a gambling hotline. Semi-annually, the director of the selected agency shall report to the board on the programs implemented with these funds, including nonidentifying statistical information pertaining to persons served by these programs. The director of the agency also shall provide a copy of the report to the General Assembly promptly upon receipt of the semi-annual reports.~~

V. Feedback (Optional)

Agency feedback

24. (A) Other questions that may help the Committee and public understand how the agency operates, budgets, and performs

(B) Best ways for the Committee to compare the specific results the agency obtained with the resources the agency invested

DAODAS operates as an administration that addresses a public health problem and finances direct treatment services as a subsidy to citizens who cannot afford care. Results of the agency's investments should ultimately be reflected in their impact on population health and access to treatment services that the agency's contractors provide.

(C) Changes to the report questions, format, etc., agency representatives would recommend.

DAODAS management staff were very challenged across most circumstances to define the "deliverable" and the "customer" for the purposes of the report. In most circumstances, DAODAS has multiple deliverables for multiple customers due to the nature of administering funds from federal agencies to contracted providers for the "end user," which is a specific population or all South Carolinians. The format of the PER restricted the information we could input, precluding a more multifaceted reflection of the agency's reach.

(D) Benefits agency representatives see in the public having access to the information in this report.

Many South Carolinians do not know that the Department of Alcohol and Other Drug Abuse Services exists as an agency that serves our state. Many in state government and in the healthcare field are not aware of the important role and the exact function that DAODAS has in elevating the issue of and addressing the impact of substance use disorders. This report will bring to light its critical functions, not only during a drug crisis, but for the outcomes of families and individuals affected at any time by the chronic diseases on which we focus.

(E) Two to three things agency representatives could do differently next time (or it could advise other agencies to do) to complete the report in less time and at a lower cost to the agency.

Define the agency's "deliverables" and "customers" as early as possible in the process.

(F) Other comments or suggestions from the agency.

Organizational Unit Details

Agency

Department of Alcohol and Other Drug Abuse Services

Accurate as of

July 2, 2019

Name of organizational unit	Administration
Purpose of organizational unit	Provide leadership for the agency
Exit interviews or surveys performed?	
2017-18	Yes
2016-17	Yes
2015-16	Yes
Employee satisfaction tracked?	
2017-18	No
2016-17	No
2015-16	No
Anonymous employee feedback allowed?	
2017-18	Yes
2016-17	Yes
2015-16	Yes
Number of employees (all types) in the unit	
<u>Start of fiscal year</u>	
2017-18	4
2016-17	4
2015-16	4
<u>End of fiscal year</u>	
2017-18	5
2016-17	4
2015-16	3
<u>Leave the unit during fiscal year</u>	
2017-18	1
2016-17	2
2015-16	0
Turnover rate	
2017-18	22.22%
2016-17	50.00%
2015-16	0.00%
Agency Comments (Optional)	

Agency Wide

Has the agency ever conducted an employee engagement, climate, or similar survey?

Yes, Agency Health Check Report

If yes, when was last one and who conducted it?

August 2016 by Division of State Human Resources

Does the agency conduct employee engagement, climate, or similar surveys on a regular basis?

No

If yes, what is the frequency?

Organizational Unit Details

Agency

Department of Alcohol and Other Drug Abuse Services

Accurate as of

July 2, 2019

Name of organizational unit	Services / External Affairs
Purpose of organizational unit	Provides support to the Alcohol and Drug Abuse System through consultation with policy, legislation and public relations
Exit interviews or surveys performed?	
2017-18	Yes
2016-17	Yes
2015-16	Yes
Employee satisfaction tracked?	
2017-18	No
2016-17	No
2015-16	No
Anonymous employee feedback allowed?	
2017-18	Yes
2016-17	Yes
2015-16	Yes
Number of employees (all types) in the unit	
<u>Start of fiscal year</u>	
2017-18	5
2016-17	5
2015-16	7
<u>End of fiscal year</u>	
2017-18	4
2016-17	4
2015-16	4
<u>Leave the unit during fiscal year</u>	
2017-18	1
2016-17	1
2015-16	3
Turnover rate	
2017-18	22.22%
2016-17	22.22%
2015-16	54.55%
Agency Comments (Optional)	This Org Unit includes Communications

Agency Wide

Has the agency ever conducted an employee engagement, climate, or similar survey?

Yes, Agency Health Check Report

If yes, when was last one and who conducted it?

August 2016 by Division of State Human Resources

Does the agency conduct employee engagement, climate, or similar surveys on a regular basis?

No

If yes, what is the frequency?

Organizational Unit Details

Agency

Department of Alcohol and Other Drug Abuse Services

Accurate as of

July 2, 2019

Name of organizational unit	Program Accountability / Treatment
Purpose of organizational unit	Provide oversight and monitoring of Treatment and Recovery projects and activities of AOD Authorities and other vendors
Exit interviews or surveys performed?	
2017-18	Yes
2016-17	Yes
2015-16	Yes
Employee satisfaction tracked?	
2017-18	No
2016-17	No
2015-16	No
Anonymous employee feedback allowed?	
2017-18	Yes
2016-17	Yes
2015-16	Yes
Number of employees (all types) in the unit	
<u>Start of fiscal year</u>	
2017-18	11
2016-17	9
2015-16	8
<u>End of fiscal year</u>	
2017-18	6
2016-17	7
2015-16	6
<u>Leave the unit during fiscal year</u>	
2017-18	1
2016-17	2
2015-16	2
Turnover rate	
2017-18	11.76%
2016-17	25.00%
2015-16	28.57%
Agency Comments (Optional)	This Org Unit includes Bridge and SBIRT

Agency Wide

Has the agency ever conducted an employee engagement, climate, or similar survey?

Yes, Agency Health Check Report

If yes, when was last one and who conducted it?

August 2016 by Division of State Human Resources

Does the agency conduct employee engagement, climate, or similar surveys on a regular basis?

No

If yes, what is the frequency?

Organizational Unit Details

Agency

Department of Alcohol and Other Drug Abuse Services

Accurate as of

July 2, 2019

Name of organizational unit	Program Accountability / Prevention
Purpose of organizational unit	Provide oversight and monitoring of Prevention projects and activities of AOD Authorities and other vendors
Exit interviews or surveys performed?	
2017-18	Yes
2016-17	Yes
2015-16	Yes
Employee satisfaction tracked?	
2017-18	No
2016-17	No
2015-16	No
Anonymous employee feedback allowed?	
2017-18	Yes
2016-17	Yes
2015-16	Yes
Number of employees (all types) in the unit	
<u>Start of fiscal year</u>	
2017-18	10
2016-17	14
2015-16	19
<u>End of fiscal year</u>	
2017-18	11
2016-17	9
2015-16	13
<u>Leave the unit during fiscal year</u>	
2017-18	2
2016-17	10
2015-16	1
Turnover rate	
2017-18	19.05%
2016-17	86.96%
2015-16	6.25%
Agency Comments (Optional)	This Org Unit includes Prevention FDA

Agency Wide

Has the agency ever conducted an employee engagement, climate, or similar survey?

Yes, Agency Health Check Report

If yes, when was last one and who conducted it?

August 2016 by Division of State Human Resources

Does the agency conduct employee engagement, climate, or similar surveys on a regular basis?

No

If yes, what is the frequency?

Organizational Unit Details

Agency

Department of Alcohol and Other Drug Abuse Services

Accurate as of

July 2, 2019

Name of organizational unit	Finance and Operations
Purpose of organizational unit	Provides financial and other operational services
Exit interviews or surveys performed?	
2017-18	Yes
2016-17	Yes
2015-16	Yes
Employee satisfaction tracked?	
2017-18	No
2016-17	No
2015-16	No
Anonymous employee feedback allowed?	
2017-18	Yes
2016-17	Yes
2015-16	Yes
Number of employees (all types) in the unit	
<u>Start of fiscal year</u>	
2017-18	10
2016-17	8
2015-16	8
<u>End of fiscal year</u>	
2017-18	8
2016-17	8
2015-16	7
<u>Leave the unit during fiscal year</u>	
2017-18	2
2016-17	0
2015-16	1
Turnover rate	
2017-18	22.22%
2016-17	0.00%
2015-16	13.33%
Agency Comments (Optional)	This Org Unit includes Procurement, Accounting, Contracts

Agency Wide

Has the agency ever conducted an employee engagement, climate, or similar survey?

Yes, Agency Health Check Report

If yes, when was last one and who conducted it?

August 2016 by Division of State Human Resources

Does the agency conduct employee engagement, climate, or similar surveys on a regular basis?

No

If yes, what is the frequency?

Organizational Unit Details

Agency

Department of Alcohol and Other Drug Abuse Services

Accurate as of

July 2, 2019

Name of organizational unit	Information Technology
Purpose of organizational unit	Provides governance and compliance policies in conformity with federal and state IT policies
Exit interviews or surveys performed?	
2017-18	Yes
2016-17	Yes
2015-16	Yes
Employee satisfaction tracked?	
2017-18	No
2016-17	No
2015-16	No
Anonymous employee feedback allowed?	
2017-18	Yes
2016-17	Yes
2015-16	Yes
Number of employees (all types) in the unit	
<u>Start of fiscal year</u>	
2017-18	3
2016-17	3
2015-16	3
<u>End of fiscal year</u>	
2017-18	4
2016-17	3
2015-16	3
<u>Leave the unit during fiscal year</u>	
2017-18	0
2016-17	0
2015-16	0
Turnover rate	
2017-18	0.00%
2016-17	0.00%
2015-16	0.00%
Agency Comments (Optional)	This Org Unit encompass F&O MIR

Agency Wide

Has the agency ever conducted an employee engagement, climate, or similar survey?

Yes, Agency Health Check Report

If yes, when was last one and who conducted it?

August 2016 by Division of State Human Resources

Does the agency conduct employee engagement, climate, or similar surveys on a regular basis?

No

If yes, what is the frequency?

Organizational Unit Details

Agency

Department of Alcohol and Other Drug Abuse Services

Accurate as of

July 2, 2019

Name of organizational unit	Health Integration & Innovation
Purpose of organizational unit	Builds partnerships between local AOD providers and physical healthcare hospitals in communities
Exit interviews or surveys performed?	
2017-18	Yes
2016-17	Yes
2015-16	Yes
Employee satisfaction tracked?	
2017-18	No
2016-17	No
2015-16	No
Anonymous employee feedback allowed?	
2017-18	Yes
2016-17	Yes
2015-16	Yes
Number of employees (all types) in the unit	
<u>Start of fiscal year</u>	
2017-18	0
2016-17	6
2015-16	8
<u>End of fiscal year</u>	
2017-18	0
2016-17	4
2015-16	6
<u>Leave the unit during fiscal year</u>	
2017-18	0
2016-17	1
2015-16	1
Turnover rate	
2017-18	Agency did not have employees in this unit
2016-17	20.00%
2015-16	14.29%
Agency Comments (Optional)	Focus shifted to completing agency strategic plan, including compliance and accountability.

Agency Wide

Has the agency ever conducted an employee engagement, climate, or similar survey?

Yes, Agency Health Check Report

If yes, when was last one and who conducted it?

August 2016 by Division of State Human Resources

Does the agency conduct employee engagement, climate, or similar surveys on a regular basis?

No

If yes, what is the frequency?

Finance Overview

Agency

Department of Alcohol and Other Drug Abuse

Services

Accurate as of

July 2, 2019

	<u>2017-18</u>	<u>2016-17</u>	<u>2015-16</u>
How much was the agency appropriated and authorized to spend by the end of the fiscal year?	\$55,666,679	\$53,867,009	\$47,932,766
How much did the agency actually spend?	\$46,501,201	\$46,491,485	\$44,577,175
How much did the agency not spend?	\$9,165,478	\$7,375,524	\$3,355,591
How much cash did the agency have at the end of the fiscal year that it was not authorized to spend?	\$280,071	\$0	\$70,432

Deliverables

Agency

Department of Alcohol and Other Drug Abuse Services

Accurate as of 7/2/2019

Deliverable			
	Item number		1
	Associated laws		S.C. Code Ann. Section 1-30-10(A), (B), (C), (D) & (F)
	Does state or federal law specifically require this deliverable?		Yes
	Deliverable description		Organization of DAODAS by the Director into divisions and subdivisions, and the appointment of deputies by the Director.
	Responsible organizational unit (primary)		Administration
Results Sought			
	Does the legislature state intent, findings, or purpose?		Yes
	What is specific outcome sought in law OR, if not in law, specific outcome agency seeks by providing the deliverable?		Establishment and organization of DAODAS
	Associated performance measure item numbers from the Performance Measures Chart, if any		See Performance Measure Sheet in Total.
Customer Details			
	Customer description		Citizen of South Carolina in need of substance use disorder services
	Does the agency evaluate customer satisfaction?	2017-18	No
	Counties served in last completed fiscal year	2017-18	All
	Number of customers served in last completed FY	2017-18	49,751
	Percentage change in customers served predicted for current FY	2018-19	Unknown
	Maximum number of potential customers, if unlimited resources available to the agency		Unknown
Units Provided and Amounts Charged to Customers			
	Description of a single deliverable unit		Oversight of a substance use disorder service-delivery system for the State of South Carolina
	Number of units provided	2017-18	1
		2016-17	1
		2015-16	1
	Does law prohibit charging the customer for the deliverable?	2017-18	No
	If yes, provide law	2016-17	No
	If yes, provide law	2015-16	No
	If yes, provide law		
	Amount charged to customer per deliverable unit	2017-18	\$0.00
		2016-17	\$0.00
		2015-16	\$0.00
Costs			
	Total employee equivalents required (37.5 hour per week units)	2017-18	1.00
		2016-17	1.00
		2015-16	1.00
	Total deliverable expenditures each year (operational and employee salary/fringe)	2017-18	\$103,264.00
		2016-17	\$95,174.00
		2015-16	\$119,928.00
	Total deliverable expenditures as a percentage of total agency expenditures	2017-18	0.22%
		2016-17	0.20%
		2015-16	0.27%
	Agency expenditures per unit of the deliverable	2017-18	\$103,264.00
		2016-17	\$95,174.00
		2015-16	\$119,928.00
Amount generated from providing deliverable			
	Total collected from charging customers	2017-18	\$0.00
		2016-17	\$0.00
		2015-16	\$0.00
	Total collected from non-state sources as a result of providing the deliverable (federal and other grants awarded to agency to provide deliverable)	2017-18	\$0.00
		2016-17	\$0.00
		2015-16	\$0.00
	Total collected from charging customers and non-state sources	2017-18	\$0.00
		2016-17	\$0.00
		2015-16	\$0.00
Agency Comments			
	Additional comments from agency (optional)		The law establishes the department, with an agency Director who is authorized to organize the agency into divisions and subdivisions and to appoint deputies. DAODAS, through its local provider network, served 49,751 substance use disorder patients in FY18 (of the estimated 451,000 individuals in South Carolina who are experiencing substance-related problems that require immediate intervention and treatment). The enabling legislation needs updating to accurately reflect the actual activities provided by the agency as the single state authority for the delivery of a full continuum of substance use disorder services (prevention, intervention, treatment, and recovery) to the citizens of South Carolina.

Deliverables

Agency

Department of Alcohol and Other Drug Abuse Services

Accurate as of 7/2/2019

Deliverable		
Item number		2
Associated laws		S.C Code Ann. Section 1-30-10(G)(1)
Does state or federal law specifically require this deliverable?		Yes
Deliverable description		Submission of an agency annual report to the Governor and General Assembly.
Responsible organizational unit (primary)		Administration
Results Sought		
Does the legislature state intent, findings, or purpose?		Yes
What is specific outcome sought in law OR, if not in law, specific outcome agency seeks by providing the deliverable?		Reasons to merge or eliminate duplicative divisions, programs, or personnel.
Associated performance measure item numbers from the Performance Measures Chart, if any		No Associated Measure
Customer Details		
Customer description		Governor; General Assembly
Does the agency evaluate customer satisfaction?	2017-18	No
Counties served in last completed fiscal year	2017-18	0
Number of customers served in last completed FY	2017-18	2
Percentage change in customers served predicted for current FY	2018-19	0.00%
Maximum number of potential customers, if unlimited resources available to the agency		2
Units Provided and Amounts Charged to Customers		
Description of a single deliverable unit		Agency Annual Report
Number of units provided	2017-18	1
	2016-17	1
	2015-16	1
Does law prohibit charging the customer for the deliverable?	2017-18	No
	If yes, provide law	
	2016-17	No
	If yes, provide law	
	2015-16	No
	If yes, provide law	
Amount charged to customer per deliverable unit	2017-18	\$0.00
	2016-17	\$0.00
	2015-16	\$0.00
Costs		
Total employee equivalents required (37.5 hour per week units)	2017-18	0.00
	2016-17	0.00
	2015-16	0.00
Total deliverable expenditures each year (operational and employee salary/fringe)	2017-18	\$0.00
	2016-17	\$0.00
	2015-16	\$0.00
Total deliverable expenditures as a percentage of total agency expenditures	2017-18	0.00%
	2016-17	0.00%
	2015-16	0.00%
Agency expenditures per unit of the deliverable	2017-18	\$0.00
	2016-17	\$0.00
	2015-16	\$0.00
Amount generated from providing deliverable		
Total collected from charging customers	2017-18	\$0.00
	2016-17	\$0.00
	2015-16	\$0.00
Total collected from non-state sources as a result of providing the deliverable (federal and other grants awarded to agency to provide deliverable)	2017-18	\$0.00
	2016-17	\$0.00
	2015-16	\$0.00
Total collected from charging customers and non-state sources	2017-18	\$0.00
	2016-17	\$0.00
	2015-16	\$0.00
Agency Comments		
Additional comments from agency (optional)		This report is included as part of the agency's annual Accountability Report.

Deliverables

Agency

Department of Alcohol and Other Drug Abuse Services

Accurate as of 7/2/2019

Deliverable			
	Item number		3
	Associated laws		S.C. Code Ann. Section 1-30-10(G)(2)
	Does state or federal law specifically require this deliverable?		Yes
	Deliverable description		Submission to the Governor and the General Assembly of a seven-year plan that provides initiatives and/or planned actions that implement cost savings and increased efficiencies of services and responsibilities within the projected seven-year period.
	Responsible organizational unit (primary)		Administration
Results Sought			
	Does the legislature state intent, findings, or purpose?		No
	What is specific outcome sought in law OR, if not in law, specific outcome agency seeks by providing the deliverable?		Part of the agency's seven-year oversight study and investigation conducted pursuant to Chapter 2, Title 2.
	Associated performance measure item numbers from the Performance Measures Chart, if any		No Associated Measure
Customer Details			
	Customer description		Governor; General Assembly
	Does the agency evaluate customer satisfaction?	2017-18	No
	Counties served in last completed fiscal year	2017-18	All
	Number of customers served in last completed FY	2017-18	0
	Percentage change in customers served predicted for current FY	2018-19	0.00%
	Maximum number of potential customers, if unlimited resources available to the agency		2
Units Provided and Amounts Charged to Customers			
	Description of a single deliverable unit		Seven-year report to be submitted no later than the first day of the 2015 Legislative Session
	Number of units provided	2017-18	0
		2016-17	0
		2015-16	0
	Does law prohibit charging the customer for the deliverable?	2017-18	No
	If yes, provide law	2016-17	No
	If yes, provide law	2015-16	No
	If yes, provide law		
	Amount charged to customer per deliverable unit	2017-18	\$0.00
		2016-17	\$0.00
		2015-16	\$0.00
Costs			
	Total employee equivalents required (37.5 hour per week units)	2017-18	0.00
		2016-17	0.00
		2015-16	0.00
	Total deliverable expenditures each year (operational and employee salary/fringe)	2017-18	\$0.00
		2016-17	\$0.00
		2015-16	\$0.00
	Total deliverable expenditures as a percentage of total agency expenditures	2017-18	0.00%
		2016-17	0.00%
		2015-16	0.00%
	Agency expenditures per unit of the deliverable	2017-18	There were no units provided, no cost, or the agency does not track the number of units provided and/or total cost.
		2016-17	There were no units provided, no cost, or the agency does not track the number of units provided and/or total cost.
		2015-16	There were no units provided, no cost, or the agency does not track the number of units provided and/or total cost.
Amount generated from providing deliverable			
	Total collected from charging customers	2017-18	\$0.00
		2016-17	\$0.00
		2015-16	\$0.00
	Total collected from non-state sources as a result of providing the deliverable (federal and other grants awarded to agency to provide deliverable)	2017-18	\$0.00
		2016-17	\$0.00
		2015-16	\$0.00
	Total collected from charging customers and non-state sources	2017-18	\$0.00
		2016-17	\$0.00
		2015-16	\$0.00
Agency Comments			
	Additional comments from agency (optional)		Plan was submitted in May 2015, prior to the timeframe reflected in this table.

Deliverables

Agency

Department of Alcohol and Other Drug Abuse Services

Accurate as of 7/2/2019

Deliverable		Item number	4
		Associated laws	S.C. Code Ann. Sections 16-25-320, 43-35-560, 44-49-40(A), (B), 63-11-1930
		Does state or federal law specifically require this deliverable?	Yes
		Deliverable description	1) Service on the following multidisciplinary committees: 1) Multidisciplinary Domestic Violence Advisory Committee (16-25-320); 2) Vulnerable Adults Fatalities Review Committee (43-35-560); and 3) State Child Fatality Advisory Committee (63-11-1930). 2) Arrangements for the exchange of information between government officials concerning use and abuse of controlled substances, and action based on results, information, and evidence regarding controlled substances that are received from the S.C. Department of Health and Environmental Control.
		Responsible organizational unit (primary)	Administration
Results Sought		Does the legislature state intent, findings, or purpose?	Yes
		What is specific outcome sought in law OR, if not in law, specific outcome agency seeks by providing the deliverable?	1) Decrease the incidences of domestic violence. 2) Decrease the incidences of preventable vulnerable adult deaths. 3) Decrease the incidences of preventable child deaths.
		Associated performance measure item numbers from the Performance Measures Chart, if any	No Associated Performance Measure
Customer Details		Customer description	State of South Carolina
		Does the agency evaluate customer satisfaction? 2017-18	No
		Counties served in last completed fiscal year 2017-18	All
		Number of customers served in last completed FY 2017-18	Unknown
		Percentage change in customers served predicted for current FY 2018-19	Unknown
		Maximum number of potential customers, if unlimited resources available to the agency	Unknown
Units Provided and Amounts Charged to Customers		Description of a single deliverable unit	Annual report to the Governor and the General Assembly
		Number of units provided 2017-18	3
		2016-17	3
		2015-16	3
		Does law prohibit charging the customer for the deliverable? 2017-18	No
		If yes, provide law 2016-17	No
		If yes, provide law 2015-16	No
		If yes, provide law	
		Amount charged to customer per deliverable unit 2017-18	\$0.00
		2016-17	\$0.00
		2015-16	\$0.00
Costs		Total employee equivalents required (37.5 hour per week units)	
		2017-18	0.00
		2016-17	0.00
		2015-16	0.00
		Total deliverable expenditures each year (operational and employee salary/fringe)	
		2017-18	Expenses are captured in activities funded by the federal Substance Abuse Prevention and Treatment Block Grant.
		2016-17	
		2015-16	
		Total deliverable expenditures as a percentage of total agency expenditures	
		2017-18	Agency does not track the total expense of providing the deliverable.
		2016-17	0.00%
		2015-16	0.00%
		Agency expenditures per unit of the deliverable	
		2017-18	There were no units provided, no cost, or the agency does not track the number of units provided and/or total cost.
		2016-17	\$0.00
		2015-16	\$0.00
Amount generated from providing deliverable		Total collected from charging customers	
		2017-18	\$0.00
		2016-17	\$0.00
		2015-16	\$0.00
		Total collected from non-state sources as a result of providing the deliverable (federal and other grants awarded to agency to provide deliverable)	
		2017-18	\$0.00
		2016-17	\$0.00
		2015-16	\$0.00
		Total collected from charging customers and non-state sources	
		2017-18	\$0.00
		2016-17	\$0.00
		2015-16	\$0.00
Agency Comments		Additional comments from agency (optional)	Three staff members attend the meetings of these three separate committees as appointed by management. There is no specific instruction in statute as to how the exchange of information is to be conducted. The enabling legislation needs updating to accurately reflect the actual activities provided by the agency as the single state authority for the delivery of substance use disorder services (prevention, intervention, treatment, and recovery) to the citizens of South Carolina.

Deliverables

Agency

Department of Alcohol and Other Drug Abuse Services

Accurate as of 7/2/2019

Deliverable		
Item number		5
Associated laws		S.C. Code Ann. Section 17-22-510(D), 44-49-40(A), (C)(1), (C)(5), (C)(6)
Does state or federal law specifically require this deliverable?		Yes
Deliverable description		1) Consultation with the S.C. Commission on Prosecution Coordination before the Commission approves the administrative procedures for the state's alcohol education programs. 2) Arrangements for the exchange of information between government officials concerning use and abuse of controlled substances, and action based on results, information, and evidence regarding controlled substances that are received from the S.C. Department of Health and Environmental Control.
Responsible organizational unit (primary)		Prevention
Results Sought		
Does the legislature state intent, findings, or purpose?		Yes
What is specific outcome sought in law OR, if not in law, specific outcome agency seeks by providing the deliverable?		Approval of administrative procedures.
Associated performance measure item numbers from the Performance Measures Chart, if any		No Associated Performance Measure
Customer Details		
Customer description		State agency
Does the agency evaluate customer satisfaction?	2017-18	No
Counties served in last completed fiscal year	2017-18	0
Number of customers served in last completed FY	2017-18	0
Percentage change in customers served predicted for current FY	2018-19	0.00%
Maximum number of potential customers, if unlimited resources available to the agency		0
Units Provided and Amounts Charged to Customers		
Description of a single deliverable unit		One consultation session
Number of units provided	2017-18	0
	2016-17	0
	2015-16	0
Does law prohibit charging the customer for the deliverable?	2017-18	No
If yes, provide law	2016-17	No
If yes, provide law	2015-16	No
If yes, provide law		
Amount charged to customer per deliverable unit	2017-18	\$0.00
	2016-17	\$0.00
	2015-16	\$0.00
Costs		
Total employee equivalents required (37.5 hour per week units)	2017-18	0.00
	2016-17	0.00
	2015-16	0.00
Total deliverable expenditures each year (operational and employee salary/fringe)	2017-18	\$0.00
	2016-17	\$0.00
	2015-16	\$0.00
Total deliverable expenditures as a percentage of total agency expenditures	2017-18	Agency does not track the total expense of providing the deliverable.
	2016-17	Agency does not track the total expense of providing the deliverable.
	2015-16	Agency does not track the total expense of providing the deliverable.
Agency expenditures per unit of the deliverable	2017-18	\$0.00
	2016-17	\$0.00
	2015-16	\$0.00
Amount generated from providing deliverable		
Total collected from charging customers	2017-18	\$0.00
	2016-17	\$0.00
	2015-16	\$0.00
Total collected from non-state sources as a result of providing the deliverable (federal and other grants awarded to agency to provide deliverable)	2017-18	\$0.00
	2016-17	\$0.00
	2015-16	\$0.00
Total collected from charging customers and non-state sources	2017-18	\$0.00
	2016-17	\$0.00
	2015-16	\$0.00
Agency Comments		
Additional comments from agency (optional)		See additional agency comments on next page.

Additional Comments about Deliverables

Agency

Department of Alcohol and Other Drug Abuse Services

Accurate as of

July 2, 2019

Deliverable Number:

5

Alcohol Education Program (AEP) administrative oversight was enacted in 2007. At the time, administrative procedures for the curriculum were shared with the Commission on Prosecution Coordination. No updates to the procedures have been provided to the Commission since that time. AEPs are provided by solicitor's offices and county alcohol and drug abuse authorities. In FY18, 334 youth were served by AEPs offered by the state's county alcohol and drug abuse authorities.

The enabling legislation needs updating to accurately reflect the actual activities provided by the agency as the single state authority for the delivery of substance use disorder services (prevention, intervention, treatment, and recovery) to the citizens of South Carolina.

Deliverables

Agency

Department of Alcohol and Other Drug Abuse Services

Accurate as of 7/2/2019

Deliverable		
Item number		6
Associated laws		S.C. Code Ann. Sections 24-13-1920, 1940
Does state or federal law specifically require this deliverable?		Yes
Deliverable description		Establishment of a program to provide alcohol and other drug abuse intervention, prevention, and treatment services for offenders within the S.C. Department of Corrections (SCDC); provision of staff and support necessary to administer the program; and consultation with the director of SCDC on policies and procedures for the program.
Responsible organizational unit (primary)		Treatment
Results Sought		
Does the legislature state intent, findings, or purpose?		Yes
What is specific outcome sought in law OR, if not in law, specific outcome agency seeks by providing the deliverable?		Reduce recidivism
Associated performance measure item numbers from the Performance Measures Chart, if any		No Associated Performance Measure
Customer Details		
Customer description		Inmate of S.C. Department of Corrections
Does the agency evaluate customer satisfaction?	2017-18	No
Counties served in last completed fiscal year	2017-18	Unknown
Number of customers served in last completed FY	2017-18	Unknown
Percentage change in customers served predicted for current FY	2018-19	Unknown
Maximum number of potential customers, if unlimited resources available to the agency		Unknown
Units Provided and Amounts Charged to Customers		
Description of a single deliverable unit		Alcohol and other drug abuse intervention, prevention, and treatment service per offender
Number of units provided	2017-18	Unknown
	2016-17	Unknown
	2015-16	Unknown
Does law prohibit charging the customer for the deliverable?	2017-18	No
	If yes, provide law	
	2016-17	No
	If yes, provide law	
	2015-16	No
	If yes, provide law	
Amount charged to customer per deliverable unit	2017-18	\$0.00
	2016-17	\$0.00
	2015-16	\$0.00
Costs		
Total employee equivalents required (37.5 hour per week units)	2017-18	0.00
	2016-17	0.00
	2015-16	0.00
Total deliverable expenditures each year (operational and employee salary/fringe)	2017-18	\$0.00
	2016-17	\$0.00
	2015-16	\$0.00
Total deliverable expenditures as a percentage of total agency expenditures	2017-18	0.00%
	2016-17	0.00%
	2015-16	0.00%
Agency expenditures per unit of the deliverable	2017-18	\$0.00
	2016-17	\$0.00
	2015-16	\$0.00
Amount generated from providing deliverable		
Total collected from charging customers	2017-18	\$0.00
	2016-17	\$0.00
	2015-16	\$0.00
Total collected from non-state sources as a result of providing the deliverable (federal and other grants awarded to agency to provide deliverable)	2017-18	\$0.00
	2016-17	\$0.00
	2015-16	\$0.00
Total collected from charging customers and non-state sources	2017-18	\$0.00
	2016-17	\$0.00
	2015-16	\$0.00
Agency Comments		
Additional comments from agency (optional)		DAODAS collaborates with the S.C. Department of Corrections (SCDC) on a range of criminal justice issues and has in place two overarching programs that work to address the re-integration of addicted inmates back into the community. SCDC has full authority to operate the alcohol treatment program and has opted to privately contract for these services, rather than utilize DAODAS to operationalize these programs.

Deliverables

Agency

Department of Alcohol and Other Drug Abuse Services

Accurate as of 7/2/2019

Deliverable		
Item number		7
Associated laws		S.C. Code Ann. Sections 44-49-40(C)(2), (3), (4)
Does state or federal law specifically require this deliverable?		Yes
Deliverable description		1) Promotion of better recognition of the problem of misuse and abuse of controlled substances within the regulated industry and among interested groups and organizations. 2) Assistance to the regulated industry, interested groups, and organizations in contributing to reduction of misuse and abuse of controlled substances. 3) Consultation with interested groups and organizations to help them solve administrative and organizational problems.
Responsible organizational unit (primary)		Administration
Results Sought		
Does the legislature state intent, findings, or purpose?		No
What is specific outcome sought in law OR, if not in law, specific outcome agency seeks by providing the deliverable?		Undefined
Associated performance measure item numbers from the Performance Measures Chart, if any		No Associated Performance Measure
Customer Details		
Customer description		Regulated industry; interested groups and organizations
Does the agency evaluate customer satisfaction?	2017-18	No
Counties served in last completed fiscal year	2017-18	Unknown
Number of customers served in last completed FY	2017-18	Unknown
Percentage change in customers served predicted for current FY	2018-19	Unknown
Maximum number of potential customers, if unlimited resources available to the agency		Unknown
Units Provided and Amounts Charged to Customers		
Description of a single deliverable unit		Unknown
Number of units provided	2017-18	Unknown
	2016-17	Unknown
	2015-16	Unknown
Does law prohibit charging the customer for the deliverable?	2017-18	No
	If yes, provide law	
	2016-17	No
	If yes, provide law	
	2015-16	No
	If yes, provide law	
Amount charged to customer per deliverable unit	2017-18	\$0.00
	2016-17	\$0.00
	2015-16	\$0.00
Costs		
Total employee equivalents required (37.5 hour per week units)	2017-18	0.00
	2016-17	0.00
	2015-16	0.00
Total deliverable expenditures each year (operational and employee salary/fringe)	2017-18	\$0.00
	2016-17	\$0.00
	2015-16	\$0.00
Total deliverable expenditures as a percentage of total agency expenditures	2017-18	0.00%
	2016-17	0.00%
	2015-16	0.00%
Agency expenditures per unit of the deliverable	2017-18	\$0.00
	2016-17	\$0.00
	2015-16	\$0.00
Amount generated from providing deliverable		
Total collected from charging customers	2017-18	\$0.00
	2016-17	\$0.00
	2015-16	\$0.00
Total collected from non-state sources as a result of providing the deliverable (federal and other grants awarded to agency to provide deliverable)	2017-18	\$0.00
	2016-17	\$0.00
	2015-16	\$0.00
Total collected from charging customers and non-state sources	2017-18	\$0.00
	2016-17	\$0.00
	2015-16	\$0.00
Agency Comments		
Additional comments from agency (optional)		The enabling legislation needs updating to accurately reflect the actual activities provided by the agency as the single state authority for the delivery of substance use disorder services (prevention, intervention, treatment, and recovery) to the citizens of South Carolina.

Deliverables

Agency

Department of Alcohol and Other Drug Abuse Services

Accurate as of 7/2/2019

Deliverable		
Item number		8
Associated laws		S.C. Code Ann. Sections 44-49-40(C)(1), (C)(5), (C)(6), (C)(8), (9), (10), (D), (E)
Does state or federal law specifically require this deliverable?		Yes
Deliverable description		1) Encouragement of research on misuse and abuse of controlled substances. 2) Cooperation in establishing methods to accurately assess the effects of controlled substances and to identify and characterize controlled substances with potential for abuse. 3) Cooperation in making studies and undertaking programs of research to: (a) develop new or improved approaches, techniques, systems, equipment, and devices for strengthening the enforcement of Sections 44-49-10, 44-49-40, 44-49-50, and Article 3 of Chapter 53, and (b) determine patterns of misuse and abuse of controlled substances and the resulting social effects. 4) Contracts with public agencies, institutions of higher education, and private organizations or individuals for the purpose of conducting research, demonstrations, or special projects that bear directly on misuse and abuse of controlled substances. 5) Contracts for educational and research activities without performance bonds.
Responsible organizational unit (primary)		Prevention
Results Sought		
Does the legislature state intent, findings, or purpose?		Yes
What is specific outcome sought in law OR, if not in law, specific outcome agency seeks by providing the deliverable?		Improve the State's understanding of the paths for misuse and abuse of controlled substances and their effects on users and society.
Associated performance measure item numbers from the Performance Measures Chart, if any		No Associated Performance Measure
Customer Details		
Customer description		
Does the agency evaluate customer satisfaction?	2017-18	No
Counties served in last completed fiscal year	2017-18	Unknown
Number of customers served in last completed FY	2017-18	Unknown
Percentage change in customers served predicted for current FY	2018-19	Unknown
Maximum number of potential customers, if unlimited resources available to the agency		Unknown
Units Provided and Amounts Charged to Customers		
Description of a single deliverable unit		Research on substance misuse and abuse
Number of units provided	2017-18	Unknown
	2016-17	Unknown
	2015-16	Unknown
Does law prohibit charging the customer for the deliverable?	2017-18	No
	If yes, provide law	
	2016-17	No
	If yes, provide law	
	2015-16	No
	If yes, provide law	
Amount charged to customer per deliverable unit	2017-18	\$0.00
	2016-17	\$0.00
	2015-16	\$0.00
Costs		
Total employee equivalents required (37.5 hour per week units)	2017-18	0.00
	2016-17	0.00
	2015-16	0.00
Total deliverable expenditures each year (operational and employee salary/fringe)	2017-18	\$0.00
	2016-17	\$0.00
	2015-16	\$0.00
Total deliverable expenditures as a percentage of total agency expenditures	2017-18	0.00%
	2016-17	0.00%
	2015-16	0.00%
Agency expenditures per unit of the deliverable	2017-18	\$0.00
	2016-17	\$0.00
	2015-16	\$0.00
Amount generated from providing deliverable		
Total collected from charging customers	2017-18	\$0.00
	2016-17	\$0.00
	2015-16	\$0.00
Total collected from non-state sources as a result of providing the deliverable (federal and other grants awarded to agency to provide deliverable)	2017-18	\$0.00
	2016-17	\$0.00
	2015-16	\$0.00
Total collected from charging customers and non-state sources	2017-18	\$0.00
	2016-17	\$0.00
	2015-16	\$0.00
Agency Comments		
Additional comments from agency (optional)		The enabling legislation needs updating to accurately reflect the actual activities provided by the agency as the single state authority for the delivery of substance use disorder services (prevention, intervention, treatment, and recovery) to the citizens of South Carolina.

Deliverables

Agency

Department of Alcohol and Other Drug Abuse Services

Accurate as of 7/2/2019

Deliverable		Item number	9
		Associated laws	S.C. Code Ann. Sections 56-1-2110(G); 56-5-2930(H), 2933(H), 2941(E)(3), 2951(H), 2990(A)-(D)
		Does state or federal law specifically require this deliverable?	Yes
		Deliverable description	1) Certification of Alcohol and Drug Safety Action Programs (ADSAPs); 2) Submission to the House Ways and Means Committee and Senate Finance Committee of an annual report on the number of first and multiple offenders completing an Alcohol and Drug Safety Action Program (ADSAP), the amount of fees collected and expenses incurred by each ADSAP, and the number of community service hours performed in lieu of payment; 3) Notification of the S.C. Department of Motor Vehicles regarding the completion of an Alcohol and Drug Safety Action Program by an individual who received treatment services due to violation of the Ignition Interlock Point System. 4) Approval of a Substance Abuse Professional's certification to provide alcohol treatment or education to individuals who have lost their commercial driver's licenses.
		Responsible organizational unit (primary)	Treatment
Results Sought		Does the legislature state intent, findings, or purpose?	Yes
		What is specific outcome sought in law OR, if not in law, specific outcome agency seeks by providing the deliverable?	Driver's license reinstatement
		Associated performance measure item numbers from the Performance Measures Chart, if any	No Associated Performance Measure
Customer Details		Customer description	1) ADSAP provider in South Carolina; 2) General Assembly; 3) S.C. Department of Motor Vehicles; 4) Individual who has lost his/her commercial driver's license due to an alcohol- or other drug-related driver's violation
		Does the agency evaluate customer satisfaction?	2017-18 No
		Counties served in last completed fiscal year	2017-18 All
		Number of customers served in last completed FY	2017-18 33
		Percentage change in customers served predicted for current FY	2018-19 0.00%
		Maximum number of potential customers, if unlimited resources available to the agency	Unlimited
Units Provided and Amounts Charged to Customers		Description of a single deliverable unit	Certification of an individual ADSAP provider and submission of an annual report
		Number of units provided	2017-18 33 2016-17 33 2015-16 34
		Does law prohibit charging the customer for the deliverable?	2017-18 No If yes, provide law
			2016-17 No If yes, provide law
			2015-16 No If yes, provide law
		Amount charged to customer per deliverable unit	2017-18 \$0.00 2016-17 \$0.00 2015-16 \$0.00
Costs		Total employee equivalents required (37.5 hour per week units)	2017-18 1.50 2016-17 1.50 2015-16 1.50
		Total deliverable expenditures each year (operational and employee salary/fringe)	2017-18 \$428,340.09 2016-17 \$439,372.29 2015-16 \$444,986.82
		Total deliverable expenditures as a percentage of total agency expenditures	2017-18 0.92% 2016-17 0.95% 2015-16 1.00%
		Agency expenditures per unit of the deliverable	2017-18 \$12,980.00 2016-17 \$13,314.31 2015-16 \$13,087.85
Amount generated from providing deliverable		Total collected from charging customers	2017-18 \$0.00 2016-17 \$0.00 2015-16 \$0.00
		Total collected from non-state sources as a result of providing the deliverable (federal and other grants awarded to agency to provide deliverable)	2017-18 \$428,340.09 2016-17 \$439,372.29 2015-16 \$444,986.82
		Total collected from charging customers and non-state sources	2017-18 \$428,340.09 2016-17 \$439,372.29 2015-16 \$444,986.82
Agency Comments		Additional comments from agency (optional)	DAODAS does not track, for budgetary purposes, the number of notifications sent to the Department of Motor Vehicles of individuals who complete an ADSAP as part of an ignition interlock program. The agency also does not track the number of providers who deliver services to individuals who lose a commercial driver's license due to a DUI, as these providers self-report their status to the agency.

Deliverables

Agency

Department of Alcohol and Other Drug Abuse Services

Accurate as of 7/2/2019

Deliverable		Item number	10
		Associated laws	S.C. Code Ann. Section 59-150-230(l)
		Does state or federal law specifically require this deliverable?	Yes
		Deliverable description	Submission to the S.C. Department of Administration of a semi-annual report on the programs to address compulsive gambling disorder implemented by DAODAS using unclaimed prize money from the Education Lottery Account.
		Responsible organizational unit (primary)	Administration
Results Sought		Does the legislature state intent, findings, or purpose?	No
		What is specific outcome sought in law OR, if not in law, specific outcome agency seeks by providing the deliverable?	Detailed report on programs and expenditures
		Associated performance measure item numbers from the Performance Measures Chart, if any	No Associated Performance Measure
Customer Details		Customer description	Director of the S.C. Department of Administration
		Does the agency evaluate customer satisfaction? 2017-18	No
		Counties served in last completed fiscal year 2017-18	0
		Number of customers served in last completed FY 2017-18	0
		Percentage change in customers served predicted for current FY 2018-19	0.00%
		Maximum number of potential customers, if unlimited resources available to the agency	1
Units Provided and Amounts Charged to Customers		Description of a single deliverable unit	A semi-annual report
		Number of units provided 2017-18	0
		2016-17	0
		2015-16	0
		Does law prohibit charging the customer for the deliverable? 2017-18	No
		If yes, provide law 2016-17	No
		If yes, provide law 2015-16	No
		If yes, provide law	
		Amount charged to customer per deliverable unit 2017-18	\$0.00
		2016-17	\$0.00
		2015-16	\$0.00
Costs		Total employee equivalents required (37.5 hour per week units)	
		2017-18	0.00
		2016-17	0.00
		2015-16	0.00
		Total deliverable expenditures each year (operational and employee salary/fringe)	
		2017-18	\$0.00
		2016-17	\$0.00
		2015-16	\$0.00
		Total deliverable expenditures as a percentage of total agency expenditures	
		2017-18	Agency does not track the total expense of providing the deliverable.
		2016-17	Agency does not track the total expense of providing the deliverable.
		2015-16	Agency does not track the total expense of providing the deliverable.
		Agency expenditures per unit of the deliverable	
		2017-18	There were no units provided, no cost, or the agency does not track the number of units provided and/or total cost.
		2016-17	There were no units provided, no cost, or the agency does not track the number of units provided and/or total cost.
		2015-16	There were no units provided, no cost, or the agency does not track the number of units provided and/or total cost.
Amount generated from providing deliverable		Total collected from charging customers 2017-18	\$0.00
		2016-17	\$0.00
		2015-16	\$0.00
		Total collected from non-state sources as a result of providing the deliverable (federal and other grants awarded to agency to provide deliverable) 2017-18	\$0.00
		2016-17	\$0.00
		2015-16	\$0.00
		Total collected from charging customers and non-state sources 2017-18	\$0.00
		2016-17	\$0.00
		2015-16	\$0.00
Agency Comments		Additional comments from agency (optional)	This deliverable describes a report no longer produced by DAODAS. The language is outdated, as is the described report, and should be legislatively deleted, since appropriations that first came through the Budget and Control Board (now the Department of Administration) now come directly to DAODAS through proviso.

Deliverables

Agency

Department of Alcohol and Other Drug Abuse Services

Accurate as of 7/2/2019

Deliverable		
Item number		11
Associated laws		S.C. Code Ann. Sections 61-12-20, 61-12-40, 61-12-50, 44-49-10(A)(D)(E)
Does state or federal law specifically require this deliverable?		Yes
Deliverable description		1) Formulation, coordination, and administration of the state plans for controlling narcotics and controlled substances and alcohol abuse; establishment of a block grant mechanism to provide such monies as may be appropriated by the Legislature to each of the county alcohol and drug abuse authorities; and development of rules and regulations for the county plans for alcohol and other drug abuse and the financial and programmatic accountability of funds provided to the county authorities. 2) Written approval or non-approval of each county's plan for the prevention and control of alcohol and drug abuse, which is required for the distribution of alcohol excise taxes to each county.
Responsible organizational unit (primary)		Compliance
Results Sought		
Does the legislature state intent, findings, or purpose?		Yes
What is specific outcome sought in law OR, if not in law, specific outcome agency seeks by providing the deliverable?		County plans are to include specifics as to the delivery of substance use disorder services developed for the county(ies) and commensurate with guidelines as distributed by DAODAS. These guidelines are in support of State plans to address substance use disorders.
Associated performance measure item numbers from the Performance Measures Chart, if any		There is no single associated performance measure in the chart; however, the performance is met if the plan is approved by DAODAS.
Customer Details		
Customer description		County alcohol and drug abuse authority pursuant to S.C. Code Ann. Section 61-12-20(a)
Does the agency evaluate customer satisfaction?	2017-18	Yes
Counties served in last completed fiscal year	2017-18	All
Number of customers served in last completed FY	2017-18	32
Percentage change in customers served predicted for current FY	2018-19	0.00%
Maximum number of potential customers, if unlimited resources available to the agency		32
Units Provided and Amounts Charged to Customers		
Description of a single deliverable unit		One plan submitted by the county alcohol and drug abuse authority
Number of units provided	2017-18	32
	2016-17	32
	2015-16	33
Does law prohibit charging the customer for the deliverable?	2017-18	No
	2016-17	No
	2015-16	No
Amount charged to customer per deliverable unit	2017-18	\$0.00
	2016-17	\$0.00
	2015-16	\$0.00
Costs		
Total employee equivalents required (37.5 hour per week units)	2017-18	0.50
	2016-17	0.50
	2015-16	0.50
Total deliverable expenditures each year (operational and employee salary/fringe)	2017-18	\$30,903.00
	2016-17	\$30,979.00
	2015-16	\$30,024.00
Total deliverable expenditures as a percentage of total agency expenditures	2017-18	Agency does not track the total expense of providing the deliverable.
	2016-17	Agency does not track the total expense of providing the deliverable.
	2015-16	Agency does not track the total expense of providing the deliverable.
Agency expenditures per unit of the deliverable	2017-18	\$965.72
	2016-17	\$968.09
	2015-16	\$909.82
Amount generated from providing deliverable		
Total collected from charging customers	2017-18	\$0.00
	2016-17	\$0.00
	2015-16	\$0.00
Total collected from non-state sources as a result of providing the deliverable (federal and other grants awarded to agency to provide deliverable)	2017-18	\$0.00
	2016-17	\$0.00
	2015-16	\$0.00
Total collected from charging customers and non-state sources	2017-18	\$0.00
	2016-17	\$0.00
	2015-16	\$0.00
Agency Comments		
Additional comments from agency (optional)		See additional agency comments on next page.

Additional Comments about Deliverables

Agency

Department of Alcohol and Other Drug Abuse Services

Accurate as of

July 2, 2019

Deliverable Number:

11

The county plan function is a major activity of the department. Planning and submitting procedures for the completion of the plans is a primary function of the agency, as is the review and approval of said plans. The county plans are commensurate with the state plan for substance use disorder services that is included in the federal block grant application. Over \$8.5 million in alcohol excise taxes are distributed to the county alcohol and drug abuse authorities through the S.C. Office of the State Treasurer if their plans are approved by DAODAS.

Only half of one FTE is assigned to the coordination and administration of the county plan process. However, 10 or more employees complete the review and approval of the county plans.

The enabling legislation needs updating to accurately reflect the actual activities provided by the agency as the single state authority for the delivery of substance use disorder services (prevention, intervention, treatment, and recovery) to the citizens of South Carolina.

Deliverables

Agency

Department of Alcohol and Other Drug Abuse Services

Accurate as of 7/2/2019

Deliverable		
Item number		12
Associated laws		S.C. Code Ann. Sections 63-19-2440 (B), 63-19-2450 (C)
Does state or federal law specifically require this deliverable?		Yes
Deliverable description		Approval of an alcohol prevention education or intervention program for individuals under the age of 21 who purchase, attempt to purchase, consume, or knowingly possess any type of alcoholic beverage.
Responsible organizational unit (primary)		Treatment
Results Sought		
Does the legislature state intent, findings, or purpose?		Yes
What is specific outcome sought in law OR, if not in law, specific outcome agency seeks by providing the deliverable?		The specific outcome is completion of the alcohol intervention program curriculum when an underage individual is charged with possession of beer, wine, or liquor.
Associated performance measure item numbers from the Performance Measures Chart, if any		No Associated Performance Measure
Customer Details		
Customer description		County alcohol and drug abuse authority that delivers an alcohol intervention program to offenders
Does the agency evaluate customer satisfaction?	2017-18	No
Counties served in last completed fiscal year	2017-18	All
Number of customers served in last completed FY	2017-18	32
Percentage change in customers served predicted for current FY	2018-19	0.00%
Maximum number of potential customers, if unlimited resources available to the agency		32
Units Provided and Amounts Charged to Customers		
Description of a single deliverable unit		An approved alcohol prevention education or intervention program
Number of units provided	2017-18	1
	2016-17	1
	2015-16	1
Does law prohibit charging the customer for the deliverable?	2017-18	No
	If yes, provide law	
	2016-17	No
	If yes, provide law	
	2015-16	No
	If yes, provide law	
Amount charged to customer per deliverable unit	2017-18	\$0.00
	2016-17	\$0.00
	2015-16	\$0.00
Costs		
Total employee equivalents required (37.5 hour per week units)	2017-18	0.00
	2016-17	0.00
	2015-16	0.00
Total deliverable expenditures each year (operational and employee salary/fringe)	2017-18	\$0.00
	2016-17	\$0.00
	2015-16	\$0.00
Total deliverable expenditures as a percentage of total agency expenditures	2017-18	Agency does not track the total expense of providing the deliverable.
	2016-17	Agency does not track the total expense of providing the deliverable.
	2015-16	Agency does not track the total expense of providing the deliverable.
Agency expenditures per unit of the deliverable	2017-18	\$0.00
	2016-17	\$0.00
	2015-16	\$0.00
Amount generated from providing deliverable		
Total collected from charging customers	2017-18	\$0.00
	2016-17	\$0.00
	2015-16	\$0.00
Total collected from non-state sources as a result of providing the deliverable (federal and other grants awarded to agency to provide deliverable)	2017-18	\$0.00
	2016-17	\$0.00
	2015-16	\$0.00
Total collected from charging customers and non-state sources	2017-18	\$0.00
	2016-17	\$0.00
	2015-16	\$0.00
Agency Comments		
Additional comments from agency (optional)		The Alcohol Intervention Program (AIP) was enacted in 2007. At that time, an evidence-based AIP was identified and approved for use by the county alcohol and drug abuse authorities for offenders of the law.

Deliverables

Agency

Department of Alcohol and Other Drug Abuse Services

Accurate as of 7/2/2019

Deliverable			
	Item number		13
	Associated laws		2018 Appropriations Act No. 32, Part IB, Proviso 37.1
	Does state or federal law specifically require this deliverable?		Yes
	Deliverable description		Collection of fees for training events and conferences and use of said fees to increase education and professional development initiatives.
	Responsible organizational unit (primary)		Finance and Operations
Results Sought			
	Does the legislature state intent, findings, or purpose?		Yes
	What is specific outcome sought in law OR, if not in law, specific outcome agency seeks by providing the deliverable?		Allows the agency to use collected fees to provide a range of substance use disorder prevention, intervention, treatment, and recovery trainings.
	Associated performance measure item numbers from the Performance Measures Chart, if any		No Associated Performance Measure
Customer Details			
	Customer description		Interested providers of substance use disorder services, including public and private agencies
	Does the agency evaluate customer satisfaction?	2017-18	Yes
	Counties served in last completed fiscal year	2017-18	All
	Number of customers served in last completed FY	2017-18	256
	Percentage change in customers served predicted for current FY	2018-19	Unknown
	Maximum number of potential customers, if unlimited resources available to the agency		Unknown
Units Provided and Amounts Charged to Customers			
	Description of a single deliverable unit		Training event
	Number of units provided	2017-18	43
		2016-17	47
		2015-16	34
	Does law prohibit charging the customer for the deliverable?	2017-18	No
	If yes, provide law	2016-17	No
	If yes, provide law	2015-16	No
	If yes, provide law		
	Amount charged to customer per deliverable unit	2017-18	\$0.00 - \$150.00
		2016-17	\$0.00 - \$150.00
		2015-16	\$0.00 - \$150.00
Costs			
	Total employee equivalents required (37.5 hour per week units)	2017-18	0.75
		2016-17	0.75
		2015-16	0.25
	Total deliverable expenditures each year (operational and employee salary/fringe)	2017-18	\$70,610.91
		2016-17	\$18,840.01
		2015-16	\$4,159.89
	Total deliverable expenditures as a percentage of total agency expenditures	2017-18	0.15%
		2016-17	0.04%
		2015-16	0.01%
	Agency expenditures per unit of the deliverable	2017-18	\$1,642.11
		2016-17	\$400.85
		2015-16	\$122.35
Amount generated from providing deliverable			
	Total collected from charging customers	2017-18	\$44,390.00
		2016-17	\$15,410.00
		2015-16	\$14,890.00
	Total collected from non-state sources as a result of providing the deliverable (federal and other grants awarded to agency to provide deliverable)	2017-18	\$70,610.91
		2016-17	\$18,840.01
		2015-16	\$4,159.89
	Total collected from charging customers and non-state sources	2017-18	\$115,000.91
		2016-17	\$34,250.01
		2015-16	\$19,049.89
Agency Comments			
	Additional comments from agency (optional)		

Deliverables

Agency

Department of Alcohol and Other Drug Abuse Services

Accurate as of 7/2/2019

Deliverable		
Item number		14
Associated laws		2018 Appropriations Act No 32, Part IB, Proviso 37.2
Does state or federal law specifically require this deliverable?		Yes
Deliverable description		Provision of gambling addiction information, education, and referral services through the county alcohol and drug abuse authorities.
Responsible organizational unit (primary)		Compliance
Results Sought		
Does the legislature state intent, findings, or purpose?		Yes
What is specific outcome sought in law OR, if not in law, specific outcome agency seeks by providing the deliverable?		Referral for gambling addiction treatment
Associated performance measure item numbers from the Performance Measures Chart, if any		No Associated Performance Measure
Customer Details		
Customer description		Individuals requesting information, education, and/or referral for treatment through the gambling helpline
Does the agency evaluate customer satisfaction?	2017-18	No
Counties served in last completed fiscal year	2017-18	All
Number of customers served in last completed FY	2017-18	45
Percentage change in customers served predicted for current FY	2018-19	Unknown
Maximum number of potential customers, if unlimited resources available to the agency		Unknown
Units Provided and Amounts Charged to Customers		
Description of a single deliverable unit		Contract with county alcohol and drug abuse authority.
Number of units provided	2017-18	66
	2016-17	82
	2015-16	87
Does law prohibit charging the customer for the deliverable?	2017-18	No
	If yes, provide law	
	2016-17	No
	If yes, provide law	
	2015-16	No
	If yes, provide law	
Amount charged to customer per deliverable unit	2017-18	\$0.00
	2016-17	\$0.00
	2015-16	\$0.00
Costs		
Total employee equivalents required (37.5 hour per week units)	2017-18	0.10
	2016-17	0.20
	2015-16	0.70
Total deliverable expenditures each year (operational and employee salary/fringe)	2017-18	\$25,689.80
	2016-17	\$64,519.70
	2015-16	\$104,843.35
Total deliverable expenditures as a percentage of total agency expenditures	2017-18	0.06%
	2016-17	0.14%
	2015-16	0.24%
Agency expenditures per unit of the deliverable	2017-18	\$389.24
	2016-17	\$786.83
	2015-16	\$1,205.10
Amount generated from providing deliverable		
Total collected from charging customers	2017-18	\$0.00
	2016-17	\$0.00
	2015-16	\$0.00
Total collected from non-state sources as a result of providing the deliverable (federal and other grants awarded to agency to provide deliverable)	2017-18	\$25,689.80
	2016-17	\$64,519.70
	2015-16	\$104,843.35
Total collected from charging customers and non-state sources	2017-18	\$25,689.80
	2016-17	\$64,519.70
	2015-16	\$104,843.35
Agency Comments		
Additional comments from agency (optional)		See additional agency comments on next page.

Additional Comments about Deliverables

Agency

Department of Alcohol and Other Drug Abuse Services

Accurate as of

July 2, 2019

Deliverable Number:
14
<p>Section 59-150-230(l) of the South Carolina Education Lottery Act directs that a portion of unclaimed prize money – to be determined through the annual appropriations process – be appropriated to DAODAS for the prevention and treatment of compulsive gambling and educational programs related to gambling disorders. These activities are to include a gambling "hotline," prevention programming and, in part or in total, mass communications efforts.</p> <p>DAODAS Proviso 37.2 (Renumbered Base) positions DAODAS as the primary resource for services related to compulsive gambling and directs the department to provide information, education, and referral services.</p> <p>Funding for gambling services is used for the prevention, intervention, and treatment of problem and pathological gambling. Specifically, the products and services provided include: 1) operation of a 24/7 telephone crisis-intervention and referral "helpline"; 2) sub-contracts for the screening and treatment of problem and pathological gambling; 3) no-cost training for gambling counselors employed by county alcohol and drug abuse authorities; 4) a Gambling Registry of Qualified Providers; 5) identifying and approving outcome instruments used at assessment, discharge, and 90-day follow-up; 6) authorizing problem and pathological gambling services through a utilization-review process; 7) providing field technical assistance; and 8) developing and implementing a marketing plan that includes the production of print, television, and radio public service messages.</p>

Deliverables

Agency

Department of Alcohol and Other Drug Abuse Services

Accurate as of 7/2/2019

Deliverable		
	Item number	15
	Associated laws	2018 Appropriations Act No. 32, Part IB, Proviso 37.3
	Does state or federal law specifically require this deliverable?	Yes
	Deliverable description	Transfer of \$1,915,902 to the S.C. Department of Health and Human Services to meet federal Medicaid Match participation requirements for the delivery of approved discrete alcohol and other drug abuse services.
	Responsible organizational unit (primary)	Finance
Results Sought		
	Does the legislature state intent, findings, or purpose?	Yes
	What is specific outcome sought in law OR, if not in law, specific outcome agency seeks by providing the deliverable?	Transfer funding to the S.C. Department of Health and Human Services
	Associated performance measure item numbers from the Performance Measures Chart, if any	No Associated Performance Measure
Customer Details		
	Customer description	S.C. Department of Health and Human Services
	Does the agency evaluate customer satisfaction? 2017-18	No
	Counties served in last completed fiscal year 2017-18	0
	Number of customers served in last completed FY 2017-18	1
	Percentage change in customers served predicted for current FY 2018-19	0.00%
	Maximum number of potential customers, if unlimited resources available to the agency	1
Units Provided and Amounts Charged to Customers		
	Description of a single deliverable unit	An interdepartmental transfer
	Number of units provided 2017-18	1
	2016-17	1
	2015-16	1
	Does law prohibit charging the customer for the deliverable? 2017-18	No
	If yes, provide law 2016-17	No
	If yes, provide law 2015-16	No
	If yes, provide law	
	Amount charged to customer per deliverable unit 2017-18	\$0.00
	2016-17	\$0.00
	2015-16	\$0.00
Costs		
	Total employee equivalents required (37.5 hour per week units) 2017-18	0.00
	2016-17	0.00
	2015-16	0.00
	Total deliverable expenditures each year (operational and employee salary/fringe) 2017-18	\$1,915,902.00
	2016-17	\$1,915,902.00
	2015-16	\$1,915,902.00
	Total deliverable expenditures as a percentage of total agency expenditures 2017-18	4.12%
	2016-17	4.12%
	2015-16	4.30%
	Agency expenditures per unit of the deliverable 2017-18	\$1,915,902.00
	2016-17	\$1,915,902.00
	2015-16	\$1,915,902.00
Amount generated from providing deliverable		
	Total collected from charging customers 2017-18	\$0.00
	2016-17	\$0.00
	2015-16	\$0.00
	Total collected from non-state sources as a result of providing the deliverable (federal and other grants awarded to agency to provide deliverable) 2017-18	\$0.00
	2016-17	\$0.00
	2015-16	\$0.00
	Total collected from charging customers and non-state sources 2017-18	\$0.00
	2016-17	\$0.00
	2015-16	\$0.00
Agency Comments		
	Additional comments from agency (optional)	

Deliverables

Agency

Department of Alcohol and Other Drug Abuse Services

Accurate as of 7/2/2019

Deliverable		Item number	16
		Associated laws	2018 Appropriations Act No. 32, Part IB, Proviso 117.42 (A)(G)
		Does state or federal law specifically require this deliverable?	Yes
		Deliverable description	Collaboration with a range of public and private agencies to produce a report containing recommendations on combating the opioid epidemic.
		Responsible organizational unit (primary)	Administration
Results Sought		Does the legislature state intent, findings, or purpose?	Yes
		What is specific outcome sought in law OR, if not in law, specific outcome agency seeks by providing the deliverable?	A report on combating the opioid epidemic
		Associated performance measure item numbers from the Performance Measures Chart, if any	See Opioid Emergency Response Plan for Associated Performance Measure
Customer Details		Customer description	Senate Finance Chairman; House Ways and Means Chairman
		Does the agency evaluate customer satisfaction? 2017-18	No
		Counties served in last completed fiscal year 2017-18	0
		Number of customers served in last completed FY 2017-18	2
		Percentage change in customers served predicted for current FY 2018-19	0.00%
		Maximum number of potential customers, if unlimited resources available to the agency	2
Units Provided and Amounts Charged to Customers		Description of a single deliverable unit	A report provided to the chairmen of two legislative committees
		Number of units provided 2017-18	0 (See "Agency Comments")
		2016-17	0
		2015-16	0
		Does law prohibit charging the customer for the deliverable? 2017-18	No
		If yes, provide law 2016-17	No
		If yes, provide law 2015-16	No
		If yes, provide law	
		Amount charged to customer per deliverable unit 2017-18	\$0.00
		2016-17	\$0.00
		2015-16	\$0.00
Costs		Total employee equivalents required (37.5 hour per week units)	2017-18 Agency does not track the total expense of providing the deliverable. 2016-17 Agency does not track the total expense of providing the deliverable. 2015-16 Agency does not track the total expense of providing the deliverable.
		Total deliverable expenditures each year (operational and employee salary/fringe)	2017-18 Agency does not track the total expense of providing the deliverable. 2016-17 Agency does not track the total expense of providing the deliverable. 2015-16 Agency does not track the total expense of providing the deliverable.
		Total deliverable expenditures as a percentage of total agency expenditures	2017-18 Agency does not track the total expense of providing the deliverable. 2016-17 Agency does not track the total expense of providing the deliverable. 2015-16 Agency does not track the total expense of providing the deliverable.
		Agency expenditures per unit of the deliverable	2017-18 There were no units provided, no cost, or the agency does not track the number of units provided and/or total cost. 2016-17 There were no units provided, no cost, or the agency does not track the number of units provided and/or total cost. 2015-16 There were no units provided, no cost, or the agency does not track the number of units provided and/or total cost.
Amount generated from providing deliverable		Total collected from charging customers	2017-18 \$0.00 2016-17 \$0.00 2015-16 \$0.00
		Total collected from non-state sources as a result of providing the deliverable (federal and other grants awarded to agency to provide deliverable)	2017-18 \$0.00 2016-17 \$0.00 2015-16 \$0.00
		Total collected from charging customers and non-state sources	2017-18 \$0.00 2016-17 \$0.00 2015-16 \$0.00
Agency Comments		Additional comments from agency (optional)	The advisory committee(s) discussed in this proviso deliverable are representative of all designated agencies and of several existing behavioral health councils. In 2017, the Governor issued an Executive Order that established the State Opioid Emergency Response Team (OERT). The resulting report included recommendations on combating the opioid epidemic. This was delivered to the chairmen of the stated committees and released statewide in February 2019.

Deliverables

Agency

Department of Alcohol and Other Drug Abuse Services

Accurate as of 7/2/2019

Deliverable		
Item number		17
Associated laws		2018 Appropriations Act No. 32, Part IB, Proviso 117.42 (D)
Does state or federal law specifically require this deliverable?		Yes
Deliverable description		Assistance of the S.C. Department of Health and Environmental Control with funding required to implement necessary programmatic enhancements to the Prescription Drug Monitoring Program.
Responsible organizational unit (primary)		Administration
Results Sought		
Does the legislature state intent, findings, or purpose?		Yes
What is specific outcome sought in law OR, if not in law, specific outcome agency seeks by providing the deliverable?		Ensuring that the Prescription Drug Monitoring Program is operated with support tools, potential electronic health record integration, and integration of a report on the administration of naloxone and other opioid antidotes into the reporting system
Associated performance measure item numbers from the Performance Measures Chart, if any		No Associated Performance Measures
Customer Details		
Customer description		S.C. Department of Health and Environmental Control
Does the agency evaluate customer satisfaction?	2017-18	No
Counties served in last completed fiscal year	2017-18	0
Number of customers served in last completed FY	2017-18	0
Percentage change in customers served predicted for current FY	2018-19	0.00%
Maximum number of potential customers, if unlimited resources available to the agency		1
Units Provided and Amounts Charged to Customers		
Description of a single deliverable unit		Contract with the S.C. Department of Health and Environmental Control.
Number of units provided	2017-18	0
	2016-17	0
	2015-16	0
Does law prohibit charging the customer for the deliverable?	2017-18	No
	If yes, provide law 2016-17	No
	If yes, provide law 2015-16	No
	If yes, provide law	
Amount charged to customer per deliverable unit	2017-18	\$0.00
	2016-17	\$0.00
	2015-16	\$0.00
Costs		
Total employee equivalents required (37.5 hour per week units)	2017-18	0.00
	2016-17	0.00
	2015-16	0.00
Total deliverable expenditures each year (operational and employee salary/fringe)	2017-18	\$0.00
	2016-17	\$0.00
	2015-16	\$0.00
Total deliverable expenditures as a percentage of total agency expenditures	2017-18	0.00%
	2016-17	0.00%
	2015-16	0.00%
Agency expenditures per unit of the deliverable	2017-18	There were no units provided, no cost, or the agency does not track the number of units provided and/or total cost.
	2016-17	There were no units provided, no cost, or the agency does not track the number of units provided and/or total cost.
	2015-16	There were no units provided, no cost, or the agency does not track the number of units provided and/or total cost.
Amount generated from providing deliverable		
Total collected from charging customers	2017-18	\$0.00
	2016-17	\$0.00
	2015-16	\$0.00
Total collected from non-state sources as a result of providing the deliverable (federal and other grants awarded to agency to provide deliverable)	2017-18	\$0.00
	2016-17	\$0.00
	2015-16	\$0.00
Total collected from charging customers and non-state sources	2017-18	\$0.00
	2016-17	\$0.00
	2015-16	\$0.00
Agency Comments		
Additional comments from agency (optional)		The S.C. Department of Health and Environmental Control did not request any funding assistance to operate the Prescription Drug Monitoring Program (PDMP), also known as SCRIPTS. The PDMP will integrate the administration of naloxone into the program per an act passed by the General Assembly during the 2019 Session.

Deliverables

Agency

Department of Alcohol and Other Drug Abuse Services

Accurate as of 7/2/2019

Deliverable			
	Item number	2017-18	18
	Associated laws	2017-18	2018 Appropriations Act No. 32, Part IB, Proviso 117.42 (E)
	Does state or federal law specifically require this deliverable?	2017-18	Yes
	Deliverable description	2017-18	Implementation of a Medication-Assisted Treatment Court in at least one of the state's judicial circuits.
	Responsible organizational unit (primary)	2017-18	Compliance
Results Sought			
	Does the legislature state intent, findings, or purpose?	2017-18	Yes
	What is specific outcome sought in law OR, if not in law, specific outcome agency seeks by providing the deliverable?	2017-18	The agency is to solicit cooperation from law enforcement, state solicitors, circuit courts, and other to develop a diversion program that provides both behavioral and medical treatment, consultations with Peer Support Specialists, and continued supervision when released from the program.
	Associated performance measure item numbers from the Performance Measures Chart, if any	2017-18	Performance measures are attendant to the grant provided to the York County Solicitor, but not to the overall performance of the agency.
Customer Details			
	Customer description	2017-18	Judicial circuit solicitor
	Does the agency evaluate customer satisfaction?	2017-18	Yes
	Counties served in last completed fiscal year	2017-18	0 (See "Agency Comments")
	Number of customers served in last completed FY	2017-18	0
	Percentage change in customers served predicted for current FY	2018-19	0.00%
	Maximum number of potential customers, if unlimited resources available to the agency	2017-18	10
Units Provided and Amounts Charged to Customers			
	Description of a single deliverable unit	2017-18	A Medication-Assisted Treatment Court
	Number of units provided	2017-18	0
		2016-17	0
		2015-16	0
	Does law prohibit charging the customer for the deliverable?	2017-18	No
	If yes, provide law	2016-17	No
	If yes, provide law	2015-16	No
	If yes, provide law	2015-16	No
	Amount charged to customer per deliverable unit	2017-18	\$0.00
		2016-17	\$0.00
		2015-16	\$0.00
Costs			
	Total employee equivalents required (37.5 hour per week units)	2017-18	Activities did not begin until FY19.
		2016-17	
		2015-16	
	Total deliverable expenditures each year (operational and employee salary/fringe)	2017-18	\$0.00
		2016-17	\$0.00
		2015-16	\$0.00
	Total deliverable expenditures as a percentage of total agency expenditures	2017-18	0.00%
		2016-17	0.00%
		2015-16	0.00%
	Agency expenditures per unit of the deliverable	2017-18	There were no units provided, no cost, or the agency does not track the number of units provided and/or total cost.
		2016-17	There were no units provided, no cost, or the agency does not track the number of units provided and/or total cost.
		2015-16	There were no units provided, no cost, or the agency does not track the number of units provided and/or total cost.
Amount generated from providing deliverable			
	Total collected from charging customers	2017-18	\$0.00
		2016-17	\$0.00
		2015-16	\$0.00
	Total collected from non-state sources as a result of providing the deliverable (federal and other grants awarded to agency to provide deliverable)	2017-18	\$0.00
		2016-17	\$0.00
		2015-16	\$0.00
	Total collected from charging customers and non-state sources	2017-18	\$0.00
		2016-17	\$0.00
		2015-16	\$0.00
Agency Comments			
	Additional comments from agency (optional)	2017-18	The funding was awarded during FY19, not FY18 (which this form covers). The diversion program is now operational in York County in collaboration with the York County Solicitor's Office, Keystone Substance Abuse Services (York County's alcohol and drug abuse authority), a local judge, Oxford House, Rock Hill Treatment Professionals (an opioid treatment program), and local recovery support programs. Currently, the program has seven participants, with a cap of 10 participants.

Deliverables

Agency

Department of Alcohol and Other Drug Abuse Services

Accurate as of 7/2/2019

Deliverable		Item number	19
		Associated laws	2018 Appropriations Act No. 32, Part IB, Proviso 117.42 (F)
		Does state or federal law specifically require this deliverable?	Yes
		Deliverable description	Establishment of two collegiate recovery programs.
		Responsible organizational unit (primary)	Treatment
Results Sought		Does the legislature state intent, findings, or purpose?	Yes
		What is specific outcome sought in law OR, if not in law, specific outcome agency seeks by providing the deliverable?	Collegiate recovery programs are to be established that offer academic support and support for students in recovery on two college campuses.
		Associated performance measure item numbers from the Performance Measures Chart, if any	No Associated Performance Measure
Customer Details		Customer description	College or university in South Carolina
		Does the agency evaluate customer satisfaction? 2017-18	Yes
		Counties served in last completed fiscal year 2017-18	0 (See "Agency Comments")
		Number of customers served in last completed FY 2017-18	0
		Percentage change in customers served predicted for current FY 2018-19	0.00%
		Maximum number of potential customers, if unlimited resources available to the agency	Unknown
Units Provided and Amounts Charged to Customers		Description of a single deliverable unit	A collegiate recovery support program
		Number of units provided 2017-18	0 (See "Agency Comments")
		2016-17	0
		2015-16	0
		Does law prohibit charging the customer for the deliverable? 2017-18	No
		If yes, provide law 2016-17	No
		If yes, provide law 2015-16	No
		If yes, provide law	
		Amount charged to customer per deliverable unit 2017-18	\$0.00
		2016-17	\$0.00
		2015-16	\$0.00
Costs		Total employee equivalents required (37.5 hour per week units)	Activities did not begin until FY19.
		2017-18	
		2016-17	
		2015-16	
		Total deliverable expenditures each year (operational and employee salary/fringe) 2017-18	\$0.00
		2016-17	\$0.00
		2015-16	\$0.00
		Total deliverable expenditures as a percentage of total agency expenditures 2017-18	0.00%
		2016-17	0.00%
		2015-16	0.00%
		Agency expenditures per unit of the deliverable 2017-18	There were no units provided, no cost, or the agency does not track the number of units provided and/or total cost.
		2016-17	There were no units provided, no cost, or the agency does not track the number of units provided and/or total cost.
		2015-16	There were no units provided, no cost, or the agency does not track the number of units provided and/or total cost.
Amount generated from providing deliverable		Total collected from charging customers 2017-18	\$0.00
		2016-17	\$0.00
		2015-16	\$0.00
		Total collected from non-state sources as a result of providing the deliverable (federal and other grants awarded to agency to provide deliverable) 2017-18	\$0.00
		2016-17	\$0.00
		2015-16	\$0.00
		Total collected from charging customers and non-state sources 2017-18	\$0.00
		2016-17	\$0.00
		2015-16	\$0.00
Agency Comments		Additional comments from agency (optional)	Funding for collegiate recovery support programs was awarded to College of Charleston and Greenville Technical College in FY19, not FY18 (which the form covers).

Deliverables

Agency

Department of Alcohol and Other Drug Abuse Services

Accurate as of 7/2/2019

Deliverable			
	Item number	20	
	Associated laws	Federal Discretionary Grant	
	Does state or federal law specifically require this deliverable?	No	
	Deliverable description	Implementation of the State Adolescent Treatment Enhancement and Dissemination (SAT-ED) program, which is designed to leverage state agency resources and strengthen system infrastructures to improve the conditions of 440 adolescents ages 12-18 and their families who are experiencing substance use disorders – or substance use and co-occurring mental health disorders – served by two county alcohol and drug abuse authorities.	
	Responsible organizational unit (primary)	Treatment	
Results Sought			
	Does the legislature state intent, findings, or purpose?	No	
	What is specific outcome sought in law OR, if not in law, specific outcome agency seeks by providing the deliverable?	Increase provider capacity for evidence-based treatment and recovery-support services to youth with substance use disorders (SUDs) or an SUD with co-occurring mental illness.	
	Associated performance measure item numbers from the Performance Measures Chart, if any	Increase Patient Admissions (10), Increase Services to the Uninsured (17), Increase Services to Co-Occuring Clients (18)	
Customer Details			
	Customer description	County alcohol and drug abuse authority	
	Does the agency evaluate customer satisfaction?	2017-18	No
	Counties served in last completed fiscal year	2017-18	Bamberg; Berkeley; Calhoun; York
	Number of customers served in last completed FY	2017-18	4
	Percentage change in customers served predicted for current FY	2018-19	0.00%
	Maximum number of potential customers, if unlimited resources available to the agency		Unknown
Units Provided and Amounts Charged to Customers			
	Description of a single deliverable unit	Contract to provide evidence-based practice using the Adolescent Community Reinforcement Approach (A-CRA) for adolescents ages 12-18	
	Number of units provided	2017-18	0
		2016-17	0
		2015-16	4
	Does law prohibit charging the customer for the deliverable?	2017-18	No
	If yes, provide law	2016-17	No
	If yes, provide law	2015-16	No
	If yes, provide law		
	Amount charged to customer per deliverable unit	2017-18	\$0.00
		2016-17	\$0.00
		2015-16	\$0.00
Costs			
	Total employee equivalents required (37.5 hour per week units)	2017-18	0.00
		2016-17	0.00
		2015-16	1.00
	Total deliverable expenditures each year (operational and employee salary/fringe)	2017-18	\$0.00
		2016-17	\$0.00
		2015-16	\$496,559.99
	Total deliverable expenditures as a percentage of total agency expenditures	2017-18	0.00%
		2016-17	0.00%
		2015-16	1.11%
	Agency expenditures per unit of the deliverable	2017-18	There were no units provided, no cost, or the agency does not track the number of units provided and/or total cost.
		2016-17	There were no units provided, no cost, or the agency does not track the number of units provided and/or total cost.
		2015-16	\$124,140.00
Amount generated from providing deliverable			
	Total collected from charging customers	2017-18	\$0.00
		2016-17	\$0.00
		2015-16	\$0.00
	Total collected from non-state sources as a result of providing the deliverable (federal and other grants awarded to agency to provide deliverable)	2017-18	\$0.00
		2016-17	\$0.00
		2015-16	\$496,559.00
	Total collected from charging customers and non-state sources	2017-18	\$0.00
		2016-17	\$0.00
		2015-16	\$496,559.00
Agency Comments			
	Additional comments from agency (optional)	The State Adolescent Treatment Enhancement and Dissemination (SAT-ED) program ended after only six months of expenditures. The continuation grant to enhance implementation that followed was State Youth Treatment - Implementation (SYT-I). The county alcohol and drug abuse authorities served 225 patients in 2015-2016.	

Deliverables

Agency

Department of Alcohol and Other Drug Abuse Services

Accurate as of 7/2/2019

Deliverable		
Item number		21
Associated laws		Federal Discretionary Grant, S.C. Code Ann. Section 44-49-40(F)
Does state or federal law specifically require this deliverable?		No
Deliverable description		Implementation of the State Youth Treatment - Implementation (SYT-I) initiative to expand the provision of a proven evidence-based practices – Adolescent Community Reinforcement Approach (A-CRA), Community Reinforcement Approach (CRA), and Assertive Continuing Care (ACC) – to serve 880 unduplicated adolescents ages 12-18 over three years in eight counties.
Responsible organizational unit (primary)		Treatment
Results Sought		
Does the legislature state intent, findings, or purpose?		No
What is specific outcome sought in law OR, if not in law, specific outcome agency seeks by providing the deliverable?		Improve the infrastructure for providing direct treatment services and increase youth's access to care, especially for traditionally underserved groups.
Associated performance measure item numbers from the Performance Measures Chart, if any		Increase Patient Admissions (10), Increase Services to the Uninsured (17), Increase Services to Co-Occuring Clients (18)
Customer Details		
Customer description		County alcohol and drug abuse authority contracted by DAODAS to provide evidence-based treatment to adolescents and their families
Does the agency evaluate customer satisfaction?	2017-18	No
Counties served in last completed fiscal year	2017-18	Bamberg; Berkeley; Calhoun; Charleston; Dillon; Marion; Marlboro; York
Number of customers served in last completed FY	2017-18	6
Percentage change in customers served predicted for current FY	2018-19	0.00%
Maximum number of potential customers, if unlimited resources available to the agency		32
Units Provided and Amounts Charged to Customers		
Description of a single deliverable unit		Contract to provide evidence-based practice using the Adolescent Community Reinforcement Approach (A-CRA) for adolescents ages 12-18
Number of units provided	2017-18	10
	2016-17	11
	2015-16	6
Does law prohibit charging the customer for the deliverable?	2017-18	No
	If yes, provide law	
	2016-17	No
	If yes, provide law	
	2015-16	No
	If yes, provide law	
Amount charged to customer per deliverable unit	2017-18	\$0.00
	2016-17	\$0.00
	2015-16	\$0.00
Costs		
Total employee equivalents required (37.5 hour per week units)	2017-18	0.80
	2016-17	1.00
	2015-16	0.80
Total deliverable expenditures each year (operational and employee salary/fringe)	2017-18	\$862,101.50
	2016-17	\$816,955.77
	2015-16	\$448,869.15
Total deliverable expenditures as a percentage of total agency expenditures	2017-18	1.85%
	2016-17	1.76%
	2015-16	1.01%
Agency expenditures per unit of the deliverable	2017-18	\$86,210.15
	2016-17	\$74,268.71
	2015-16	\$74,811.53
Amount generated from providing deliverable		
Total collected from charging customers	2017-18	\$0.00
	2016-17	\$0.00
	2015-16	\$0.00
Total collected from non-state sources as a result of providing the deliverable (federal and other grants awarded to agency to provide deliverable)	2017-18	\$862,101.50
	2016-17	\$816,955.77
	2015-16	\$448,869.15
Total collected from charging customers and non-state sources	2017-18	\$862,101.50
	2016-17	\$816,955.77
	2015-16	\$448,869.15
Agency Comments		
Additional comments from agency (optional)		See additional agency comments on next page.

Additional Comments about Deliverables

Agency

Department of Alcohol and Other Drug Abuse Services

Accurate as of

July 2, 2019

Deliverable Number:

21

The focus of the grant was to improve the infrastructure for providing direct treatment services and increasing youth's access to care, especially for traditionally underserved groups (e.g., youth from low-income, single-parent homes, those living in remote rural areas, and ethnic/cultural groups with little exposure to treatment programs for substance use disorders and co-occurring disorders). Outcomes resulting from improved access to treatment services can include reductions in using behaviors and increases in abstinence, improvements in education and social connectedness, and reduced juvenile justice referrals. The State Youth Treatment - Implementation (SYT-I) grant was a continuation of the SAT-ED grant. DAODAS selected eight county alcohol and drug abuse authorities and trained 24 of their staff on the evidence-based Adolescent Community Reinforcement Approach (A-CRA) model, and certified them through Chestnut Institute as A-CRA providers to help patients, families, and caregivers. Two supervisors were also trained as State Trainers in the A-CRA model to train youth counselors statewide to reduce costs while maintaining fidelity to the model. DAODAS completed a state resource map to help with coordination of services, provided technical assistance, conducted site visits, and held quarterly meetings. The county authorities served 34 individuals in 2015-2016; 280 in 2016-2017; and 284 in 2017-2018.

Deliverables

Agency

Department of Alcohol and Other Drug Abuse Services

Accurate as of 7/2/2019

Deliverable		
Item number		22
Associated laws		Federal Discretionary Grant, S.C. Code Ann. Section 44-49-40(F)
Does state or federal law specifically require this deliverable?		No
Deliverable description		1) Access to Screening, Brief Intervention, and Referral to Treatment (SBIRT) services for adults in primary care and community health settings, especially individuals who have been traditionally underserved in behavioral health care. 2) Contracts with county alcohol and drug abuse authorities and hospitals to ensure that SBIRT services are truly integrated into the workflow.
Responsible organizational unit (primary)		Treatment
Results Sought		
Does the legislature state intent, findings, or purpose?		No
What is specific outcome sought in law OR, if not in law, specific outcome agency seeks by providing the deliverable?		Ensure that SBIRT is utilized as the standard of care in South Carolina's healthcare settings through state-level system and policy change to improve health and behavioral outcomes.
Associated performance measure item numbers from the Performance Measures Chart, if any		Screening, Brief Intervention, and Referral to Treatment (8)
Customer Details		
Customer description		Hospital emergency department or county alcohol and drug abuse authority contracted by DAODAS to provide Screening, Brief Intervention, and Referral to Treatment services or direct treatment services
Does the agency evaluate customer satisfaction?	2017-18	No
Counties served in last completed fiscal year	2017-18	Charleston; Greenville; Horry; Spartanburg
Number of customers served in last completed FY	2017-18	7
Percentage change in customers served predicted for current FY	2018-19	0.00%
Maximum number of potential customers, if unlimited resources available to the agency		Unknown
Units Provided and Amounts Charged to Customers		
Description of a single deliverable unit		Contract to perform Screening, Brief Intervention, and Referral to Treatment (SBIRT) services
Number of units provided	2017-18	7
	2016-17	7
	2015-16	11
Does law prohibit charging the customer for the deliverable?	2017-18	No
	If yes, provide law	
	2016-17	No
	If yes, provide law	
	2015-16	No
	If yes, provide law	
Amount charged to customer per deliverable unit	2017-18	\$0.00
	2016-17	\$0.00
	2015-16	\$0.00
Costs		
Total employee equivalents required (37.5 hour per week units)	2017-18	1.50
	2016-17	1.50
	2015-16	1.50
Total deliverable expenditures each year (operational and employee salary/fringe)	2017-18	\$2,013,319.26
	2016-17	\$1,100,236.68
	2015-16	\$1,807,045.58
Total deliverable expenditures as a percentage of total agency expenditures	2017-18	4.33%
	2016-17	2.37%
	2015-16	4.05%
Agency expenditures per unit of the deliverable	2017-18	\$287,617.04
	2016-17	\$157,176.67
	2015-16	\$164,276.87
Amount generated from providing deliverable		
Total collected from charging customers	2017-18	\$0.00
	2016-17	\$0.00
	2015-16	\$0.00
Total collected from non-state sources as a result of providing the deliverable (federal and other grants awarded to agency to provide deliverable)	2017-18	\$2,013,319.26
	2016-17	\$1,100,236.68
	2015-16	\$1,807,045.58
Total collected from charging customers and non-state sources	2017-18	\$2,013,319.26
	2016-17	\$1,100,236.68
	2015-16	\$1,807,045.58
Agency Comments		
Additional comments from agency (optional)		See additional agency comments on next page.

Additional Comments about Deliverables

Agency

Department of Alcohol and Other Drug Abuse Services

Accurate as of

July 2, 2019

Deliverable Number:

22

The goals of the Screening, Brief Intervention, and Referral to Treatment (SBIRT) grants include: increasing access to SBIRT services for adults in primary care and community health settings, especially individuals who have been traditionally underserved in behavioral health care, ensuring that SBIRT is utilized as the standard of care in South Carolina's healthcare settings through state-level system and policy change, and improving health and behavioral outcomes among adults with substance use disorders or substance use with co-occurring mental illness. DAODAS contracts with county alcohol and drug abuse authorities and hospitals to ensure that SBIRT services are truly integrated into the workflow. This was accomplished in three individual hospital emergency departments -- Medical University of South Carolina, Grand Strand Hospital, and Greenville Hospital. Additionally, four county alcohol and drug abuse authorities provided treatment services in Charleston, Greenville, Horry, and Spartanburg counties.

FY17 included one month of SBIRT16 and 11 months of SBIRT17.

FY18 included one month of SBIRT17 and 11 months of SBIRT18.

Deliverables

Agency

Department of Alcohol and Other Drug Abuse Services

Accurate as of 7/2/2019

Deliverable		
Item number		23
Associated laws		Federal Discretionary Grant, S.C. Code Ann. Section 44-49-40(F)
Does state or federal law specifically require this deliverable?		No
Deliverable description		Provision of training and technical assistance to selected county coalitions through a five-year Partnership for Success grant to build the coalitions' capacity to conduct comprehensive needs assessments; to select evidence-based strategies to reduce impaired driving or the misuse/abuse of prescription drugs by youth/young adults ages 12-25; and to evaluate the outcome of the selected strategies' implementation.
Responsible organizational unit (primary)		Prevention
Results Sought		
Does the legislature state intent, findings, or purpose?		No
What is specific outcome sought in law OR, if not in law, specific outcome agency seeks by providing the deliverable?		Reduction in alcohol-related crashes in funded counties and reduction in past-30-day use of non-prescribed prescription drugs by youth in funded counties
Associated performance measure item numbers from the Performance Measures Chart, if any		Reduce Underage Car Crashes (3)
Customer Details		
Customer description		DAODAS-funded county coalition
Does the agency evaluate customer satisfaction?	2017-18	No
Counties served in last completed fiscal year	2017-18	Barnwell; Berkeley; Chester; Darlington; Dorchester; Greenville; Horry; Jasper; Marlboro; Orangeburg
Number of customers served in last completed FY	2017-18	10
Percentage change in customers served predicted for current FY	2018-19	Unknown
Maximum number of potential customers, if unlimited resources available to the agency		Unknown
Units Provided and Amounts Charged to Customers		
Description of a single deliverable unit		1) Contract with county coalitions. Total contract amounts were based on the population of the county and ranged from \$90,000 to \$120,000. 2) Contract for program evaluation with Pacific Institute for Research and Evaluation. 3) Regional contract (total of four) for training and technical assistance with Greenville, Lexington, Florence, and Berkeley counties.
Number of units provided	2017-18	15
	2016-17	15
	2015-16	15
Does law prohibit charging the customer for the deliverable?	2017-18	No
	If yes, provide law	
	2016-17	No
	If yes, provide law	
	2015-16	No
	If yes, provide law	
Amount charged to customer per deliverable unit	2017-18	\$0.00
	2016-17	\$0.00
	2015-16	\$0.00
Costs		
Total employee equivalents required (37.5 hour per week units)	2017-18	1.50
	2016-17	1.50
	2015-16	1.50
Total deliverable expenditures each year (operational and employee salary/fringe)	2017-18	\$1,835,197.28
	2016-17	\$1,649,918.84
	2015-16	\$689,068.79
Total deliverable expenditures as a percentage of total agency expenditures	2017-18	3.95%
	2016-17	3.55%
	2015-16	1.55%
Agency expenditures per unit of the deliverable	2017-18	\$122,346.49
	2016-17	\$109,994.59
	2015-16	\$45,937.92
Amount generated from providing deliverable		
Total collected from charging customers	2017-18	\$0.00
	2016-17	\$0.00
	2015-16	\$0.00
Total collected from non-state sources as a result of providing the deliverable (federal and other grants awarded to agency to provide deliverable)	2017-18	\$1,835,197.28
	2016-17	\$1,649,918.84
	2015-16	\$689,068.79
Total collected from charging customers and non-state sources	2017-18	\$1,835,197.28
	2016-17	\$1,649,918.84
	2015-16	\$689,068.79
Agency Comments		
Additional comments from agency (optional)		See additional agency comments on next page.

Additional Comments about Deliverables

Agency

Department of Alcohol and Other Drug Abuse Services

Accurate as of

July 2, 2019

Deliverable Number:
23
<p>DAODAS is required to report quarterly to the Substance Abuse and Mental Health Services Administration (SAMHSA) on implementation of the grant and the services being implemented through the 10 county coalitions. National cross-site evaluation data is also required as part of the quarterly reports to SAMHSA. A final evaluation report is due once the five-year grant concludes in September 2020.</p> <p>Per the federal guidelines from the Center for Substance Abuse Prevention (CSAP), 85% of the Partnership for Success funding was distributed to the local entities for prevention program implementation of evidence-based strategies to achieve the following outcomes: a reduction in alcohol-related fatalities in the five counties and a reduction in past-30-day use of non-prescribed prescription drugs by youth in the other five counties. 15% of the award can be utilized by the state to provide administration of the grant (through DAODAS personnel). A portion of the administrative costs also included contracts with entities to provide evaluation services at the state and local levels and to entities that assisted the state in the provision of training and technical assistance to the county coalitions. During the first year of the grant (2015-2016), counties received the award and completed the following: built a coalition, conducted a needs assessment, and used the assessment to develop a plan for strategy implementation and evaluation. There were no direct service-implementation activities recorded for that fiscal year. In 2016-2017, the funded counties served 4,233,627 South Carolinians, and in 2017-2018 the counties served 9,293,903 citizens. The numbers are high based on the implementation of media campaigns as a component of implementing high-visibility enforcement strategies such as public safety checkpoints and saturation patrols and implementing environmental strategies to reduce access to unused prescription drugs and to educate youth and adults in the community about the dangers of taking prescription drugs improperly. Strategies being implemented to reduce access are take-back events with law enforcement, providing Detera bags to community members for safe disposal, and installing more permanent "drop box" receptacles throughout the counties. Outcomes related to the grant thus far: From 2015-2017, the rate of crashes that were alcohol-related decreased across the three years and -- in the first full year of strategy implementation in the five counties -- showed a substantial decrease. Percent of traffic crashes that were alcohol-related went from 5.5 % in 2015 to 5.4% in 2016, down to 4.6% in 2017 in the five selected counties as compared to the state levels, which were 4.7% in 2015, 4.4% in 2016, and 4.1% in 2017. The measure relating to past-30-day use will not be available until the final survey period, which will occur next spring (March 2020). In 2017-2018, the number of trainings/technical assistance events went up significantly due to the fact that the state received permission from CSAP to allocate underruns from the first two years of the grant to provide funding for 17 additional counties (Allendale, Barnwell, Charleston, Chester, Chesterfield, Clarendon, Edgefield, Fairfield, Florence, Greenwood, Hampton, Jasper, Kershaw, Laurens, Lee, McCormick, Newberry, Pickens, Saluda, Spartanburg, Union, Williamsburg) to increase the awareness of and number of permanent drop boxes across the state.</p>

Deliverables

Agency

Department of Alcohol and Other Drug Abuse Services

Accurate as of 7/2/2019

Deliverable		Item number	24
		Associated laws	Federal Discretionary Grant, S.C. Code Ann. Sections 44-49-40 (C)(7), (F)
		Does state or federal law specifically require this deliverable?	No
		Deliverable description	Reduction in the number of prescription drug/opioid overdose-related deaths and adverse events among individuals 18 years of age and older by training first responders and other key community sectors on the prevention of these overdose-related deaths and by implementing secondary prevention strategies, including the purchase and distribution of naloxone to first responders, through the five-year Prevent Prescription Drug/Opioid Overdose-Related Deaths (PDO) grant awarded to DAODAS by the federal Center for Substance Abuse Prevention.
		Responsible organizational unit (primary)	Prevention
Results Sought		Does the legislature state intent, findings, or purpose?	No
		What is specific outcome sought in law OR, if not in law, specific outcome agency seeks by providing the deliverable?	Increase the number of first responders (law enforcement and fire fighters), patients, caregivers, and community members trained to carry and administer naloxone across the state.
		Associated performance measure item numbers from the Performance Measures Chart, if any	Increase the Number of First Responders Trained in Opioid Reversal Protocols using Narcan (23), Increase the Number of Narcan Administrations by Trained First Responders (24)
Customer Details		Customer description	S.C. Department of Health and Environmental Control; county alcohol and drug abuse authority
		Does the agency evaluate customer satisfaction? 2017-18	No
		Counties served in last completed fiscal year 2017-18	All
		Number of customers served in last completed FY 2017-18	33
		Percentage change in customers served predicted for current FY 2018-19	Unknown
		Maximum number of potential customers, if unlimited resources available to the agency	Unknown
Units Provided and Amounts Charged to Customers		Description of a single deliverable unit	1) Contract with S.C. Department of Health and Environmental Control (DHEC) Bureau of EMS to provide training to first responders. 2) Contract with DHEC Bureau of Statistics to provide evaluation of the project as required by the funder.
		Number of units provided 2017-18	2
		2016-17	2
		2015-16	0
		Does law prohibit charging the customer for the deliverable? 2017-18	No
		If yes, provide law 2016-17	No
		If yes, provide law 2015-16	No
		If yes, provide law	
		Amount charged to customer per deliverable unit 2017-18	\$0.00
		2016-17	\$0.00
		2015-16	\$0.00
Costs		Total employee equivalents required (37.5 hour per week units)	
		2017-18	1.10
		2016-17	1.00
		2015-16	0.00
		Total deliverable expenditures each year (operational and employee salary/fringe)	
		2017-18	\$772,151.39
		2016-17	\$198,938.19
		2015-16	\$0.00
		Total deliverable expenditures as a percentage of total agency expenditures	
		2017-18	1.66%
		2016-17	0.43%
		2015-16	0.00%
		Agency expenditures per unit of the deliverable	
		2017-18	\$386,075.70
		2016-17	\$99,469.10
		2015-16	There were no units provided, no cost, or the agency does not track the number of units provided and/or total cost.
Amount generated from providing deliverable		Total collected from charging customers	
		2017-18	\$0.00
		2016-17	\$0.00
		2015-16	\$0.00
		Total collected from non-state sources as a result of providing the deliverable (federal and other grants awarded to agency to provide deliverable)	
		2017-18	\$772,151.39
		2016-17	\$198,938.19
		2015-16	\$0.00
		Total collected from charging customers and non-state sources	
		2017-18	\$772,151.39
		2016-17	\$198,938.19
		2015-16	\$0.00
Agency Comments		Additional comments from agency (optional)	See additional agency comments on next page.

Additional Comments about Deliverables

Agency

Department of Alcohol and Other Drug Abuse Services

Accurate as of

July 2, 2019

Deliverable Number:

24

The Prevent Prescription Drug/Opioid Overdose-Related Deaths (PDO) initiative is a five-year grant awarded to DAODAS by the Center for Substance Abuse Prevention (CSAP). The purpose of the grant is to reduce the number of opioid-related overdose deaths and adverse events among individuals 18 years of age and older through the use of Opioid Overdose Prevention Toolkit developed by the federal Substance Abuse and Mental Health Services Administration (SAMHSA). The program aims to educate key community sectors and implement secondary prevention strategies, such as the distribution of naloxone.

There was no data for 2015-2016, as the grant did not start until September 1, 2016. The first several months were spent hiring staff, issuing a contract to the S.C. Department of Health and Environmental Control (DHEC), and developing/submitted required documents to CSAP for the approval of a naloxone distribution plan, needs assessment, and health disparities statement. The naloxone purchased with funds from the grant are distributed to two distinct populations in slightly varying manners. The first population is first responders (law enforcement and fire fighters). This population is trained by DHEC Emergency Medical Services staff and provided naloxone to administer, if needed, according to state law. The second population is uninsured patients and caregivers of individuals who seek treatment for opioid use disorder at the county authorities. This population is trained to administer naloxone, if needed, according to state law. For distribution to uninsured patients and caregivers, naloxone is purchased directly from Adapt Pharma by DAODAS. The product is then shipped to four of DHEC's regional dispensing pharmacies, where it is briefly stored before being shipped to the county authorities to give to patients and caregivers who have completed training. DAODAS staff also provide the training and technical assistance needed to equip county authority employees with the support needed to conduct the training. Prior to receiving this grant, a pilot program was in place (since ended) to train officers from 16 law enforcement agencies. The pilot program initially received naloxone product donations from Kaleo Pharma and Adapt Pharma through the request of the Fifth Circuit Solicitor's Office. The pilot program began in the Fifth Circuit and trained officers in three law enforcement agencies as pilot programs in the Columbia area. Once the initial training was developed and provided to law enforcement agencies in the Columbia area, the project began to expand. As of October 15, 2016, when the initial supply of naloxone was exhausted, the pilot program had trained 759 officers from 16 law enforcement agencies, equipping 508 officers with naloxone kits. In 2016-2017, 4,153 first responders and patients/caregivers were trained and provided with naloxone. In 2017-2018, 3,299 first responders and patient/caregivers were trained.

DAODAS is required to report bi-annually to SAMHSA on the grant implementation, to include: the number of people trained to carry/administer naloxone, the number of naloxone kits purchased through grant funds, the number and location of kits distributed through the grant, the number of administrations, and the number of overdose reversals. National cross-site evaluation data is also required as part of the bi-annual reports to SAMHSA. A final evaluation report is due at the conclusion of the grant in 2020.

Deliverables

Agency

Department of Alcohol and Other Drug Abuse Services

Accurate as of 7/2/2019

Deliverable			
	Item number	25	
	Associated laws	Federal Discretionary Grant	
	Does state or federal law specifically require this deliverable?	No	
	Deliverable description	Collaboration with Charleston Center (the county alcohol and drug abuse authority) and Joint Base Charleston to implement information dissemination activities, alternative events, and increased environmental strategies as part of the federally funded Project Safety Through Alcohol Responsibility (Project STAR).	
	Responsible organizational unit (primary)	Prevention	
Results Sought			
	Does the legislature state intent, findings, or purpose?	No	
	What is specific outcome sought in law OR, if not in law, specific outcome agency seeks by providing the deliverable?	Decrease alcohol-related harm and access to alcohol for underage military personnel at Joint Base Charleston	
	Associated performance measure item numbers from the Performance Measures Chart, if any	Reduce Underage Alcohol Use (1), Reduce Underage Car Crashes (3)	
Customer Details			
	Customer description	Charleston Center; Ernest E. Kennedy Center; Joint Base Charleston	
	Does the agency evaluate customer satisfaction?	2017-18 No	
	Counties served in last completed fiscal year	2017-18 Berkeley; Charleston	
	Number of customers served in last completed FY	2017-18 3	
	Percentage change in customers served predicted for current FY	2018-19 Unknown	
	Maximum number of potential customers, if unlimited resources available to the agency	Unknown	
Units Provided and Amounts Charged to Customers			
	Description of a single deliverable unit	Contracts with Charleston Center, Ernest E. Kennedy Center, and a media firm to implement the strategies required under the grant.	
	Number of units provided	2017-18 0	
		2016-17 0	
		2015-16 3	
	Does law prohibit charging the customer for the deliverable?	2017-18 No	
	If yes, provide law		
		2016-17 No	
	If yes, provide law		
		2015-16 No	
	If yes, provide law		
	Amount charged to customer per deliverable unit	2017-18 \$0.00	
		2016-17 \$0.00	
		2015-16 \$0.00	
Costs			
	Total employee equivalents required (37.5 hour per week units)	2017-18 0.00	
		2016-17 0.00	
		2015-16 1.00	
	Total deliverable expenditures each year (operational and employee salary/fringe)	2017-18 \$0.00	
		2016-17 \$0.00	
		2015-16 \$95,181.93	
	Total deliverable expenditures as a percentage of total agency expenditures	2017-18 0.00%	
		2016-17 0.00%	
		2015-16 0.21%	
	Agency expenditures per unit of the deliverable	2017-18 There were no units provided, no cost, or the agency does not track the number of units provided and/or total cost.	
		2016-17 There were no units provided, no cost, or the agency does not track the number of units provided and/or total cost.	
		2015-16 \$31,727.31	
Amount generated from providing deliverable			
	Total collected from charging customers	2017-18 \$0.00	
		2016-17 \$0.00	
		2015-16 \$0.00	
	Total collected from non-state sources as a result of providing the deliverable (federal and other grants awarded to agency to provide deliverable)	2017-18 \$0.00	
		2016-17 \$0.00	
		2015-16 \$95,181.93	
	Total collected from charging customers and non-state sources	2017-18 \$0.00	
		2016-17 \$0.00	
		2015-16 \$95,181.93	
Agency Comments			
	Additional comments from agency (optional)	See additional agency comments on next page.	

Additional Comments about Deliverables

Agency

Department of Alcohol and Other Drug Abuse Services

Accurate as of

July 2, 2019

Deliverable Number:

25

Project Safety Through Alcohol Responsibility (Project STAR) was a federal grant received by DAODAS from the Office of Juvenile Justice and Delinquency Prevention (OJJDP) within the U.S. Department of Justice. DAODAS staff worked with Charleston Center (the county alcohol and drug abuse authority) and Joint Base Charleston to decrease alcohol-related harm and access to alcohol for underage military personnel through implementation of information dissemination activities, alternative events, and increased environmental strategies such as policy changes, public safety checkpoints, alcohol compliance checks, etc.

The grant ran from October 1, 2012, through September 30, 2015. Outcomes achieved during the grant period were: 1) 43% reduction in underage DUIs during the grant period; 2) no underage alcohol-related car crashes reported in 2014 and 2015; 3) 45% reduction from 78 DUIs during the baseline period to 42 DUIs during the grant period on Joint Base Charleston. The total number of underage airmen and sailors reached through briefings and awareness events on Joint Base Charleston from January 1, 2015, to September 20, 2015, was 1,176.

DAODAS was required to report bi-annually to the OJJDP on the implementation of the grant and the services provided to Joint Base Charleston through the contractors. National cross-site evaluation data was also required as a part of the reports to the OJJDP. A final evaluation report was produced at the conclusion of the grant.

Deliverables

Agency

Department of Alcohol and Other Drug Abuse Services

Accurate as of 7/2/2019

Deliverable			
	Item number		26
	Associated laws		Federal Discretionary Grant
	Does state or federal law specifically require this deliverable?		No
	Deliverable description		Provision of training and technical assistance to selected county coalitions through a five-year Strategic Prevention Framework State Incentive Grant (SPF SIG) to build their capacity to conduct comprehensive needs assessments; to select evidence-based strategies to reduce impaired driving or underage alcohol use; and to evaluate the outcome of the selected strategies' implementation.
	Responsible organizational unit (primary)		Prevention
Results Sought			
	Does the legislature state intent, findings, or purpose?		No
	What is specific outcome sought in law OR, if not in law, specific outcome agency seeks by providing the deliverable?		Prevent the onset and reduce the progression of substance abuse, including childhood and underage drinking, and reduce the percent of fatal motor vehicle crashes involving alcohol-impaired drivers.
	Associated performance measure item numbers from the Performance Measures Chart, if any		Reduce Underage Alcohol Use (1), Reduce Underage Alcohol Buy Rate (2), Reduce Underage Car Crashes (3)
Customer Details			
	Customer description		DAODAS-funded county coalition
	Does the agency evaluate customer satisfaction?	2017-18	No
	Counties served in last completed fiscal year	2017-18	Abbeville; Berkeley; Cherokee; Colleton; Darlington; Edgefield; Greenwood; Horry; Kershaw; Laurens; Lexington; Newberry; Saluda; Williamsburg
	Number of customers served in last completed FY	2017-18	0
	Percentage change in customers served predicted for current FY	2018-19	Unknown
	Maximum number of potential customers, if unlimited resources available to the agency		Unknown
Units Provided and Amounts Charged to Customers			
	Description of a single deliverable unit		Contract with evaluator to complete the required final federal report.
	Number of units provided	2017-18	0
		2016-17	0
		2015-16	0
	Does law prohibit charging the customer for the deliverable?	2017-18	No
	If yes, provide law	2016-17	No
	If yes, provide law	2015-16	No
	If yes, provide law		
	Amount charged to customer per deliverable unit	2017-18	\$0.00
		2016-17	\$0.00
		2015-16	\$0.00
Costs			
	Total employee equivalents required (37.5 hour per week units)	2017-18	0.00
		2016-17	0.00
		2015-16	0.05
	Total deliverable expenditures each year (operational and employee salary/fringe)	2017-18	\$0.00
		2016-17	\$0.00
		2015-16	\$3,379.13
	Total deliverable expenditures as a percentage of total agency expenditures	2017-18	0.00%
		2016-17	0.00%
		2015-16	0.01%
	Agency expenditures per unit of the deliverable	2017-18	There were no units provided, no cost, or the agency does not track the number of units provided and/or total cost.
		2016-17	There were no units provided, no cost, or the agency does not track the number of units provided and/or total cost.
		2015-16	There were no units provided, no cost, or the agency does not track the number of units provided and/or total cost.
Amount generated from providing deliverable			
	Total collected from charging customers	2017-18	\$0.00
		2016-17	\$0.00
		2015-16	\$0.00
	Total collected from non-state sources as a result of providing the deliverable (federal and other grants awarded to agency to provide deliverable)	2017-18	\$0.00
		2016-17	\$0.00
		2015-16	\$3,379.13
	Total collected from charging customers and non-state sources	2017-18	\$0.00
		2016-17	\$0.00
		2015-16	\$3,379.13
Agency Comments			
	Additional comments from agency (optional)		See additional agency comments on next page.

Additional Comments about Deliverables

Agency

Department of Alcohol and Other Drug Abuse Services

Accurate as of

July 2, 2019

Deliverable Number:

26

DAODAS was required to report quarterly to the Substance Abuse and Mental Health Services Administration (SAMHSA) on the implementation of the grant and the services provided through 18 county coalitions. National cross-site evaluation data was also required as part of the quarterly reports to SAMHSA.

The grant ended in September 2014, and a final evaluation report was produced in May 2015. The report was developed by the Chapel Hill Center of the Pacific Institute for Research and Evaluation (PIRE) as the final assessment of the South Carolina Strategic Prevention Framework State Incentive Grant (SPF SIG). It provided a summary of major project-related activities at the state and county levels for the period July 2009 through June 30, 2014. The report also provided outcome data on underage drinking and DUI crashes and factors that contributed to those issues in each of the local sites that were funded through this effort. Prevalence rates of both any alcohol use and binge drinking among high school students increased in comparison communities. Both measures decreased in the SPF SIG-funded communities that targeted underage drinking (using the adjusted prevalence rates). The differences between funded and comparison communities in the changes over time for both measures were statistically significant. Furthermore, three additional outcomes related to underage drinking (regular drinking by age 13, disapproval of alcohol use, and parental disapproval of alcohol use) all exhibited changes that were more favorable in the SPF SIG communities and attained at least marginal ($p < .10$) levels of statistical significance. Purely based on the descriptive data analysis, in which monthly motor vehicle crash data were aggregated into pre- and post-intervention phases, no consistent and compelling evidence for SPF SIG effects on DUI crashes emerged from the findings. Although decreases were observed among funded communities in either one or both cohorts for all three outcome measures examined, the decreases were either not statistically significant (as in the case of alcohol-related motor vehicle crashes), or they were significant but not notably greater (and sometimes less) than the decreases experienced in either or both of the comparison groups (as in the case of both alcohol-related motor vehicle crash deaths and single-vehicle nighttime crashes).

Deliverables

Agency

Department of Alcohol and Other Drug Abuse Services

Accurate as of 7/2/2019

Deliverable		Item number	27
		Associated laws	US Public Law 114-255, S.C. Code Ann. Section 44-49-40(F)
		Does state or federal law specifically require this deliverable?	Yes
		Deliverable description	Increased access to treatment and provision of evidence-based treatment for opioid use disorder through the State Targeted Response (STR) grant to address the opioid crisis in the state. Funding under STR also includes grant administration costs and grant management activities such as, but not limited to, technical assistance, webinars, site visits, and quarterly meetings involving county alcohol and drug abuse authorities. In FY18, the county authorities and opioid treatment providers served 7,772 opioid use disorder patients.
		Responsible organizational unit (primary)	Treatment
Results Sought		Does the legislature state intent, findings, or purpose?	No
		What is specific outcome sought in law OR, if not in law, specific outcome agency seeks by providing the deliverable?	Increase access to treatment for individuals with opioid use disorder (OUD) and reduce opioid overdose-related deaths through the provision of the Drug Enforcement Administration's three approved medication-assisted treatments for OUD and recovery activities for OUD.
		Associated performance measure item numbers from the Performance Measures Chart, if any	Increase the Number of Patients Receiving Opioid Disorder Treatment Services (19), Increase the Number of Patients Receiving MAT Services (22)
Customer Details		Customer description	County alcohol and drug abuse authority or opioid treatment program contracted to provide opioid use disorder treatment by DAODAS
		Does the agency evaluate customer satisfaction? 2017-18	No
		Counties served in last completed fiscal year 2017-18	All
		Number of customers served in last completed FY 2017-18	53
		Percentage change in customers served predicted for current FY 2018-19	
		Maximum number of potential customers, if unlimited resources available to the agency	Unknown
Units Provided and Amounts Charged to Customers		Description of a single deliverable unit	Contract with entity to provide evidence-based treatment for opioid use disorder.
		Number of units provided 2017-18	51
		2016-17	2
		2015-16	0
		Does law prohibit charging the customer for the deliverable? 2017-18	No
		If yes, provide law 2016-17	No
		If yes, provide law 2015-16	No
		If yes, provide law	
		Amount charged to customer per deliverable unit 2017-18	\$0.00
		2016-17	\$0.00
		2015-16	\$0.00
Costs		Total employee equivalents required (37.5 hour per week units)	
		2017-18	2.00
		2016-17	0.50
		2015-16	0.00
		Total deliverable expenditures each year (operational and employee salary/fringe)	
		2017-18	\$2,211,750.57
		2016-17	\$18,923.37
		2015-16	\$0.00
		Total deliverable expenditures as a percentage of total agency expenditures	
		2017-18	4.76%
		2016-17	0.04%
		2015-16	0.00%
		Agency expenditures per unit of the deliverable	
		2017-18	\$43,367.66
		2016-17	\$9,461.69
		2015-16	There were no units provided, no cost, or the agency does not track the number of units provided and/or total cost.
Amount generated from providing deliverable		Total collected from charging customers 2017-18	\$0.00
		2016-17	\$0.00
		2015-16	\$0.00
		Total collected from non-state sources as a result of providing the deliverable (federal and other grants awarded to agency to provide deliverable) 2017-18	\$2,211,750.57
		2016-17	\$18,923.37
		2015-16	\$0.00
		Total collected from charging customers and non-state sources 2017-18	\$2,211,750.57
		2016-17	\$18,923.37
		2015-16	\$0.00
Agency Comments		Additional comments from agency (optional)	See additional agency comments on next page.

Additional Comments about Deliverables

Agency

Department of Alcohol and Other Drug Abuse Services

Accurate as of

July 2, 2019

Deliverable Number:

27

The State Targeted Response grant was provided to DAODAS by the federal Substance Abuse and Mental Health Services Administration. The grant aims to address the opioid crisis by increasing access to treatment, reducing unmet treatment needs, and reducing opioid overdose-related deaths through the provision of prevention, treatment, and recovery activities for opioid use disorder, including prescription opioids and illicit drugs such as heroin.

DAODAS provided funding to the Medical University of South Carolina and to the county alcohol and drug abuse authorities to build capacity around the state to treat opioid use disorder medically. Capacity building included the training of medical providers to treat addiction and purchasing the time of medical providers, pharmacists, and behavioral health specialists to provide treatment and other services. DAODAS also paid for direct services and medications for patients in a fee-for-service method, reimbursing the county authorities and private opioid treatment programs (OTPs) for treatment services rendered and medications dispensed to patients who were uninsured and unable to pay. The department also provided technical assistance to the county alcohol and drug abuse authorities for practice transformation and supported all 19 private OTPs as they contracted with the government to deliver services for the first time.

In FY18, the county authorities and OTPs served 7,772 opioid use disorder patients.

Deliverables

Agency

Department of Alcohol and Other Drug Abuse Services

Accurate as of 7/2/2019

Deliverable		Item number	28
		Associated laws	US Public Law 114-255, S.C. Code Ann. Sections 44-49-40(F)
		Does state or federal law specifically require this deliverable?	Yes
		Deliverable description	Enhanced and expanded provision of peer support and other recovery-support services through the State Targeted Response (STR) for Recovery grant. Funding under STR also includes grant administration costs and grant management activities such as, but not limited to, technical assistance, webinars, site visits, or quarterly meetings involving county alcohol and drug abuse authorities. Through this initiative, the recovery community served 53,173 individuals in 2016-2017 and 80,715 individuals in 2017-2018.
		Responsible organizational unit (primary)	Treatment
Results Sought		Does the legislature state intent, findings, or purpose?	No
		What is specific outcome sought in law OR, if not in law, specific outcome agency seeks by providing the deliverable?	Increase and enhance referrals from treatment to peer support and other recovery-support services
		Associated performance measure item numbers from the Performance Measures Chart, if any	Increase Coordination With the S.C. Department of Corrections to Enroll Inmates in Opioid Recovery Services (25), Train Peer Support Specialists (26), Increase Recovery Housing Opportunities (27)
Customer Details		Customer description	County alcohol and drug abuse authority or recovery community organization (i.e., Faces and Voices of Recovery - Greenville, Midlands; Courage Center - Lexington) contracted to provide peer support services by DAODAS
		Does the agency evaluate customer satisfaction? 2017-18	No
		Counties served in last completed fiscal year 2017-18	All
		Number of customers served in last completed FY 2017-18	35
		Percentage change in customers served predicted for current FY 2018-19	0.00%
		Maximum number of potential customers, if unlimited resources available to the agency	Unknown
Units Provided and Amounts Charged to Customers		Description of a single deliverable unit	Contract with entity to provide peer support and/or other recovery support services.
		Number of units provided 2017-18	60
		2016-17	0
		2015-16	0
		Does law prohibit charging the customer for the deliverable? 2017-18	No
		If yes, provide law 2016-17	No
		If yes, provide law 2015-16	No
		If yes, provide law	
		Amount charged to customer per deliverable unit 2017-18	\$0.00
		2016-17	\$0.00
		2015-16	\$0.00
Costs		Total employee equivalents required (37.5 hour per week units)	
		2017-18	0.10
		2016-17	0.00
		2015-16	0.00
		Total deliverable expenditures each year (operational and employee salary/fringe)	
		2017-18	\$960,728.06
		2016-17	\$0.00
		2015-16	\$0.00
		Total deliverable expenditures as a percentage of total agency expenditures	
		2017-18	2.07%
		2016-17	0.00%
		2015-16	0.00%
		Agency expenditures per unit of the deliverable	
		2017-18	\$16,012.13
		2016-17	There were no units provided, no cost, or the agency does not track the number of units provided and/or total cost.
		2015-16	There were no units provided, no cost, or the agency does not track the number of units provided and/or total cost.
Amount generated from providing deliverable		Total collected from charging customers 2017-18	\$0.00
		2016-17	\$0.00
		2015-16	\$0.00
		Total collected from non-state sources as a result of providing the deliverable (federal and other grants awarded to agency to provide deliverable) 2017-18	\$960,728.06
		2016-17	\$0.00
		2015-16	\$0.00
		Total collected from charging customers and non-state sources 2017-18	\$960,728.06
		2016-17	\$0.00
		2015-16	\$0.00
Agency Comments		Additional comments from agency (optional)	DAODAS provided funding to Oxford House to help ensure adequate housing for individuals in recovery. Training was provided to 43 S.C. Department of Corrections inmates to become Certified Peer Support Specialists. Trainings were offered by Faces and Voices of Recovery. Three Peer Support Specialists were deployed to county jails. Through this initiative, the recovery community served 53,173 individuals in 2016-2017 and 80,715 individuals in 2017-2018.

Deliverables

Agency

Department of Alcohol and Other Drug Abuse Services

Accurate as of 7/2/2019

Deliverable		
Item number		29
Associated laws		US Public Law 114-255, S.C. Code Ann. Sections 44-49-40(C)(1), (C)(5), (C)(6), (F)
Does state or federal law specifically require this deliverable?		Yes
Deliverable description		Through the State Targeted Response grant, development by DAODAS of a statewide education campaign designed to raise community awareness and reduce the stigma surrounding the issue of opioid-related drug misuse/abuse in South Carolina. During the first year (January 10 - June 30, 2018), a total of 433 messages were sent from "Just Plain Killers" (JPK) social channels, resulting in a total of 2,894,243 impressions, 13,689 engagements, and 905 link clicks with 4,087 fans. A total of 1,548 bonus spots ran on broadcast television stations, and 9,120 bonus spots ran on cable, for a total added value of \$141,012. The paid digital accounted for 4,464 sessions on the JPK microsite (justplainkillers.com) and 52% of total traffic. Throughout the campaign, over 7.85 million video impressions were served, accounting for over 1.5 million completed video views. During the campaign, 9,171 users visited the microsite, resulting in 20,872 page views and 199 redirects to the DAODAS website.
Responsible organizational unit (primary)		Prevention
Results Sought		
Does the legislature state intent, findings, or purpose?		No
What is specific outcome sought in law OR, if not in law, specific outcome agency seeks by providing the deliverable?		
Associated performance measure item numbers from the Performance Measures Chart, if any		No Associated Performance Measure
Customer Details		
Customer description		State of South Carolina
Does the agency evaluate customer satisfaction?	2017-18	No
Counties served in last completed fiscal year	2017-18	All
Number of customers served in last completed FY	2017-18	1
Percentage change in customers served predicted for current FY	2018-19	0.00%
Maximum number of potential customers, if unlimited resources available to the agency		1
Units Provided and Amounts Charged to Customers		
Description of a single deliverable unit		Contract to media firm awarded through the state procurement process to develop and assist DAODAS with the administration of the campaign.
Number of units provided	2017-18	1
	2016-17	1
	2015-16	0
Does law prohibit charging the customer for the deliverable?	2017-18	No
	If yes, provide law	
	2016-17	No
	If yes, provide law	
	2015-16	No
	If yes, provide law	
Amount charged to customer per deliverable unit	2017-18	\$0.00
	2016-17	\$0.00
	2015-16	\$0.00
Costs		
Total employee equivalents required (37.5 hour per week units)	2017-18	0.20
	2016-17	0.00
	2015-16	0.00
Total deliverable expenditures each year (operational and employee salary/fringe)	2017-18	\$1,042,036.01
	2016-17	\$5,006.89
	2015-16	\$0.00
Total deliverable expenditures as a percentage of total agency expenditures	2017-18	2.24%
	2016-17	0.01%
	2015-16	0.00%
Agency expenditures per unit of the deliverable	2017-18	\$1,042,036.01
	2016-17	\$5,006.89
	2015-16	There were no units provided, no cost, or the agency does not track the number of units provided and/or total cost.
Amount generated from providing deliverable		
Total collected from charging customers	2017-18	\$0.00
	2016-17	\$0.00
	2015-16	\$0.00
Total collected from non-state sources as a result of providing the deliverable (federal and other grants awarded to agency to provide deliverable)	2017-18	\$1,042,036.01
	2016-17	\$5,006.89
	2015-16	\$0.00
Total collected from charging customers and non-state sources	2017-18	\$1,042,036.01
	2016-17	\$5,006.89
	2015-16	\$0.00
Agency Comments		
Additional comments from agency (optional)		See additional agency comments on next page.

Additional Comments about Deliverables

Agency

Department of Alcohol and Other Drug Abuse Services

Accurate as of

July 2, 2019

Deliverable Number:

29

The State Targeted Response grant was provided to DAODAS by the federal Substance Abuse and Mental Health Services Administration. The grant aims to address the opioid crisis by increasing access to treatment, reducing unmet treatment needs, and reducing opioid overdose-related deaths through the provision of prevention, treatment, and recovery activities for opioid use disorder, including prescription opioids and illicit drugs such as heroin.

DAODAS' primary activity was development of a statewide education campaign designed to raise community awareness and reduce the stigma surrounding the issue of opioid-related drug misuse/abuse in South Carolina. The campaign focuses on the following: prevention messages for youth, young adults, and parents/guardians warning of the dangers of opioid misuse/abuse; provision of information on treatment options available throughout the state for opioid-related drug misuse/abuse; provision of information on recovery initiatives in South Carolina; and provision of information on the prevention of opioid overdose deaths through the availability and use of naloxone. The media campaign is being implemented through television PSAs, social media, a website, community events, and provision of information through handouts, brochures, and presentations across the state through the 32 county alcohol and drug abuse authorities. The initial year of the Just Plain Killers (JPK) campaign launched January 10, 2018. During that first year (January 10 - June 30, 2018), a total of 433 messages were sent from the JPK social channels, resulting in a total of 2,894,243 impressions, 13,689 engagements, and 905 link clicks with 4,087 fans. A total of 1,548 bonus spots ran on broadcast television stations and 9,120 bonus spots ran on cable, for a total added value of \$141,012. The paid digital accounted for 4,464 sessions on the website and 52% of total traffic. Throughout the campaign, over 7.85 million video impressions were served, accounting for over 1.5 million completed video views. During the campaign, 9,171 users visited the microsite, justplainkillers.com, resulting in 20,872 page views and 199 redirects to the DAODAS website. Pre and post surveys were conducted for the first year of the campaign, and the results indicated that 47% of South Carolina residents recalled one or more statements from the campaign, and 52% recalled one or more visual elements from the campaign.

Deliverables

Agency

Department of Alcohol and Other Drug Abuse Services

Accurate as of 7/2/2019

Deliverable		
Item number		30
Associated laws		US Public Law 114-255, S.C. Code Ann. Section 44-49-40(F)
Does state or federal law specifically require this deliverable?		Yes
Deliverable description		Development of a patient follow-up (community paramedicine) program with four county EMS units and the S.C. Department of Health and Environmental Control Bureau of EMS to connect overdose victims with treatment and recovery services through the State Targeted Response grant. As of April 30, 2019, 71 patients were reached through the four counties implementing the program for follow-up care.
Responsible organizational unit (primary)		Prevention
Results Sought		
Does the legislature state intent, findings, or purpose?		No
What is specific outcome sought in law OR, if not in law, specific outcome agency seeks by providing the deliverable?		Increase the referrals to treatment of individuals who have been saved using naloxone and increase access to naloxone for opioid use disorder patients and caregivers served by the opioid treatment programs across the state
Associated performance measure item numbers from the Performance Measures Chart, if any		Increased number of patients who experienced an overdose with referral to treatment and recovery services.
Customer Details		
Customer description		County emergency medical service (EMS) agency; S.C. Department of Health and Environmental Control
Does the agency evaluate customer satisfaction?	2017-18	No
Counties served in last completed fiscal year	2017-18	Abbeville; Horry; Lancaster; Pickens
Number of customers served in last completed FY	2017-18	5
Percentage change in customers served predicted for current FY	2018-19	0.00%
Maximum number of potential customers, if unlimited resources available to the agency		Unknown
Units Provided and Amounts Charged to Customers		
Description of a single deliverable unit		Contracts for services with four EMS providers and an oversight contract with the DHEC Bureau of EMS to provide training and technical assistance for the program.
Number of units provided	2017-18	5
	2016-17	0
	2015-16	0
Does law prohibit charging the customer for the deliverable?	2017-18	No
	If yes, provide law	
	2016-17	No
	If yes, provide law	
	2015-16	No
	If yes, provide law	
Amount charged to customer per deliverable unit	2017-18	\$0.00
	2016-17	\$0.00
	2015-16	\$0.00
Costs		
Total employee equivalents required (37.5 hour per week units)	2017-18	0.20
	2016-17	0.00
	2015-16	0.00
Total deliverable expenditures each year (operational and employee salary/fringe)	2017-18	\$50,916.85
	2016-17	\$0.00
	2015-16	\$0.00
Total deliverable expenditures as a percentage of total agency expenditures	2017-18	0.11%
	2016-17	0.00%
	2015-16	0.00%
Agency expenditures per unit of the deliverable	2017-18	\$10,183.37
	2016-17	There were no units provided, no cost, or the agency does not track the number of units provided and/or total cost.
	2015-16	There were no units provided, no cost, or the agency does not track the number of units provided and/or total cost.
Amount generated from providing deliverable		
Total collected from charging customers	2017-18	\$0.00
	2016-17	\$0.00
	2015-16	\$0.00
Total collected from non-state sources as a result of providing the deliverable (federal and other grants awarded to agency to provide deliverable)	2017-18	\$50,916.85
	2016-17	\$0.00
	2015-16	\$0.00
Total collected from charging customers and non-state sources	2017-18	\$50,916.85
	2016-17	\$0.00
	2015-16	\$0.00
Agency Comments		
Additional comments from agency (optional)		See additional agency comments on next page.

Additional Comments about Deliverables

Agency

Department of Alcohol and Other Drug Abuse Services

Accurate as of

July 2, 2019

Deliverable Number:

30

Through the State Targeted Response grant provided to DAODAS by the federal Substance Abuse and Mental Health Services Administration, increased access to treatment, reduced unmet treatment needs, and reduced opioid overdose-related deaths through the provision of prevention, treatment, and recovery activities for opioid use disorder, including prescription opioids as well as illicit drugs such as heroin.

Funds were used to provide emergency medical service (EMS) units in Abbeville, Horry, Lancaster, and Pickens counties with reimbursement to conduct follow-up visits to identified patients who were administered naloxone, either in the pre-hospital or hospital setting. The EMS team conducts a detailed medical evaluation and provides information for substance use disorder (SUD) services offered in the area. If possible, the team facilitates, as seamlessly as possible, a path to treatment/recovery services for the patient to address his/her substance use disorder. As of April 30, 2019, 71 patients in the four counties had been visited for these follow-up assessments. The S.C. Department of Health and Environmental Control provided training and technical assistance to the four counties implementing the follow-up program.

Deliverables

Agency

Department of Alcohol and Other Drug Abuse Services

Accurate as of 7/2/2019

Deliverable		Item number	31
		Associated laws	US Public Law 114-255; US Public Law 102-321; US Public Law 91-666; US Public Law 255; S.C. Code Ann. Section 44-49-40(F)
		Does state or federal law specifically require this deliverable?	Yes
		Deliverable description	Provision of financial technical assistance, administrative support, and fiscal management for those organizations under contract with DAODAS to provide services.
		Responsible organizational unit (primary)	Administration / Finance & Operations / Information Technology
Results Sought		Does the legislature state intent, findings, or purpose?	No
		What is specific outcome sought in law OR, if not in law, specific outcome agency seeks by providing the deliverable?	Provide technical assistance, administrative support, and fiscal management for those organizations under contract with DAODAS to provide services (relating to State Targeted Response Grant and SAPT Block Grant).
		Associated performance measure item numbers from the Performance Measures Chart, if any	No Associated Performance Measure
Customer Details		Customer description	Organization under contract with DAODAS to provide services related to the State Targeted Response (STR) grant
		Does the agency evaluate customer satisfaction? 2017-18	No
		Counties served in last completed fiscal year 2017-18	All
		Number of customers served in last completed FY 2017-18	127
		Percentage change in customers served predicted for current FY 2018-19	0.00%
		Maximum number of potential customers, if unlimited resources available to the agency	Unknown
Units Provided and Amounts Charged to Customers		Description of a single deliverable unit	Contract with organization providing State Targeted Response services
		Number of units provided 2017-18	127
		2016-17	42
		2015-16	41
		Does law prohibit charging the customer for the deliverable? 2017-18	No
		If yes, provide law 2016-17	No
		If yes, provide law 2015-16	No
		If yes, provide law	
		Amount charged to customer per deliverable unit 2017-18	\$0.00
		2016-17	\$0.00
		2015-16	\$0.00
Costs		Total employee equivalents required (37.5 hour per week units)	
		2017-18	11.55
		2016-17	10.00
		2015-16	9.25
		Total deliverable expenditures each year (operational and employee salary/fringe)	
		2017-18	\$942,764.68
		2016-17	\$978,882.93
		2015-16	\$930,481.98
		Total deliverable expenditures as a percentage of total agency expenditures	
		2017-18	2.03%
		2016-17	2.11%
		2015-16	2.09%
		Agency expenditures per unit of the deliverable	
		2017-18	\$7,423.34
		2016-17	\$23,306.74
		2015-16	\$22,694.68
Amount generated from providing deliverable		Total collected from charging customers	
		2017-18	\$0.00
		2016-17	\$0.00
		2015-16	\$0.00
		Total collected from non-state sources as a result of providing the deliverable (federal and other grants awarded to agency to provide deliverable)	
		2017-18	\$942,764.68
		2016-17	\$978,882.93
		2015-16	\$930,481.98
		Total collected from charging customers and non-state sources	
		2017-18	\$942,764.68
		2016-17	\$978,882.93
		2015-16	\$930,481.98
Agency Comments		Additional comments from agency (optional)	See additional agency comments on next page.

Additional Comments about Deliverables

Agency

Department of Alcohol and Other Drug Abuse Services

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Finance & Operations serves as a central coordination point to ensure that control agency and administrative requirements are met so that program goals will not be compromised due to a lack of resources.

The Accounting Section processes and records the financial transactions of the department by fund in conformity with generally accepted principles of accounting. This unit also provides the executive and management staff, the Legislature, and the general public with information concerning the department's financial operations through annual financial statements and other reports. The Information Technology (IT) Section's duties include activities related to the desktop user, desktop hardware and software support, network administration, software administration, and IT equipment procurement.

Deliverables

Agency

Department of Alcohol and Other Drug Abuse Services

Accurate as of 7/2/2019

Deliverable			
	Item number		32
	Associated laws		US Public Law 102-321; US Public Law 91-666; US Public Law 255
	Does state or federal law specifically require this deliverable?		Yes
	Deliverable description		Oversight of statewide unannounced inspections that provide a valid probability sample of tobacco sales outlets accessible to minors and submission of an annual report detailing activities to enforce the underage tobacco sales requirements of the federal Alcohol, Drug Abuse, and Mental Health Administration Reorganization Act.
	Responsible organizational unit (primary)		Prevention
Results Sought			
	Does the legislature state intent, findings, or purpose?		No
	What is specific outcome sought in law OR, if not in law, specific outcome agency seeks by providing the deliverable?		Conduct the annual Synar Study to ensure retail establishments are not selling tobacco products to minors under the age of 18, to achieve a retail violation rate of 10% or less
	Associated performance measure item numbers from the Performance Measures Chart, if any		Reduce Underage Tobacco Access (6)
Customer Details			
	Customer description		County alcohol and drug abuse authority
	Does the agency evaluate customer satisfaction?	2017-18	No
	Counties served in last completed fiscal year	2017-18	All
	Number of customers served in last completed FY	2017-18	32
	Percentage change in customers served predicted for current FY	2018-19	0.00%
	Maximum number of potential customers, if unlimited resources available to the agency		32
Units Provided and Amounts Charged to Customers			
	Description of a single deliverable unit		Inspection of retail outlets in South Carolina that sell tobacco products
	Number of units provided	2017-18	256
		2016-17	553
		2015-16	453
	Does law prohibit charging the customer for the deliverable?	2017-18	No
	If yes, provide law	2016-17	No
	If yes, provide law	2015-16	No
	If yes, provide law		
	Amount charged to customer per deliverable unit	2017-18	\$0.00
		2016-17	\$0.00
		2015-16	\$0.00
Costs			
	Total employee equivalents required (37.5 hour per week units)	2017-18	0.25
		2016-17	0.25
		2015-16	0.25
	Total deliverable expenditures each year (operational and employee salary/fringe)	2017-18	\$41,943.08
		2016-17	\$44,985.23
		2015-16	\$43,382.27
	Total deliverable expenditures as a percentage of total agency expenditures	2017-18	0.09%
		2016-17	0.10%
		2015-16	0.10%
	Agency expenditures per unit of the deliverable	2017-18	\$0.00
		2016-17	\$0.00
		2015-16	\$0.00
Amount generated from providing deliverable			
	Total collected from charging customers	2017-18	\$0.00
		2016-17	\$0.00
		2015-16	\$0.00
	Total collected from non-state sources as a result of providing the deliverable (federal and other grants awarded to agency to provide deliverable)	2017-18	\$41,943.08
		2016-17	\$44,985.23
		2015-16	\$43,382.27
	Total collected from charging customers and non-state sources	2017-18	\$41,943.08
		2016-17	\$44,985.23
		2015-16	\$43,382.27
Agency Comments			
	Additional comments from agency (optional)		See additional agency comments on next page.

Additional Comments about Deliverables

Agency

Department of Alcohol and Other Drug Abuse Services

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In July 1992, Congress enacted the Alcohol, Drug Abuse, and Mental Health Administration Reorganization Act (PL 102-321), which includes an amendment (Section 1926) aimed at decreasing youth access to tobacco. This amendment, named for its sponsor, Congressman Mike Synar of Oklahoma, requires states (that is, all states, the District of Columbia, Puerto Rico, the U.S. Virgin Islands, and six Pacific jurisdictions) to enact and enforce laws prohibiting the sale or distribution of tobacco products to individuals under the age of 18. The federal Substance Abuse and Mental Health Services Administration (SAMHSA) is charged with implementing the Synar Amendment. In January 1996, SAMHSA issued the Synar regulation to provide guidance to the states. The regulation requires that states: enact laws prohibiting any manufacturer, retailer, or distributor of tobacco products from selling or distributing such products to any individual younger than age 18; enforce these laws; conduct annual, unannounced inspections that provide a valid probability sample of tobacco sales outlets accessible to minors; negotiate interim targets and a date to achieve a noncompliance rate of no more than 20%; and submit an annual report detailing activities to enforce the law. States must comply with the Synar Amendment in order to receive their full Substance Abuse Prevention and Treatment Block Grant awards.

As per the federal Synar regulation, in South Carolina, DAODAS contracts with the 32 county alcohol and drug abuse authorities to conduct annual, unannounced inspections of a valid probability sample of tobacco outlets that are accessible to minors. This study, known in South Carolina as the Youth Access to Tobacco Study (YATS) or simply the "Synar Study," is designed to determine the extent to which people younger than 18 can successfully buy cigarettes from retail outlets. Although similar in nature and scope to the county alcohol and drug abuse authorities' tobacco compliance checks, the YATS is a distinct operation that occurs during a specific time period each year, and uses a scientifically developed and SAMHSA-approved sampling frame. Between January 1 and February 28, 2016, 150 youth volunteers ages 15-17, under trained adult supervision, conducted unannounced cigarette purchase attempts in 453 randomly selected retail outlets in all 46 counties. These outlets were randomly sampled from the estimated 9,000 outlets in the state. For 2016, the estimated overall sales rate, also known as a Retailer Violation Rate (RVR) was 5.3%. This rate is far better than the federal standard of 20.0% and substantially lower than the RVR of 63.2% in 1994, the first year of the study. The 2015 rate was 7.7%. Between January 1 and February 28, 2017, 215 youth volunteers ages 15-17, under trained adult supervision, conducted unannounced cigarette purchase attempts in 553 randomly selected retail outlets in all 46 counties. These outlets were randomly sampled from the estimated 7,055 outlets in the state. For 2017, the estimated overall sales rate was 3.7%. Between January 1 and February 28, 2018, 133 youth volunteers ages 15-17, under trained adult supervision, conducted unannounced cigarette purchase attempts in 256 randomly selected retail outlets in all 46 counties. These outlets were randomly sampled from the estimated 6,766 outlets in the state. For 2018, the estimated overall sales rate was 4.3%.

DAODAS is required to report annually to SAMHSA on efforts to comply with the Synar Amendment.

Deliverables

Agency

Department of Alcohol and Other Drug Abuse Services

Accurate as of 7/2/2019

Deliverable		Item number	
Associated laws		33	US Public Law 102-321; US Public Law 91-666; US Public Law 255; S.C. Code Ann. Sections 16-17-500 (E)(2), 44-49-40(F), 44-49-60, 44-49-70, 61-4-50 (C), 61-4-1515 (8)
Does state or federal law specifically require this deliverable?		Yes	
Deliverable description			1) Use of not less than 20% of the state's federal Substance Abuse Prevention and Treatment Block Grant to fund primary prevention strategies directed at individuals not identified as being in need of treatment. 2) Appointment and support of an Adult Alcoholic Education Program Supervisor for the prevention or reduction of alcoholism in South Carolina and the creation of recognition and understanding of the problem. 3) Approval of a merchant tobacco enforcement education program for individuals who sell tobacco products and who violate laws related to underage sale.
Responsible organizational unit (primary)		Prevention	
Results Sought			
Does the legislature state intent, findings, or purpose?		No	
What is specific outcome sought in law OR, if not in law, specific outcome agency seeks by providing the deliverable?			1) Reduce underage alcohol use in South Carolina, alcohol-related car crashes in South Carolina, and tobacco use among youth in South Carolina; provide primary prevention programs and strategies to prevent substance use and improve the well-being of youth and families in South Carolina. 2) Part of the agency's seven-year oversight study and investigation conducted pursuant to Chapter 2, Title 2.
Associated performance measure item numbers from the Performance Measures Chart, if any			Reduce Underage Alcohol Use (1), Reduce Underage Alcohol Buy Rate (2), Reduce Underage Car Crashes (3), Increase AET Public Safety Checkpoints (4), Reduce Underage Tobacco Use (5), Reduce Underage Tobacco Access (6)
Customer Details			
Customer description			County alcohol and drug abuse authority
Does the agency evaluate customer satisfaction?		2017-18	No
Counties served in last completed fiscal year		2017-18	All
Number of customers served in last completed FY		2017-18	32
Percentage change in customers served predicted for current FY		2018-19	0.00%
Maximum number of potential customers, if unlimited resources available to the agency			32
Units Provided and Amounts Charged to Customers			
Description of a single deliverable unit			1) Contract with each of the 32 county alcohol and drug abuse authorities to provide primary prevention services for South Carolina citizens. 2) Seven-year report to be submitted no later than the first day of the 2015 Legislative Session. 3) An approved merchant tobacco enforcement education program.
Number of units provided		2017-18	32
		2016-17	32
		2015-16	32
Does law prohibit charging the customer for the deliverable?		2017-18	No
If yes, provide law		2016-17	No
If yes, provide law		2015-16	No
If yes, provide law			
Amount charged to customer per deliverable unit		2017-18	\$0.00
		2016-17	\$0.00
		2015-16	\$0.00
Costs			
Total employee equivalents required (37.5 hour per week units)		2017-18	1.50
		2016-17	1.50
		2015-16	1.50
Total deliverable expenditures each year (operational and employee salary/fringe)		2017-18	\$4,737,708.05
		2016-17	\$4,539,836.74
		2015-16	\$4,505,706.44
Total deliverable expenditures as a percentage of total agency expenditures		2017-18	10.19%
		2016-17	9.76%
		2015-16	10.11%
Agency expenditures per unit of the deliverable		2017-18	\$148,053.38
		2016-17	\$141,869.90
		2015-16	\$140,803.33
Amount generated from providing deliverable			
Total collected from charging customers		2017-18	\$0.00
		2016-17	\$0.00
		2015-16	\$0.00
Total collected from non-state sources as a result of providing the deliverable (federal and other grants awarded to agency to provide deliverable)		2017-18	\$4,737,708.05
		2016-17	\$4,539,836.74
		2015-16	\$4,505,706.44
Total collected from charging customers and non-state sources		2017-18	\$4,737,708.05
		2016-17	\$4,539,836.74
		2015-16	\$4,505,706.44
Agency Comments			
Additional comments from agency (optional)			See additional agency comments on next page.

Additional Comments about Deliverables

Agency

Department of Alcohol and Other Drug Abuse Services

Accurate as of

July 2, 2019

Deliverable Number:

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The Substance Abuse and Mental Health Services Administration (SAMHSA) states that Substance Abuse Prevention and Treatment Block Grant (SABG) funds must be directed toward the following four purposes: 1) to fund priority treatment and support services for individuals without insurance or who cycle in and out of health insurance coverage; 2) to fund those priority treatment and support services not covered by Medicaid, Medicare, or private insurance offered through the exchanges and that demonstrate success in improving outcomes and/or supporting recovery; 3) to fund universal, selective, and targeted prevention activities and services; and 4) to collect performance and outcome data to determine the ongoing effectiveness of behavioral health prevention, treatment, and recovery-support services. SAMHSA requires that grantees spend no less than 20% of their SABG allotment on substance abuse primary prevention strategies. These strategies are directed at individuals not identified to be in need of treatment. DAODAS has a funding formula that is based on population levels of the counties and the number of counties covered by the agency in order to determine the amount of the contract each year.

The federal SABG requires states to provide comprehensive primary prevention services in a variety of settings. The services must target both the general population and sub-groups that are at high risk for substance abuse. The services must include, but are not limited to, the following strategies: 1) "Information Dissemination" that provides knowledge and increases awareness of the nature and extent of alcohol and other drug use, abuse, and addiction, as well as their effects on individuals, families, and communities. It also provides knowledge and increases awareness of available prevention and treatment programs and services. It is characterized by one-way communication from the information source to the audience, with limited contact between the two. 2) "Education" builds skills through structured learning processes. Critical life and social skills include decision making, peer resistance, coping with stress, problem solving, interpersonal communication, and systematic and judgmental capabilities. There is more interaction between facilitators and participants in Education than there is in Information Dissemination. 3) "Alternatives" provide opportunities for target populations to participate in activities that exclude alcohol and other drugs. The purpose is to discourage use of alcohol and other drugs by providing alternative, healthy activities. 4) "Problem Identification and Referral" aims to identify individuals who have indulged in illegal or age-inappropriate use of tobacco or alcohol and individuals who have indulged in the first use of illicit drugs. The goal is to assess if their behavior can be reversed through education. This strategy does not include any activity designed to determine if a person is in need of treatment. 5) "Community-Based Process" provides ongoing networking activities and technical assistance to community groups or agencies. It encompasses neighborhood-based, grassroots empowerment models using action planning and collaborative systems planning. 6) "Environmental" establishes or changes written and unwritten community standards, codes, and attitudes. Its intent is to influence the general population's use of alcohol and other drugs.

In 2017-2018, 5,195,164 South Carolinians were served by the 32 county alcohol and drug abuse authorities through the strategies listed above utilizing the SABG primary prevention set-aside. In 2016-2017, 5,100,349 South Carolinians were served by the 32 county authorities through the strategies listed above utilizing the SABG primary prevention set-aside. In 2015-2016, 4,615,946 South Carolinians were served by the 32 county authorities through the strategies listed above utilizing the SABG primary prevention set-aside.

These prevention-funded programs include the Palmetto Retailer Education Program (PREP), which is the curriculum approved as the merchant education program for alcohol sales, as well as for underage sales of tobacco products. This is the deliverable provided by contract with county alcohol and drug abuse authorities. More than 1,400 (unique count) retail employees were trained on alcohol and tobacco material in FY18. Fees charged by the county authorities range from \$0 to \$50 per training per person.

DAODAS is required to report annually to SAMHSA.

Deliverables

Agency

Department of Alcohol and Other Drug Abuse Services

Accurate as of 7/2/2019

Deliverable		Item number	
Associated laws		34	US Public Law 102-321; US Public Law 91-666; US Public Law 255; S.C. Code Ann. Sections 44-49-40 (C)(1), (C)(5), (C)(6), (F); 44-49-80
Does state or federal law specifically require this deliverable?		Yes	
Deliverable description		Use of not less than 5% of the state's federal Substance Abuse Prevention and Treatment Block Grant to provide information on Early Intervention Services for the Human Immunodeficiency Virus.	
Responsible organizational unit (primary)		Prevention	
Results Sought			
Does the legislature state intent, findings, or purpose?		No	
What is specific outcome sought in law OR, if not in law, specific outcome agency seeks by providing the deliverable?		Increase access to HIV testing for patients served by the alcohol and drug abuse authorities in high-risk counties.	
Associated performance measure item numbers from the Performance Measures Chart, if any		No Associated Performance Measure	
Customer Details			
Customer description		County alcohol and drug abuse authority; S.C. Department of Health and Environmental Control	
Does the agency evaluate customer satisfaction?		2017-18	No
Counties served in last completed fiscal year		2017-18	Aiken; Anderson; Beaufort; Berkeley; Charleston; Clarendon; Dillon; Dorchester; Florence; Georgetown; Greenville; Greenwood; Horry; Jasper; Kershaw; Orangeburg; Richland; Spartanburg; Sumter; Williamsburg; York
Number of customers served in last completed FY		2017-18	22
Percentage change in customers served predicted for current FY		2018-19	-100.00%
Maximum number of potential customers, if unlimited resources available to the agency			33
Units Provided and Amounts Charged to Customers			
Description of a single deliverable unit		1) Contract with a county alcohol and drug abuse authority to provide early testing and intervention for high-risk behaviors related to HIV for patients receiving treatment services. 2) Contract with the S.C. Department of Health and Environmental Control to provide training and technical assistance to the county authorities related to HIV testing and referral for follow-up care.	
Number of units provided		2017-18	22
		2016-17	22
		2015-16	22
Does law prohibit charging the customer for the deliverable?		2017-18	No
If yes, provide law		2016-17	No
If yes, provide law		2015-16	No
If yes, provide law			
Amount charged to customer per deliverable unit		2017-18	\$0.00
		2016-17	\$0.00
		2015-16	\$0.00
Costs			
Total employee equivalents required (37.5 hour per week units)		2017-18	0.25
		2016-17	0.25
		2015-16	0.70
Total deliverable expenditures each year (operational and employee salary/fringe)		2017-18	\$1,040,640.53
		2016-17	\$1,359,624.96
		2015-16	\$1,171,989.69
Total deliverable expenditures as a percentage of total agency expenditures		2017-18	2.24%
		2016-17	2.92%
		2015-16	2.63%
Agency expenditures per unit of the deliverable		2017-18	\$47,301.84
		2016-17	\$61,801.13
		2015-16	\$53,272.26
Amount generated from providing deliverable			
Total collected from charging customers		2017-18	\$0.00
		2016-17	\$0.00
		2015-16	\$0.00
Total collected from non-state sources as a result of providing the deliverable (federal and other grants awarded to agency to provide deliverable)		2017-18	\$1,040,640.53
		2016-17	\$1,359,624.96
		2015-16	\$1,171,989.69
Total collected from charging customers and non-state sources		2017-18	\$1,040,640.53
		2016-17	\$1,359,624.96
		2015-16	\$1,171,989.69
Agency Comments			
Additional comments from agency (optional)		See additional agency comments on next page.	

Additional Comments about Deliverables

Agency

Department of Alcohol and Other Drug Abuse Services

Accurate as of

July 2, 2019

Deliverable Number:

34

The Substance Abuse and Mental Health Services Administration (SAMHSA) requires designated states, as defined in Section 1924(b)(2) of Title XIX, Part B, Subpart II of the Public Health Service Act (42 U.S.C. § 300x-24(b)(2)), to spend at a minimum 5% of Substance Abuse Prevention and Treatment Block Grant funds to provide information on Early Intervention Services (EIS) regarding the Human Immunodeficiency Virus (HIV).

DAODAS contracts with 21 county alcohol and drug abuse authorities to provide early testing and intervention for high-risk behaviors related to HIV for patients receiving treatment services. DAODAS also contracts with the S.C. Department of Health and Environmental Control to provide training and technical assistance to the county authorities related to HIV testing and referral for follow-up care.

SAMHSA lifted the requirement for states to spend a minimum of 5% of grant funds for EIS in 2016, allowing South Carolina to continue the programming with funds until 2019, but not after. HIV testing and referral for care with this funding source ended July 1, 2019.

While the agency maintains an FTE to oversee programming for child and adolescent treatment, the School Intervention Program (SciP) is defunct. Funding is no longer provided through the Education Improvement Act, and general state appropriations are provided to the agency for youth and adolescent services. County alcohol and drug abuse authorities do work with schools, but mainly in the prevention arena. A minority of these local agencies have counselors in schools. The enabling legislation is outdated and should be amended to reflect existing programming.

Deliverables

Agency

Department of Alcohol and Other Drug Abuse Services

Accurate as of 7/2/2019

Deliverable		Item number	35
		Associated laws	US Public Law 102-321; US Public Law 91-666; US Public Law 255, S.C. Code Ann. Section 44-49-40(F)
		Does state or federal law specifically require this deliverable?	Yes
		Deliverable description	Provision of treatment services for individuals with substance use disorders or who have misused substances through the federal Substance Abuse Prevention and Treatment Block Grant. The county authorities served 56,158 patients in 2015-2016; 59,712 patients in 2016-2017; and 49,742 patients in 2017-2018.
		Responsible organizational unit (primary)	Treatment
Results Sought		Does the legislature state intent, findings, or purpose?	No
		What is specific outcome sought in law OR, if not in law, specific outcome agency seeks by providing the deliverable?	Increase access to substance use disorder treatment for the citizens of South Carolina with priority given to individuals who inject drugs.
		Associated performance measure item numbers from the Performance Measures Chart, if any	Increase Patient Admissions (10), Increase Effectiveness of Treatment Programs/Decrease Use (11), Increase Effectiveness of Treatment Programs/Increase Employment (12), Increase Efficiency of Treatment Access (13), Increase Efficiency of Treatment Retention (14), Increase Services for IV Drug Use (21)
Customer Details		Customer description	County alcohol and drug abuse authority
		Does the agency evaluate customer satisfaction? 2017-18	No
		Counties served in last completed fiscal year 2017-18	All
		Number of customers served in last completed FY 2017-18	32
		Percentage change in customers served predicted for current FY 2018-19	0.00%
		Maximum number of potential customers, if unlimited resources available to the agency	32
Units Provided and Amounts Charged to Customers		Description of a single deliverable unit	Contract with county alcohol and drug abuse authority to provide substance use disorder (SUD) treatment and recovery-support services to individuals and families impacted by SUDs.
		Number of units provided 2017-18	45
		2016-17	41
		2015-16	41
		Does law prohibit charging the customer for the deliverable? 2017-18	No
		If yes, provide law 2016-17	No
		If yes, provide law 2015-16	No
		If yes, provide law	
		Amount charged to customer per deliverable unit 2017-18	\$0.00
		2016-17	\$0.00
		2015-16	\$0.00
Costs		Total employee equivalents required (37.5 hour per week units)	
		2017-18	2.60
		2016-17	2.60
		2015-16	2.60
		Total deliverable expenditures each year (operational and employee salary/fringe)	
		2017-18	\$14,067,176.39
		2016-17	\$13,857,718.19
		2015-16	\$13,928,435.04
		Total deliverable expenditures as a percentage of total agency expenditures	
		2017-18	30.25%
		2016-17	29.81%
		2015-16	31.25%
		Agency expenditures per unit of the deliverable	
		2017-18	\$312,603.92
		2016-17	\$337,993.13
		2015-16	\$339,717.93
Amount generated from providing deliverable		Total collected from charging customers	
		2017-18	\$0.00
		2016-17	\$0.00
		2015-16	\$0.00
		Total collected from non-state sources as a result of providing the deliverable (federal and other grants awarded to agency to provide deliverable)	
		2017-18	\$14,067,176.39
		2016-17	\$13,857,718.19
		2015-16	\$13,928,435.04
		Total collected from charging customers and non-state sources	
		2017-18	\$14,067,176.39
		2016-17	\$13,857,718.19
		2015-16	\$13,928,435.04
Agency Comments		Additional comments from agency (optional)	See additional agency comments on next page.

Additional Comments about Deliverables

Agency

Department of Alcohol and Other Drug Abuse Services

Accurate as of

July 2, 2019

Deliverable Number:

35

The Substance Abuse Prevention and Treatment Block Grant provides funds and technical assistance to the State of South Carolina to plan, implement, and evaluate activities that prevent and treat substance use disorders (SUDs) and promote public health. DAODAS contracted with all 32 county alcohol and drug abuse authorities (serving all 46 counties) to provide SUD treatment and recovery-support services to individuals and families impacted by SUDs. DAODAS provided technical assistance and evaluated activities conducted by the county authorities to improve the quality of treatment services provided. Evidence-based treatment trainings were offered to the county authorities' Treatment Directors and opioid treatment program staff during quarterly Treatment Directors' Meetings.

DAODAS provided technical assistance and coordinated county reviews for county alcohol and drug abuse authorities that served 2,102 individuals who self-reported injection drug use in 2015-2016; 2,478 in 2016-2017; and 2,773 in 2017-2018.

The county authorities served 56,158 patients in 2015-2016; 59,712 patients in 2016-2017; and 49,742 patients in 2017-2018.

Deliverables

Agency

Department of Alcohol and Other Drug Abuse Services

Accurate as of 7/2/2019

Deliverable		Item number	36
		Associated laws	US Public Law 102-321; US Public Law 91-666; US Public Law 255, S.C. Code Ann. Section 44-49-40(F)
		Does state or federal law specifically require this deliverable?	Yes
		Deliverable description	Use of not less than 10% of the state's federal Substance Abuse Prevention and Treatment Block Grant to provide substance use disorder treatment services for pregnant women and women with dependent children. The county authorities served 20,941 female patients in 2015-2016; 22,584 female patients in 2016-2017; and 16,524 female patients in 2017-2018.
		Responsible organizational unit (primary)	Treatment
Results Sought		Does the legislature state intent, findings, or purpose?	No
		What is specific outcome sought in law OR, if not in law, specific outcome agency seeks by providing the deliverable?	To support treatment services for pregnant women and women with dependent children who are seeking treatment services for substance use disorders.
		Associated performance measure item numbers from the Performance Measures Chart, if any	Increase Services for Pregnant Women (15)
Customer Details		Customer description	County alcohol and drug abuse authority
		Does the agency evaluate customer satisfaction? 2017-18	No
		Counties served in last completed fiscal year 2017-18	All
		Number of customers served in last completed FY 2017-18	32
		Percentage change in customers served predicted for current FY 2018-19	0.00%
		Maximum number of potential customers, if unlimited resources available to the agency	32
Units Provided and Amounts Charged to Customers		Description of a single deliverable unit	Contract to provide women's services, including referral to residential facilities if needed, staff development, and women-specific trainings as part of the quarterly Women's Coordinators' Meetings, technical assistance, training, and site visits.
		Number of units provided 2017-18	32
		2016-17	32
		2015-16	32
		Does law prohibit charging the customer for the deliverable? 2017-18	No
		If yes, provide law 2016-17	No
		If yes, provide law 2015-16	No
		If yes, provide law	
		Amount charged to customer per deliverable unit 2017-18	\$0.00
		2016-17	\$0.00
		2015-16	\$0.00
Costs		Total employee equivalents required (37.5 hour per week units)	
		2017-18	0.40
		2016-17	0.40
		2015-16	0.40
		Total deliverable expenditures each year (operational and employee salary/fringe)	
		2017-18	\$2,448,876.00
		2016-17	\$2,472,053.00
		2015-16	\$2,384,676.00
		Total deliverable expenditures as a percentage of total agency expenditures	
		2017-18	5.27%
		2016-17	5.32%
		2015-16	5.35%
		Agency expenditures per unit of the deliverable	
		2017-18	\$76,527.38
		2016-17	\$77,251.66
		2015-16	\$74,521.13
Amount generated from providing deliverable		Total collected from charging customers	
		2017-18	\$0.00
		2016-17	\$0.00
		2015-16	\$0.00
		Total collected from non-state sources as a result of providing the deliverable (federal and other grants awarded to agency to provide deliverable)	
		2017-18	\$2,448,876.00
		2016-17	\$2,472,053.00
		2015-16	\$2,384,676.00
		Total collected from charging customers and non-state sources	
		2017-18	\$2,448,876.00
		2016-17	\$2,472,053.00
		2015-16	\$2,384,676.00
Agency Comments		Additional comments from agency (optional)	See additional agency comments on next page.

Additional Comments about Deliverables

Agency

Department of Alcohol and Other Drug Abuse Services

Accurate as of

July 2, 2019

Deliverable Number:

36

The federal Substance Abuse Prevention and Treatment Block Grant set-aside is provided to the State to expend not less than 10% of the amount allotted to the State for substance use disorder programs and services designed for women (especially pregnant women and women with dependent children) and demonstration projects for the provision of residential treatment services for pregnant women. DAODAS contracts provide funding to all 32 county alcohol and drug abuse authorities to provide women's services, including referral to residential facilities if needed. DAODAS provides staff development and women-specific trainings as part of the quarterly Women's Coordinators' Meetings. DAODAS also provides technical assistance, training, and site visits to the county authorities.

The county authorities served 20,941 female patients in 2015-2016; 22,584 female patients in 2016-2017; and 16,524 female patients in 2017-2018.

Deliverables

Agency

Department of Alcohol and Other Drug Abuse Services

Accurate as of 7/2/2019

Deliverable			
	Item number		37
	Associated laws		US Public Law 111-31
	Does state or federal law specifically require this deliverable?		Yes
	Deliverable description		Execution of undercover buy inspections (with minors under the age of 18) and inspections of advertising and labeling in retail establishments that sell tobacco products through a contract with the U.S. Food & Drug Administration.
	Responsible organizational unit (primary)		Prevention
Results Sought			
	Does the legislature state intent, findings, or purpose?		Yes
	What is specific outcome sought in law OR, if not in law, specific outcome agency seeks by providing the deliverable?		Decrease access of tobacco products to those under the age of 18 and ensure tobacco products are labeled and advertised according to the regulations set forth in federal law.
	Associated performance measure item numbers from the Performance Measures Chart, if any		Reduce FDA Vendor Violation Rate (7)
Customer Details			
	Customer description		U.S. Food & Drug Administration
	Does the agency evaluate customer satisfaction?	2017-18	No
	Counties served in last completed fiscal year	2017-18	All
	Number of customers served in last completed FY	2017-18	1
	Percentage change in customers served predicted for current FY	2018-19	Unknown
	Maximum number of potential customers, if unlimited resources available to the agency		Unknown
Units Provided and Amounts Charged to Customers			
	Description of a single deliverable unit		Inspection of a retail establishment that sells tobacco products in one of the 46 counties
	Number of units provided	2017-18	10,062
		2016-17	11,125
		2015-16	11,915
	Does law prohibit charging the customer for the deliverable?	2017-18	No
	If yes, provide law		
		2016-17	No
	If yes, provide law		
		2015-16	No
	If yes, provide law		
	Amount charged to customer per deliverable unit	2017-18	\$0.00
		2016-17	\$0.00
		2015-16	\$0.00
Costs			
	Total employee equivalents required (37.5 hour per week units)	2017-18	10.20
		2016-17	10.50
		2015-16	8.20
	Total deliverable expenditures each year (operational and employee salary/fringe)	2017-18	\$1,384,593.32
		2016-17	\$1,141,240.34
		2015-16	\$840,704.60
	Total deliverable expenditures as a percentage of total agency expenditures	2017-18	2.98%
		2016-17	2.45%
		2015-16	1.89%
	Agency expenditures per unit of the deliverable	2017-18	\$137.61
		2016-17	\$102.58
		2015-16	\$70.56
Amount generated from providing deliverable			
	Total collected from charging customers	2017-18	\$0.00
		2016-17	\$0.00
		2015-16	\$0.00
	Total collected from non-state sources as a result of providing the deliverable (federal and other grants awarded to agency to provide deliverable)	2017-18	\$1,384,593.32
		2016-17	\$1,141,240.34
		2015-16	\$840,704.60
	Total collected from charging customers and non-state sources	2017-18	\$1,384,593.32
		2016-17	\$1,141,240.34
		2015-16	\$840,704.60
Agency Comments			
	Additional comments from agency (optional)		See additional agency comments on next page.

Additional Comments about Deliverables

Agency

Department of Alcohol and Other Drug Abuse Services

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Section 702 (B) of The Family Smoking Prevention and Tobacco Control Act, instructs that the Food & Drug Administration (FDA) contracts, where feasible, with states to carry out inspections of retailers in connection with the enforcement of the law.

The U.S. Food and Drug Administration (FDA) required the State to have FDA-commissioned inspectors who conducted two different types of compliance inspections at retail outlets throughout the state. The first type of compliance inspection (undercover buys) were undercover purchase attempts by an FDA-commissioned inspector and minor to determine whether retailers are checking identification and if they are selling regulated tobacco products to minors. The second type of compliance inspection (advertising and labeling) involved only FDA-commissioned inspectors. This inspection determined compliance with other retail provisions in effect, such as the restrictions on impersonal modes of sales (i.e., vending machines and self-service displays), the ban on cigarettes with certain characterizing flavors, and the ban on the sale of packages containing fewer than 20 cigarettes. FDA-commissioned inspectors recorded potential violations observed during the compliance inspection and data was submitted to the FDA for review. The evidence collected by the inspection determined the action taken by the FDA. The FDA utilized several administrative and enforcement tools provided for in the Tobacco Control Act and the FD&C Act, to include: warning letters, civil money penalties, no-tobacco-sale orders, seizures, injunctions, and/or criminal prosecutions.

The FDA-commissioned inspectors in South Carolina were required by the FDA to complete a series of follow-up inspections (compliance follow-ups) in a defined period of time at establishments where violations occurred. Breakdown of the numbers above by inspection type are as follows:

October 2015 - September 2016: Undercover Buy: 7,474; Advertising and Labeling: 2,501; and Compliance Follow-Up/Other FDA Directed: 1,940.

October 2016 - September 2017: Undercover Buy: 7,23; Advertising and Labeling: 2,086; and Compliance Follow-Up/Other FDA Directed: 1,616.

October 2017 - September 2018: Undercover Buy: 6,968; Advertising and Labeling: 1,773; and Compliance Follow-Up/Other FDA Directed: 1,321.

DAODAS was required to submit monthly invoices and data to the FDA to receive payment for services rendered.

DAODAS did not exercise the option to renew the contract for the three-year period that would have begun in October 2018. During the month of September 2018, the FDA worked with DAODAS to close out the program, and therefore no inspections were completed that month.

Deliverables

Agency

Department of Alcohol and Other Drug Abuse Services

Accurate as of 7/2/2019

Deliverable		Item number	38
		Associated laws	No Associated Laws
		Does state or federal law specifically require this deliverable?	Yes
		Deliverable description	Increase in access to substance use disorder treatment and recovery-support services and improvement of treatment quality.
		Responsible organizational unit (primary)	Treatment
Results Sought		Does the legislature state intent, findings, or purpose?	No
		What is specific outcome sought in law OR, if not in law, specific outcome agency seeks by providing the deliverable?	Increase accessibility to treatment and recovery services
		Associated performance measure item numbers from the Performance Measures Chart, if any	Increase Patient Admissions (10), Increase Effectiveness of Treatment Programs/Decrease Use (11), Increase Effectiveness of Treatment Programs/Increase Employment (12), Increase Efficiency of Treatment Access (13), Increase Efficiency of Treatment Retention (14)
Customer Details		Customer description	County alcohol and drug abuse authority
		Does the agency evaluate customer satisfaction?	2017-18 No
		Counties served in last completed fiscal year	2017-18 Abbeville; Anderson; Barnwell; Berkeley; Charleston; Clarendon; Colleton; Fairfield; Florence; Greenville; Horry; Lexington; Marion; Newberry; Oconee; Pickens; Richland; Saluda; Spartanburg; York
		Number of customers served in last completed FY	2017-18 0
		Percentage change in customers served predicted for current FY	2018-19 -100.00%
		Maximum number of potential customers, if unlimited resources available to the agency	32
Units Provided and Amounts Charged to Customers		Description of a single deliverable unit	Funding contract
		Number of units provided	2017-18 0 2016-17 11 2015-16 19
		Does law prohibit charging the customer for the deliverable?	2017-18 No
		If yes, provide law	2016-17 No
		If yes, provide law	2015-16 No
		If yes, provide law	
		Amount charged to customer per deliverable unit	2017-18 \$0.00 2016-17 \$0.00 2015-16 \$0.00
Costs		Total employee equivalents required (37.5 hour per week units)	2017-18 0.00 2016-17 0.75 2015-16 2.75
		Total deliverable expenditures each year (operational and employee salary/fringe)	2017-18 \$0.00 2016-17 \$758,196.65 2015-16 \$2,458,435.43
		Total deliverable expenditures as a percentage of total agency expenditures	2017-18 0.00% 2016-17 1.63% 2015-16 5.52%
		Agency expenditures per unit of the deliverable	2017-18 There were no units provided, no cost, or the agency does not track the number of units provided and/or total cost. 2016-17 \$68,926.97 2015-16 \$129,391.34
Amount generated from providing deliverable		Total collected from charging customers	2017-18 \$0.00 2016-17 \$0.00 2015-16 \$0.00
		Total collected from non-state sources as a result of providing the deliverable (federal and other grants awarded to agency to provide deliverable)	2017-18 \$0.00 2016-17 \$758,196.65 2015-16 \$2,458,435.43
		Total collected from charging customers and non-state sources	2017-18 \$0.00 2016-17 \$758,196.65 2015-16 \$2,458,435.43
Agency Comments		Additional comments from agency (optional)	The Recovery Program Transformation and Innovation Fund (RPTIF) consisted of monies awarded to the State of South Carolina as a result of legal settlements with pharmaceutical firms. The S.C. Department of Health and Human Services was granted the authority to expend funds to DAODAS for the procurement and provision of access to substance use disorder treatment and recovery-support services for improvement of treatment quality. FY16 initiatives were a continuation of FY15 objectives: Technology Investment (increased telehealth capacity); Collaboration/Disparity; Workforce Development; and Family Care Services. FY17 initiatives included Medication-Assisted Treatment Expansion; Integration of Services; Adolescent/Family Care Services; and Infrastructure Investments.

Deliverables

Agency

Department of Alcohol and Other Drug Abuse Services

Accurate as of 7/2/2019

Deliverable		
Item number		39
Associated laws		
Does state or federal law specifically require this deliverable?		No
Deliverable description		Provision of funding for employees of county alcohol and drug abuse authorities to be physically co-located within county offices of the S.C. Department of Social Services (DSS) for the purpose of screening and assessing individuals involved in child welfare cases. Funding also includes grant administration costs and grant management activities such as, but not limited to, technical assistance, webinars, site visits, or quarterly meetings involving county alcohol and drug abuse authorities. The county authorities served 7,546 DSS clients in 2015-16; 4,510 DSS clients in 2016-2017; and 120 DSS child welfare clients in total.
Responsible organizational unit (primary)		Treatment
Results Sought		
Does the legislature state intent, findings, or purpose?		No
What is specific outcome sought in law OR, if not in law, specific outcome agency seeks by providing the deliverable?		Increase the number of referrals to treatment of S.C. Department of Social Services child welfare clients screened for substance use disorders and substance misuse who access treatment services.
Associated performance measure item numbers from the Performance Measures Chart, if any		Increase DSS Admissions (16)
Customer Details		
Customer description		County alcohol and drug abuse authority
Does the agency evaluate customer satisfaction?	2017-18	No
Counties served in last completed fiscal year	2017-18	Abbeville; Anderson; Bamberg; Barnwell; Beaufort; Berkeley; Calhoun; Cherokee; Chester; Chesterfield; Clarendon; Colleton; Darlington; Dillon; Dorchester; Edgefield; Fairfield; Florence; Georgetown; Greenville; Greenwood; Horry; Kershaw; Lancaster; Laurens; Lee; Lexington; Marion; Marlboro; McCormick; Newberry; Oconee; Orangeburg; Pickens; Richland; Saluda; Spartanburg; Sumter; Union; Williamsburg; York
Number of customers served in last completed FY	2017-18	30
Percentage change in customers served predicted for current FY	2018-19	-100.00%
Maximum number of potential customers, if unlimited resources available to the agency		32
Units Provided and Amounts Charged to Customers		
Description of a single deliverable unit		Contract to provide substance use disorder (SUD) treatment staff to be co-located at local DSS offices, initial drug testing, screening, and referral for SUD services, and initial on-site drug testings.
Number of units provided	2017-18	30
	2016-17	31
	2015-16	32
Does law prohibit charging the customer for the deliverable?	2017-18	No
	If yes, provide law	
	2016-17	No
	If yes, provide law	
	2015-16	No
	If yes, provide law	
Amount charged to customer per deliverable unit	2017-18	\$0.00
	2016-17	\$0.00
	2015-16	\$0.00
Costs		
Total employee equivalents required (37.5 hour per week units)	2017-18	0.50
	2016-17	1.70
	2015-16	1.00
Total deliverable expenditures each year (operational and employee salary/fringe)	2017-18	\$565,650.03
	2016-17	\$2,844,276.61
	2015-16	\$2,885,617.47
Total deliverable expenditures as a percentage of total agency expenditures	2017-18	1.22%
	2016-17	6.12%
	2015-16	6.47%
Agency expenditures per unit of the deliverable	2017-18	\$18,855.00
	2016-17	\$91,750.86
	2015-16	\$90,175.55
Amount generated from providing deliverable		
Total collected from charging customers	2017-18	\$0.00
	2016-17	\$0.00
	2015-16	\$0.00
Total collected from non-state sources as a result of providing the deliverable (federal and other grants awarded to agency to provide deliverable)	2017-18	\$565,650.03
	2016-17	\$2,844,276.61
	2015-16	\$2,885,617.47
Total collected from charging customers and non-state sources	2017-18	\$565,650.03
	2016-17	\$2,844,276.61
	2015-16	\$2,885,617.47
Agency Comments		
Additional comments from agency (optional)		See additional agency comments on next page.

Additional Comments about Deliverables

Agency

Department of Alcohol and Other Drug Abuse Services

Accurate as of

July 2, 2019

Deliverable Number:

39

The S.C. Department of Social Services (DSS) and DAODAS were engaged in a contract from April 1, 2015, to September 30, 2017, to provide funding for substance use disorder (SUD) treatment staff who were co-located at local DSS offices. The funds also covered initial drug testing, screening, and referral for SUD services to accommodate the needs of DSS. Initial on-site drug testing expenses, confirmatory (lab certified) and hair follicle testing were all at fixed reimbursement rates.

The county alcohol and drug abuse authorities served 7,546 DSS clients in 2015-16; 4,510 DSS clients in 2016-2017; and 120 DSS child welfare clients in total.

Deliverables

Agency

Department of Alcohol and Other Drug Abuse Services

Accurate as of 7/2/2019

Deliverable		
Item number		40
Associated laws		
Does state or federal law specifically require this deliverable?		No
Deliverable description		Provision of substance use disorder treatment services to Temporary Assistance for Needy Families (TANF)-eligible households. Funding also includes grant administration costs and grant management activities such as, but not limited to, technical assistance, webinars, site visits, or quarterly meetings involving county alcohol and drug abuse authorities. The county authorities served 390 patients and their families in 2015-2016; 649 in 2016-2017; and 349 in 2017-2018.
Responsible organizational unit (primary)		Treatment
Results Sought		
Does the legislature state intent, findings, or purpose?		No
What is specific outcome sought in law OR, if not in law, specific outcome agency seeks by providing the deliverable?		Address the barriers encountered by the unique population that is eligible for Temporary Assistance for Needy Families (TANF) benefits through the S.C. Department of Social Services and in need of substance use disorder treatment through DAODAS.
Associated performance measure item numbers from the Performance Measures Chart, if any		Increase DSS Admissions (16)
Customer Details		
Customer description		County alcohol and drug abuse authority
Does the agency evaluate customer satisfaction?	2017-18	No
Counties served in last completed fiscal year	2017-18	All
Number of customers served in last completed FY	2017-18	14
Percentage change in customers served predicted for current FY	2018-19	Unknown
Maximum number of potential customers, if unlimited resources available to the agency		32
Units Provided and Amounts Charged to Customers		
Description of a single deliverable unit		Contract to provide room and board, transitional services, and case management services for DSS Temporary Assistance for Needy Families (TANF)-eligible patients and the patients' families who are in need of substance use disorder treatment.
Number of units provided	2017-18	14
	2016-17	14
	2015-16	16
Does law prohibit charging the customer for the deliverable?	2017-18	No
	If yes, provide law	
	2016-17	No
	If yes, provide law	
	2015-16	No
	If yes, provide law	
Amount charged to customer per deliverable unit	2017-18	\$0.00
	2016-17	\$0.00
	2015-16	\$0.00
Costs		
Total employee equivalents required (37.5 hour per week units)	2017-18	0.50
	2016-17	0.50
	2015-16	0.50
Total deliverable expenditures each year (operational and employee salary/fringe)	2017-18	\$1,637,421.17
	2016-17	\$1,707,059.62
	2015-16	\$1,807,608.92
Total deliverable expenditures as a percentage of total agency expenditures	2017-18	3.52%
	2016-17	3.67%
	2015-16	4.06%
Agency expenditures per unit of the deliverable	2017-18	\$116,958.66
	2016-17	\$121,932.83
	2015-16	\$112,975.56
Amount generated from providing deliverable		
Total collected from charging customers	2017-18	\$0.00
	2016-17	\$0.00
	2015-16	\$0.00
Total collected from non-state sources as a result of providing the deliverable (federal and other grants awarded to agency to provide deliverable)	2017-18	\$1,637,421.17
	2016-17	\$1,707,059.62
	2015-16	\$1,807,608.92
Total collected from charging customers and non-state sources	2017-18	\$1,637,421.17
	2016-17	\$1,707,059.62
	2015-16	\$1,807,608.92
Agency Comments		
Additional comments from agency (optional)		See additional agency comments on next page.

Additional Comments about Deliverables

Agency

Department of Alcohol and Other Drug Abuse Services

Accurate as of

July 2, 2019

Deliverable Number:

40

The S.C. Department of Social Services (DSS) and DAODAS have entered into an agreement to provide room and board, transitional services, and case management services for DSS Temporary Assistance for Needy Families (TANF)-eligible patients and the patients' families who are in need of substance use disorder treatment. Through this initiative, many patients have been able to access treatment services, reunite with their children, find gainful employment, and reduce their reliance on entitlement programs.

The county authorities served 390 patients and their families in 2015-2016; 649 in 2016-2017; and 349 in 2017-2018. The patient count was higher in 2016-2017 due to the DSS drug screening contract that referred DSS clients to treatment. That contract ended in September 2017.

Deliverables

Agency

Department of Alcohol and Other Drug Abuse Services

Accurate as of 7/2/2019

Deliverable			
	Item number		41
	Associated laws		SCDC Contract 1.3 (Step-Up) THIS FIELD SHOULD BE EMPTY - NO LAW
	Does state or federal law specifically require this deliverable?		No
	Deliverable description		Utilize the county alcohol and drug abuse authorities across South Carolina to assist youthful offenders with substance use disorders in accessing educational and treatment resources as they leave S.C. Department of Corrections (SCDC) facilities and transition into the community. Through this initiative, the county authorities served 107 individuals in 2015-2016; 143 in 2016-2017; and 173 in 2017-2018.
	Responsible organizational unit (primary)		Treatment
Results Sought			
	Does the legislature state intent, findings, or purpose?		No
	What is specific outcome sought in law OR, if not in law, specific outcome agency seeks by providing the deliverable?		Decrease offenders' chances of returning to a correctional facility; increase the number of offenders with substance use disorders who access treatment services; and promote access to resources to increase employment opportunities.
	Associated performance measure item numbers from the Performance Measures Chart, if any		Increase DSS Admissions (16), Increase Patient Admissions (10), Increase Effectiveness of Treatment Programs/Decrease Use (11), Increase Effectiveness of Treatment Programs/Increase Employment (12), Increase Efficiency of Treatment Access (13), Increase Efficiency of Treatment Retention (14)
Customer Details			
	Customer description		County alcohol and drug abuse authority contracted to provide treatment services to youthful offenders in the custody of the S.C. Department of Corrections
	Does the agency evaluate customer satisfaction?	2017-18	No
	Counties served in last completed fiscal year	2017-18	All
	Number of customers served in last completed FY	2017-18	25
	Percentage change in customers served predicted for current FY	2018-19	0.00%
	Maximum number of potential customers, if unlimited resources available to the agency		32
Units Provided and Amounts Charged to Customers			
	Description of a single deliverable unit		Contract to assist youthful offenders with substance use disorders as they leave SCDC facilities and transition into the community.
	Number of units provided	2017-18	25
		2016-17	24
		2015-16	18
	Does law prohibit charging the customer for the deliverable?	2017-18	No
	If yes, provide law	2016-17	No
	If yes, provide law	2015-16	No
	If yes, provide law		
	Amount charged to customer per deliverable unit	2017-18	\$0.00
		2016-17	\$0.00
		2015-16	\$0.00
Costs			
	Total employee equivalents required (37.5 hour per week units)	2017-18	0.35
		2016-17	0.35
		2015-16	0.35
	Total deliverable expenditures each year (operational and employee salary/fringe)	2017-18	\$74,092.22
		2016-17	\$54,778.98
		2015-16	\$29,215.85
	Total deliverable expenditures as a percentage of total agency expenditures	2017-18	0.16%
		2016-17	0.12%
		2015-16	0.07%
	Agency expenditures per unit of the deliverable	2017-18	\$2,963.69
		2016-17	\$2,282.46
		2015-16	\$1,623.10
Amount generated from providing deliverable			
	Total collected from charging customers	2017-18	\$0.00
		2016-17	\$0.00
		2015-16	\$0.00
	Total collected from non-state sources as a result of providing the deliverable (federal and other grants awarded to agency to provide deliverable)	2017-18	\$74,092.22
		2016-17	\$54,778.98
		2015-16	\$29,215.85
	Total collected from charging customers and non-state sources	2017-18	\$74,092.22
		2016-17	\$54,778.98
		2015-16	\$29,215.85
Agency Comments			
	Additional comments from agency (optional)		See additional agency comments on next page.

Additional Comments about Deliverables

Agency

Department of Alcohol and Other Drug Abuse Services

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Deliverable Number:

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The S.C. Department of Corrections (SCDC) and DAODAS have entered into an agreement to assist youthful offenders with substance use disorders as they leave SCDC facilities and transition into the community. The youthful offender population consists of young adults, male and female, who are sentenced to SCDC between the ages of 17 and 25 through the Youthful Offender Act. Through contracts with DAODAS, county alcohol and drug abuse authorities provide prevention, intervention, and treatment services via individual/group counseling, drug screens, assessments, and medication-assisted treatment services.

Through this initiative, the county authorities served 107 individuals in 2015-2016; 143 in 2016-2017; and 173 in 2017-2018.

Deliverables

Agency

Department of Alcohol and Other Drug Abuse Services

Accurate as of 7/2/2019

Deliverable		
	Item number	42
	Associated laws	Medicaid Administrative Contract THIS FIELD SHOULD BE EMPTY - NO LAW
	Does state or federal law specifically require this deliverable?	No
	Deliverable description	Facilitation of administrative services to Medicaid-sponsored county alcohol and drug abuse authorities for services provided through the South Carolina Medicaid Program.
	Responsible organizational unit (primary)	Treatment
Results Sought		
	Does the legislature state intent, findings, or purpose?	No
	What is specific outcome sought in law OR, if not in law, specific outcome agency seeks by providing the deliverable?	Quality Medicaid services through technical assistance with county alcohol and drug abuse authorities
	Associated performance measure item numbers from the Performance Measures Chart, if any	No Associated Performance Measure
Customer Details		
	Customer description	S.C. Department of Health and Human Services
	Does the agency evaluate customer satisfaction? 2017-18	No
	Counties served in last completed fiscal year 2017-18	All
	Number of customers served in last completed FY 2017-18	9
	Percentage change in customers served predicted for current FY 2018-19	0.00%
	Maximum number of potential customers, if unlimited resources available to the agency	Unknown
Units Provided and Amounts Charged to Customers		
	Description of a single deliverable unit	Contract with Medicaid-sponsored county alcohol and drug abuse authority
	Number of units provided 2017-18	9
	2016-17	6
	2015-16	6
	Does law prohibit charging the customer for the deliverable? 2017-18	No
	If yes, provide law 2016-17	No
	If yes, provide law 2015-16	No
	If yes, provide law	
	Amount charged to customer per deliverable unit 2017-18	\$0.00
	2016-17	\$0.00
	2015-16	\$0.00
Costs		
	Total employee equivalents required (37.5 hour per week units) 2017-18	4.00
	2016-17	3.25
	2015-16	3.75
	Total deliverable expenditures each year (operational and employee salary/fringe) 2017-18	\$527,211.33
	2016-17	\$549,765.19
	2015-16	\$507,042.37
	Total deliverable expenditures as a percentage of total agency expenditures 2017-18	1.13%
	2016-17	1.18%
	2015-16	1.14%
	Agency expenditures per unit of the deliverable 2017-18	\$58,579.04
	2016-17	\$91,627.53
	2015-16	\$84,507.06
Amount generated from providing deliverable		
	Total collected from charging customers 2017-18	\$0.00
	2016-17	\$0.00
	2015-16	\$0.00
	Total collected from non-state sources as a result of providing the deliverable (federal and other grants awarded to agency to provide deliverable) 2017-18	\$527,211.33
	2016-17	\$549,765.19
	2015-16	\$507,042.37
	Total collected from charging customers and non-state sources 2017-18	\$527,211.33
	2016-17	\$549,765.19
	2015-16	\$507,042.37
Agency Comments		
	Additional comments from agency (optional)	See additional agency comments on next page.

Additional Comments about Deliverables

Agency

Department of Alcohol and Other Drug Abuse Services

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Deliverable Number:

42

Under this contract, DAODAS provides Utilization Review and Prior Authorization (UR/PA) services for eligible Medicaid recipients. Services include creating an error-free billing system in post-payment and pre-payment reviews; providing training and technical assistance on Medicaid billing processes, as needed; serving as the liaison between the S.C. Department of Health and Human Services (SCDHHS) and Medicaid-sponsored substance use disorder service providers regarding Medicaid issues; performing prior authorization for fee-for-service bundled services; executing change orders to electronic health records as needed and ensuring a standardized documentation system; and providing ongoing training and consultation to the 32 county alcohol and drug abuse authorities. DAODAS procures needed training materials and equipment to facilitate the workforce development process. DAODAS also provides technical assistance and training on the Screening, Brief Intervention, and Referral to Treatment (SBIRT) model for county authorities, primary care providers, and hospitals. Finally, DAODAS provides training and technical assistance on evidence-based engagement strategies and techniques, including Motivational Interviewing. SBIRT efforts also include conducting centralized training to ensure knowledge of SBIRT, serving as the liaison to SCDHHS on Medicaid issues, and attending SCDHHS trainings and meetings as assigned. DAODAS maintains all documentation related to quality assurance processes.

Deliverables

Agency

Department of Alcohol and Other Drug Abuse Services

Accurate as of 7/2/2019

Deliverable		Item number	43
Associated laws			
Does state or federal law specifically require this deliverable?		No	
Deliverable description		1) Submission of quarterly claims for activities provided by DAODAS and Greenville County's alcohol and drug abuse authority that qualify for Medicaid Administrative Activities (MAA) funding. 2) Documentation of the processes for claiming MAA funding and dissemination of that documentation to DAODAS' partner agencies at a statewide conference. 3) Provision of training and technical assistance to local agencies selected for participation in the MAA program.	
Responsible organizational unit (primary)		Treatment	
Results Sought			
Does the legislature state intent, findings, or purpose?		No	
What is specific outcome sought in law OR, if not in law, specific outcome agency seeks by providing the deliverable?			
Associated performance measure item numbers from the Performance Measures Chart, if any		No Associated Performance Measure	
Customer Details			
Customer description		The Phoenix Center, which was participating in a study under the Task Order of the S.C. Medicaid State Plan	
Does the agency evaluate customer satisfaction?		2017-18	No
Counties served in last completed fiscal year		2017-18	0
Number of customers served in last completed FY		2017-18	1
Percentage change in customers served predicted for current FY		2018-19	0.00%
Maximum number of potential customers, if unlimited resources available to the agency		32	
Units Provided and Amounts Charged to Customers			
Description of a single deliverable unit		Contract with Greenville county to provide Medical Administrative Activities (MAA) in accordance to the Title XIX of the Social Security Act.	
Number of units provided		2017-18	0
		2016-17	1
		2015-16	1
Does law prohibit charging the customer for the deliverable?		2017-18	No
If yes, provide law		2016-17	No
If yes, provide law		2015-16	No
If yes, provide law			
Amount charged to customer per deliverable unit		2017-18	\$0.00
		2016-17	\$0.00
		2015-16	\$0.00
Costs			
Total employee equivalents required (37.5 hour per week units)		2017-18	0.00
		2016-17	0.05
		2015-16	0.05
Total deliverable expenditures each year (operational and employee salary/fringe)		2017-18	\$0.00
		2016-17	\$366,533.87
		2015-16	\$79,556.16
Total deliverable expenditures as a percentage of total agency expenditures		2017-18	0.00%
		2016-17	0.79%
		2015-16	0.18%
Agency expenditures per unit of the deliverable		2017-18	There were no units provided, no cost, or the agency does not track the number of units provided and/or total cost.
		2016-17	\$366,533.87
		2015-16	\$79,556.16
Amount generated from providing deliverable			
Total collected from charging customers		2017-18	\$0.00
		2016-17	\$0.00
		2015-16	\$0.00
Total collected from non-state sources as a result of providing the deliverable (federal and other grants awarded to agency to provide deliverable)		2017-18	\$0.00
		2016-17	\$366,533.87
		2015-16	\$79,556.16
Total collected from charging customers and non-state sources		2017-18	\$0.00
		2016-17	\$366,533.87
		2015-16	\$79,556.16
Agency Comments			
Additional comments from agency (optional)		See additional agency comments on next page.	

Additional Comments about Deliverables

Agency

Department of Alcohol and Other Drug Abuse Services

Accurate as of

July 2, 2019

Deliverable Number:

43

DSS/DAODAS Medicaid Administrative Activities (MAA) Task Order #1. The purpose of this Task Order is to continue to identify and provide funding for those administrative activities provided by DAODAS and one of its partners (The Phoenix Center, Greenville County's alcohol and drug abuse authority) that are most central to the successful implementation of South Carolina's Medicaid State Plan. A Memorandum of Understanding was executed to strengthen the partnership between the S.C. Department of Social Services (DSS) and DAODAS, and to provide a basic framework for tasks to be performed and safeguards (including client confidentiality, retention of records, compliance with applicable federal and state policies) that are incorporated into this Task Order by reference. DSS was delegated responsibility by the S.C. Department of Health and Human Services to provide Medicaid Administrative Activities (MAAs) that are reasonable and necessary for the proper and efficient implementation of the State Plan under Title XIX of the Social Security Act.

For the Phoenix Center, this work involved the administration of a time study under the supervision of DSS. Deliverables included the following: quarterly claims for activities provided by DAODAS and The Phoenix Center that qualify for MAA funding; documentation of the processes for claiming MAA funding based on the Phoenix Center model and dissemination of that documentation to DAODAS' partner agencies at a statewide conference; and provision of training and technical assistance to other local agencies selected for participation in the MAA program.

Deliverables

Agency

Department of Alcohol and Other Drug Abuse Services

Accurate as of 7/2/2019

Deliverable		
Item number		44
Associated laws		
Does state or federal law specifically require this deliverable?		No
Deliverable description		Provision of data access and funding in accordance with the Behavioral Health Service Information System State Agreement.
Responsible organizational unit (primary)		Information Technology
Results Sought		
Does the legislature state intent, findings, or purpose?		No
What is specific outcome sought in law OR, if not in law, specific outcome agency seeks by providing the deliverable?		
Associated performance measure item numbers from the Performance Measures Chart, if any		No Associated Performance Measure
Customer Details		
Customer description		Behavioral Health Service Information System
Does the agency evaluate customer satisfaction?	2017-18	No
Counties served in last completed fiscal year	2017-18	All
Number of customers served in last completed FY	2017-18	1
Percentage change in customers served predicted for current FY	2018-19	0.00%
Maximum number of potential customers, if unlimited resources available to the agency		1
Units Provided and Amounts Charged to Customers		
Description of a single deliverable unit		Contract with the Substance Abuse and Mental Health Services Administration (SAMHSA) to help support BHSIS-related activities.
Number of units provided	2017-18	1
	2016-17	1
	2015-16	1
Does law prohibit charging the customer for the deliverable?	2017-18	No
	2016-17	No
	2015-16	No
Amount charged to customer per deliverable unit	2017-18	\$0.00
	2016-17	\$0.00
	2015-16	\$0.00
Costs		
Total employee equivalents required (37.5 hour per week units)	2017-18	0.40
	2016-17	0.50
	2015-16	1.00
Total deliverable expenditures each year (operational and employee salary/fringe)	2017-18	\$46,062.37
	2016-17	\$35,812.99
	2015-16	\$55,737.73
Total deliverable expenditures as a percentage of total agency expenditures	2017-18	0.10%
	2016-17	0.08%
	2015-16	0.13%
Agency expenditures per unit of the deliverable	2017-18	\$46,062.37
	2016-17	\$35,812.99
	2015-16	\$55,737.73
Amount generated from providing deliverable		
Total collected from charging customers	2017-18	\$0.00
	2016-17	\$0.00
	2015-16	\$0.00
Total collected from non-state sources as a result of providing the deliverable (federal and other grants awarded to agency to provide deliverable)	2017-18	\$46,062.37
	2016-17	\$35,812.99
	2015-16	\$55,737.73
Total collected from charging customers and non-state sources	2017-18	\$46,062.37
	2016-17	\$35,812.99
	2015-16	\$55,737.73
Agency Comments		
Additional comments from agency (optional)		See additional agency comments on next page.

Additional Comments about Deliverables

Agency

Department of Alcohol and Other Drug Abuse Services

Accurate as of

July 2, 2019

Deliverable Number:

44

BHSIS-DASIS 3056 Behavioral Health Service Information System (BHSIS). Under a contract with the Substance Abuse and Mental Health Services Administration (SAMHSA), Eagle Technologies Inc. is responsible for distributing funds to the Single State Authorities through Behavioral Health Service Information System (BHSIS) Substance Abuse State Agreements to help support BHSIS-related activities. BHSIS, formerly known as DASIS, is SAMHSA's primary source of national substance use disorder (SUD) treatment information.

DAODAS is required to maintain a master list of all its public SUD facilities certified to provide treatment services for the National Directory of Drug and Alcohol Abuse Treatment Programs and the online Substance Abuse Treatment Services Locator, two widely used resources for referrals to treatment. DAODAS is also required to submit monthly treatment data uploads to SAMHSA's Treatment Episode Data Set (TEDS) in the form of client admission and discharges, as well as demographic and treatment outcomes that contribute to the annual National Outcome Measures. DAODAS must maintain a data crosswalk that ensures that South Carolina's data contain the required elements and must translate them into SAMHSA's standardized format.

Deliverables

Agency

Department of Alcohol and Other Drug Abuse Services

Accurate as of 7/2/2019

Deliverable		
	Item number	45
	Associated laws	Capital Reserve Fund - 2017, Act 285
	Does state or federal law specifically require this deliverable?	Yes
	Deliverable description	Provision of pass-through funds to county alcohol and drug abuse authorities for building renovation, construction, or refurbishment.
	Responsible organizational unit (primary)	Administration
Results Sought		
	Does the legislature state intent, findings, or purpose?	Yes
	What is specific outcome sought in law OR, if not in law, specific outcome agency seeks by providing the deliverable?	Capital Needs
	Associated performance measure item numbers from the Performance Measures Chart, if any	No Associated Performance Measure
Customer Details		
	Customer description	County alcohol and drug abuse authority
	Does the agency evaluate customer satisfaction? 2017-18	No
	Counties served in last completed fiscal year 2017-18	0
	Number of customers served in last completed FY 2017-18	0
	Percentage change in customers served predicted for current FY 2018-19	Unknown
	Maximum number of potential customers, if unlimited resources available to the agency	32
Units Provided and Amounts Charged to Customers		
	Description of a single deliverable unit	Contract with a county alcohol and drug abuse authority
	Number of units provided 2017-18	0
	2016-17	13
	2015-16	0
	Does law prohibit charging the customer for the deliverable? 2017-18	No
	If yes, provide law 2016-17	No
	If yes, provide law 2015-16	No
	If yes, provide law	
	Amount charged to customer per deliverable unit 2017-18	\$0.00
	2016-17	\$0.00
	2015-16	\$0.00
Costs		
	Total employee equivalents required (37.5 hour per week units) 2017-18	0.00
	2016-17	0.00
	2015-16	0.00
	Total deliverable expenditures each year (operational and employee salary/fringe) 2017-18	\$0.00
	2016-17	\$3,000,000.00
	2015-16	\$0.00
	Total deliverable expenditures as a percentage of total agency expenditures 2017-18	0.00%
	2016-17	6.45%
	2015-16	0.00%
	Agency expenditures per unit of the deliverable 2017-18	There were no units provided, no cost, or the agency does not track the number of units provided and/or total cost.
	2016-17	\$230,769.23
	2015-16	There were no units provided, no cost, or the agency does not track the number of units provided and/or total cost.
Amount generated from providing deliverable		
	Total collected from charging customers 2017-18	\$0.00
	2016-17	\$0.00
	2015-16	\$0.00
	Total collected from non-state sources as a result of providing the deliverable (federal and other grants awarded to agency to provide deliverable) 2017-18	\$0.00
	2016-17	\$0.00
	2015-16	\$0.00
	Total collected from charging customers and non-state sources 2017-18	\$0.00
	2016-17	\$0.00
	2015-16	\$0.00
Agency Comments		
	Additional comments from agency (optional)	Funding was provided in FY17 for construction or renovation in the following counties: Abbeville, Anderson, Chester, Colleton, Fairfield, Florence, Georgetown, Greenwood, Kershaw, Laurens, Marion, Oconee, Pickens, Union, and Williamsburg.

Deliverables

Agency

Department of Alcohol and Other Drug Abuse Services

Accurate as of 7/2/2019

Deliverable		
Item number		46
Associated laws		State General Funds, S.C. Code Ann. Sections 44-49-50, 44-107-80
Does state or federal law specifically require this deliverable?		Yes
Deliverable description		1) Use of State General Funds to fund the operation of DAODAS; workforce development; and a range of prevention, treatment, and recovery services throughout South Carolina. 2) Use of legal services furnished by the S.C. Attorney General to assist in carrying out the department's functions. 3) Provision of technical assistance to any state agency to assist with implementation of the Drug-Free Workplace Act.
Responsible organizational unit (primary)		Administration
Results Sought		
Does the legislature state intent, findings, or purpose?		Yes
What is specific outcome sought in law OR, if not in law, specific outcome agency seeks by providing the deliverable?		Quality substance use disorder services for the citizens of South Carolina
Associated performance measure item numbers from the Performance Measures Chart, if any		All Performance Measures
Customer Details		
Customer description		State of South Carolina
Does the agency evaluate customer satisfaction?	2017-18	No
Counties served in last completed fiscal year	2017-18	All
Number of customers served in last completed FY	2017-18	1
Percentage change in customers served predicted for current FY	2018-19	0.00%
Maximum number of potential customers, if unlimited resources available to the agency		1
Units Provided and Amounts Charged to Customers		
Description of a single deliverable unit		Statewide service provision
Number of units provided	2017-18	56
	2016-17	53
	2015-16	36
Does law prohibit charging the customer for the deliverable?	2017-18	No
	If yes, provide law	
	2016-17	No
	If yes, provide law	
	2015-16	No
	If yes, provide law	
Amount charged to customer per deliverable unit	2017-18	\$0.00
	2016-17	\$0.00
	2015-16	\$0.00
Costs		
Total employee equivalents required (37.5 hour per week units)	2017-18	10.65
	2016-17	8.40
	2015-16	6.00
Total deliverable expenditures each year (operational and employee salary/fringe)	2017-18	\$6,664,150.65
	2016-17	\$6,425,952.81
	2015-16	\$6,788,636.71
Total deliverable expenditures as a percentage of total agency expenditures	2017-18	14.33%
	2016-17	13.82%
	2015-16	15.23%
Agency expenditures per unit of the deliverable	2017-18	\$119,002.69
	2016-17	\$121,244.39
	2015-16	\$188,573.24
Amount generated from providing deliverable		
Total collected from charging customers	2017-18	\$0.00
	2016-17	\$0.00
	2015-16	\$0.00
Total collected from non-state sources as a result of providing the deliverable (federal and other grants awarded to agency to provide deliverable)	2017-18	\$0.00
	2016-17	\$0.00
	2015-16	\$0.00
Total collected from charging customers and non-state sources	2017-18	\$0.00
	2016-17	\$0.00
	2015-16	\$0.00
Agency Comments		
Additional comments from agency (optional)		No technical assistance regarding the Drug-Free Workplace Act was requested in FY16, FY17, or FY18.

Performance Measures

Agency
Department of Alcohol and Other Drug Abuse
Services
Accurate as of
July 2, 2019

Performance Measure			
Item #	1	2	3
Description	Reduce (Self-Reported) Past-30-Day Use of Alcohol by SC High School Students	Reduce Underage Alcohol Buy Rate	Reduce Rate of Alcohol-Related Car Crashes Where the Driver Is Under the Age of 21
Time applicable	Calendar Year (Jan. - Dec.)	State Fiscal Year (July - June)	State Fiscal Year (July - June)
Results Summary			
Is the goal to meet, exceed, or obtain a lower value than the target?	Meet or obtain lower value	Meet or obtain lower value	Meet or obtain lower value
Did the agency achieve its goal			
2018	Yes	Yes	Yes
2017	Yes	Yes	Yes
2016	Yes	Yes	Yes
2015	Yes	Yes	Yes
2014	Yes	Yes	Yes
Changes in target			
2019	Decreased from prior year	Decreased from prior year	Decreased from prior year
2018	Same as prior year	Same as prior year	Same as prior year
2017	Increased from prior year	Decreased from prior year	Decreased from prior year
2016	Same as prior year	Same as prior year	Same as prior year
2015	Decreased from prior year	Decreased from prior year	Decreased from prior year
Result details for year ending... (Note: DNE means "did not exist")			
2019			
Target	24.0%	10.0%	33.0%
2018			
Target	28.0%	12.0%	40.0%
Actual	25.4%	6.9%	33.0%
2017			
Target	28.0%	12.0%	40.0%
Actual	25.4%	8.6%	40.0%
2016			
Target	26.0%	13.0%	42.1%
Actual	24.6%	11.1%	40.0%
2015			
Target	26.0%	13.0%	42.1%
Actual	24.6%	11.7%	40.0%
2014			
Target	36.0%	14.5%	44.1%
Actual	28.9%	11.4%	43.0%
Agency Comments			
Additional comments from agency (optional)	Past-30-day use among high school students; the reporting frequency is bi-annual; some years will have the same actual and target values from previous year depending on reporting cycle. Source: Youth Risk Behavior Survey (conducted bi-annually)		Measures deaths in crashes where Blood Alcohol Concentration is .08% or greater; two-year lag in reporting; some years will have the same actual and target values from previous year depending on reporting cycle. Source: Pacific Institute for Research and Evaluation

Performance Measures

Agency
 Department of Alcohol and Other Drug Abuse
 Services
Accurate as of
 July 2, 2019

Performance Measure			
Item #	4	5	6
Description	Increase Alcohol Enforcement Team Public Safety Checkpoints	Reduce (Self-Reported) Past-30-Day Use of Tobacco by SC High School Students	Reduce Retail Availability of Cigarettes to Those Under the Age of 18 as Measured Through the Mandated Synar Study (Federal Requirement)
Time applicable	State Fiscal Year (July - June)	Calendar Year (Jan. - Dec.)	Federal Fiscal Year (Oct. - Sept.)
Results Summary			
Is the goal to meet, exceed, or obtain a lower value than the target?	Meet or exceed	Meet or obtain lower value	Meet or obtain lower value
Did the agency achieve its goal			
2018	No	Yes	Yes
2017	No	Yes	Yes
2016	Yes	Yes	Yes
2015	Yes	Yes	Yes
2014	Yes	Yes	Yes
Changes in target			
2019	Same as prior year	Decreased from prior year	Decreased from prior year
2018	Decreased from prior year	Same as prior year	Same as prior year
2017	Increased from prior year	Same as prior year	Decreased from prior year
2016	Same as prior year	Same as prior year	Decreased from prior year
2015	Decreased from prior year	Decreased from prior year	Decreased from prior year
Result details for year ending... (Note: DNE means "did not exist")			
2019			
Target	550	9.0%	5.0%
2018			
Target	550	10.0%	7.7%
Actual	434	10.0%	3.7%
2017			
Target	1,250	10.0%	7.7%
Actual	715	10.0%	5.3%
2016			
Target	1,000	10.0%	10.0%
Actual	1,125	9.6%	7.7%
2015			
Target	1,000	10.0%	11.7%
Actual	1,250	9.6%	10.6%
2014			
Target	1,011	20.0%	12.0%
Actual	1,382	16.0%	11.7%
Agency Comments			
Additional comments from agency (optional)	Measures local participation in Alcohol Enforcement Team (AET) safety checkpoints; there has been a decrease in checkpoints due to a change in funding stream and limited number of counties funded for impaired driving prevention. Source: Fatality Analysis Reporting System (FARS)	Past-30-day use among high school students; the reporting frequency is bi-annual; some years will have the same actual and target values from previous year depending on reporting cycle. Source: Youth Risk Behavior Survey (conducted bi-annually)	Youth Access to Tobacco Study (also known as the Synar Study)

Performance Measures

Agency
 Department of Alcohol and Other Drug Abuse
 Services
Accurate as of
 July 2, 2019

Performance Measure			
Item #	7	8	9
Description	Reduce Retail Availability of Tobacco Products to Those Under the Age of 18 as Measured by the Food & Drug Administration Vendor Violation Rate *Started in 2015	Screening, Brief Intervention and Referral to Treatment	Increase Number of Individuals Who Receive Prevention Services
Time applicable	Federal Fiscal Year (Oct. - Sept.)	Federal Fiscal Year (Oct. - Sept.)	State Fiscal Year (July - June)
Results Summary			
Is the goal to meet, exceed, or obtain a lower value than the target?	Meet or obtain lower value	Meet or exceed	Meet or exceed
Did the agency achieve its goal			
2018	Yes	No	Yes
2017	Yes	Yes	Yes
2016	Yes	Yes	Yes
2015	There was no target	Yes	Yes
2014	There was no target	Yes	Yes
Changes in target			
2019	Decreased from prior year	Increased from prior year	Same as prior year
2018	Same as prior year	Increased from prior year	Increased from prior year
2017	Same as prior year	Increased from prior year	Increased from prior year
2016	No prior year target	Same as prior year	Increased from prior year
2015	No prior year target	Increased from prior year	Increased from prior year
Result details for year ending... (Note: DNE means "did not exist")			
2019			
Target	9.0%	31,500	5,200,100
2018			
Target	10.0%	30,000	5,200,100
Actual	9.8%	22,613	5,200,100
2017			
Target	10.0%	20,000	5,177,033
Actual	8.3%	25,000	5,177,033
2016			
Target	10.0%	10,000	4,958,000
Actual	6.9%	11,860	4,958,000
2015			
Target	DNE	10,000	4,892,000
Actual	DNE	40,373	4,892,000
2014			
Target	DNE	3,000	4,824,000
Actual	DNE	3,426	4,824,000
Agency Comments			
Additional comments from agency (optional)	Federal contract with the Food & Drug Administration (FDA)	*Number of unduplicated Initial Screens; The Screening, Brief Intervention, and Referral to Treatment (SBIRT) initiative switched from Federally Qualified Health Centers to hospitals in FY17; FY17 only included Grand Strand Medical Center (10.20.16); Medical University of South Carolina and Greenville Hospital System began in FY18.	Environmental prevention activities are targeted to the state population.

Performance Measures

Agency
 Department of Alcohol and Other Drug Abuse
 Services
 Accurate as of
 July 2, 2019

Performance Measure			
Item #	10	11	12
Description	Increase Patient Admissions	Increase Effectiveness of Treatment Programs/Decrease Use	Increase Effectiveness of Treatment Programs/ Increase Employment
Time applicable	State Fiscal Year (July - June)	State Fiscal Year (July - June)	State Fiscal Year (July - June)
Results Summary			
Is the goal to meet, exceed, or obtain a lower value than the target?	Meet or exceed	Meet or exceed	Meet or exceed
Did the agency achieve its goal			
2018	No	No	No
2017	No	No	No
2016	Yes	No	Yes
2015	Yes	No	Yes
2014	No	No	Yes
Changes in target			
2019	Decreased from prior year	Same as prior year	Increased from prior year
2018	Same as prior year	Same as prior year	Same as prior year
2017	Increased from prior year	Increased from prior year	Increased from prior year
2016	Same as prior year	Same as prior year	Same as prior year
2015	Increased from prior year	Same as prior year	Same as prior year
Result details for year ending... (Note: DNE means "did not exist")			
2019			
Target	52,281	40.00%	10.00%
2018			
Target	55,000	40.00%	9.10%
Actual	49,791	37.50%	7.70%
2017			
Target	55,000	40.00%	9.10%
Actual	52,831	34.90%	7.30%
2016			
Target	41,000	38.00%	6.00%
Actual	43,250	37.00%	7.30%
2015			
Target	41,000	38.00%	6.00%
Actual	43,250	37.00%	7.30%
2014			
Target	30,196	38.00%	6.00%
Actual	29,876	37.00%	7.30%
Agency Comments			
Additional comments from agency (optional)	Due to a change in the Electronic Health Record vendor, reporting was restricted in 2015-2016, so the values did not change from 2014 until 2017. What was reported are estimates based on the best data available at the time. These estimates are likely under-reporting of actual numbers.	Due to a change in the Electronic Health Record vendor, reporting was restricted in 2015-2016, so the values did not change from 2014 until 2017. What was reported are estimates based on the best data available at the time. These estimates are likely under-reporting of actual numbers.	Due to a change in the Electronic Health Record vendor, reporting was restricted in 2015-2016, so the values did not change from 2014 until 2017. What was reported are estimates based on the best data available at the time. These estimates are likely under-reporting of actual numbers.

Performance Measures

Agency
 Department of Alcohol and Other Drug Abuse
 Services
Accurate as of
 July 2, 2019

Performance Measure			
Item #	13	14	15
Description	Increase Efficiency of Treatment Access	Increase Efficiency of Treatment Retention	Increase Services for Pregnant Women
Time applicable	State Fiscal Year (July - June)	State Fiscal Year (July - June)	State Fiscal Year (July - June)
Results Summary			
Is the goal to meet, exceed, or obtain a lower value than the target?	Meet or exceed	Meet or exceed	Meet or exceed
Did the agency achieve its goal			
2018	No	Yes	No
2017	No	Yes	No
2016	Yes	Yes	Yes
2015	Yes	Yes	Yes
2014	Yes	Yes	Yes
Changes in target			
2019	Same as prior year	Increased from prior year	Decreased from prior year
2018	Same as prior year	Same as prior year	Same as prior year
2017	Increased from prior year	Increased from prior year	Increased from prior year
2016	Same as prior year	Same as prior year	Same as prior year
2015	Same as prior year	Same as prior year	Same as prior year
Result details for year ending... (Note: DNE means "did not exist")			
2019			
Target	95.00%	65.00%	684
2018			
Target	95.00%	54.00%	774
Actual	92.00%	54.00%	651
2017			
Target	95.00%	54.00%	774
Actual	92.00%	55.00%	709
2016			
Target	89.00%	52.00%	734
Actual	92.00%	54.00%	774
2015			
Target	89.00%	52.00%	734
Actual	92.00%	54.00%	774
2014			
Target	89.00%	52.00%	734
Actual	92.00%	54.00%	774
Agency Comments			
Additional comments from agency (optional)	Due to a change in the Electronic Health Record vendor, reporting was restricted in 2015-2016, so the values did not change from 2014 until 2017. What was reported are estimates based on the best data available at the time. These estimates are likely under-reporting of actual numbers.	Due to a change in the Electronic Health Record vendor, reporting was restricted in 2015-2016, so the values did not change from 2014 until 2017. What was reported are estimates based on the best data available at the time. These estimates are likely under-reporting of actual numbers.	Due to a change in the Electronic Health Record vendor, reporting was restricted in 2015-2016, so the values did not change from 2014 until 2017. What was reported are estimates based on the best data available at the time. These estimates are likely under-reporting of actual numbers. Target and actual numbers are from the DAODAS accountability reports submitted annually.

Performance Measures

Agency
Department of Alcohol and Other Drug Abuse
Services
Accurate as of
July 2, 2019

Performance Measure			
Item #	16	17	18
Description	Increase Department of Social Services Admissions	Increase Services to the Uninsured	Increase Services to Co-Occurring Clients / Non-Substance Use Disorder Clients
Time applicable	State Fiscal Year (July - June)	State Fiscal Year (July - June)	State Fiscal Year (July - June)
Results Summary			
Is the goal to meet, exceed, or obtain a lower value than the target?	Meet or exceed	Meet or exceed	Meet or exceed
Did the agency achieve its goal			
2018	No	Yes	No
2017	Yes	Yes	Yes
2016	Yes	Yes	Yes
2015	Yes	Yes	Yes
2014	Yes	Yes	Yes
Changes in target			
2019	Same as prior year	Increased from prior year	Same as prior year
2018	Same as prior year	Same as prior year	Increased from prior year
2017	Increased from prior year	Decreased from prior year	Increased from prior year
2016	Same as prior year	Same as prior year	Same as prior year
2015	Increased from prior year	Decreased from prior year	Same as prior year
Result details for year ending... (Note: DNE means "did not exist")			
2019			
Target	6,761	5,145	8,000
2018			
Target	6,761	3,517	8,000
Actual	5,119	4,900	6,200
2017			
Target	6,761	3,517	7,788
Actual	6,761	3,517	8,000
2016			
Target	4,574	5,250	5,000
Actual	4,802	5,512	7,788
2015			
Target	4,574	5,250	5,000
Actual	4,802	5,512	7,788
2014			
Target	4,167	11,000	5,000
Actual	4,375	11,000	5,500
Agency Comments			
Additional comments from agency (optional)	Due to a change in vendor, reporting was restricted in 2015-2016, so the values did not change from 2014 until 2017. The contract with the Department of Social Services ended on September 30, 2017. Target and actual numbers are from the DAODAS accountability reports submitted annually.	Due to a change in the Electronic Health Record vendor, reporting was restricted in 2015-2016, so the values did not change from 2014 until 2017. What was reported are estimates based on the best data available at the time. These estimates are likely under-reporting of actual numbers. Target and actual numbers are from the DAODAS accountability reports submitted annually.	Due to a change in vendor, reporting was restricted in 2015-2016, so the values did not change from 2014 until 2017. FY18 numbers only reflect clients with an initial diagnosis in 2018, not those who already had a co-occurring diagnosis and received further treatment in 2018. Target and actual numbers are from the DAODAS accountability reports submitted annually.

Performance Measures

Agency
 Department of Alcohol and Other Drug Abuse
 Services
 Accurate as of
 July 2, 2019

Performance Measure			
Item #	19	20	21
Description	Increase the Number of Patients Receiving Opioid Use Disorder Treatment Services	Increase the Number of Pregnant Women Who Have Access to Methadone and Therapy Services *Started in 2018	Increase Services for Intravenous Drug Use
Time applicable	State Fiscal Year (July - June)	State Fiscal Year (July - June)	State Fiscal Year (July - June)
Results Summary			
Is the goal to meet, exceed, or obtain a lower value than the target?	Meet or exceed	Meet or exceed	Meet or exceed
Did the agency achieve its goal			
2018	Yes	Yes	Yes
2017	Yes	There was no target	Yes
2016	Yes	There was no target	Yes
2015	Yes	There was no target	Yes
2014	Yes	There was no target	Yes
Changes in target			
2019	Increased from prior year	Increased from prior year	Increased from prior year
2018	Same as prior year	No prior year target	Increased from prior year
2017	Increased from prior year	No prior year target	Increased from prior year
2016	Same as prior year	No prior year target	Same as prior year
2015	Same as prior year	No prior year target	Same as prior year
Result details for year ending... (Note: DNE means "did not exist")			
2019			
Target	6,918	100	2,315
2018			
Target	5,000	74	2,205
Actual	6,589	74	2,773
2017			
Target	5,000	DNE	2,100
Actual	5,179	DNE	2,360
2016			
Target	3,500	DNE	2,000
Actual	4,000	DNE	2,102
2015			
Target	3,500	DNE	2,000
Actual	4,000	DNE	2,102
2014			
Target	3,500	DNE	2,000
Actual	4,000	DNE	2,102
Agency Comments			
Additional comments from agency (optional)	Due to a change in the Electronic Health Record vendor, reporting was restricted in 2015-2016, so the values did not change from 2014 until 2017. What was reported are estimates based on the best data available at the time. These estimates are likely under-reporting of actual numbers. Target and actual numbers are from the DAODAS accountability reports submitted annually.	There were 74 Medicaid-eligible pregnant women in services at opioid treatment programs when the target and actual number were met in 2018.	Due to a change in the Electronic Health Record vendor, reporting was restricted in 2015-2016, so the values did not change from 2014 until 2017. What was reported are estimates based on the best data available at the time. These estimates are likely under-reporting of actual numbers.

Performance Measures

Agency
 Department of Alcohol and Other Drug Abuse
 Services
Accurate as of
 July 2, 2019

Performance Measure			
Item #	22	23	24
Description	Increase the Number of Patients Receiving Medication-Assisted Treatment Services *Started in 2017	Increase the Number of First Responders Trained in Opioid Reversal Protocols Using Narcan *Started in 2017	Increase the Number of Narcan Administrations Through the Law Enforcement Officer Naloxone (LEON) Program (Number of Lives Potentially Saved) *Started in 2017
Time applicable	State Fiscal Year (July - June)	State Fiscal Year (July - June)	State Fiscal Year (July - June)
Results Summary			
Is the goal to meet, exceed, or obtain a lower value than the target?	Meet or exceed	Meet or exceed	Meet or exceed
Did the agency achieve its goal			
2018	Yes	Yes	Yes
2017	Yes	Yes	Yes
2016	There was no target	There was no target	There was no target
2015	There was no target	There was no target	There was no target
2014	There was no target	There was no target	There was no target
Changes in target			
2019	Increased from prior year	Increased from prior year	Increased from prior year
2018	Increased from prior year	Increased from prior year	Increased from prior year
2017	No prior year target	No prior year target	No prior year target
2016	No prior year target	No prior year target	No prior year target
2015	No prior year target	No prior year target	No prior year target
Result details for year ending... (Note: DNE means "did not exist")			
2019			
Target	2,332	7,260	500
2018			
Target	730	6,000	450
Actual	2,221	6,600	496
2017			
Target	695	3,000	400
Actual	695	3,000	451
2016			
Target	DNE	DNE	DNE
Actual	DNE	DNE	DNE
2015			
Target	DNE	DNE	DNE
Actual	DNE	DNE	DNE
2014			
Target	DNE	DNE	DNE
Actual	DNE	DNE	DNE
Agency Comments			
Additional comments from agency (optional)	These numbers reflect the individuals with opioid use disorder receiving medication-assisted treatment (subsidized by DAODAS) at county alcohol and drug abuse authorities and opioid treatment providers.		

Performance Measures

Agency
 Department of Alcohol and Other Drug Abuse
 Services
 Accurate as of
 July 2, 2019

Performance Measure			
Item #	25	26	27
Description	Increase Coordination With the Department of Corrections to Enroll Inmates in Opioid Recovery Services *Started in 2018	Trained Peer Support Specialists	Increase Recovery Housing Opportunities
Time applicable	State Fiscal Year (July - June)	State Fiscal Year (July - June)	State Fiscal Year (July - June)
Results Summary			
Is the goal to meet, exceed, or obtain a lower value than the target?	Meet or exceed	Meet or exceed	Meet or exceed
Did the agency achieve its goal			
2018	There was no target	Yes	Yes
2017	There was no target	Yes	Yes
2016	There was no target	Yes	Yes
2015	There was no target	Yes	Yes
2014	There was no target	Yes	Yes
Changes in target			
2019	No prior year target	Increased from prior year	Increased from prior year
2018	No prior year target	Same as prior year	Same as prior year
2017	No prior year target	Increased from prior year	Decreased from prior year
2016	No prior year target	Same as prior year	Increased from prior year
2015	No prior year target	Same as prior year	Same as prior year
Result details for year ending... (Note: DNE means "did not exist")			
2019			
Target	20	221	65.00%
2018			
Target	DNE	130	29.00%
Actual	17	210	55.00%
2017			
Target	DNE	130	29.00%
Actual	DNE	140	37.00%
2016			
Target	DNE	0	38.00%
Actual	DNE	130	38.00%
2015			
Target	DNE	0	18.00%
Actual	DNE	130	28.00%
2014			
Target	DNE	0	18.00%
Actual	DNE	50	19.00%
Agency Comments			
Additional comments from agency (optional)	Actual numbers only reflect inmates receiving naltrexone injections for opioid use disorder pre-release.	Actual numbers reflect the number of Certified Peer Support Specialists specializing in substance use in South Carolina. From 2014 to 2016, training was offered on demand when there were enough interested and qualified individuals for a cohort. No targets were set.	This measure is the increase in Oxford House Recovery Residences. DAODAS contracts yearly with Oxford House to increase the number of residences statewide.

Performance Measures

Agency
 Department of Alcohol and Other Drug Abuse
 Services
Accurate as of
 July 2, 2019

Performance Measure			
Item #	28	29	30
Description	Increase the Number of Prescription Drug Drop Boxes *Started in 2017	Increase the Number of Buprenorphine Waived Physicians *Started in 2018	Increase the Number of Emergency Department Patients in Pilot Sites Inducted on Buprenorphine *Started in 2018
Time applicable	State Fiscal Year (July - June)	State Fiscal Year (July - June)	State Fiscal Year (July - June)
Results Summary			
Is the goal to meet, exceed, or obtain a lower value than the target?	Meet or exceed	Meet or exceed	Meet or exceed
Did the agency achieve its goal			
2018	Yes	Yes	Yes
2017	Yes	There was no target	There was no target
2016	There was no target	There was no target	There was no target
2015	There was no target	There was no target	There was no target
2014	There was no target	There was no target	There was no target
Changes in target			
2019	Increased from prior year	Increased from prior year	Increased from prior year
2018	Increased from prior year	No prior year target	No prior year target
2017	No prior year target	No prior year target	No prior year target
2016	No prior year target	No prior year target	No prior year target
2015	No prior year target	No prior year target	No prior year target
Result details for year ending... (Note: DNE means "did not exist")			
2019			
Target	145	125	95
2018			
Target	100	100	50
Actual	136	114	86
2017			
Target	83	DNE	DNE
Actual	83	DNE	DNE
2016			
Target	DNE	DNE	DNE
Actual	DNE	DNE	DNE
2015			
Target	DNE	DNE	DNE
Actual	DNE	DNE	DNE
2014			
Target	DNE	DNE	DNE
Actual	DNE	DNE	DNE
Agency Comments			
Additional comments from agency (optional)	In 2016, DAODAS set a goal of having at least one drop box for unused prescription drugs in each county.		

Item	Is this a Report, Review, or both?	Report or Review Name	Name of Entity Requesting the Report or Conducting Review	Type of Entity	Reporting Frequency	Current Fiscal Year: Submission Date or Review Timeline (MM/DD/YYYY)	Summary of Information Requested in the Report or Reviewed	Method to Access the Report or Information from the Review
1	Internal Review and Report	Annual Accountability Report	Executive Budget Office	State	Annually	September 15, 2014	Strategic Planning, Accountability and Funding Information	Online
2	Internal Review and Report	Substance Abuse Block Grant Application and Report	Substance Abuse and Mental Health Services Administration	Federal	Annually	October 1, 2014	State Plan for the Expenditure of Federal Funding	Online
3	Internal Review and Report	Synar Report	Substance Abuse and Mental Health Services Administration	Federal	Annually	December 1, 2014	Details Annual Youth Buy-Rate of Tobacco Sales	Request from the Agency
4	Internal Review and Report	Federal Financial Report	Substance Abuse and Mental Health Services Administration	Federal	Quarterly	Federal Fiscal Year 2014	Required Financial Reporting for various Federal Grants	Online
5	Internal Review and Report	Federal Financial Report	Substance Abuse and Mental Health Services Administration	Federal	Twice a year	Federal Fiscal Year 2014	Required Financial Reporting for various Federal Grants	Online
6	Internal Review and Report	Federal Financial Report	Substance Abuse and Mental Health Services Administration	Federal	Annually	Federal Fiscal Year 2014	Required Financial Reporting for various Federal Grants	Online
7	Internal Review and Report	Annual Accountability Report	Executive Budget Office	State	Annually	September 15, 2015	Strategic Planning, Accountability and Funding Information	Online
8	Internal Review and Report	Substance Abuse Block Grant Application and Report	Substance Abuse and Mental Health Services Administration	Federal	Annually	October 1, 2015	State Plan for the Expenditure of Federal Funding	Online
9	Internal Review and Report	Synar Report	Substance Abuse and Mental Health Services Administration	Federal	Annually	December 1, 2015	Details Annual Youth Buy-Rate of Tobacco Sales	Request from the Agency
10	Internal Review and Report	Federal Financial Report	Substance Abuse and Mental Health Services Administration	Federal	Quarterly	Federal Fiscal Year 2015	Required Financial Reporting for various Federal Grants	Online
11	Internal Review and Report	Federal Financial Report	Substance Abuse and Mental Health Services Administration	Federal	Twice a year	Federal Fiscal Year 2015	Required Financial Reporting for various Federal Grants	Online
12	Internal Review and Report	Federal Financial Report	Substance Abuse and Mental Health Services Administration	Federal	Annually	Federal Fiscal Year 2015	Required Financial Reporting for various Federal Grants	Online
13	External Review and Report	Agreed-Upon Procedures (AUP)	State Auditors Office	State	Annually	State Fiscal Year 2015	A Review of various Accounting, Reporting, Contractual and Human Resources Functions	Online
14	External Review and Report	Single Audit	State Auditors Office	State	Annually	March 30, 2016	A Review of various Accounting, Reporting and Contractual relating to Federal Grants	Online
15	Internal Review and Report	Annual Accountability Report	Executive Budget Office	State	Annually	September 16, 2016	Strategic Planning, Accountability and Funding Information	Online
16	External Review and Report	House Restructuring Report	House Oversight Committee	State	Annually	March 1, 2016	Same as Above	Online
17	Internal Review and Report	Substance Abuse Block Grant Application and Report	Substance Abuse and Mental Health Services Administration	Federal	Annually	October 1, 2016	State Plan for the Expenditure of Federal Funding	Online
18	Internal Review and Report	Synar Report	Substance Abuse and Mental Health Services Administration	Federal	Annually	December 1, 2016	Details Annual Youth Buy-Rate of Tobacco Sales	Request from the Agency
19	Internal Review and Report	Federal Financial Report	Substance Abuse and Mental Health Services Administration	Federal	Quarterly	Federal Fiscal Year 2016	Required Financial Reporting for various Federal Grants	Online
20	Internal Review and Report	Federal Financial Report	Substance Abuse and Mental Health Services Administration	Federal	Twice a year	Federal Fiscal Year 2016	Required Financial Reporting for various Federal Grants	Online
21	Internal Review and Report	Federal Financial Report	Substance Abuse and Mental Health Services Administration	Federal	Annually	Federal Fiscal Year 2016	Required Financial Reporting for various Federal Grants	Online
22	External Review and Report	State Site Visit	Center for Substance Abuse Treatment Compliance Review	Federal	Other	Federal Fiscal Year 2011-2016	State Visit - Review of Treatment/Prevention. Contract/Fiscal Staff, and County Providers On-Site Review	Written Request of the Federal Agency
23	External Review and Report	Agreed-Upon Procedures (AUP)	State Auditors Office	State	Annually	State Fiscal Year 2016	A Review of various Accounting, Reporting, Contractual and Human Resources Functions	Online
24	Internal Review and Report	Annual Accountability Report	Executive Budget Office	State	Annually	September 15, 2017	Strategic Planning, Accountability and Funding Information	Online
25	Internal Review and Report	Substance Abuse Block Grant Application and Report	Substance Abuse and Mental Health Services Administration	Federal	Annually	October 1, 2017	State Plan for the Expenditure of Federal Funding	Online
26	Internal Review and Report	SAPT Block Grant Synar Report	Substance Abuse and Mental Health Services Administration	Federal	Annually	December 1, 2017	Details Annual Youth Buy-Rate of Tobacco Sales	Written Request of the Agency
27	Internal Review and Report	Federal Financial Report	Substance Abuse and Mental Health Services Administration	Federal	Quarterly	Federal Fiscal Year 2017	Required Financial Reporting for various Federal Grants	Online

Item	Is this a Report, Review, or both?	Report or Review Name	Name of Entity Requesting the Report or Conducting Review	Type of Entity	Reporting Frequency	Current Fiscal Year: Submission Date or Review Timeline (MM/DD/YYYY)	Summary of Information Requested in the Report or Reviewed	Method to Access the Report or Information from the Review
28	Internal Review and Report	Federal Financial Report	Substance Abuse and Mental Health Services Administration	Federal	Twice a year	Federal Fiscal Year 2017	Required Financial Reporting for various Federal Grants	Online
29	External Review and Report	Recovery Audit	SC Enterprise Information System (SCEIS) Security section	State	Annually	State Fiscal Year 2013-2015	Proviso 117.96 General Appropriation Act requiring all state agencies to participate in a recovery audit to detect, document and recover overpayments and erroneous payments to vendors	Written Request of the Agency
30	External Review and Report	Agreed-Upon Procedures (AUP)	State Auditors Office	State	Annually	State Fiscal Year 2017	A Review of various Accounting, Reporting, Contractual and Human Resources Functions	Online
31	External Review and Report	Procurement Audit	SC State Fiscal Accountability Authority - Division of Procurement	State	Other	State Fiscal Year 2013-2017	Very Detail Require of Procurement Procedures with Helpful Insights and Recommendations	Written Request of the Agency
32	External Review only	State Site Visit	Substance Abuse and Mental Health Services Administration (Thomas Long)	Federal	Other	Federal Fiscal Year 2016-2017	State Visit - Review of Treatment/Certification Staff, Contract/Fiscal Staff, and County Providers On-Site Review	Written Request of the Federal Agency
33	Internal Review and Report	Petty Cash Review	Agency's Audit Section - Compliance Review	State	Twice a year	State Fiscal Year 2018	Review of Procedures and Reconciliations	Written Request of the Agency
34	Internal Review and Report	FDA- Tobacco Compliance Review	Agency's Audit Section - Compliance Review	State	Twice a year	State Fiscal Year 2018	Review of Procedures and Reconciliations	Written Request of the Agency
35	Internal Review and Report	Annual Accountability Report	Executive Budget Office	State	Annually	September 15, 2018	Strategic Planning, Accountability and Funding Information	Online
36	External Review and Report	Agreed-Upon Procedures (AUP)	State Auditors Office	State	Annually	State Fiscal Year 2018	A Review of various Accounting, Reporting, Contractual and Human Resources Functions	Online
37	Internal Review and Report	Substance Abuse Block Grant Application and Report	Substance Abuse and Mental Health Services Administration	Federal	Annually	October 1, 2018	State Plan for the Expenditure of Federal Funding	Online
38	Internal Review and Report	SAPT Block Grant Synar Report	Substance Abuse and Mental Health Services Administration	State	Annually	December 1, 2018	Details Annual Youth Buy-Rate of Tobacco Sales	Written Request of the Agency
39	Internal Review and Report	Federal Financial Report	Substance Abuse and Mental Health Services Administration	Federal	Quarterly	Federal Fiscal Year 2018	Required Financial Reporting for various Federal Grants	Online
40	Internal Review and Report	Federal Financial Report	Substance Abuse and Mental Health Services Administration	Federal	Twice a year	Federal Fiscal Year 2018	Required Financial Reporting for various Federal Grants	Online
41	Internal Review and Report	Federal Financial Report	Substance Abuse and Mental Health Services Administration	Federal	Annually	Federal Fiscal Year 2018	Required Financial Reporting for various Federal Grants	Online

RETENTION POLICY

12-100	General Information
12-200	General Records Retention Schedule for State Agencies
12-300 Series	Administrative Records
12-400 Series	Personnel Records
12-700 Series	Financial Records
12-1100 Series	Data Processing Records
12-1200	Agency Specific Retention Schedule

THE LANGUAGE USED IN THIS POLICY IS DERIVED FROM THE SOUTH CAROLINA DEPARTMENT OF ARCHIVE AND HISTORY. THE AGENCY (DAODAS) HAS ADOPTED THE RECOMMENDED RETENTION PROCEDURES AND SCHEDULES.

12-100 General Information

Introduction

The Archives and Records Management Division of the State Archives has prepared this general retention and disposition schedule to give state government agencies the legal authorization to retain and dispose of common financial records. The schedule lists the permanently valuable records, which should be properly protected and transferred to the State Archives, and it also provides a timetable that will allow agencies to dispose of records of non-permanent value regularly and legally. In preparing this schedule, the Division consulted with representatives from various state agencies.

Purpose

The schedule is designed to:

- give your agency uniform guidelines for the retention and disposition of common financial records;
- make sure your agency retains for as long as necessary the records it will need for administrative, legal, fiscal, and other uses;
- make sure your agency retains records for as long as state and federal laws, regulations, policies, and procedures require;
- promote the cost-effective management of records;
- give your agency the legal authorization it needs to dispose regularly of its obsolete records.

Statutory authority

Section 30-1-90(B) of the *Code of Laws of South Carolina, 1976*, as amended, authorizes the State Archives to promulgate, as state regulations, general schedules for records common to state government agencies. On 25 June 1993, the General Assembly approved the financial general schedule as Regulation 12-700 through 12-757. On 26 April 2002, the General Assembly approved additions/ revisions to the financial general schedule.

Definitions of schedules

A records retention schedule describes one or several records series, shows the length of time the records should be retained, and indicates their final disposition. Schedules are of two types—specific and general.

Specific Records Retention Schedules—these schedules are prepared and approved specifically for your agency; your agency's name will appear on these.

General Records Retention Schedules—these schedules are state regulations issued by the State Archives and are published in the *Code of Laws of South Carolina 1976*, as amended.

When a general schedule applies to records already covered under a specific schedule, the general schedule will supersede the specific schedule unless you wish to opt out of using the general schedule.

General Schedule Format

Each record series listed in the general schedule is presented in the following format:

Regulation number and series title—The first line includes the regulation number, which is used for control, and the title most commonly used by agencies.

Part A.—Description: A short statement describing the use and informational content of the record series. In many cases, the description also specifies the agency that creates the series.

Part B.—Retention: The time period indicating *the minimum length of time* that records should be retained by the office before their disposition can take place. (Before applying for the disposition of records under this general schedule, agencies must ensure that they are no longer required to hold the records for federal or state audits, for legal purposes, for litigation, for fiscal information, and or for any other action.)

Form at for Bank Deposits	
12-707. Bank Deposits	
A.	Description: Document the deposit of funds into agency bank accounts. Included in the series are bank deposit forms, deposit slips or receipts. Information may also include State Treasurer's Receipt, and letter of credit for recording federal deposits.
B.	Retention: 3 years; destroy

Explanation of term s used in retention statements

“Until no longer needed for reference”—Records are to be kept until you decide they have no further reference value.

“State Archives: Permanent”—All records are to be transferred to the State Archives for permanent retention.

“X’ years, destroy”—Records may be destroyed after x number of years provided you have met the terms mentioned in Section 12-700 of the regulation.

Using this schedule effectively

- Before using this general schedule you should contact your agency records officer (DAODAS Manager of Operations), who should coordinate all activities relating to the retention and disposition of agency records and function as a liaison with the State Archives in administering the agency’s records management program.
- Agency records officers should work with other agency staff to coordinate the regular disposition of obsolete records. Disposition should be carried out periodically—at least once

a year. To streamline disposition, agency staff should review filing arrangements, cut off files periodically, and develop procedures to segregate inactive and obsolete files.

- Generally, records should be destroyed when the minimum retention periods have been met, unless they are needed to meet specific requirements (see Section 12-700) or are designated for archival retention. Although you are not required to destroy records at the end of their minimum retention periods, obsolete records should not occupy expensive office and storage space.
- The titles and descriptions of record series listed in the general schedule may not reflect exactly the titles and descriptions you use. If you are not certain whether the schedule applies to a specific record in your office, please contact the State Records Analysis Unit at 803-896-6123.

How to use the General schedule

1. Study the general schedule and compare it with your specific schedules, if you have any, to determine which schedule or schedules you will use. If you wish to use your specific schedules instead of the general schedule, follow the established procedure for those specific schedules.
2. Locate and examine all your records.
3. Match each records series with the title and description on the general schedule.
4. Follow the records disposition process outlined below. The process is illustrated by the flow chart on page 7.

Records disposition process

Permanent (archival) records:

Paper Records — After your permanently-valuable paper records become inactive, you should transfer them to the State Archives. Notify your record officer to arrange a date for the transfer to State Archive.

Digital Images — If you are maintaining permanent records as digital images, special requirements apply. The agency's record officer will contact the State Records Analysis Unit.

Non-permanent records:

To destroy records according to general schedules, you must complete and forward to the State Records Analysis Unit a "Report on Records Destroyed" form. A sample form is included on page 8 and blank forms are available from the State Records Analysis Unit. Follow the step-by-step instructions on the back of the form. Please note that both the form and the process are the same as those you use to document records disposal under your specific schedules. To help you estimate cubic footage for column 9 on the form, we have included a table of volumes on page 10.

Contacting the State Archives—When and Whom ?

When?

1. You submit a "Report on Records Destroyed" form when destroying records covered by general and/ or specific schedules.
2. You need to prepare or revise specific schedules.
3. You need help with your records management duties.

Whom ?

State Records Analysis Unit
8301 Parklane Road
Columbia, SC 29223-4905
Phone 803-896-6123; Fax 803-896-6138
We are on the inter-agency mailing list.

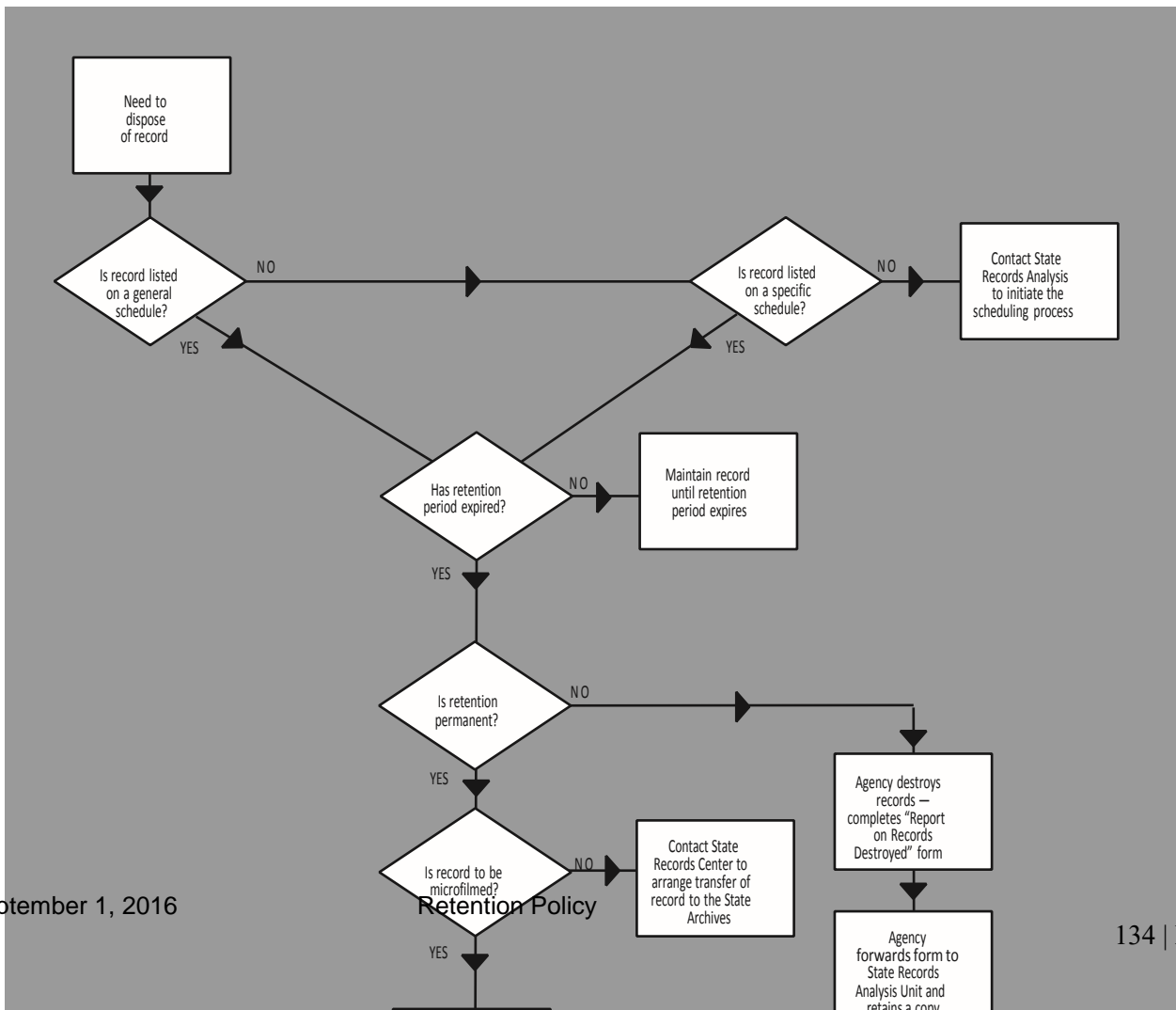
When?

1. You need to transfer permanent records to the State Archives using a general or specific schedule.
2. You need to transfer non-permanent records to the State Records Center for temporary storage under a specific schedule.

Whom ?

State Records Center Unit
1942-A Laurel Street
Columbia, SC 29201
Phone 803-898-9936 Fax 803-898-9981

Records disposal process



- 12-200 General Records Retention Schedules for State Agencies**
The General Schedules are records common to all state agencies. There are basically four schedules: Administrative (12-300 Series), Personnel (12-400 Series), Financial (12-700 Series), and Data Processing (12-1100 Series).
- 12-300 General Records Retention Schedule for Administrative Records**
Here is the link to the Administrative Records Schedule:
[General Records Retention Schedules for Administrative Records](#)
- 12-400 General Records Retention Schedule for Personnel Records**
Here is the link to the Personnel Records Schedule:
[General Records Retention Schedules for Personnel Records](#)
- 12-700 General Records Retention Schedule for Financial Records**
Here is the link to the Financial Records Schedule:
[General Records Retention Schedules for Financial Records](#)
- 12-1100 General Records Retention Schedule for Data Processing Records**
Here is the link to the Data Processing Records Schedule:
[General Records Retention Schedules for Data Processing](#)
- 12-1200 Agency Specific Retention Schedules**
The Specific Schedules are created when the record is unique to your agency; or when retentions in General Schedules do not fit your retention needs; or the agency needs to use the State Records Center storage.

Scheduled Reviews\Maintenance:

We annually review for Administrative, Financial and Data Processing records in June of each year as part of our inventory review for Year-End. At that time, based on the retention schedule actions is taken. The Personnel records are reviewed on a revolving schedule upheld by the HR Manager.