

AGENCY NAME:	SC CONSERVATION BANK		
AGENCY CODE:	P400	SECTION:	53

**Fiscal Year 2017-18
Accountability Report**

SUBMISSION FORM

AGENCY MISSION

To improve the quality of life in South Carolina through the conservation of significant natural resource lands, wetlands, historical properties, archeological sites, and urban parks.

AGENCY VISION

The SC Conservation Bank's vision is to improve the quality of life in South Carolina for current and future generations by conserving, preserving and protecting significant natural resource areas and wildlife habitats; water quality; forest lands; farmlands, especially family farms; significant historical and archaeological sites; enhance public access for outdoor recreation and preserve traditional uses such as hunting, fishing, and other types of outdoor recreation; and to encourage cooperation and innovative partnerships among private landowners, state agencies, municipalities, and non-profit organizations.

Please select yes or no if the agency has any major or minor (internal or external) recommendations that would allow the agency to operate more effectively and efficiently.


	Yes	No
RESTRUCTURING RECOMMENDATIONS:	<input type="checkbox"/>	<input checked="" type="checkbox"/>

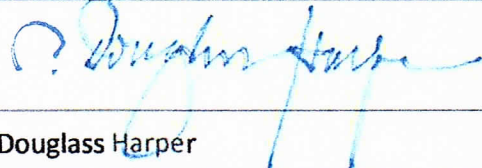
Please identify your agency's preferred contacts for this year's accountability report.

	<u>Name</u>	<u>Phone</u>	<u>Email</u>
PRIMARY CONTACT:	Amber J. Larck	803-734-3883	Amber.Jordan@sccbank.sc.gov
SECONDARY CONTACT:	C. Douglass Harper	864-527-2503	DHarper@HarperGC.com

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I have reviewed and approved the enclosed FY 2017-18 Accountability Report, which is complete and accurate to the extent of my knowledge.

AGENCY DIRECTOR
(SIGN AND DATE):  9/10/18
(TYPE/PRINT NAME): Amber J. Larck (Business Manager)

BOARD/CMSN CHAIR
(SIGN AND DATE):  9/8/2018
(TYPE/PRINT NAME): C. Douglass Harper

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AGENCY’S DISCUSSION AND ANALYSIS

THE SOUTH CAROLINA CONSERVATION BANK WAS ESTABLISHED IN 2002 AND FUNDING BEGAN IN 2004. DURING THIS TIME THE CONSERVATION BANK HAS CONSERVED, PRESERVED AND PROTECTED OVER 287,305 ACRES OF SIGNIFICANT NATURAL RESOURCE LANDS, WETLANDS, HISTORICAL PROPERTIES, PARKS AND ARCHEOLOGICAL SITES. THE AVERAGE COST IN CONSERVING THESE SIGNIFICANT LANDS AVERAGES \$525 PER ACRE AND \$.17 ON THE DOLLAR COMPARED TO THE FAIR MARKET VALUE. THE CONSERVATION BANK HAS PROVIDED FUNDING FOR NUMEROUS PROJECTS THROUGHOUT 45 OF THE 46 COUNTIES WITHIN THE STATE. THESE ACCOMPLISHMENTS HAVE BEEN REACHED THROUGH PARTNERSHIP EFFORTS BETWEEN THE CONSERVATION BANK AND NUMEROUS LAND TRUST ORGANIZATIONS, NON-PROFIT ORGANIZATIONS, STATE AGENCIES AND PRIVATE CITIZENS.

THE FUNDING PROVIDED BY THE CONSERVATION BANK HAS HELPED CONSERVE THE FOLLOWING:

- I. FULL PUBLIC ACCESS
 - 1. 86,080 ACRES NOW AVAILABLE FOR HUNTING, FISHING, OUTDOOR RECREATION WITH PUBLIC ACCESS;
 - 2. 11,061 ACRES NOW AVAILABLE IN URBAN PARKS;
 - 3. 730 ACRES NOW AVAILABLE IN HISTORIC SITES;

- II. LIMITED PUBLIC ACCESS
 (WHICH INCLUDES 19,845 ACRES OF WORKING FAMILY FARMS WITH LIMITED PUBLIC ACCESS FOR ELEMENTARY & HIGH SCHOOL GROUPS; BOY SCOUTS & GIRL SCOUTS; AND COLLEGE PROGRAMS FOR EDUCATIONAL PURPOSES.)

MANY OF THESE CONSERVATION BANK GRANTS HAVE PROVIDED PUBLIC HUNTING & FISHING ON PRIVATE LANDS INCLUDING YOUTH HUNT OPPORTUNITIES; WOUNDED WARRIOR’S HUNTS’ PUBLIC CAMP SITES; EDUCATION AND RESEARCH OPPORTUNITIES.

BANK GRANTS TO ALL APPLICANTS HAVE RESULTED IN LEVERAGING MATCHING FUNDS FROM OUTSIDE SOURCES IN AN AMOUNT MORE THAN THE BANK ORIGINALLY PAID FOR THE GRANTS.

THE SC CONSERVATION BANK CONTINUES TO STRIVE TOWARD ACCOMPLISHING THE FOLLOWING OBJECTIVES AS SET FORTH IN OUR MISSION STATEMENT AS LISTED ON OUR WEBSITE.

- PROTECT SIGNIFICANT NATURAL RESOURCE AREAS AND WILDLIFE HABITATS
- PROTECT WATER QUALITY
- MAINTAIN THE STATE’S FOREST LANDS
- PROTECT FARMLANDS, ESPECIALLY FAMILY FARMS
- PROTECT AND ENHANCE SIGNIFICANT HISTORICAL AND ARCHAEOLOGICAL SITES
- ENHANCE PUBLIC ACCESS FOR OUTDOOR RECREATION AND PRESERVE TRADITIONAL USES SUCH AS HUNTING, FISHING AND OTHER TYPES OF OUTDOOR RECREATION
- TO ENCOURAGE COOPERATION AND INNOVATIVE PARTNERSHIPS AMONG LANDOWNERS, STATE AGENCIES, MUNICIPALITIES, AND NON-PROFIT ORGANIZATIONS

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**SOUTH CAROLINA CONSERVATION BANK
ORGANIZATION CHART**

SC CONSERVATION BANK BOARD
 C. Douglass Harper, Chairman
 Michael G. McShane, Vice Chairman
 Andrea Clark, Elliott Close,
 D. Clinch Heyward, Charles G. Lane,
 W. Thomas Lavender, Jr., William L. Snow, Sr.

Ex officio: Norman F. Pulliam, Walt McPhail, Duane N. Parrish

Executive Director
 N/A
 803-734-3986

Business Manager
 Amber J. Larck
 803-734-3883

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Strategic Planning and Performance Measurement Template

Statewide Enterprise Strategic Objective	Type	Item #			Description	2017-18			Time Applicable	Data Source and Availability	Calculation Method	Meaningful Use of Measure
		Goal	Strategy	Measure		Base	Target	Actual				
Government and Citizens	G	1			To establish sustainable amounts of diverse habitat reflecting the values of SC citizens							
	S		1.1		Within the next 5 years improve the abundance & distribution of conserved properties							
	M			1.1.1	Additional acreage conserved (please note that due to SCCB's budgetary constraints and transition period no additional grants were made)	287,305.13	295,305.13	287,305.13	July 1 - June 30	Biannual Conservation Bank Board meetings and minutes	Based on the number of applications reviewed by the SC Conservation Bank Board	Promotes conservation efforts (all goals & objectives)
Government and Citizens	G	2			To enhance the use & enjoyment of conserved habitats consistent with the mission of the Conservation Bank Act To increase the distribution, number & types or opportunities for use of conserved habitats and develop & maintain an inventory of conserved properties							
	S		2.1									
	M			2.1.1	Additional new sites of significant natural resources conserved which are distributed statewide. (please note that due to SCCB's budgetary constraints and transition period no additional grants were made)	283	293	283	July 1 - June 30	Biannual Conservation Bank Board meetings and minutes	Based on the number of applications reviewed by the SC Conservation Bank Board	Promotes conservation efforts (all goals & objectives)
Education, Training, and Human Development	G	3			To improve public awareness & understanding of resource management issues & increase opportunities to participate in the process.							
	S		3.1		Attend joint conferences and speaking engagements to explain the process and how it works.							
	M			3.1.1	To have an informed & supportive public that has ownership in both conservation practices and benefits.							
	S		3.2		Implement and meet technical review & focus groups							
	M			3.2.1	To have an informed & support from various land trusts, state agencies and non-profit groups.							
	S		3.3		Implement a Legislative Education Outreach Program with field trips to grant sites.							
	M			3.3.1	The Bank attended numerous meetings informing the General Assembly as to the benefits of the conservation practices.							
Public Infrastructure and Economic Development	G	4			To develop & maintain effective & supportive partnerships that enable the Bank and its partners to reach mutual conservation goals.							
	S		4.1		Hold quarterly meetings between the Bank and qualified entities and create communications link through the website							
	M			4.1.1	To increase successful projects & programs that involves collaborative partnerships							
Government and Citizens	G	5			To develop and maintain effective support and planning systems							
	S		5.1		Design & implement award criteria for the grant application and website updates							
	M			5.1.1	To continue to use an effective criteria award priority system for conservation proposals							
	S		5.2		Establish and update system on the accomplishments of stakeholders							
	M			5.2.1	Updating the website continually when new grant awards are approved by the Board							
	S		5.3		Report at regular Board meetings on budget planning and allocating of funds							
	M			5.3.1	To develop strategy for an integrated business & budget planning system to guide the agency in allocating services & resources.							
	S		5.4		Heir's Property with conservation easements							
	M			5.4.1	To develop a tracking system on heir's property							
	S		5.5		Ongoing updates for focus groups, technical review panels and stakeholders on issues involving the Bank.							
M			5.5.1	To provide current information to working focus groups & technical review panels to advise the agency on issues								

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Strategic Planning and Performance Measurement Template

Statewide Enterprise Strategic Objective	Type	Item #			Description	Base	2017-18		Time Applicable	Data Source and Availability	Calculation Method	Meaningful Use of Measure
		Goal	Strategy	Measure			Target	Actual				
	M			5.5.2	To provide stakeholders input into the process							

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Strategic Planning and Performance Measurement Template

Statewide Enterprise Strategic Objective	Type	Item #			Description	2018-19			Time Applicable	Data Source and Availability	Calculation Method	Meaningful Use of Measure
		Goal	Strategy	Measure		Base	Target	Actual				
Government and Citizens	G	1			To establish sustainable amounts of diverse habitat reflecting the values of SC citizens							
	S		1.1		Within the next 5 years improve the abundance & distribution of conserved properties							
	M			1.1.1	Additional acreage conserved	287,305.13	297,305.13	TBD	July 1 - June 30	Biannual Conservation Bank Board meetings	Based on the number of applications reviewed by the	Promotes conservation efforts (all goals & objectives)
Government and Citizens	G	2			To enhance the use & enjoyment of conserved habitats consistent with the mission of the Conservation Bank Act							
	S		2.1		To increase the distribution, number & types of opportunities for use of conserved habitats and develop & maintain an inventory of conserved							
	M			2.1.1	Additional new sites of significant natural resources conserved which are distributed statewide.	283	293	TBD	July 1 - June 30	Biannual Conservation Bank Board meetings	Based on the number of applications reviewed by the	Promotes conservation efforts (all goals & objectives)
Education, Training, and Human Development	G	3			To improve public awareness & understanding of resource management issues & increase opportunities to participate in the process.							
	S		3.1		Attend joint conferences and speaking engagements to explain the process and how it works.							
	M			3.1.1	To have an informed & supportive public that has ownership in both conservation practices and benefits.							
	S		3.2		Implement and meet technical review & focus groups							
	M			3.2.1	To have an informed & support from various land trusts, state agencies and non-profit groups.							
	S		3.3		Implement a Legislative Education Outreach Program with field trips to grant sites.							
	M			3.3.1	The Bank attended numerous meetings informing the General Assembly as to the benefits of the conservation practices.							
Public Infrastructure and Economic Development	G	4			To develop & maintain effective & supportive partnerships that enable the Bank and its partners to reach mutual conservation goals.							
	S		4.1		Hold quarterly meetings between the Bank and qualified entities and create communications link through the website							
	M			4.1.1	To increase successful projects & programs that involves collaborative partnerships							
Government and Citizens	G	5			To develop and maintain effective support and planning systems							
	S		5.1		Design & implement award criteria for the grant application and website updates							
	M			5.1.1	To continue to use an effective criteria award priority system for conservation proposals							
	S		5.2		Establish and update system on the accomplishments of stakeholders							
	M			5.2.1	Updating the website continually when new grant awards are approved by the Board							
	S		5.3		Report at regular Board meetings on budget planning and allocating of funds							
	M			5.3.1	To develop strategy for an integrated business & budget planning system to guide the agency in allocating services & resources.							
	S		5.4		Heir's Property with conservation easements							
	M			5.4.1	To develop a tracking system on heir's property							
	S		5.5		Ongoing updates for focus groups, technical review panels and stakeholders on issues involving the Bank.							
	M			5.5.1	To provide current information to working focus groups & technical review panels to advise the agency on issues							
M			5.5.2	To provide stakeholders input into the process								

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Program Template

Program/Title	Purpose	FY 2017-18 Expenditures (Actual)				FY 2018-19 Expenditures (Projected)				Associated Measure(s)
		General	Other	Federal	TOTAL	General	Other	Federal	TOTAL	
I. Administration	To conserve significant properties in SC by conservation easements, low interest loans and purchase of title and the administration of routine office operating expenses and legal services for the year	\$ 7,382,979			\$ 7,382,979	\$ 9,468,924			\$ 9,468,924	all goals & objectives
II. Employer Benefits	State Employer Contributions	\$ 52,392			\$ 52,392	\$ 52,786			\$ 52,786	all goals & objectives

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Legal Standards Template

Item #	Law Number	Jurisdiction	Type of Law	Statutory Requirement and/or Authority Granted	Does this law specify who your agency must or may serve? (Y/N)	Does the law specify a product or service your agency must or may provide?	If Yes, what type of service or product?	If other service or product, please specify what service or product.
1	SC Code 48-59-10 et seq	State	Statute	Established & statutorily required to accept & review land conservation easements and make grants and loans to qualified public and private entities to acquire interests in real property for the purpose of improving the quality of life in SC by permanently protecting farmlands, forestlands, wetlands, openlands, urban parks, historic sites and natural resources.	Yes	Yes	Distribute funding to another entity	
2	SC Code 12-24-95	State	Statute	Statutorily directs the SCCB to receive twenty-five cents of every dollar thirty cents from the deed stamp recording fee for the purpose of accepting and reviewing land conservation easements and making grants and loans to qualified public and private entities to acquire interests in real property for the purpose of improving the quality of life in SC by permanently preserving & protecting farmlands, forestlands, wetlands, openlands, historic sites, archaeological sites, urban parks & natural resources.	Yes	Yes	Distribute funding to another entity	
3	SC Code 12-24-97	State	Statute	Establishes when the SCCB started receiving funding; how long they would receive funding and if the SCCB Act is repealed where the funding would be redirected	Yes	Yes	Distribute funding to another entity	
4	SC Act 97 of 2017, § 53.1	State	FY 2017-18 Proviso	Establishes \$283,916 from General Funds for the SCCB to cover general operating expenses in Fiscal Year 2017-2018. The total adjusted appropriations are \$287,030.	No	No - Does not relate directly to any agency deliverables		
5	SC Act 97 of 2017, § 117.129	State	FY 2017-18 Proviso	Establishes when an application is received from SCDNR & approved by the SCCB Board \$2 million will be transferred to SCDNR for state match for Pittman-Robertson Wildlife Restoration Funds.	Yes	Yes	Distribute funding to another entity	
6	SC Act 97 of 2017, § 117.130	State	FY 2017-18 Proviso	Establishes when an application is received from SCDNR & approved by the SCCB Board \$1 million is transferred to SCDNR for state match for North American Conservation Act funds	Yes	Yes	Distribute funding to another entity	
7	SC Act 97 of 2017, § 118.14 (6)	State	FY 2017-18 Proviso	Establishes (-\$6,640,817) from Fiscal Year 2016-17 SCCB Carry Forward to be a source of nonrecurring revenue for the General Fund.	No	No - But relates to sources of funding for one or more agency deliverables		
8	SC Act 97 of 2017, § 118.14 (18)	State	FY 2017-18 Proviso	Establishes \$5,000,000 in appropriations for Fiscal Year 2017-2018 to the SCCB as nonrecurring revenue from the General Fund.	No	No - But relates to sources of funding for one or more agency deliverables		
9	SC Act 98 of 2017, § 1 (7)	State	FY 2017-18 Proviso	Established \$5,000,000 in appropriations for Fiscal Year 2017-2018 to the SCCB from the Capital Reserve Fund.	No	No - But relates to sources of funding for one or more agency deliverables		
10	SC Act 224 of 2018	State	Statute	To amend section 48-59-30, code of laws of south carolina, 1976, relating to south carolina conservation bank definitions, so as to redefine the term eligible trust fund recipient; to amend section 48-59-40, relating to the board of the south carolina conservation bank, so as to establish certain requirements for members of the board; to amend section 48-59-50, relating to the powers and duties of the south carolina conservation bank, so as to require the bank to collaborate and advise on mitigation efforts when requested, to authorize the bank to develop conservation criteria to advance support federal, state, and local conservation goals, to provider certain restrictions on who may serve as executive director, and to prohibit the award of a grant or loan unless the funds are presently available in the trust fund; to amend section 48-59-70, relating to grants or loans for land interests, so as to expand the conservation criteria to include the value of the proposal for access to the public, to require a detailed statement of applicable fees and costs of the acquisition of the interest in the land on the application, to require the establishment of a grant review committee, and establish certain application requirements; to amend section 48-59-110, relating to use restrictions on trust funds, so as to authorize the bank to award additional grant funds to certain agencies for the acquisition of fee simple title to land and to establish application and reporting requirements; to repeal section 12-24-95 and 12-24-97, both relating to the portion of the deed recording fee credited to the south carolina conservation bank trust fund; to repeal section 27-8-120, relating to the repeal of the south carolina conservation bank; to repeal section 48-59-75, relating to the restriction of deed recording fees to the trust fund and to repeal sections 3, 4, 5, and 7 of act 200 of 2002 relating to the requirement to periodically reauthorize the south carolina conservation bank trust fund.	Yes	Yes	Distribute funding to another entity	
11	SC Act 264 of 2018	State	FY 2018-19 Proviso	An act to make appropriations and to provide revenues to meet the ordinary expenses of state government for the fiscal year beginning July 1, 2018, to regulate the expenditure of such funds, and to further provide for the operation of state government during this fiscal year and for other purposes.	No	No - But relates to sources of funding for one or more agency deliverables		

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Bill H. 4951 (Rat #0901)

State

FY 2018-19 Proviso

A joint resolution to appropriate monies from the capital reserve fund for fiscal year 2017-2018, and to allow unexpended funds appropriated to be carried forward to succeeding fiscal years and expended for the same purposes. (Conservation Bank: \$1,500,000)

No

No - But relates to sources of funding for one or more agency deliverables

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Customer Template

Divisions or Major Programs	Description	Service/Product Provided to Customers	Customer Segments	Specify only for the following Segments: (1) Industry: Name; (2) Professional Organization: Name; (3) Public: Demographics.
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Executive

This office is responsible for overseeing and distribution of grant funds to conserve significant properties in SC by conservation easements, low interest loans and purchase of title and the administration of routine office operating expenses and legal services for the year

Established to accept and review land conservation easements & make grants and loans to qualified public and private entities to acquire interests in real estate for the purpose of improving the quality of life in SC by permanently conserving, preserving & protecting farmlands, forestlands, wetlands, openlands, urban parks, historic sites archaeological sites & natural resources

Executive Branch/State Agencies

(1) State Agencies, Land Trusts, NGOs & 501(c)(3) Non-profit Organizations; (2) SC Land Trust Network; (3) General Public

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Partner Template

Name of Partner Entity	Type of Partner Entity	Description of Partnership	Associated Goal(s)
SC Dept of Natural Resources	State Government	To work in conjunction with the entity to identify and provide funding within budgetary limitations for the conservation of significant lands contributing important public benefits to the environment, the economy and improvement of the quality of life in SC statewide.	All goals & objectives
SC Parks Recreation & Tourism	State Government	To work in conjunction with the entity to identify and provide funding within budgetary limitations for the conservation of significant lands contributing important public benefits to the environment, the economy and improvement of the quality of life in SC statewide.	All goals & objectives
SC Forestry Commission	State Government	To work in conjunction with the entity to identify and provide funding within budgetary limitations for the conservation of significant lands contributing important public benefits to the environment, the economy and improvement of the quality of life in SC statewide.	All goals & objectives
SC Land Trust Network	Non-Governmental Organization	To work in conjunction with the entity to identify and provide funding within budgetary limitations for the conservation of significant lands contributing important public benefits to the environment, the economy and improvement of the quality of life in SC statewide.	All goals & objectives
SC Soil & Water Conservation Districts	Federal Government	To work in conjunction with the entity to identify and provide funding within budgetary limitations for the conservation of significant lands contributing important public benefits to the environment, the economy and improvement of the quality of life in SC statewide.	All goals & objectives
Non-profit Organizations	Non-Governmental Organization	To work in conjunction with the entity to identify and provide funding within budgetary limitations for the conservation of significant lands contributing important public benefits to the environment, the economy and improvement of the quality of life in SC statewide.	All goals & objectives

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Report and External Review Template

Item	Is this a Report, Review, or both?	Report or Review Name	Name of Entity Requesting the Report or Conducting Review	Type of Entity	Reporting Frequency	Current Fiscal Year: Submission Date or Review Timeline (MM/DD/YYYY)	Summary of Information Requested in the Report or Reviewed	Method to Access the Report or Information from the Review
1	External Review and Report	State Financial Audit	State Auditor	State	Annually	5/14/18 - 9/7/2018	Provides annual financial reporting to State Auditor	Online - State Auditor's Office
2	Internal Review and Report	IT Security Policy & GAP Reporting	Dept of Administration/DIS/DTO	State	Annually	August 3, 2018	Provides annual IT security reporting to DOA/DIS/DTO	
3	Internal Review and Report	Accountability Report	Executive Office of Budget	State	Annually	September 15, 2018	Provides annual report to the Governor & General Assembly of expenditures and prospective goals, strategies & objective	
4.1	Internal Review and Report	GAAP Report-Master Reporting Pkg	Comptroller General	State	Annually	July 11, 2018	Provides CG's Office of various financial reports to be submitted annually	
4.2	Internal Review and Report	GAAP Report-Operating Leases Report	Comptroller General	State	Annually	July 16, 2018	Provides CG's Office with financial report of all agency operating leases	
4.3	Internal Review and Report	GAAP Report-Subsequent Events Reporting	Comptroller General	State	Annually	October 22, 2018	Provides CG's Office with notice of any changes that may have occurred once all annual financial reporting has been completed	
4.4	Internal Review and Report	GAAP Report-Fund Balance Report	Comptroller General	State	Annually	August 17, 2018	Provides CG's Office with all funds that activity during the fiscal year	
5	Internal Review and Report	Minority Business Enterprise Utilization Plan	Office of Small & Minority Business Contracting	State	Annually	July 17, 2018	Provides OSMBCC annual report of utilization of small & minority businesses in procurement related matters	
6	Internal Review and Report	Payroll Report	SC State Accident Fund	State	Annually	September 7, 2018	Report to SAF of updated employee info for Worker's Compensation Insurance Coverage	
7	Internal Review and Report	Tort Liability Report	B&C Board-IRF	State	Annually	January 4, 2018	Report to IRF for tort liability insurance coverage	
8	External Review only	Review of the South Carolina Conservation Bank's Accounting Practices and Grant Funding Procedures	Office of the Inspector General	State	Other	January 12, 2018	Assessed the Bank's accounting practices and processes in connection with the Bank's funding of grants for land conservation efforts throughout the state.	Online - Legislative Audit Council