| AGENCY NAME: | SOUTH CAROLINA STATE UNIVERSITY | | |
|---|---|---|---|
| AGENCY CODE: | H240 | SECTION: | 19 |

# Fiscal Year 2018–2019 Accountability Report

## SUBMISSION FORM

| | |
|---|---|
| **AGENCY MISSION** | South Carolina State University (SC State) is a historically Black public 1890 land-grant senior comprehensive institution. Located in Orangeburg, South Carolina, SC State University is committed to providing affordable and accessible quality baccalaureate programs in the areas of business, applied professional sciences, mathematics, natural sciences, engineering, engineering technology, education, arts, and humanities. A number of programs are offered at the master's level in teaching, human services and agribusiness, and the educational specialist and doctorate programs are offered in educational administration.<br><br>SC State University prepares highly skilled, competent and socially aware graduates to enable them to work and live productively in a dynamic, global society. Through technology and traditional methods of teaching and learning, research and service, the University enhances the quality of life of citizens and contributes to the economic development of the state and nation.<br><br>(This mission statement was approved by the S.C. State University Board of Trustees on October 9, 2018, and by the South Carolina Commission on Higher Education on October 23, 2018.) |
| **AGENCY VISION** | SC State will excel as a comprehensive university offering collaborative educational and research experiences designed to transform the lives of students, families and communities, preparing them to meet the social, technological and economic challenges of the future. |

Does the agency have any major or minor recommendations (internal or external) that would allow the agency to operate more effectively and efficiently?

| | Yes | No |
|---|---|---|

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| RESTRUCTURING RECOMMENDATIONS: | ☐ | ☒ |
|---|---|---|

Is the agency in compliance with S.C. Code Ann. § 2-1-230, which requires submission of certain reports to the Legislative Services Agency for publication online and the State Library? See also S.C. Code Ann. § 60-2-30.

| | Yes | No |
|---|---|---|
| REPORT SUBMISSION COMPLIANCE: | ☒ | ☐ |

Is the agency in compliance with various requirements to transfer its records, including electronic ones, to the Department of Archives and History? See the Public Records Act (S.C. Code Ann. § 30-1-10 through 30-1-180) and the South Carolina Uniform Electronic Transactions Act (S.C. Code Ann. § 26-6-10 through 26-10-210).

| | Yes | No |
|---|---|---|
| RECORDS MANAGEMENT COMPLIANCE: | ☒ | ☐ |

Is the agency in compliance with S.C. Code Ann. § 1-23-120(J), which requires an agency to conduct a formal review of its regulations every five years?

| | Yes | No |
|---|---|---|
| REGULATION REVIEW: | ☒ | ☐ |

Please identify your agency's preferred contacts for this year's accountability report.

| | ***Name*** | ***Phone*** | ***Email*** |
|---|---|---|---|
| PRIMARY CONTACT: | Betty Boatwright | 803-536-8556 | bboatwright@scsu.edu |
| SECONDARY CONTACT: | Donna Hanton | 803-533-3647 | djordan2@scsu.edu |

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I have reviewed and approved the enclosed FY 2018–2019 Accountability Report, which is complete and accurate to the extent of my knowledge.

| | |
|---|---|
| **AGENCY DIRECTOR** ***(SIGN AND DATE)*:** | James E. Clark |
| ***(TYPE/PRINT NAME)*:** | Mr. James E. Clark, President |

| | |
|---|---|
| **BOARD/CMSN CHAIR** ***(SIGN AND DATE)*:** | Milton Irvin |
| ***(TYPE/PRINT NAME)*:** | Mr. Milton Irvin, Chairman of the Board of Trustees |

# AGENCY'S DISCUSSION AND ANALYSIS

Founded in 1896, South Carolina State University is South Carolina's only public Historically Black College and University (HBCU). The University's unique mission is to provide education and outreach services to the citizens of South Carolina and beyond. Historically, the institution has educated and graduated individuals in a myriad of fields and academic disciplines. The University, at various times within its 123 years of existence, has been known to produce a significant number of educators, general officers for the U.S. Army, and college presidents, along with many other outstanding individuals who call SC State their alma mater.

SC State University continued to turn the curve on enrollment. After several years of enrollment decline between 2011-2015, the University experienced an uptick in 2016, 2017, and 2018. Specifically, in Fall 2018, enrollment increased by 2%.

In December 2018, the University's 2018 – 2022 Strategic Plan was developed and approved by the SC State University Board of Trustees. The strategic initiatives reflected in the plan serves as a roadmap to the future. Over the next five years through its major strategic initiatives, the University will:

1) Ensure Fiscal Stability

- Develop a financial budget model and balanced budgets that align resources with strategic goals.
- Maintain a positive net position to ensure adequate cash flows and increase debt flows.
- Increase philanthropic giving and the alumni, faculty, and staff giving participation rate.
- Develop a Capital Campaign.

2) Enhance Student Enrollment and Success

- Diversify and increase student enrollment to 3,500 by 2022.
- Increase the overall retention rate from 72% to 82% by 2022.
- Increase the number of offered student internships, and placement in jobs, graduate, and professional schools by 50% by 2022.
- Increase and improve mentoring and advising programs, leadership training, civic/community engagement, and international awareness.
- Develop an initial design for a new Student Activity, Learning, and Innovation Center.
- Increase the six-year graduation rate by 10% over five years.

3) Transform the Curriculum and Research Programs;

- Realign academic programs to workforce demands and include experiential learning.
- Increase the number of programs delivered via distance and online education.
- Recruit and retain a high-quality, diverse faculty.
- Increase research and grant funding and collaboration across the University while improving the efficacy of 1890 Research and Extension.

4) Improve the Campus Environment

- Update academic, residential, administrative and athletic facilities to ensure an environment conducive to successful educational outcomes.
- Improve safety and security on campus, leveraging campus and community collaboration.
- Update, revisit, and realign the Facilities Master Plan with the University's strategic initiatives.
- Implement a network-based ("cloud first"), secure, tools-centric IT Infrastructure.
- Improve the overall student campus experience.

5) Enhance the University Brand

- Create a University brand that is recognized on local, regional, national, and international levels.
- Increase and improve internal and external communications to promote the University.
- Improve customer service to all stakeholders and foster a caring environment on campus.
- Enhance the recognition and sustainability of the Marching 101 Band and the Athletics Program.

The University developed a plan which documents the strategic plan implementation and progress aligned with the University's mission, State's Accountability Report, and the Agency Head Performance Evaluation. The plan addresses outcome metrics, internal and external partnerships, cost analysis, and timelines.

The University also kicked off its Customer Service Improvement Initiative. Several surveys were conducted which resulted in feedback that led to improved processes for areas specifically impacting student services. Critical to success and improved customer service is process improvement. Work processes across the campus have been improved especially in areas that directly impact student enrollment: The following are examples of work process improvement in areas impacting student enrollment. The University migration from Banner 8 to Banner 9 was completed March 2019. Slate Customer Relations Management System (CRM), the new enrollment management system was implemented. Admissions, Information Technology, and Graduate studies staff members have been trained on the new system. CampusLabs, integrated data platform model used to track Retention and Success and Student Engagement. Raisers Edge NXT is the next generation, cloud-based fundraising software was integrated Spring 2019. Employees within Academic Affairs, Student Affairs, Admissions and Finance participated in customer service training. The University's administration also engaged in training which included sessions with the South Carolina State Office of Human Resources.

In an effort to increase the University's outreach services, three buildings are underway on the campus (Orangeburg), Camp Daniels (Elloree), and Charleston. The buildings will house outreach programs and services for the citizens of the State of South Carolina.

The University is operating within a balanced budget approved for FY18-19. The balanced budget supports the Strategic Plan initiatives and goals. We are projected to come in under budget. The University is operating within the balance budget approved for FY18-19 and maintains a positive financial outlook. The University maintained a positive UNAEP for the year ended June 30, 2018.

SC State University broke a record in alumni giving during its annual alumni weekend. The alumni reunion classes raised over $1.2 million, the highest reported collective contribution since 2014. The record giving speaks volumes to the elevated confidence of the alumni that the University has changed its challenges into opportunities.

The University's 2018 – 2019 strategic objectives aligned with two statewide Enterprise Strategic Objectives. The agency's performance on budget and enrollment was achieved. The student retention, external grant funding, online course offering, total research amount and our outreach activities were not achieved. For 2018 – 2019 we anticipate progress through the new Strategic Plan identified in the report.

**Risk Assessment and Mitigation Strategies**

To ensure that the University continues to provide access and opportunity to students, SC States has put in place the following mitigating strategies: better controls, operational efficiency and effectiveness, improved processes and procedures, and full transparency.

**Four (non-exclusive) Options for the General Assembly**

**Option 1:** Continue to not only fund, but also increase the funding of programs that leverage external funding opportunities.

**Option 2:** Review the State's funding model to provide greater funds to those institutions that have a significant majority of Pell-eligible students.

**Option 3:** Provide a significant one-time funding of infrastructure improvements for upgrades to information technology (IT) and the physical plant.

**Option 4:** Modify access criteria for HOPE and LIFE scholarships to be more dependent on GPA scores which are believed to be a better indicator of success for our students than certain standardized test scores.

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# South Carolina State University Organizational Chart

*(Approved by the Board of Trustees on August 1, 2019)*

Milton Irvin
Chairman, Board of Trustees

James E. Clark
President

- Board of Trustees
  - BOT Admin. Coordinator
  - President
    - Chief of Staff
    - Special Assistant to the President
      - Admissions
    - VP of Finance and Management
      - Controller
      - Budget
      - Procurement
      - Grants & Contracts
      - Facilities
      - Post Office
      - Human Resources
      - Financial Aid
      - Treasurer's Office
      - Dining Services
      - Bookstore
    - General Counsel
    - Executive Director of 1890 Research and Extension
      - 1890 Research
      - 1890 Extension
    - VP Institutional Advancement/ External Affairs
      - External Affairs & Univ. Relations
      - Public & Media Relations
      - Marketing
      - WSSB
      - Institutional Advancement
      - AVP/Exec. Director for IA
      - Alumni Relations
      - Data & Constituent Services
    - Provost & VP of Academic Affairs
      - Associate Prov. for Academic Affairs
      - Associate Prov. for Sponsored Programs
      - Institutional Effectiveness & Research
      - Online & Distance Education
      - Academic Colleges
      - Honors College
      - Miller F. Whitaker Library
    - Athletics Director
      - Development
      - Academic Support Services
      - Compliance
      - Athletic Media Relations
      - Equipment Operations
      - Sports Medicine
      - Strength & Conditioning
      - Ticket Operations
    - VP of Student Affairs
      - Student Life & Leadership
      - Counseling & Self Development Ctr.
      - Residence Life & Housing
      - Career Development Ctr.
      - Judicial Affairs
      - Intramural Sports
      - Brooks Health Center
      - Public Safety
    - Chief Information Officer
      - Enterprise Networking and Systems
      - Enterprise Applications
      - Help Desk
      - Tele-communications
      - Document Management

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**Fiscal Year 2018-2019**
**Accountability Report**

**Strategic Planning and Performance Measurement Template**

| Statewide Enterprise Strategic Objective | Type | Item # | | | Description | 2018-19 | | | Time Applicable | Data Source and Availability | Calculation Method | Meaningful Use of Measure |
|---|---|---|---|---|---|---|---|---|---|---|---|---|
| | | Goal | Strategy | Measure | | Base | Target | Actual | | | | |
| Education, Training, and Human Development | G | 1 | | | **Promote and Sustain a Student-Centered Environment** | | | | | | | |
| | S | | 1.1 | | **Increase enrollment management strategies to improve student achievem** | | | | | | | |
| | M | | | 1.1.1 | Increase Fall Enrollment by 1% | 2942 | 2972 | 3022 | 07/01/2017-06/30/2018 | Admissions Report | Total number of students enrolled/prior year's enrollment | Demonstrates the stability of University to provide educational opportunities to Citizens of the State |
| | M | | | 1.1.2 | Increase the Retention Rates of All Students from Fall to Spring by 5 points | 82% | 90% | 82% | 07/01/2017-06/30/2018 | Institutional Research | Percentage | Provide data to improve student retention and enrollment |
| | M | | | 1.1.3 | Increase the Retention Rates of All Students Fall to Fall by 5 points | 72% | 74% | 70% | 07/01/2017-06/30/2018 | Institutional Research | Percentage | Provide data to improve student retention and enrollment |
| Education, Training, and Human Development | G | 2 | | | **Enhance Academic Programs** | | | | | | | |
| | S | | 2.1 | | **Review and assess academic programs to result in continued program accr** | | | | | | | |
| | M | | | 2.1.1 | Number of academic programs maintaining specialized accreditation | 30 | 30 | 30 | 07/01-06/30 | Provost Office Reports | Total Reported | Provides data to ensure the University's academic programs are viable |
| | M | | | 2.1.2 | Graduating students Ratings (Excellent or Good ) of the Quality of Academic Programs | 82% | 93% | 78% | 09/01-06/30 | Senior Exit Survey Responses | Percentage | Provides evaluation information for academic planning |
| | M | | | 2.1.3 | Increase the number of On-line courses offered | 142 | 150 | 137 | 07/01/-6/30 | Institutional Research | Total Reported | Provide data on number of online courses |
| | M | | | 2.1.4 | Number of Professional Development Seminars conducted through the Teaching & Learning Program | 28 | 55 | 34 | 07/01/-6/30 | Office of Teaching & Learning | Totai | Provide workshops to Improve the quality of faculty teaching and research |
| Education, Training, and Human Development | G | 3 | | | **Develop and Maintain a Financial Structure that Ensures a Balanced Budget an** | | | | | | | |
| | S | | 3.1 | | **Implement procedures to improve budget management and revenue grow** | | | | | | | |
| | M | | | 3.1.1 | Maintain a balanced budget with a positive forecast | Met | Met | Met | 07/01/-6/30 | Finance Office | Audit Report | Provide data on the University financial stability |
| | M | | | 3.1.2 | Total Research Grant Amounts Awarded | $13,000,000 | $15,000,000 | $12,600,000 | 07/01/-6/30 | Sponsored Programs & 1890 Research and Extension | Total Reported | |
| Education, Training, and Human Development | G | 4 | | | **Strengthen the University's level of accountability and efficiency** | | | | | | | |
| | S | | 4.1 | | **Implement procedures that result in greater accountability, efficiency and** | | | | | | | |
| | M | | | 4.1.1 | Complete all relevant Legislative requirements of the Governor, SC House, SC | 100% | 100% | 100% | 07/01/-6/30 | President Office | Reports | Provide evidence of accountability |
| | M | | | 4.1.2 | Review, reorganize and implement best practices standards for accountability and reporting | NA | NA | NA | 07/01/-6/30 | President Office | Division Reports | All Departments use best practices in planning and assessment models |
| Government and Citizens | G | 5 | | | **Improve the University's image through greater accountability and enhanced c** | | | | | | | |
| | S | | 5.1 | | **Provide outreach activities that support the University's 1890 mandate anc** | | | | | | | |
| | M | | | 5.1.1. | Number of articulation agreements with external agencies with the 1890 Extension & Research | 52 | 53 | 40 | 07/01/-6/30 | 1890 Plan of Work (POW) Reporting System/Annually | Total Agreement Submitted | Provide data on working relationships to enhance programming |
| | M | | | 5.1.2 | Number of faculty engaged in research through 1890 Research | 28 | 30 | 28 | 07/01/-6/30 | 1890 Research Proposals funded | Total faculty | Provide more faculty research |
| | M | | | 5.1.3 | Number of Different Outreach Activities Sponsored by 1890 Extension | 470 | 393 | 124 | 07/01/-6/30 | 1890 POW Reporting System/Quarterly | Total Reported by Staff | Assess and compile activities that are administerd by the agency for duplication and comparison |
| | M | | | 5.1.4 | Number of individuals served in outreach activities through 1890 Extension | 11,371 | 8,566 | 5,240 | 07/01/-6/30 | 1890 Plan of Work (POW) Reporting System/Annually | Total Reported by Staff | Identify and compare the target audience served in the program |

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**Fiscal Year 2018-2019**
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**Strategic Planning and Performance Measurement Template**

| Statewide Enterprise Strategic Objective | Type | Item # | | | Description | 2019-20 | | | Time Applicable | Data Source and Availability | Calculation Method | Meaningful Use of Measure |
|---|---|---|---|---|---|---|---|---|---|---|---|---|
| | | Goal | Strategy | Measure | | Base | Target | Actual | | | | |
| Education, Training, and Human Development | G | 1 | | | Develop a financial budget model and balance budgets that align resources with | | | | | | | |
| | S | | 1.1 | | Maintain a balanced budget with a positive forecast | | | | | | | |
| | M | | | 1.1.1 | Maintain a balanced budget with a positive forecast | Met | Met | | Annually | Finance Office | Audit Report | Provide data on the University financial stability |
| | M | | | 1.1.2 | By June 30, the budget will show a positive net position | Met | Met | | Annually | Finance Office | Audit Report | Provide data on the University financial stability |
| Education, Training, and Human Development | G | 2 | | | Diversify and increase student enrollment to 3500 by 2022 | | | | | | | |
| | S | | 2.1 | | Diversity and Increase new undergraduate student enrollment | | | | | | | |
| | M | | | 2.1.1 | Increase the number of transfer students | 184 | 225 | | 07/01/2019-06/30/2020 | Admissions | Total number of Transfer students enrolled/prior year's enrollment | Demonstrates the stability of University to provide educational opportunities to Citizens of the State |
| | M | | | 2.1.2 | Increase the number of transfer students from SC Technical Colleges | 50 | 90 | | 07/01/2019-06/30/2020 | Admissions | Total SC Transfers | Demonstrates the stability of University to provide educational opportunities to Citizens of the State |
| Education, Training, and Human Development | G | 3 | | | Increase overall retention rate from 72% to 82% by 2022 | | | | | | | |
| | S | | 3.1 | | Increase undergraduate retention rate | | | | | | | |
| | M | | | 3.1.1 | Increase the fall to spring retention rate by 5 points | 82 | 87 | | 07/01/2019-06/30/2020 | Institutional Research | Percentage | Provide data to improve student retention and enrollment |
| | M | | | 3.1.2 | Increase the fall to fall retention rate by 5 points | 71 | 76 | | 07/01/2019-06/30/2020 | Institutional Research | Percentage | Provide data to improve student retention and enrollment |
| | M | | | 3.1.3 | Conduct the attrition analysis each semester identify risk factors | | | | Semester | Student Success Office | Report | Action plan provided to faculty/staff |
| Education, Training, and Human Development | G | 4 | | | Increase the Number of Student Internships and Placement by 50% | | | | | | | |
| | S | | 4.1 | | Offer seminars to prepare graduates for graduate school | | | | | | | |
| | M | | | 4.1.1 | Increase the number of student attending seminar annually | 0 | 100 | | Annually | Provost Office | Report | Provide data on graduates placement |
| | M | | | 4.1.2 | Increae the number of accelerated programs 3+2 with research institutions | 1 | 3 | | Annually | Provost Office | Report | Provide data on students completing graduate school |
| Education, Training, and Human Development | G | 5 | | | Increase the number of Programs delivered via distance and online education | | | | | | | |
| | S | | 5.1 | | Develop a timeline to implement online programs and certification | | | | | | | |
| | M | | | 5.1.1 | Implement one program per year | 1 | 2 | | Annually | Provost Office | Report | Provide data to demonstrate courses offered to stakeholders |
| | M | | | 5.1.2 | Increase the number of online courses offered | 137 | 142 | | Annually | Distance Education Offic | Report | Provide data on number of online courses |

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**Fiscal Year 2018-2019**
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**Program Template**

| Program/Title | Purpose | FY 2018-19 Expenditures (Actual) | | | | FY 2019-20 Expenditures (Projected) | | | | Associated Measure(s) |
|---|---|---|---|---|---|---|---|---|---|---|
| | | General | Other | Federal | TOTAL | General | Other | Federal | TOTAL | |
| INSTRUCTION | Activities that are part of the institution's instruction program. This includes credit and noncredit courses, tutorial instruction and for regular, special and extension sessions. | $ 11,343,980 | $ 6,238,354 | $ 1,369,214 | **$ 18,951,548** | $ 11,343,980 | $ 6,238,354 | $ 1,369,214 | **$ 18,951,548** | 4.1.1, 4.1.2, 5.1.1, 5.1.2 |
| RESEARCH | Activities specifically organized to produce research outcomes, commissioned either by external entities or through a separate budget process of an organizational unit within the institution. | | $ 708,437 | $ 2,548,061 | **$ 3,256,499** | | $ 708,437 | $ 2,548,061 | **$ 3,256,499** | |
| PUBLIC SERVICE | This category includes funds for activities that are established primarily to provide non-instructional services beneficial to individuals and groups external to the institution. | | $ 1,430,123 | $ 8,030,775 | **$ 9,460,898** | | $ 1,430,123 | $ 8,030,775 | **$ 9,460,898** | |
| ACADEMIC SUPPORT | Activities associated with the administration of the academic and instructional programs for the university and library holdings. | $ 2,959,961 | $ 1,068,664 | $ 368,364 | **$ 4,396,988** | $ 2,959,961 | $ 1,068,664 | $ 368,364 | **$ 4,396,989** | 2.1.1, 2.1.2, 3.1.1, 3.1.2, 3.1.3 |
| STUDENT SERVICES | An overall, holistic approach to providing students with transitional and cultural skills to develop their social and academic awareness. | | $ 1,876,166 | $ 575,866 | **$ 2,452,032** | | $ 1,876,166 | $ 575,866 | **$ 2,452,032** | 4.1.1, 4.1.2 |
| INSTITUTIONAL SUPPORT | These cost include those activities which are non-instructional in nature, but are integral to the operations of the institution. | $ 3,152,348 | $ 11,829,273 | $ 3,703,148 | **$ 18,684,769** | $ 1,806,192 | $ 11,829,273 | $ 3,703,148 | **$ 17,338,613** | 1.1.1, 1.1.2, 5.1.1, 5.1.2 |
| OPERATIONS AND MAINTENANCE | Provides services and maintenance related to grounds and facilities. Program includes building, grounds maintenance, custodial services, landscaping along with major repairs and renovations. | | $ 11,893,398 | | **$ 11,893,398** | | $ 11,893,398 | | **$ 11,893,398** | |
| SCHOLARSHIPS | This program accounts for all awards, waivers, abatements and entitlements given to students to defer the costs of attending the University. | | $ 9,535,758 | $ 10,730,439 | **$ 20,266,197** | | $ 9,535,758 | $ 10,730,439 | **$ 20,266,197** | |
| AUXILIARIES | Includes housing, food services, bookstore, and other self-supporting activities that furnish goods and services to students, faculty and staff. | | $ 7,865,332 | | **$ 7,865,332** | | $ 7,865,332 | | **$ 7,865,332** | |

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**Fiscal Year 2018-2019**
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**Program Template**

| Program/Title | Purpose | *FY 2018-19 Expenditures (Actual)* | | | | *FY 2019-20 Expenditures (Projected)* | | | | Associated Measure(s) |
|---|---|---|---|---|---|---|---|---|---|---|
| | | General | Other | Federal | TOTAL | General | Other | Federal | TOTAL | |
| DEPRECIATION | | | $ 3,722,891 | | **$ 3,722,891** | | $ 3,722,891 | | **$ 3,722,891** | |
| | | **$ 17,456,288** | **$ 56,168,397** | **$ 27,325,868** | **$ 100,950,553** | **$ 16,110,133** | **$ 56,168,397** | **$ 27,325,868** | **$ 99,604,398** | |
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**Fiscal Year 2018-2019**
**Accountability Report**

**Legal Standards Template**

| Item # | Law Number | Jurisdiction | Type of Law | Statutory Requirement and/or Authority Granted | Does this law specify who your agency must or may serve? (Y/N) | Does the law specify a product or service your agency must or may provide? | *If yes, what type of service or product?* | *If other service or product, please specify what service or product.* |
|---|---|---|---|---|---|---|---|---|
| 1 | H240 | State | Proviso | 19.1 SCSU: Loan Funds (A) Pursuant to Proviso 19.2, Part IB, of ACT 286 of 2014 South Carolina - South Carolina State University was approved for a loan to be disbursed through a series of scheduled installments. | Yes | Yes | | |
| 2 | S.1166 | State | Statute | To provide for annual installment payments by South Carolina State University on outstanding loans made to the university by the State of South Carolina and liabilities incurred pursuant to section 2-65-70, to provide for when the installment payments are due, to provide for a process through which the debt incurred may be relieved, and to extend flexibility related to furloughs as provided in ACT 120 of 2015 | Yes | Yes | | |

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| Agency Code and Section: | H240 | 19 |

**Fiscal Year 2018-2019**
**Accountability Report**

**Customer Template**

| Service/Product Provided to Customers | Customer Segments | *Specify only for the following Segments:* (1) Industry: Name; (2) Professional Organization: Name; (3) Public: Demographics. | Divisions or Major Programs | Description |
|---|---|---|---|---|
| Provide army recruit training | | United States Armed Forces | ROTC Program | South Carolina State University ROTC Program |
| Provide educational opportunities, degrees, certificates, develop workforce, cultural enrichment, and academic and applied research | General Public | | Academic Affairs | SC State University's degree granting Colleges and the School of Business provide sixty degrees that benefit our students and contribute to workforce development |
| Provide educational training, certificate programs and professional development | Industry | | Academic Affairs | SC State University's faculty and staff provide other products and services |

| Agency Name: | SOUTH CAROLINA STATE UNIVERSITY | |
|---|---|---|
| Agency Code and Section: | H240 | 019 |

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Partner Template

| Name of Partner Entity | Type of Partner Entity | Description of Partnership | Associated Goal(s) |
|---|---|---|---|
| South Carolina State University Foundation | Non-Governmental Organization | Provides funding for student scholarships, academic programs and facilities | 1.1.1 and 3.1.2 |
| South Carolina State University National Alumni Association | Non-Governmental Organization | Provides funding for student scholarships and assist with student recruitment and mentoring | |
| Community Higher Education Council | Higher Education Institute | A partnership between SC State, Claflin and Orangeburg-Technical Colleges that allow students to enroll in a class that is not offered at the home institutions during the semester or time conflict at home institution. | 1.1.1 |
| South Carolina Technical Colleges | Higher Education Institute | Provides students seamless enrollment into programs that allow students to enter SC State as Juniors and Articulation Agreements | 1.1.1 |
| South Carolina High Schools | K-12 Education Institute | Provides Student Teaching Opportunities | 2.1.1 |
| National Science Foundation | Federal Government | Research Grants | 3.1.2 |

| Agency Name: | SOUTH CAROLINA STATE UNIVERSITY | | |
|---|---|---|---|
| Agency Code: | H240 | Section: | 019 |

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**Report and External Review Template**

| Item | Is this a Report, Review, or both? | Report or Review Name | Name of Entity Requesting the Report or Conducting Review | Type of Entity | Reporting Frequency | Current Fiscal Year: Submission Date or Review Timeline (MM/DD/YYYY) | Summary of Information Requested in the Report or Reviewed | Method to Access the Report or Information from the Review |
|---|---|---|---|---|---|---|---|---|
| 1 | External Review and Report | Financial Audit | BDO | State | Annually | 07/01/2018 to 06/30/2019 | Comprehensive Financial Audit of University | SC State Office of Finance & Management |
| 2 | External Review and Report | WSSB Program Audit | BDO | State | Annually | 07/01/2018 to 06/30/2019 | Radio Station Program Audit | SC State Office of Finance & Management |
| 3 | External Review and Report | Athletic Program Audit | BDO | State | Annually | 07/01/2018 to 06/30/2019 | Athletics Program | SC State Office of Finance & Management |
| 4 | External Review and Report | Fall IPEDS Institutional Characteristics Report | | Federal | Annually | October 11, 2018 | This survey collects institutional data such as institutional name, address, telephone, control and affiliation, type of degree programs offered, accreditation, tuition and fees, room and board charges required for the academic year | https://surveys.nces.ed.gov/ipeds/ |
| 5 | External Review and Report | Fall IPEDS Completion | | Federal | Annually | October 11, 2018 | The survey collects institutional data on the number of degrees awarded by level (associate's bachelor's, masters' and doctor's), gender, race, ethnicity and field of study using the Classification of Instruction Program (CIP) Code. | https://surveys.nces.ed.gov/ipeds/ |
| 6 | External Review and Report | Fall IPEDS 12-Month Enrollment | | Federal | Annually | October 16, 2018 | The survey collects unduplicated enrollment counts of all students enrolled for credit and instructional activity data in postsecondary institutions for an entire 12-month period. Data are collected by level of student and by race/ethnicity and gender. Instructional activity is collected as total credit and/or contact hours attempted at the undergraduate, graduate, and doctor's professional levels. | https://surveys.nces.ed.gov/ipeds/ |
| 7 | External Review and Report | Winter IPEDS Student Financial Aid | | Federal | Annually | February 14, 2018 | The data collected includes information on the number of full-time, first-time degree-seeking students receiving financial assistance for the previous year, by aid type and average amount received. | https://surveys.nces.ed.gov/ipeds/ |
| 8 | External Review and Report | Winter IPEDS Student Graduation Rates | | Federal | Annually | February 13, 2018 | This annual survey helps institutions satisfy the requirements of the Student Right-to-Know legislation. Data are collected on the number of students entering the institution as full-time, first-time, degree/certificate-seeking undergraduate students in a particular year (cohort), by race/ethnicity and gender; the number completing their program within 150 percent of normal time to completion; the number that transfer to other institutions if transfer is part of the institution's mission. | https://surveys.nces.ed.gov/ipeds/ |
| 9 | External Review and Report | Winter IPEDS 200% Graduation Rates | | Federal | Annually | February 13, 2018 | Data are collected to calculate graduation rates at 200% of normal time to complete all requirements of their program of study for the cohort of full-time, first-time bachelor's or equivalent degree-seeking students at 4-year institutions; and for all full-time, first-time degree/certificate-seeking undergraduate students at less than 4-year institutions. | |
| 10 | External Review and Report | Winter IPEDS Admissions | | Federal | Annually | February 13, 2018 | Data are collected on admissions requirements, the number of applicants, admitted students, the number of admitted students that subsequently enrolled, and percentiles for ACT and SAT test scores. The number of applicants, admitted, and enrolled students is disaggregated by gender; enrolled students are further disaggregated by part-time and full-time status. | |

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|---|---|---|---|---|---|---|---|
| 11 | External Review and Report | Winter IPEDS Outcomes Measures | Federal | Annually | February 13, 2018 | This annual component of IPEDS was added in 2015 to improve the collection of student progression and completion data on a more diverse group of undergraduate students at degree-granting institutions. Award and enrollment statuses are collected on four cohorts of degree/certificate-seeking undergraduate students (full-time, first-time; part-time, first-time; full-time, non-first-time; and part-time, non-first time) at two points of time (six and eight years from the point of entering the institution). | https://surveys.nces.ed.gov/ipeds/ |
| 12 | External Review and Report | Spring IPEDS Fall Enrollment | Federal | Annually | March 30, 2018 | Collects data on the number of students enrolled in the fall. Students reported are those enrolled in courses creditable toward a degree; the reports contain the number of full and part time students by gender, race/ethnicity, and level (undergraduate, graduate, first-professional); the total number of undergraduate entering student (first-time, full and part-time students, transfer-ins, and non degree students);and retention rates. | https://surveys.nces.ed.gov/ipeds/ |
| 13 | External Review and Report | Spring IPEDS Finance | Federal | Annually | April 10, 2019 | Collects data that describe the financial condition of postsecondary education in the nation. These data are used to monitor changes in postsecondary education finance and to promote research involving institutional financial resources and expenditures. Specific data elements include such items as institutional revenues by source (e.g., tuition and fees, government, private gifts); institutional expenditures by function (e.g., instruction, research, plant maintenance and operation); physical plant assets and indebtedness; and endowment investments. Institutions may use different survey forms depending on the control of institution (e.g. public, private non-profit, or private for-profit) and the accounting standards followed by the institution (e.g. FASB or GASB). | https://surveys.nces.ed.gov/ipeds/ |
| 14 | External Review and Report | Spring IPEDS Human Resources | Federal | Annually | April 10, 2019 | Collects data on employees of November 1 each year. This component of IPEDS was formed in 2006 by combining three previously separate components: Employees by Assigned Position (EAP), Fall Staff (S), and Salaries (SA), by employee assigned positions. | https://surveys.nces.ed.gov/ipeds/ |
| 15 | External Review and Report | Spring IPEDS Academic Libraries | Federal | Annually | March 20, 2019 | Collects information on library collections, expenses, and services from degree-granting postsecondary institutions. Specific library collection items include physical and electronic/digital books, media, and databases. | https://surveys.nces.ed.gov/ipeds/ |
| 16 | External Review and Report | CHE Data File - Completions | State | Annually | September 28, 2019 | Reports all degrees awarded for the previous year | |
| 17 | External Review and Report | CHE Data File - Enrollment | State | Annually | 10/31/2018, 03/31/2019, 08/15/2019 | Reports on fall, spring and summer students enrolled in courses that lead to degree programs. High School students are included if enrolled in credit courses. | http://www.che.sc.gov/DataPublications.aspx |
| 18 | External Review and Report | CHE Data File - Faculty | State | Annually | November 29, 2018 | Reports all faculty data for the fall semester to coincide with reporting of the course data. Faculty include all full-time instructional faculty, all full-time employees who teach, all part-time faculty/staff who teach, and the remainder of the full-time faculty. | http://www.che.sc.gov/DataPublications.aspx |

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| 19 | External Review and Report | CHE Data File - Facilities | State | Annually | October 31, 2018 | Reports on all buildings under the jurisdiction or control of the institution's governing board. | http://www.che.sc.gov/DataPublications.aspx |
| 20 | External Review and Report | CHE Data File - Disbursement | State | Annually | 10/31/2018, 03/31/2019, 08/15/2019 | Reports on students' receiving a scholarship from the following: HOPE, LIFE, Palmetto Fellows, SC Need Based Grants, Foster Care, National Guard Assistance and Pell Grants. | http://www.che.sc.gov/DataPublications.aspx |
| 21 | External Review and Report | CHE Data File - Course File | State | Annually | 10/31/2018, 03/31/2019, 08/15/2019 | Reports on all courses creditable toward a certificate or degree offered for fall, spring and summer. | http://www.che.sc.gov/DataPublications.aspx |
| 22 | External Review and Report | CHE Data File- Abatements | State | Annually | November 1, 2018 | Report on the number of in-state and out-of state abatements awarded | http://www.che.sc.gov/DataPublications.aspx |

This chart includes laws the agency stated specified a product or service the agency must or may provide in its Legal Standards template. This may assist the agency in updating the Customer Template. Please review the "Deliverables to consider adding" chart and, if necessary, add any that are not currently in the Customer Template to the list in that tab of the agency accountability report.

| Item # | Service/Product Type | Service/Product Description | Customer in Law | Service/Product in Law | Statutory Requirement and/or Authority Granted | Law Number | Jurisdiction | Type of Law |
|---|---|---|---|---|---|---|---|---|
| 1 | | | Yes | Yes | 19.1 SCSU: Loan Funds (A) Pursuant to Proviso 19.2, Part IB, of ACT 286 of 2014 South Carolina - South Carolina State University was approved for a loan to be disbursed through a series of scheduled installments. | H240 | State | Proviso |
| 2 | | | Yes | Yes | To provide for annual installment payments by South Carolina State University on outstanding loans made to the university by the State of South Carolina and liabilities incurred pursuant to section 2-65-70, to provide for when the installment payments are due, to provide for a process through which the debt incurred may be relieved, and to extend flexibility related to furloughs as provided in ACT 120 of 2015 | S.1166 | State | Statute |