



# **2024 Annual Accountability Report**

**SC Commission on Prosecution  
Coordination**

**Agency Code: E210**

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## **AGENCY’S DISCUSSION AND ANALYSIS**

### **I. AGENCY OVERVIEW OF FY 2023-2024 AND FUTURE PLANS**

#### **Internal & External Factors Affecting Performance:**

The South Carolina Commission on Prosecution Coordination (SCCPC) continued to make progress in FY 24 towards addressing the agency’s technology needs. Additionally, development of the agency’s database project continued as the SCCPC’s retained vendor continued development of a workflow automation tool for the collection and reporting of statewide prosecution data. Internal agency staff successfully implemented cloud-based data integration from circuit Case Management Systems to the SCCPC cloud database and has developed the first set of Power BI reports that will support automated reports using data pushed from solicitor case management systems to the SCCPC’s database. Although great strides have been made, completion time of the database project is directly tied to the responsiveness and performance of the solicitors’ case management system vendors and the agency’s retained vendor responsible for development of an e-forms system. With state funding appropriated for staffing in the FY 23 state budget, the SCCPC hired an attorney in FY 24 to assist with legislative issues, legal research, special projects, and legal inquiries which has helped the SCCPC with sustaining and meeting increased demand for legal trainings, research, support, updates, and materials. The SCCPC has also fostered and supported career growth among staff by encouraging and enabling staff to pursue relevant educational and training opportunities, promoting individuals assuming additional responsibilities, and awarding salary increases to retain talent and experience. These efforts have beneficially affected staff performance by increasing moral, productivity and performance.

Technology funding appropriated in the FY 23 state budget for the Offices of Circuit Solicitor has been used by these offices for the replacement and upgrade of their case management systems, evidence management systems, increased data storage capability, basic and enhanced fiber connections and bandwidth to support internet connectivity, interface and integration connections with other systems, enhanced IT security, and other technology enhancements. While the non-recurring funding for technology has been instrumental in enabling the solicitors to purchase new case management systems or upgrade their existing systems, recurring technology funding is needed for the ongoing maintenance and support of the solicitors’ case management systems and for the recurring costs associated with enhanced internet service, evidence management systems, cloud data storage, and IT support services.

State funding appropriated in the FY 24 state budget has enabled the Offices of Circuit Solicitor to hire additional attorneys and retain their existing talent. Now additional funding is needed for critical non-attorney prosecution team positions in solicitors’ offices, including diversion program staff, victim/witness advocates, investigators, paralegals, IT staff and other administrative professionals.

Collectively, the recurring funding needed (and that will be requested for FY 26) for the operation of the Offices of Circuit Solicitor to maintain and support technology enhancements, retain experienced attorneys, and hire additional non-attorney staff is necessary so that the Circuit Solicitors can handle the increased workloads placed on their offices as the number of annual arrests continues to increase.

#### **Current Efforts and Plans under Development to Introduce Additional Changes:**

A primary focus of the SCCPC continues to be offering a diverse array of high-quality training and educational programing for the Offices of Circuit Solicitor as well as other prosecution and law

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enforcement entities. The SCCPC offers both in-person and virtual trainings. Virtual trainings and meetings have enabled greater communication and coordination with the Offices of Circuit Solicitor and have promoted a more inclusive audience as many office staff who were previously unable to attend in-person meetings due to budgetary restrictions are now regularly attending virtual meetings held by the SCCPC. In FY 25, the SCCPC will be migrating to a new registration platform to better support the agency’s education and training mission.

Another large focus for the SCCPC in FY 24 was developing, procuring, and implementing various technology initiatives, primarily the database project for the SCCPC, Case Management System (CMS) upgrades for the Offices of Circuit Solicitor, and interface between the SCCPC and Offices of Circuit Solicitor systems. The SCCPC has worked extensively with the sixteen Offices of Circuit Solicitor and their respective CMS to pull circuit solicitor reporting data in an automated manner. Rather than the Offices of Circuit Solicitor entering data into their respective CMS then reentering the same data in report templates for submission to the SCCPC, the process of reporting will be automated. The SCCPC will be able to pull data from the circuit CMS to the Azure government cloud housed with the SCCPC, where the data will then populate into the SCCPC database where the SCCPC will generate reports without the need for further manual entry. The automation of the circuits’ data submission will provide numerous benefits for both the SCCPC and the Offices of Circuit Solicitor both in terms of efficiency and accuracy.

In FY 24, the SCCPC has continued its partnership with the South Carolina Department of Administration’s Division of Technology Operations (DTO) to implement the database project. The SCCPC continues to use Microsoft Azure Government Cloud which is specifically built to meet state and federal government compliance and security requirements. The SCCPC implemented data integration between circuit case management systems and the SCCPC’s cloud database utilizing Microsoft government cloud infrastructure and submission tools. This database currently accepts data from the circuit case management systems for two reports and the amount of data collected from the case management systems for reporting purposes will expand in FY 25.

In FY 24, the SCCPC also continued to work with its contracted partner, an entity on state contract responsible for the design and implementation of an e-forms documentation system for the SCCPC into FY 25. The existence of the e-forms allows for data pulled from the Offices of Circuit Solicitor CMS to prepopulate into the SCCPC database and will also allow the circuits web-based access to the database where they may also manually enter any data not already in the CMS. Testing of three e-forms was completed in June 2024. In FY 25, the SCCPC will finalize, test, and approve production deployment of the remaining e-forms reports that the third-party developer is currently developing.

The SCCPC also assisted the Offices of Circuit Solicitor with prosecutor recruitment and retention efforts. During FY 24, the SCCPC hosted an inaugural prosecution job fair that was attended by representatives from all sixteen solicitors’ offices and the South Carolina Attorney General’s Office to highlight the benefits of prosecution and public service. The SCCPC plans to host another prosecution job fair in FY 25. The SCCPC further supported the recruitment efforts of the Offices of the Circuit Solicitors by advertising open positions on the SCCPC’s website, a task that will continue into FY 25. The SCCPC also aided the recruitment of prosecutors by highlighting other job fairs, including at local law schools and larger job fairs (such as the National District Attorneys Association’s annual job fair). The SCCPC will continue to focus its efforts on the recruitment and retention of prosecutors into FY 25.

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## II. NOTABLE ACHIEVEMENTS AND RESULTS IN FY 2023-2024

The SCCPC achieved the following during FY 2023-24 in furtherance of the agency’s mission:

- Exceeded training goals for FY 24 by offering 178.30 hours of continuing education opportunities through twenty-four (24) one-day or shorter trainings as well as the two-day Leadership Challenge program and two programs co-sponsored with the South Carolina Solicitors’ Association, the four-day 2023 South Carolina Solicitors’ Annual Conference and the five-day 2024 Prosecution Bootcamp (for these two programs, the Association covers the costs associated with the programs and the SCCPC plans and conducts the trainings). The 178.30 hours consisted of 100.80 hours for prosecutors and paralegals, 36.50 hours for Solicitors’ investigators and other officers, and 27 hours for victim advocates. In addition to these accredited training hours, 14 additional hours of other educational opportunities were offered for Offices of the Circuit Solicitor staff members. While the Annual Conference, Bootcamp, and 13 other programs were conducted as in-person trainings, the others were conducted live using Zoom™ webinars. The trainings offered were on topics relevant to the duties of the staff of the Offices of Circuit Solicitor, including:
  - the Constitutional Carry legislation;
  - trial advocacy;
  - evidentiary issues;
  - appellate and post-conviction considerations for trial prosecutors;
  - prosecution’s disclosure obligation;
  - offense-specific topics, including those related to driving under the influence, crimes against animals, and juvenile justice;
  - victims’ rights, advocacy, and restitution;
  - ethics and professionalism;
  - technology;
  - forensic science;
  - legislation;
  - Freedom of Information Act;
  - mental health; and
  - general law updates.
- Offered the “Case Round-Up” training program, a one-hour “lunch and learn” training program covering all criminal, quasi-criminal, and other decisions of interest to prosecutors, issued by the Supreme Court of the United States and South Carolina appellate courts during the preceding month, held on a monthly basis except for the month of the annual conference and for any month in which no or only a few monumental opinions were issued.
- Provided legal updates to the Offices of Circuit Solicitor, Attorney General, and municipal prosecutors registered with the SCCPC immediately upon the release of opinions and orders by the Supreme Court of the United States and South Carolina’s appellate courts announcing a significant change to the substantive law, court procedure, or ethics rules.
- Provided notifications or summaries to the Offices of Circuit Solicitor, Attorney General, and municipal prosecutors registered with the SCCPC upon the enactment of relevant legislation by the South Carolina General Assembly.
- Provided weekly updates to the Offices of Circuit Solicitor on pending legislation, legislative action, and other relevant events of the South Carolina General Assembly during the legislative

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session, as well a comprehensive report at the conclusion of the legislative session and special updates on specific legislation as needed. In FY 24, the SCCPC was able to increase the frequency and substance of these legislative updates to the Offices of Circuit Solicitor after hiring a Legislative Counsel, a senior attorney with experience in criminal law, to act as a dedicated liaison between the SCCPC and the General Assembly and timely communicate with the Offices of Circuit Solicitor regarding legislative matters.

- Expanded the training email alert to inform the Offices of Circuit Solicitor, Attorney General, and some municipal prosecutors and law enforcement officers (those registered for such notices) of training opportunities offered by the SCCPC and other organizations and providers (local, state, and national).
- Continued working with the Offices of Circuit Solicitor toward compliance with the orders issued by the U.S. District Court for the District of South Carolina in *Kenny v. Wilson*, which enjoined the prosecution of certain juveniles for one crime and required the expungement of convictions and adjudications of two sub-classes of juveniles for two crimes. The SCCPC collected information on the status of compliance from each Circuit Solicitor for compilation and submission to counsel for both parties.
- The SCCPC continued to use the Azure Government Cloud, including a Platform as a Service (PaaS) Azure SQL Database, which continues to be utilized to house the data pulled from the Offices of the Circuit Solicitor CMS. This cloud-based system currently accepts data on Driving Under the Influence (DUI) and Domestic Violence (DV) disposed cases. The SCCPC also designed Microsoft Azure SQL Database data structures and Azure cloud infrastructure for Pending Warrants, and Pre-trial Intervention (PTI)/Diversion reports, covering both pending and disposed cases for all CDR Statute Code offenses.
- Provided review, testing and sign off for production of DUI, Domestic Violence, and Pending Warrants reports within the e-forms system being developed by a third-party vendor.
- Developed a new agency website with added functionality and internal capability to upload, edit, and modify the website to better serve the Offices of Circuit Solicitor, the public, and other stakeholders.
- The SCCPC applied for, received and managed federal grant funds for the John R. Justice Student Loan Forgiveness Program (JRJ Program) to recognized South Carolina prosecutor and public defender applicants who have demonstrated a commitment to public service with an award to lessen the financial strain of existing student loan debt. The availability of the award and notice of the application process is announced statewide, through directed emails, distribution to the law schools, and publication by the South Carolina Bar and is available to prosecutors and public defenders statewide. The total amount of the award available is divided equally between the eligible prosecutor and public defender applicants; if more of one type of applicant applies than the other, than the amount of the individual awards to the applicants in the smaller type of pool will be more than the applicants in the other pool receive. All eligible applicants received an award.
- The SCCPC continued to offer Zoom meetings for all diversion and treatment coordinators in the Offices of Circuit Solicitor, increasing the frequency of meetings to every two months from once a quarter, and offering special guest presentations.
- The SCCPC was awarded grant funds for a Traffic Safety Resource Prosecutor (TSRP). The grant is administered and allocated in South Carolina by the Department of Public Safety, Office of

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Highway Safety and Justice Programs. Pursuant to grant requirements, the SCCPC conducts trainings for prosecutors, law enforcement, and summary court judges on traffic safety enforcement, prosecution, and adjudication, with a specific focus on DUI and traffic-related offenses.

- Provided technical legal support on ethics, constitutional law, evidentiary law, criminal law and procedure, trial, and appellate issues for the Offices of Circuit Solicitor. Over 100 requests for assistance were received and completed.
- Pursuant to state law, collected data from the Offices of Circuit Solicitor and prepared annual reports on:
  - o Expenditures and Revenue (state, local, federal, and non-governmental funding sources);
  - o Solicitor Diversion and Treatment Court Programs;
  - o Domestic Violence (DV) prosecutions;
  - o Driving Under the Influence (DUI) prosecutions.
  - o Court Fines and Fees;
  - o Victim Services; and
  - o Pending Warrants and Attorney Recruitment
- Responded to inquiries from and provided input to the South Carolina General Assembly on legislation, budget requests, and fiscal impacts. In FY 24, the SCCPC was able to increase this communication by onboarding a Legislative Counsel, a senior attorney with experience in criminal law, to act as a dedicated liaison between the SCCPC (and the Offices of the Circuit Solicitors) and the General Assembly regarding legislative matters.
- Served as a resource for and/or provided technical assistance to other local and state agencies on issues related to criminal justice.
- Three SCCPC staff members served as speakers and/or resources for local, state, and national organizations and/or government agencies related to criminal justice and prosecution training, including the South Carolina Bar, South Carolina Court Administration (two different trainings for summary court judges), and the National Association of Prosecution Coordinators.
- The SCCPC implemented a statewide Westlaw account for the benefit and use of Offices of Circuit Solicitor to provide improved, comprehensive legal research tools for prosecutors.
- Hosted a prosecution job fair that was attended by representatives from all sixteen solicitors' offices and the South Carolina Attorney General's Office to highlight the benefits of prosecution and public service.

### **III. DISCUSSION OF AGENCY PLANS FOR FY 25 AND BEYOND**

An overview of plans the SCCPC has developed or that are under development is provided in Section I. A more detailed description of these plans, the continued efforts of the SCCPC, and the goals expected to be achieved through implementation of these planned initiatives and ongoing efforts follows:

#### **1. Develop, coordinate and conduct regular training and continuing education for Circuit Solicitors, prosecutors, and staff.**

Chief among the services the SCCPC provides for the Offices of Circuit Solicitor is regular training for all prosecution staff. Agency staff will continue to coordinate and conduct trainings in the future tailored to the needs of prosecutors, paralegals, investigators, victim advocates, diversion

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program staff and administrative staff and will provide resource materials for every training that is conducted for future reference and use. The SCCPC staff also serves as a legal resource for and responds to regular requests for technical assistance from Solicitors and their staff on issues related to the prosecution function (including ethics, charging, evidence, constitutional, trial, expert witness, disposition, advocacy, and appellate); provides updates on legislation, case law, and government orders; and reviews pleadings upon request. Agency staff will continue to provide such technical assistance as requested.

The SCCPC conducts in-person and webinar trainings (via Zoom™). The benefits afforded by webinars (including, for the staff of the Offices of Circuit Solicitor, easier access to training and less time away from the job because travel is not required) have resulted in webinars becoming a mainstay of the SCCPC’s training curriculum.

In FY 25, the SCCPC will continue to develop and conduct its two biggest programs: the four-day South Carolina Solicitors’ Annual Conference with approximately 700 attendees and the five-day Bootcamp program for new prosecutors. The Annual Conference brings together Solicitors and their staff, other state and local prosecutors, diversion program staff, prosecution investigators, paralegals, administrative staff, speakers, and guests from across the State for training and required legal education. The Bootcamp program brings together senior prosecutors and new lawyers in the Offices of Circuit Solicitor for the purpose of providing trial advocacy training. The SCCPC will continue to conduct the Prosecution Bootcamp program as a two-part training. Part I of the training, which was held in June 2024, is a five-day program with a greater focus on trial advocacy. Part II of the 2024 Prosecution Bootcamp, which will be held immediately prior to the annual conference, is a one-day training consisting of substantive law presentations focusing on basic criminal law and procedure.

The SCCPC will continue to obtain accreditation for its trainings from the Supreme Court of South Carolina’s Commission on CLE and Specialization, South Carolina Criminal Justice Academy, and/or Department of Crime Victim Services Training, Provider Certification & Statistical Analysis. Evaluations will continue to be utilized to determine the effectiveness of each training.

In addition to accredited training programs, the SCCPC has offered and will continue to offer other educational programs for prosecution staff members who do not have formal continuing education requirements. The SCCPC will also continue to offer the opportunity for select groups of prosecution staff to address specific changes in the law, such as expungement personnel, family court prosecutors, DUI prosecutors, and Sex Offender Registry points of contact; this engagement will continue into FY 25 and beyond.

- 2. Continued development and implementation of an agency database.** In FY 24, the SCCPC continued cloud development for its database project and reporting tools. Originally a grant-funded project, the SCCPC received non-recurring funding in FY 23 to continue and sustain the project, which will allow all forty-six counties of the sixteen judicial circuit solicitors’ offices to conduct web-based reporting of prosecution data. In late 2022, the SCCPC contracted with a third party developer already on state contract, to build a web-based e-forms system to be used by the sixteen judicial circuits to securely transmit reporting data from the circuits’ CMS to the SCCPC. The SCCPC and its contracted partner have continued to meet on a bi-weekly basis for most of FY 24 to discuss specifications of the e-forms and some of these forms were rolled out for use by the



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circuits at the beginning of FY 25. For the remainder of the fiscal year, the SCCPC will work with the third-party database developer to deploy the remaining e-form reports.

The SCCPC has continued its partnership with the South Carolina Department of Administration’s Division of Technology Operations (DTO). In January 2023, the SCCPC became the first South Carolina state agency to onboard onto Azure Government Cloud as a tenant under DTO. Azure Government Cloud is specifically built to meet state and federal government compliance and security requirements. The SCCPC is a tenant under DTO’s government cloud and has worked alongside DTO as the SCCPC constructed the initial version of the internal facing data submission system, which will enable the sixteen judicial circuits’ CMS to send report data automatically and securely to the SCCPC using Azure Government Cloud, which was successfully implemented in FY 24 for data relating to two reports. In FY 25, the SCCPC will continue to integrate with and collect additional data elements from CMS partners as a means of improved reporting scope and quality.

- 3. Internal technology advances.** In addition to the SCCPC’s cloud-based Prosecution Database project, the SCCPC will continue to focus on the development in other areas of the agency’s information technology. With appropriated state funding from the FY 24 budget, the SCCPC was able to bring staff computing resources into spec by retiring out of warranty devices and replacing them with new machines. In FY 25, the SCCPC will continue to take strides to be technologically self-sufficient for its trainings. The SCCPC will also be implementing a new event management software platform to replace a decades old system currently being used. This system will not only simplify the event registration process for staff in the Offices of Circuit Solicitor but will also make communication with and the distribution of resources and materials to these offices more seamless. The system will also enable the SCCPC to track staffing more accurately within the Solicitors’ offices.

The SCCPC continues offer virtual trainings (in addition to in-person trainings) for the Offices of Circuit Solicitor staff and will continue to refine this process in FY 25. Virtual meetings have enabled greater communication and coordination with the Offices of Circuit Solicitors and have promoted a more inclusive audience as many office staff who were previously unable to attend in-person meetings due to budgetary restrictions are now regularly attending virtual meetings held by the SCCPC.

- 4. Assist with statewide diversion program initiatives.** The SCCPC continues to partner with the sixteen statewide Circuit Directors of Diversion Programs to identify and bring to the Circuit Solicitors’ attention various issues affecting the performance of statewide diversion programs. In FY 24, the SCCPC continued coordinating Diversion Discourse calls, which are open to all diversion and treatment court personnel in the Offices of Circuit Solicitor and have the objective of sharing ideas, solutions, and enhancing the communication between diversion programs across the State. The SCCPC has seen increased participation and interest in these calls, which often include guest speakers on various diversion topics of interest and will continue to offer these calls as well as professional development and training opportunities.

For number of years, SLED has been working on upgrading its older BIS Diversion Database to a more robust and technologically advanced Diversion Database system. However, after SLED informed the SCCPC during FY 24 that they could no longer continue development on this upgrade or provide hosting support of the database, the SCCPC began working with DTO to plan a path

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forward. After discussing our options with key stakeholders at DTO, it was recommended that we bring procure a vendor that would facilitate the unfinished development of the new Diversion Database and assist with the migration of the historical data from the BIS system. To accomplish these goals, DTO recommended that the new Diversion Database be relocated to a physical server at DTO and use this as the starting point for migration of SLED’s historical diversion data as well as the go-live point for the new Diversion Database. As of the end of the first quarter of FY 25, the SCCPC and DTO are in the process of finalizing the Scope of Work for this project. The current BIS system only tracks participation in PTI Diversion Programs (PTI). Since PTI is only a small subset of total available Diversion Programs available statewide, our goal for the project is to further expand the capabilities of the New Diversion Database to allow for entry, tracking, and review of participation in and statistical data for all solicitor-run Diversion Programs in the Solicitors’ offices statewide. An additional goal of the new Diversion Database is to allow for enhanced accuracy in diversion program reporting, reduce duplicate data entry, and provide a more user-friendly interface for the Offices of Circuit Solicitor.

**IV. CIRCUIT SOLICITOR PLANS FOR THE CURRENT FISCAL YEAR AND BEYOND**

The ongoing efforts and new initiatives of the sixteen elected circuit solicitors support the fair and swift prosecution of criminal cases, rehabilitation of offenders through diversion and treatment court programs, support for crime victims and witnesses, and public safety. The SCCPC’s role is to coordinate and provide training programs, legal and legislative research and assistance, statewide prosecution data, legal and legislative updates and responses, and project assistance to support the solicitors’ efforts. While the outcomes for the efforts and initiatives of the solicitors’ offices are not directly under the control of or influenced by the SCCPC, the ability of the solicitors to carry out their efforts and initiatives is of utmost importance to the SCCPC and directly affects the ability of the SCCPC to effectively carry out the Commission’s ongoing efforts and planned initiatives. Therefore, a brief description of these solicitor goals and plans follows:

- 1. Continued upgrades to technology in the Offices of Circuit Solicitor.** With the non-recurring technology funding appropriated for the Circuit Solicitors in the FY 23 Budget (\$9,600,000 total distributed \$600,000 per circuit), the Circuit Solicitors have either selected a new case management system or are making upgrades and continuing maintenance of their existing case management system. Of the circuits that have selected new case management systems, some have already migrated to their new systems while others have scheduled dates for migration. In December 2023, each circuit reported their actual and planned technology expenditures of the appropriated non-recurring funding, which report was posted on the legislative website.

In addition to the one-time expenses associated with purchasing new case management systems, there are recurring annual licensing, maintenance, and support costs. The Offices of Circuit Solicitor also need of additional data storage for case files and videos, improved internet connectivity and bandwidth, and IT security enhancements. The solicitors’ case management systems also need to interface or integrate with the SCCPC’s database and local law enforcement agencies. While the appropriated non-recurring funding for technology has been instrumental in enabling the solicitors to purchase new case management systems or make upgrades to their existing systems, recurring funding will be required for several circuits for the increased maintenance costs associated with these systems as well as ancillary costs for enhanced internet service, evidence management systems, cloud data storage, and IT support services. Recurring state funding will be requested for FY 26 so that these necessary services can be acquired.

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2. **Assistant Solicitor Personnel and Retention.** In the 2023-2024 Appropriations Act, \$14.53 Million in recurring funding was appropriated for the Offices of Circuit Solicitor to hire and retain assistant solicitors. This critical funding will enhance the ability of Circuit Solicitors to hire and retain prosecutors and reduce the backlog of cases. The Circuit Solicitors reported a goal of hiring 73-76 new attorneys statewide in FY 24. In furtherance of this goal, the Offices of the Circuit Solicitor participated in a variety of recruitment events, including job fairs, and utilized both traditional and newer methods (such as social media and other digital platforms) to advertise available prosecution positions. Based on this vital funding and these efforts, the Offices of the Circuit Solicitors were able to hire 77 new prosecutors. This funding was also beneficial for retention efforts, allowing the Offices of the Circuit Solicitors to retain experienced prosecutors by providing substantial raises to encourage talented prosecutors to continue their careers in public service and help stifle the attrition of prosecutors to the private sector that has plagued prosecution offices nationwide. At the end of FY 24, the Offices of the Circuit Solicitors had 34 more prosecutors than the start of the fiscal year. Vigorous recruitment and retention efforts will continue in FY 25. Once the solicitors’ offices have an adequate number of prosecutors, efficient workflow processes can be implemented that allow for balance between case screening and triage, adequate case preparation time, and running court.
  
3. **Non-attorney Prosecution Staff Personnel and Retention:** While the funding appropriated and dedicated for assistant solicitors has been crucial for the operation of the solicitors’ offices, additional funding is needed for other critical positions, including diversion program staff, victim/witness advocates, investigators, paralegals, IT staff and other administrative professionals. Funding is needed and will be requested for FY 26 to increase salaries in order to retain key staff, provide the additional prosecution staff needed to handle the increased warrant numbers, and to offset the drastic drop in court fines and fees revenue since FY 15 (which funding is used to support diversion and treatment court programs).

## V. RESTRUCTURING RECOMMENDATIONS

The SCCPC does not have any restructuring recommendations for the elimination or combination of existing agency programs.

## VI. RISK ASSESSMENT AND MITIGATION STRATEGIES

If the SCCPC does not meet its goals and objectives, the criminal justice system and the safety of South Carolina’s local communities will be adversely impacted. The SCCPC coordinates communication and collaboration among the Offices of Circuit Solicitor and criminal justice partners; gathers and reports data and information for the benefit of the General Assembly, Circuit Solicitors, other criminal justice agencies and the public; develops and provides training for prosecutors, law enforcement, judges, diversion coordinators, victim advocates and others; and provides legal assistance to the Offices of Circuit Solicitor. Circuit solicitors face several challenges requiring enhanced prosecutor training and continuing legal education and additional support and assistance from the SCCPC. As the number and experience of prosecutors within the solicitors’ offices change, the demands on the SCCPC continue to increase.

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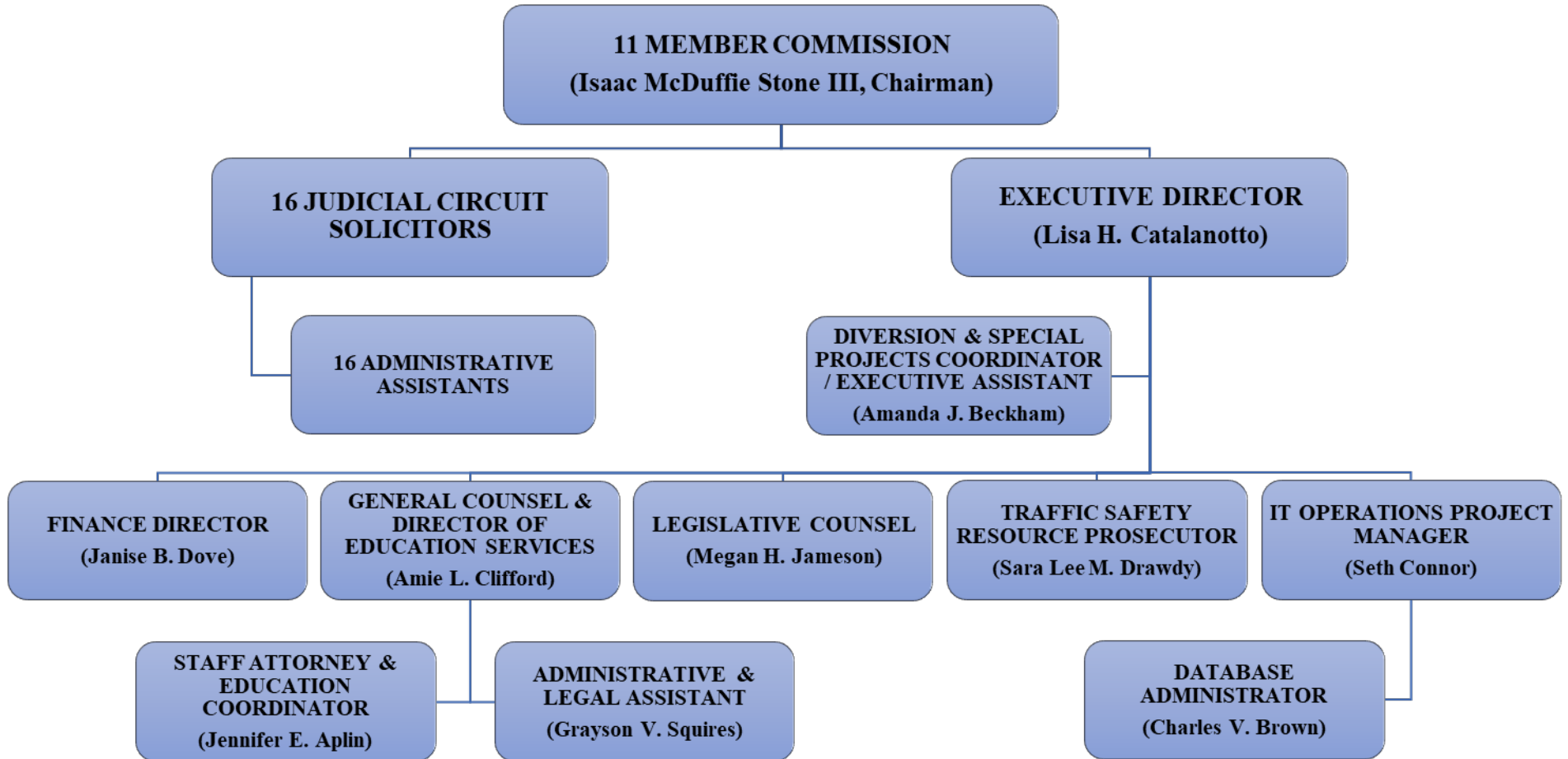
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**E210 - SOUTH CAROLINA COMMISSION ON PROSECUTION COORDINATION**

**ORGANIZATION CHART  
SEPTEMBER 2024**



# 2024

## Reorganization and Compliance

as submitted for the Accountability Report by:

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Agency Mission	Adopted in:
	<b>2019</b>

The mission of the South Carolina Commission on Prosecution Coordination (SCCPC) is to improve South Carolina's Criminal Justice System and enhance the professionalism, effectiveness, and efficiency of South Carolina's Circuit Solicitors and their staff by providing training, continuing education programs, administrative and programmatic support, and technical legal assistance for the Offices of Solicitor; by collecting, analyzing and distributing meaningful criminal justice data; and by collaborating with and assisting the General Assembly as well as federal, state and local criminal justice partners.

The SCCPC was created in 1990 to develop, coordinate, and provide training, resources, and support services for and to promote fair, just, and uniform administration of justice in the prosecution of criminal cases by the state's sixteen (16) Circuit Solicitors and their staff. The SCCPC is governed by Sections 1-7-910 through 1-7-1000 of the South Carolina Code of Laws. The Commission's eleven statutory members are the Chairmen of the Senate and House Judiciary Committees or their legislative designees, the Chief of the South Carolina Law Enforcement Division, the Director of the Department of Public Safety, a director of a Judicial Circuit Pretrial Intervention Program (PTI), a Judicial Circuit Victim-Witness Assistance Advocate, and five (5) Judicial Circuit Solicitors appointed by the Governor.

In furtherance of its mission, the SCCPC's primary responsibilities include:

- Development and coordination of efforts to improve the prosecution and disposition of criminal cases in a timely and efficient manner;
- Administrative and programmatic functional support for the Offices of the Solicitor;
- Collection of revenues and expenditures of the Offices of Solicitor as well as programmatic data for reporting as required by the South Carolina General Assembly;
- Coordination of pretrial intervention and other diversionary programs within the Solicitors' offices;
- Development of training and legal education programs for solicitors and their staff to help improve the legal knowledge and advocacy skills of prosecutors, the investigation of crimes, the administration of diversion programs, and the provision of victim services;
- Publication of newsletters, manuals and other materials to help Circuit Solicitors and staff achieve peak job performance;
- Provision of information and assistance on legal and ethics issues;
- Coordination of efforts with other federal, state and local government agencies involved in the criminal justice system; and
- Communication with non-governmental entities involved in the criminal justice system, including the South Carolina Bar, and entities representing the interests of crime victims and criminal defendants.

Agency Vision	Adopted in:
	<b>2019</b>

The vision of the South Carolina Commission on Prosecution Coordination (SCCPC) is to enhance the professionalism and effectiveness of South Carolina's Circuit Solicitors and their staff in seeking the fair administration of justice by delivering the highest quality and most up-to-date resources, training and information available.

#### Recommendations for reorganization requiring legislative change:

None

#### Agency intentions for other major reorganization to divisions, departments, or programs to allow the agency to operate more effectively and efficiently in the succeeding fiscal year:

None

#### Significant events related to the agency that occurred in FY2024

Description of Event	Start	End	Agency Measures Impacted	Other Impacts
N/A				

Is the agency in compliance with S.C. Code Ann. § 2-1-220, which requires submission of certain reports to the Legislative Services Agency for publication online and the State Library? (See also S.C. Code Ann. § 60-2-20).
Yes

Reason agency is out of compliance: (if applicable)

Is the agency in compliance with various requirements to transfer its records, including electronic ones, to the Department of Archives and History? See the Public Records Act (S.C. Code Ann. § 30-1-10 through 30-1-180) and the South Carolina Uniform Electronic Transactions Act (S.C. Code Ann. § 26-6-10 through 26-10-210).		Yes
Does the law allow the agency to promulgate regulations?		Yes
Law number(s) which gives the agency the authority to promulgate regulations:	1-7-990	
Has the agency promulgated any regulations?		No
Is the agency in compliance with S.C. Code Ann. § 1-23-120 (J), which requires an agency to conduct a formal review of its regulations every five years?		Yes
(End of Reorganization and Compliance Section)		

# FY2024

## Strategic Plan Results

as submitted for the Accountability Report by:

### E210 - Prosecution Coordination Commission

- Goal 1** Provide administrative and programmatic support for the Offices of Solicitor
- Goal 2** Provide legal support and training to enable uniform application of laws, standards, procedures, analysis and resources
- Goal 3** Development and coordination of efforts to ensure justice is served and to improve the prosecution and disposition of criminal cases in a timely and efficient manner

Perf. Measure Number	Description	Base	Target	Actual	Value Type	Desired Outcome	Time Applicable	Calculation Method	Data Source	Data Location	Stakeholder Need Satisfied	Primary Stakeholder	State Funded Program Number Responsible	Notes
<b>1.1 Operate in an effective and efficient manner with available resources and seek funding for the additional staff and resources needed to accomplish the mission of the agency.</b>														
<b>State Objective: Government and Citizens</b>														
1.1.1	Use of available funding to provide resources for staff that enable services and support for the Offices of Solicitor to be delivered as effectively as possible.	0%	100%	100%	Percent complete	Complete	State Fiscal Year	Percent complete as assessed by the agency.	Internal Records, SCEIS	SCCPC, SCEIS	Enable staff to accomplish the responsibilities of the agency, provide trainings for prosecution staff statewide and supports career development.	Agency employees and Offices of Circuit Solicitor	0100.010000.000	
1.1.2	Communication of additional funding necessary to acquire staffing and resources needed for the operation of the agency. Delivery of the agency's state budget request documents and supporting data reports for the General Assembly and updated as necessary through the legislative session. Delivery of all required information and documentation to support the budget requests to the Executive Budget Office (EBO), the legislature, and legislative budget staff throughout the appropriations process for the next fiscal year.	0%	100%	100%	Percent Complete	Complete	State Fiscal Year	Timeliness	Internal Records, EBO	SCCPC, EBO Budget Development System (BDS), Senate Finance Committee, House Ways & Means Committee	Inform stakeholders of the additional funding necessary for the agency to effectively and efficiently perform their duties; keep pace with increased workloads of and demands on the Offices of Solicitor; and accomplish increased judicial and legislative demands and requirements.	Commission Members, Circuit Solicitors, and General Assembly	0100.010000.000	
<b>1.2 Strengthen and modernize the collection, analysis and distribution of meaningful criminal justice data.</b>														
<b>State Objective: Government and Citizens</b>														
1.2.1	Prosecution Data Collection System Project - Use automation and/or user applications to securely transfer reporting data from the case management systems utilized by the Offices of Circuit Solicitor to the SCCPC.	50%	80%	70%	Percent complete	Equal to or greater than	State Fiscal Year	Percent complete as assessed by the agency	Internal Records, Offices of Circuit Solicitor	SCCPC, Government Cloud Server managed by DTO, Circuit Solicitors' Case Management Systems	Enable connection of Circuit Solicitors' case management systems with and the secure transmission of data from these systems to the SCCPC cloud database for the collection and analysis of statewide prosecution data; to maximize the accuracy of existing statewide reporting requirements; and to increase the performance and efficiency of the SCCPC.	SCCPC employees, Commission Members, Circuit Solicitors, and staff in the Offices of Circuit Solicitor	0100.010000.000	This process has been somewhat slowed due to slow responsiveness of the solicitors' Case Management System (CMS) vendors in accomplishing these goals. However, we have requested a monthly meeting with all 3 of the solicitors' CMS vendors to project and prioritize these needs moving forward.

Perf. Measure Number	Description	Base	Target	Actual	Value Type	Desired Outcome	Time Applicable	Calculation Method	Data Source	Data Location	Stakeholder Need Satisfied	Primary Stakeholder	State Funded Program Number Responsible	Notes
1.2.2	Final testing and implementation of Phase I of the new diversion database/directory being developed under contract with and maintained at SLED.	95%	100%	95%	Percent complete	Complete	State Fiscal Year	Percent completion of Phase I of the diversion database.	SCCPC, Circuit Directors of Diversion Programs & SLED	SLED	Verify offender eligibility for, monitor participant progress in and assess effectiveness of diversion programs operated in the Offices of Solicitor. Phase I will incorporate and track diversion participant and programmatic information and analysis for Pretrial Intervention (PTI), Alcohol Education Program (AEP), Traffic Education Program (TEP), and Drug Court programs.	Offices of Solicitor	0100.010000.000	In November of 2023, SLED informed SCCPC that they are unable to continue further development of or to continue hosting and supporting the Diversion Database. The SCCPC and the Department of Administration (DOA) immediately began planning a migration of the Diversion Database from SLED to a physical server maintained by DOA and in full CJIS compliance. As of 8/23/2024, DOA provided SCCPC with a draft of the Application Discovery for this upcoming task.
1.2.3	Complete the delivery of all business requirements for Phase II of the SLED Diversion Database Project and ensure that all MOUs pertaining to data use, transmission, and storage have been agreed up on by all parties and signed.	0%	100%	0%	Percent complete	Complete	State Fiscal Year	Percent completion of Phase II of the diversion database.	SCCPC, Circuit Directors of Diversion Programs & SLED	SLED	This will expand the current Diversion database to include additional diversion programs. Further, Phase II of the project will allow for identified data elements to be shared between SLED's database and the SCCPC's database. With acceptance of the required MOUs, this will negate the need to for dual entry by the circuits in both systems.	Offices of Solicitor	0100.010000.000	In November of 2023, SLED informed SCCPC that they are unable to continue further development of or to continue hosting and supporting the Diversion Database. The SCCPC and the Department of Administration (DOA) immediately began planning a migration of the Diversion Database from SLED to a physical server maintained by DOA and in full CJIS compliance. As of 8/23/2024, DOA provided SCCPC with a draft of the Application Discovery for this upcoming task.
1.2.4	Complete onboarding and implementation for 12 circuits to submit reporting data into SCCPC's Reporting Database.	0	12	16	Count	Complete	State Fiscal Year	Completion count as assessed by the agency.	Internal Records, Offices of Circuit Solicitor	SCCPC	This will automate reporting processes through the circuit's case management systems; creating efficiency and uniformity for key terms and definitions for measurement of programmatic goals.	Offices of Solicitor	0100.010000.000	
1.2.5	Development of a statewide report that summarizes and compares domestic violence dispositions and DUI dispositions as reported individually by each circuit solicitors' office.	0%	100%	100%	Percent Complete	Complete	State Fiscal Year	Percent completion of the goal to publish statewide report.	Offices of Solicitor	SC legislative website, SC State Library, SCCPC website (scprosecutors.com), SCCPC office	Provide useful information and transparency regarding the comparison of DV and DUI disposition data between the sixteen circuits..	General Assembly, Offices of Circuit Solicitor	0100.010000.000	
<b>1.3 Support the programmatic and administrative operations of the Offices of Solicitor. State Objective: Government and Citizens</b>														
1.3.1	A minimum of twelve (12) meetings are coordinated and held with the elected Circuit Solicitors to discuss prosecution and technical legal issues, technology issues, and development; statutory and case law, legislative activity and actions, office management, budgetary agendas, and other matters.	0	12	10	Count	Equal to or greater than	State Fiscal Year	Completion count as assessed by the agency.	Internal Records	SCCPC	Direct communication and collaboration among the sixteen elected Circuit Solicitors and the SCCPC	Circuit Solicitors, Offices of Circuit Solicitor	0100.010000.000	2 meetings were in person and 8 meetings were virtual via Zoom. A couple of meetings had to be cancelled due to a holiday and due to scheduling conflicts of the solicitors and executive director. The number of meetings will be adjusted to 10 for FY 25.



Perf. Measure Number	Description	Base	Target	Actual	Value Type	Desired Outcome	Time Applicable	Calculation Method	Data Source	Data Location	Stakeholder Need Satisfied	Primary Stakeholder	State Funded Program Number Responsible	Notes	
1.3.2	A minimum of eight (8) meetings are coordinated and held with prosecution staff responsible with the management or operation of diversion programs, including the sixteen (16) Judicial Circuit Directors of Diversion Programs and the Commission's Task Force on Diversion Programs to establish, develop and support statewide diversion program initiatives.	0	7	22	Count	Equal to or greater than	State Fiscal Year	Completion count as assessed by the agency.	Internal Records	SCCPC	Direct communication and collaboration among the Circuit Directors of Diversion Programs, and administrative and programmatic support from the SCCPC with the development and implementation of strategic plans for South Carolina's diversion programs.	Offices of Circuit Solicitor and their diversion staff, SCCPC	0100.010000.000		
1.3.3	A minimum of two (2) meetings are coordinated and held with the Deputy Solicitors in the Offices of Circuit Solicitor to establish, develop and support statewide prosecution initiatives.	0	2	2	Count	Equal to or greater than	State Fiscal Year	Completion count as assessed by the agency.	Internal Records	SCCPC	Direct communication and collaboration among the Deputy Solicitors, and administrative and programmatic support from the SCCPC with the development and implementation of strategic plans for legal training and support for South Carolina's prosecutors.	Deputy Solicitors in the Offices of Circuit Solicitor, SCCPC	0100.010000.000		
1.3.4	Deliver regular e-mail communications to the Offices of Circuit Solicitor providing notice of upcoming SCCPC training opportunities; updates on legislative activity; judicial orders; case law; and/or articles on local, state and national criminal justice issues.	0%	100%	100%	Percent complete	Complete	State Fiscal Year	Timeliness	Internal Records	SCCPC	Availability of and access to prosecution education and awareness of changes in the law, legislative and judicial activity, and emerging issues.	Circuit Solicitors, SCCPC	0100.010000.000		
1.3.5	Conduct a job fair for the recruitment of prosecutors and other staff in the Offices of Circuit Solicitor.	0	1	1	Count	Complete	State Fiscal Year	Timeliness	Offices of Solicitor, SCCPC	SCCPC	Recruitment of qualified individuals to fill vacant prosecutor and other staff positions in the Offices of Circuit Solicitor to assist with docket backlog.	Circuit Solicitors, SCCPC	0100.010000.000		
1.3.6	Distribution of salaries and management of employee benefits for the sixteen (16) Circuit Solicitors and their sixteen (16) Administrative Assistants as State FTEs, and distribution of state and other funds throughout the fiscal year to the Offices of Solicitor.	0%	100%	100%	Percent	Complete	State Fiscal Year	Timeliness of distribution of pass-through state and other funds received to the Offices of Circuit Solicitor.	Internal Records	SCCPC, SCEIS	Utilization of all available state and state-directed funding for the successful operation of and staffing for the solicitors' offices and programs.	Circuit Solicitors and their staff	0500.030000X000; 0500.100000X000; 0500.150000X000; 0500.170000X000; 0500.200000X000; 0500.250000X000; 0500.300000X000; 0500.340000X000; 0500.350000X000; 0500.360000X000; 0500.370000X000; 0500.380000X000; 0500.500000X000; 0500.550000X000; 0500.660000X000; 0500.670000X000; 0500.680000X000; 0500.690000X000; 0500.800000X000; 0500.820000X000; 0501.010000.000; 9500.050000.000		
2.1	Develop, coordinate and conduct regular training and continuing education for Circuit Solicitors, prosecutors and staff.								State Objective: Government and Citizens						

Perf. Measure Number	Description	Base	Target	Actual	Value Type	Desired Outcome	Time Applicable	Calculation Method	Data Source	Data Location	Stakeholder Need Satisfied	Primary Stakeholder	State Funded Program Number Responsible	Notes
2.1.1	At least one hundred (100) credit hours of continuing education conducted on topics relevant to the investigation, prosecution, and trial of crimes in South Carolina's state courts.	0	100	178.3	Count	Equal to or greater than	State Fiscal Year	Number continuing education credit hours offered.	SCCPC	SCCPC's Educational Services Unit	Direct benefit to circuit solicitors and their staff that must satisfy annual certification requirements by ensuring that the number of credit hours required annually for prosecutors, victim advocates, and investigators are offered through the SCCPC.	Prosecutors, Investigators, and Victim Advocates in the Offices of Circuit Solicitor	0100.010000.000	
2.1.2	Development of a training program for administrative staff in the Offices of Circuit Solicitor.	0%	100%	75%	Percent	Complete	State Fiscal Year	Percent completion of the development of a training program for administrative prosecution staff.	SCCPC	SCCPC's Educational Services Unit	Direct benefit to administrative prosecution staff in the Offices of Circuit Solicitor by enhancing their administrative skills and knowledge to support their career growth and to improve the services they provide to the offices they support.	Offices of Circuit Solicitor and law enforcement agencies	0100.010000.000	Offered leadership training for administrative staff and prosecutors in FY 24. Development of training focused exclusively on administrative staff is underway (with stand-alone training to be offered in FY 25).
<b>2.2 Improve accessibility of legal training and assistance to prosecution staff statewide.</b>														<b>State Objective: Government and Citizens</b>
2.2.1	Training provided to at least 1650 participants consisting of prosecutors, paralegals, investigators, victim advocates, diversion program staff, and law enforcement officers through in-person and virtual training opportunities.	0	1,650	2,080	Count	Equal to or greater than	State Fiscal Year	Number of training participants as assessed by the agency.	SCCPC	SCCPC's Educational Services Unit	Increased number of prosecutors, paralegals, investigators, victim advocates, diversion program staff and law enforcement officers receiving training through the SCCPC.	Offices of Circuit Solicitor and law enforcement agencies	0100.010000.000	
<b>3.1 Coordinate legislative efforts with the General Assembly and state agencies involved in the criminal justice system.</b>														<b>State Objective: Government and Citizens</b>
3.1.1	Completion of Circuit Solicitors' state budget request documents and supporting data reports for the General Assembly with updates as necessary through the legislative session. Delivery of all required information and documentation to support the budget requests to the Executive Budget Office (EBO), the legislature, and legislative budget staff throughout the appropriations process for the next fiscal year.	0%	100%	100%	Percent complete	Complete	State Fiscal Year	Timeliness	Internal Records	SCCPC, EBO, Senate Finance Committee, House Ways & Means Committee	Develop, prepare, submit and present state-level budget requests for the Circuit Solicitors.	Commission Members, Circuit Solicitors, and General Assembly	0100.010000.000	
3.1.2	Participate in meetings and discussions with state-level stakeholders including criminal justice entities, committees, and legislators. Assist legislators as needed with the review and/or development of criminal justice legislation.	0%	100%	100%	Percent complete	Complete	State Fiscal Year	Timeliness	Internal Records	SCCPC	Communication and collaboration with legislators and leaders of other criminal justice agencies, committees and other entities.	SCCPC; state criminal justice entities/committees; General Assembly	0100.010000.000	
<b>3.2 Communicate regularly with non-governmental entities involved with criminal justice efforts and participate in initiatives that promote coordination of efforts and information sharing among criminal justice partners.</b>														<b>State Objective: Government and Citizens</b>

Perf. Measure Number	Description	Base	Target	Actual	Value Type	Desired Outcome	Time Applicable	Calculation Method	Data Source	Data Location	Stakeholder Need Satisfied	Primary Stakeholder	State Funded Program Number Responsible	Notes
3.2.1	Engage in discussions and collaboration with at least four (4) entities that represent the interests of crime victims and criminal defendants.	0	4	4	Count	Complete	State Fiscal Year	Completion count as assessed by the agency.	Internal Records	SCCPC	Communication and collaboration with criminal justice entities that represent the interests of crime victims and criminal defendants.	SCCPC staff; Offices of Circuit Solicitor; Law Enforcement Agencies	0100.010000.000	
3.2.2	Active participation in at least one (1) local and one (1) national non-governmental organization that promote discussions on state and national criminal justice issues and processes.	0	2	4	Count	Complete	State Fiscal Year	Completion count as assessed by the agency.	Internal Records	SC Bar Criminal Law Council; National Association of Prosecution Coordinators (NAPC), National District Attorneys Association (NDAA)	Communication and collaboration with criminal justice leaders, including prosecution coordinators and elected prosecutors in other states.	SCCPC staff; Offices of Solicitor; Law Enforcement Agencies	0100.010000.000	

# FY2025

## Strategic Plan Development

as submitted for the Accountability Report by:

### E210 - Prosecution Coordination Commission

- Goal 1** Provide administrative and programmatic support for the Offices of Solicitor
- Goal 2** Provide legal support and training to enable uniform application of laws, standards, procedures, analysis and resources
- Goal 3** Development and coordination of efforts to ensure justice is served and to improve the prosecution and disposition of criminal cases in a timely and efficient manner

Perf. Measure Number	Description	Base	Target	Value Type	Desired Outcome	Time Applicable	Calculation Method	Data Source	Data Location	Stakeholder Need Satisfied	Primary Stakeholder	State Funded Program Number Responsible	Notes
<b>1.1 Operate in an effective and efficient manner with available resources and seek funding for the additional staff and resources needed to accomplish the mission of the agency.</b>													
<b>State Objective: Government and Citizens</b>													
1.1.1	Use of available funding to provide resources for staff that enable services and support for the Offices of Solicitor to be delivered as effectively as possible.	0%	100%	Percent complete	Complete	State Fiscal Year	Percent complete as assessed by the agency.	Internal Records, SCEIS	SCCPC, SCEIS	Enable staff to accomplish the responsibilities of the agency, provide trainings for prosecution staff statewide and supports career development.	Agency employees and Offices of Circuit Solicitor	0100.010000.000	
1.1.2	Communication of additional funding necessary to acquire staffing and resources needed for the operation of the agency. Delivery of the agency's state budget request documents and supporting data reports for the General Assembly and updated as necessary through the legislative session. Delivery of all required information and documentation to support the budget requests to the Executive Budget Office (EBO), the legislature, and legislative budget staff throughout the appropriations process for the next fiscal year.	0%	100%	Percent Complete	Complete	State Fiscal Year	Timeliness	Internal Records, EBO	SCCPC, EBO Budget Development System (BDS), Senate Finance Committee, House Ways & Means Committee	Inform stakeholders of the additional funding necessary for the agency to effectively and efficiently perform their duties; keep pace with increased workloads of and demands on the Offices of Solicitor; and accomplish increased judicial and legislative demands and requirements.	Commission Members, Circuit Solicitors, and General Assembly	0100.010000.000	
<b>1.2 Strengthen and modernize the collection, analysis and distribution of meaningful criminal justice data.</b>													
<b>State Objective: Government and Citizens</b>													
1.2.1	Prosecution Data Collection System Project - Use automation and/or user applications to securely transfer reporting data from the case management systems utilized by the Offices of Circuit Solicitor to the SCCPC.	50%	80%	Percent complete	Equal to or greater than	State Fiscal Year	Percent complete as assessed by the agency	Internal Records, Offices of Circuit Solicitor	SCCPC, Government Cloud Server managed by DTO, Circuit Solicitors' Case Management Systems	Enable connection of Circuit Solicitors' case management systems with and the secure transmission of data from these systems to the SCCPC cloud database for the collection and analysis of statewide prosecution data; to maximize the accuracy of existing statewide reporting requirements; and to increase the performance and efficiency of the SCCPC.	SCCPC employees, Commission Members, Circuit Solicitors, and staff in the Offices of Circuit Solicitor	0100.010000.000	
1.2.2	Prosecution Data Collection System Project - Complete report submission testing of all reporting data types to the SCCPC by all 16 circuits.	60%	100%	Percent complete	Complete	State Fiscal Year	Completion count as assessed by the agency.	Internal Records, Offices of Circuit Solicitor	SCCPC	This will automate reporting processes through the circuit's case management systems; creating efficiency and uniformity for key terms and definitions for measurement of programmatic goals.	Offices of Solicitor	0100.010000.000	

Perf. Measure Number	Description	Base	Target	Value Type	Desired Outcome	Time Applicable	Calculation Method	Data Source	Data Location	Stakeholder Need Satisfied	Primary Stakeholder	State Funded Program Number Responsible	Notes
1.2.3	Diversion Database Project - Complete Request for Proposal with the Department of Administration and all Functional and Business Requirements for the development and support of the new Diversion Database (formerly in development with SLED) .	0%	100%	Percent complete	Complete	State fiscal year	Percent completion of solicitation for contract	Internal Functional and Business Requirements for baseline standard of Diversion Database	SLED, SCCPC	This will define the baseline requirements for what the Diversion Database will be able to track and allow circuit users to record. It will further allow for more analytic discovery and tracking of which programs are utilized for future reporting needs at the State level.	Offices of Solicitor, SCCPC, General Assembly	0100.010000.001	
1.2.4	Diversion Database Project - Complete Migration of historical data from the current aged Pre-trial Intervention Program Database (BIS) hosted at SLED into the new Diversion Database hosted at the Department of Administration.	0%	100%	Percent complete	Complete	State fiscal year	Percent Completion of data migration into new physical server for the Diversion Database at the Department of Administration	SLED	BIS system	This does not specifically impact a stakeholder need; however, it does allow for the Diversion Database to be within CJIS compliance and further allows for the next steps in building out Diversion Database capabilities through the addition of additional programs for reporting purposes.	Department of Administration, SLED, and SCCPC	0100.010000.002	
<b>1.3 Support the programmatic and administrative operations of the Offices of Solicitor.</b>													
<b>State Objective: Government and Citizens</b>													
1.3.1	A minimum of twelve (10) meetings are coordinated and held with the elected Circuit Solicitors to discuss prosecution and technical legal issues, technology issues, and development; statutory and case law, legislative activity and actions, office management, budgetary agendas, and other matters.	0	10	Count	Equal to or greater than	State Fiscal Year	Completion count as assessed by the agency.	Internal Records	SCCPC	Direct communication and collaboration among the sixteen elected Circuit Solicitors and the SCCPC	Circuit Solicitors, Offices of Circuit Solicitor	0100.010000.000	
1.3.2	A minimum of eight (8) meetings are coordinated and held with prosecution staff responsible with the management or operation of diversion programs, including the sixteen (16) Judicial Circuit Directors of Diversion Programs and the Commission's Task Force on Diversion Programs to establish, develop and support statewide diversion program initiatives.	0	7	Count	Equal to or greater than	State Fiscal Year	Completion count as assessed by the agency.	Internal Records	SCCPC	Direct communication and collaboration among the Circuit Directors of Diversion Programs, and administrative and programmatic support from the SCCPC with the development and implementation of strategic plans for South Carolina's diversion programs.	Offices of Circuit Solicitor and their diversion staff, SCCPC	0100.010000.000	
1.3.3	A minimum of two (2) meetings are coordinated and held with the Deputy Solicitors in the Offices of Circuit Solicitor to identify, address and support statewide prosecution initiatives, training and resources.	0	2	Count	Equal to or greater than	State Fiscal Year	Completion count as assessed by the agency.	Internal Records	SCCPC	Direct communication and collaboration among the Deputy Solicitors, and administrative and programmatic support from the SCCPC with the development and implementation of strategic plans for legal training and support for South Carolina's prosecutors.	Deputy Solicitors in the Offices of Circuit Solicitor, SCCPC	0100.010000.000	
1.3.4	Deliver regular e-mail communications to the Offices of Circuit Solicitor providing notice of upcoming SCCPC training opportunities; updates on legislative activity; judicial orders; case law; and/or articles on local, state and national criminal justice issues.	0%	100%	Percent complete	Complete	State Fiscal Year	Timeliness	Internal Records	SCCPC	Availability of and access to prosecution education and awareness of changes in the law, legislative and judicial activity, and emerging issues.	Circuit Solicitors, SCCPC	0100.010000.000	

Perf. Measure Number	Description	Base	Target	Value Type	Desired Outcome	Time Applicable	Calculation Method	Data Source	Data Location	Stakeholder Need Satisfied	Primary Stakeholder	State Funded Program Number Responsible	Notes
1.3.5	Conduct a job fair for the recruitment of prosecutors and other staff in the Offices of Circuit Solicitor.	0	1	Count	Complete	State Fiscal Year	Timeliness	Offices of Solicitor, SCCPC	SCCPC	Recruitment of qualified individuals to fill vacant prosecutor and other staff positions in the Offices of Circuit Solicitor to assist with docket backlog.	Circuit Solicitors, SCCPC	0100.010000.000	
1.3.6	Distribution of salaries and management of employee benefits for the sixteen (16) Circuit Solicitors and their sixteen (16) Administrative Assistants as State FTEs, and distribution of state and other funds throughout the fiscal year to the Offices of Solicitor.	0%	100%	Percent	Complete	State Fiscal Year	Timeliness of distribution of pass-through state and other funds received to the Offices of Circuit Solicitor.	Internal Records	SCCPC, SCEIS	Utilization of all available state and state-directed funding for the successful operation of and staffing for the solicitors' offices and programs.	Circuit Solicitors and their staff	0500.030000X000; 0500.100000X000; 0500.150000X000; 0500.170000X000; 0500.200000X000; 0500.250000X000; 0500.300000X000; 0500.340000X000; 0500.350000X000; 0500.360000X000; 0500.370000X000; 0500.380000X000; 0500.500000X000; 0500.550000X000; 0500.660000X000; 0500.670000X000; 0500.680000X000; 0500.690000X000; 0500.800000X000; 0500.820000X000; 0501.010000.000; 9500.050000.000	
<b>2.1 Develop, coordinate and conduct regular training and continuing education for Circuit Solicitors, prosecutors and staff. State Objective: Government and Citizens</b>													
2.1.1	At least one hundred (100) credit hours of continuing education conducted on topics relevant to the investigation, prosecution, and trial of crimes in South Carolina's state courts.	0	100	Count	Equal to or greater than	State Fiscal Year	Number continuing education credit hours offered.	SCCPC	SCCPC's Educational Services Unit	Direct benefit to circuit solicitors and their staff that must satisfy annual certification requirements by ensuring that the number of credit hours required annually for prosecutors, victim advocates, and investigators are offered through the SCCPC.	Prosecutors, Investigators, and Victim Advocates in the Offices of Circuit Solicitor	0100.010000.000	
2.1.2	Development of a training program for administrative staff in the Offices of Circuit Solicitor.	0%	100%	Percent	Complete	State Fiscal Year	Percent completion of the development of a training program for administrative prosecution staff.	SCCPC	SCCPC's Educational Services Unit	Direct benefit to administrative prosecution staff in the Offices of Circuit Solicitor by enhancing their administrative skills and knowledge to support their career growth and to improve the services they provide to the offices they support.	Offices of Circuit Solicitor and law enforcement agencies	0100.010000.000	
<b>2.2 Improve accessibility of legal training and assistance to prosecution staff statewide. State Objective: Government and Citizens</b>													
2.2.1	Training provided to at least 1650 attendees cumulatively consisting of prosecutors, paralegals, investigators, victim advocates, diversion program staff, and law enforcement officers through in-person and virtual training opportunities.	0	1,650	Count	Equal to or greater than	State Fiscal Year	Number of training participants as assessed by the agency.	SCCPC	SCCPC's Educational Services Unit	Increased number of prosecutors, paralegals, investigators, victim advocates, diversion program staff and law enforcement officers receiving training through the SCCPC.	Offices of Circuit Solicitor and law enforcement agencies	0100.010000.000	
<b>3.1 Coordinate legislative efforts with the General Assembly and state agencies involved in the criminal justice system. State Objective: Government and Citizens</b>													

Perf. Measure Number	Description	Base	Target	Value Type	Desired Outcome	Time Applicable	Calculation Method	Data Source	Data Location	Stakeholder Need Satisfied	Primary Stakeholder	State Funded Program Number Responsible	Notes
3.1.1	Completion of Circuit Solicitors' state budget request documents and supporting data reports for the General Assembly with updates as necessary through the legislative session. Delivery of all required information and documentation to support the budget requests to the Executive Budget Office (EBO), the legislature, and legislative budget staff throughout the appropriations process for the next fiscal year.	0%	100%	Percent complete	Complete	State Fiscal Year	Timeliness	Internal Records	SCCPC, EBO, Senate Finance Committee, House Ways & Means Committee	Develop, prepare, submit and present state-level budget requests for the Circuit Solicitors.	Commission Members, Circuit Solicitors, and General Assembly	0100.010000.000	
3.1.2	Participate in meetings and discussions with state-level stakeholders including criminal justice entities, committees, and legislators. Assist legislators as needed with the review and/or development of criminal justice legislation.	0%	100%	Percent complete	Complete	State Fiscal Year	Timeliness	Internal Records	SCCPC	Communication and collaboration with legislators and leaders of other criminal justice agencies, committees and other entities.	SCCPC; state criminal justice entities/committees; General Assembly	0100.010000.000	
<b>3.2</b>	<b>Communicate regularly with non-governmental entities involved with criminal justice efforts and participate in initiatives that promote coordination of efforts and information sharing among criminal justice partners.</b>								<b>State Objective: Government and Citizens</b>				
3.2.1	Engage in discussions and collaboration with at least four (4) entities that represent the interests of crime victims and criminal defendants.	0	4	Count	Complete	State Fiscal Year	Completion count as assessed by the agency.	Internal Records	SCCPC	Communication and collaboration with criminal justice entities that represent the interests of crime victims and criminal defendants.	SCCPC staff; Offices of Circuit Solicitor; Law Enforcement Agencies	0100.010000.000	
3.2.2	Active participation in at least one (1) local and one (1) national non-governmental organization that promote discussions on state and national criminal justice issues and processes.	0	2	Count	Complete	State Fiscal Year	Completion count as assessed by the agency.	Internal Records	SC Bar Criminal Law Council; National Association of Prosecution Coordinators (NAPC), National District Attorneys Association (NDAA)	Communication and collaboration with criminal justice leaders, including prosecution coordinators and elected prosecutors in other states.	SCCPC staff; Offices of Circuit Solicitor; Law Enforcement Agencies	0100.010000.000	

# 2024

## Budget Data

as submitted for the Accountability Report by:

### E210 - Prosecution Coordination Commission

State Funded Program No.	State Funded Program Title	Description of State Funded Program	(Actual) General	(Actual) Other	(Actual) Federal	(Actual) Total	(Projected) General	(Projected) Other	(Projected) Federal	(Projected) Total
0100.010000.000	Administration	SCCPC office expenses including salaries and operating expenses.	\$ 1,246,046.91	\$ -	\$ 312,591.00	\$ 1,558,637.91	\$ 1,481,223.00	\$ -	\$ 318,591.00	\$ 1,799,814.00
0500.030000X000	Judicial Circuit State Support	State appropriation 100% distributed to the Offices of Solicitor to assist with the operation of their offices.	\$ 6,352,002.00	\$ -	\$ -	\$ 6,352,002.00	\$ 6,352,002.00	\$ -	\$ -	\$ -
0500.100000X000	Richland County Drug Court	State appropriation 100% distributed to the 5th Circuit Solicitor's Office for the operation of a drug court program to benefit eligible Richland County residents.	\$ 56,436.00	\$ -	\$ -	\$ 56,436.00	\$ 56,436.00	\$ -	\$ -	\$ -
0500.150000X000	Kershaw County Drug Court	100% distribution to the 5th Circuit Solicitor's Office for the operation of a drug court program to benefit eligible Kershaw County residents.	\$ 52,965.00	\$ -	\$ -	\$ 52,965.00	\$ 52,965.00	\$ -	\$ -	\$ -
0500.170000X000	Saluda Cnty Drug Court	State appropriation 100% distributed to the 11th Circuit Solicitor's Office for the operation of a drug court program to benefit eligible Saluda County residents.	\$ 38,000.00	\$ -	\$ -	\$ 38,000.00	\$ 38,000.00	\$ -	\$ -	\$ -
0500.200000X000	Drug Court Funding	State appropriation 100% distributed to the sixteen Offices of Solicitor for the operation of drug court programs and other diversion programs. (Proviso 60.15, FY 22 Appropriations Act)	\$ 1,600,000.00	\$ 2,800,000.00	\$ -	\$ 4,400,000.00	\$ 1,600,000.00	\$ 2,800,000.00	\$ -	\$ 4,400,000.00
0500.250000X000	Fee For Motions	Portion of statutory court fee 100% distributed to the 3rd, 4th and 11th Circuit Solicitors' offices for the operation of drug court programs. (SC Code §2-21-320)	\$ -	\$ 450,000.00	\$ -	\$ 450,000.00	\$ -	\$ 450,000.00	\$ -	\$ 450,000.00
0500.300000X000	Law Enforcement Funding	Portion of statutory surcharge on court fines 100% distributed to the sixteen Offices of Solicitor for the operations of their offices. (SC Code §14-1-212)	\$ -	\$ 4,000,000.00	\$ -	\$ 4,000,000.00	\$ -	\$ 4,000,000.00	\$ -	\$ 4,000,000.00
0500.340000X000	DUI Prosecution	State appropriation 100% distributed to the sixteen Offices of Solicitor for Driving Under the Influence Prosecution. (Proviso 60.9, FY 22 Appropriations Act)	\$ 1,179,041.00	\$ -	\$ -	\$ 1,179,041.00	\$ 1,179,041.00	\$ -	\$ -	\$ 1,179,041.00
0500.350000X000	Court Fees	Portion of statutory court fee 100% distributed to the Offices of Solicitor for the operations of their offices. (SC Code §14-1-204)	\$ -	\$ 300,000.00	\$ -	\$ 300,000.00	\$ -	\$ 300,000.00	\$ -	\$ 300,000.00
0500.360000X000	Conditional Discharge Fee - General Sessions	Statutory court fee 100% distributed to the sixteen Offices of Solicitor for the operation of drug court programs. (SC Code §16-17-530(D) & §44-53-450(C))	\$ -	\$ 300,000.00	\$ -	\$ 300,000.00	\$ -	\$ 300,000.00	\$ -	\$ 300,000.00



State Funded Program No.	State Funded Program Title	Description of State Funded Program	(Actual) General	(Actual) Other	(Actual) Federal	(Actual) Total	(Projected) General2	(Projected) Other	(Projected) Federal4	(Projected) Total
0500.370000X000	Conditional Discharge Fee - Magistrate	Statutory court fee 100% distributed to the sixteen Offices of Solicitor for the operation of drug court programs. (SC Code §16-17-530(D) & §44-53-450(C))	\$ -	\$ 200,000.00	\$ -	\$ 200,000.00	\$ -	\$ 200,000.00	\$ -	\$ 200,000.00
0500.380000X000	Conditional Discharge Fee - Municipality	Statutory court fee 100% distributed to the sixteen Offices of Solicitor for the operation of drug court programs. (SC Code §16-17-530(D) & §44-53-450(C))	\$ -	\$ 175,000.00	\$ -	\$ 175,000.00	\$ -	\$ 175,000.00	\$ -	\$ 175,000.00
0500.500000X000	Criminal Domestic Violence Prosecutor	State appropriation 100% distributed to the sixteen Offices of Solicitor for Criminal Domestic Violence Prosecution. (Proviso 60.7, FY 22 Appropriations Act)	\$ 1,600,000.00	\$ -	\$ -	\$ 1,600,000.00	\$ 1,600,000.00	\$ -	\$ -	\$ 1,600,000.00
0500.550000X000	12th Judicial Circuit Drug Court	State appropriation 100% distributed to the 12th Circuit Solicitor's Office for the operation of a drug court program to benefit eligible Florence and Marion County residents.	\$ 150,000.00	\$ -	\$ -	\$ 150,000.00	\$ 150,000.00	\$ -	\$ -	\$ 150,000.00
0500.660000X000	Traffic Education Program-Magistrates Court	Portion of statutory Traffic Education Program (TEP) application fees 100% distributed to the sixteen Offices of Solicitor. (SC Code §17-22-350)	\$ -	\$ 50,000.00	\$ -	\$ 50,000.00	\$ -	\$ 50,000.00	\$ -	\$ 50,000.00
0500.670000X000	Traffic Education Program-Municipal Court	Portion of statutory Traffic Education Program (TEP) application fees 100% distributed to the sixteen Offices of Solicitor. (SC Code §17-22-350)	\$ -	\$ 50,000.00	\$ -	\$ 50,000.00	\$ -	\$ 50,000.00	\$ -	\$ 50,000.00
0500.680000X000	Violent Crime Prosecution	State appropriation 100% distributed to the sixteen Offices of Solicitor for Violent Crime Prosecution. (Proviso 60.10, FY 22 Appropriations Act)	\$ 1,600,000.00	\$ -	\$ -	\$ 1,600,000.00	\$ 1,600,000.00	\$ -	\$ -	\$ 1,600,000.00
0500.690000X000	Caseload Equalization Funding	State appropriation 100% distributed to the sixteen Offices of Solicitor for Caseload Equalization. (Proviso 60.11, FY 22 Appropriations Act)	\$ 22,356,872.00	\$ -	\$ -	\$ 22,356,872.00	\$ 22,356,872.00	\$ -	\$ -	\$ 22,356,872.00
0500.800000X000	Victim's Assistance Program	State appropriation 100% distributed to the sixteen Offices of Solicitor for Victim/Witness Programs. (Proviso 60.8, FY 22 Appropriations Act)	\$ 132,703.00	\$ -	\$ -	\$ 132,703.00	\$ 132,703.00	\$ -	\$ -	\$ 132,703.00
0500.820000X000	Summary Court Domestic Violence Prosecution	State appropriation 100% distributed to the sixteen Offices of Solicitor. (Proviso 60.12, FY 22 Appropriations Act)	\$ 2,980,117.00	\$ -	\$ -	\$ 2,980,117.00	\$ 2,980,117.00	\$ -	\$ -	\$ 2,980,117.00
0501.010000.000	Offices Of Circuit Solicitors	State appropriation 100% distributed to the sixteen Offices of Solicitor for office expenses including salaries (16 solicitors and 16 administrative professionals only) and operating expenses.	\$ 4,298,932.87	\$ -	\$ -	\$ 4,298,932.87	\$ 4,328,593.00	\$ -	\$ -	\$ 4,328,593.00
05NW.840000X000	Public Service Incentive Program	Unfunded/inactive program intended to provide law school student loan reimbursements to prosecutors and public defenders.	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
05NW.850000X000	Intelligence Led Prosecution	Unfunded/inactive account.	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

State Funded Program No.	State Funded Program Title	Description of State Funded Program	(Actual) General	(Actual) Other	(Actual) Federal	(Actual) Total	(Projected) General2	(Projected) Other	(Projected) Federal4	(Projected) Total
05NW.860000X000	Intake and Review	Non-recurring state appropriation 100% distributed to the sixteen Offices of Solicitor.distributed to Offices of Solicitor that establish an intake and analysis program. (Proviso 60.14, FY 22 Appropriations Act)	-	\$ -	\$ -	-	\$ -	\$ -	\$ -	-
9500.050000.000	State Employer Contributions	Fringe Benefits (Retirement and Health Insurance contributions) and other employer-paid expenses for SCCPC staff, the sixteen circuit solicitors and the sixteen state-funded administrative professionals in the Offices of Solicitor.	\$ 3,236,400.74	\$ -	\$ 42,992.00	\$ 3,279,392.74	\$ 3,404,394.00	\$ -	\$ 36,992.00	\$ 3,441,386.00
1005.050000X000	SC Center for Fathers and Families	Recurring state appropriation under the Community Services funding program 100% distributed to the SC Center for Fathers & Families (not affiliated with the SCCPC or Circuit Solicitors).	\$ 400,000.00	\$ -	\$ -	\$ 400,000.00	\$ 400,000.00	\$ -	\$ -	\$ 400,000.00

# 2024

## Legal Data

as submitted for the Accountability Report by:

### E210 - Prosecution Coordination Commission

Law number	Jurisdiction	Type	Description	Purpose the law serves:	Notes:	Changes made during FY2024
1-5-40(85)	State	Statute	Provides that the Secretary of State is to monitor positions on SCCPC's Commission.	Not related to agency deliverable		No Change
1-7-910	State	Statute	Creates SCCPC.	Not related to agency deliverable		No Change
1-7-920	State	Statute	Sets out the Commission membership for SCCPC.	Not related to agency deliverable		No Change
1-7-930	State	Statute	Sets out process of filling vacancies on SCCPC Commission.	Not related to agency deliverable		No Change
1-7-940	State	Statute	Outlines the duties of SCCPC: (1) coordinate all administrative functions of the Solicitors' offices and any affiliate services; (2) submit the budgets of the Solicitors and their affiliate services to the General Assembly; (3) encourage and develop legal education programs and training programs for solicitors and their affiliate services, organize and provide seminars to help increase the effectiveness and efficiency of the prosecution of criminal cases in this State, act as a clearinghouse and distribution source for publications involving solicitors and their affiliate services, and provide legal updates on matters of law affecting prosecution of criminal cases; and (4) provide blank indictments for the Solicitors.	Requires a service	Requires SCCPC to (1) coordinate all administrative functions of the Solicitors' offices and any affiliate services; (2) submit the budgets of the Solicitors and their affiliate services to the General Assembly; (3) encourage and develop legal education programs and training programs for solicitors and their affiliate services, organize and provide seminars to help increase the effectiveness and efficiency of the prosecution of criminal cases in this State, act as a clearinghouse and distribution source for publications involving solicitors and their affiliate services, and provide legal updates on matters of law affecting prosecution of criminal cases; and (4) provide blank indictments for the Solicitors.	No Change
1-7-950	State	Statute	Provides process for electing Chair and any other officers and determining quorum for SCCPC Commission	Not related to agency deliverable		No Change

Law number	Jurisdiction	Type	Description	Purpose the law serves:	Notes:	Changes made during FY2024
1-7-960	State	Statute	Provides for the hiring of an Executive Director and other staff as needed.	Not related to agency deliverable		No Change
1-7-970	State	Statute	Provides that members of SCCPC Commission shall serve without pay, but are allowed expenses and Executive Director to approve any vouchers for such to be paid out of appropriations for SCCPC operating expenses.	Not related to agency deliverable		No Change
1-7-980	State	Statute	Provides that SCCPC operating funds must be derived from the per capita funding for State services for Solicitors based upon a formula to be determined by the Commission.	Not related to agency deliverable		No Change
1-7-990	State	Statute	Provides that SCCPC may promulgate regulations necessary to perform its required duties.	Not related to agency deliverable		No Change
8-11-260	State	Statute	Provides that SCCPC employees are exempt from Article 3, Chapter 11, Title 8 (personnel administration and grievance procedure).	Not related to agency deliverable		No Change
8-13-770	State	Statute	Provides that members of the General Assembly are allowed to serve on SCCPC Commission.	Not related to agency deliverable		No Change
8-17-370	State	Statute	Provides that SCCPC employees are exempt from Article 5, Chapter 17, Title 8 (State employee grievance procedure).	Not related to agency deliverable		No Change
8-21-320	State	Statute	Provides that a portion of fees assessed on motions filed in common pleas and family courts (the first \$450,000 of fees collected) are to be used to fund drug court in the Third, Fourth, and Eleventh Judicial Circuits (funds are to pass through SCCPC)	Distribute funding to another entity		No Change
14-1-204(B)(1)	State	Statute	Provides that a portion (4.37%) of \$50 filing fee paid for filing complaints or petitions in common pleas and family court to be distributed to SCCPC to be retained, expended, and carried forward (other distributions are 67.96% to Judicial Department; 11.30% to SCPPP; and 16.37% to SCCID - 14.56% to Defense of Indigents per capita and 1.81% to Division of Appellate Defense.	Not related to agency deliverable		No Change

Law number	Jurisdiction	Type	Description	Purpose the law serves:	Notes:	Changes made during FY2024
14-1-212	State	Statute	Provides that a portion (18.50%) of \$25 surcharge imposed on all fines, forfeitures, escheatments, or other monetary penalties imposed on all misdemeanor traffic offenses or non-traffic violations are distributed to Solicitors (pass through SCCPC)	Distribute funding to another entity		No Change
14-1-213	State	Statute	\$150 surcharge on all drug convictions distributed to solicitors to be used only for drug courts (pass through SCCPC)	Distribute funding to another entity		No Change
16-1-130	State	Statute	Exempts diversion programs operated by SCCPC and Solicitors from statutory eligibility guidelines.	Not related to agency deliverable		No Change
16-17-530(D)	State	Statute	Provides that SCCPC is to apportion funds collected for conditional discharges of public disorderly conduct among the 16 judicial circuit Solicitors on a per capita basis equal to the population in that circuit compared to the population of the State as a whole based on the most recent official United States census, with funds for use solely for drug treatment court programs only.	Distribute funding to another entity		No Change
16-25-720	State	Statute	In addition to requiring the Solicitors to each create a Circuit Domestic Violence Fatality Review Committee, and addressing membership and process, requires SCCPC to develop protocols for use by those Committees and by coroners and others conducting autopsies of persons who either died from or were a victim of domestic violence prior to death.	Requires a service	Requires SCCPC to develop protocols for use by those Committees and by coroners and others conducting autopsies of persons who either died from or were a victim of domestic violence prior to death.	No Change
16-3-1430	State	Statute	Provides that SCCPC Executive Director or his designee is to serve on the Victim Services Coordinating Council.	Board, commission, or committee on which someone from our agency must/may serve		No Change
16-3-1525	State	Statute	While imposing obligations on prosecuting agencies to notify victims of bond and juvenile detention hearings, exempts SCCPC and the Solicitors' Offices from requirement that a victim must be notified before a defendant released from diversion programs administered by SCCPC or the Solicitor's Office.	Not related to agency deliverable		No Change
16-3-2050	State	Statute	Provides that a representative from SCCPC is to serve on the South Carolina Attorney General's interagency task force on the prevention of trafficking in persons.	Board, commission, or committee on which someone from our agency must/may serve		No Change

Law number	Jurisdiction	Type	Description	Purpose the law serves:	Notes:	Changes made during FY2024
17-22-1120	State	Statute	Requires SCCPC to collect data on all programs administered by a circuit solicitor, SCCPC, or a court, which divert offenders from prosecution to an alternative program or treatment, to provide an annual report to the Sentencing Reform Oversight Committee, and to make the annual report available for public inspection.	Report our agency must/may provide		No Change
17-22-130	State	Statute	Provides for creation and retention of intervention records by the Solicitors; provision of information to SLED, and sharing of information with SCCPC for its compilation of annual reports.	Requires a service	Requires access to information for purpose of creating report.	No Change
17-22-30	State	Statute	Provides authority for the Solicitors to establish pre-trial intervention programs, and requires SCCPC to oversee administrative procedures for such programs.	Requires a service	Requires SCCPC to oversee administrative procedures for such programs.	No Change
17-22-310	State	Statute	Provides authority for the Solicitors to establish traffic education programs, requires each program to include a community service and educational component, and requires SCCPC to oversee administrative procedures for such programs.	Requires a service	Requires SCCPC to oversee administrative procedures for TEP programs.	No Change
17-22-350(B) & (C)	State	Statute	Provides that Traffic Education Programs' \$140 application fee for Summary Court level offenses - after 9.17% is paid to county government the balance is paid to treasurer and 6.74% distributed to solicitors per capita.	Distribute funding to another entity		No Change
17-22-360	State	Statute	Requires that each Solicitor with a traffic education program submit an annual report to the SCCPC, who shall make the reports available for public inspection. Also provides that SCCPC may establish guidelines for the annual reports, in addition to those set out in statute.	Report our agency must/may provide		No Change
17-22-370	State	Statute	Requires the Solicitors to provide identifying information on all participants in the traffic education programs to SCCPC for use in determining eligibility for a traffic education program.	Requires a service	Requires Solicitors to provide information on TEP participants and SCCPC to use such in determining individuals' eligibility for participation in a TEP.	No Change
17-22-40	State	Statute	Creates the office of pretrial intervention coordinator within SCCPC to assist in establishing and maintaining the Solicitors' pre-trial intervention programs, and requires that such be funded by an appropriation to SCCPC in the general appropriation act.	Requires a service	Requires creation of the office of pretrial intervention coordinator within SCCPC to assist in establishing and maintaining the Solicitors' pre-trial intervention program.	No Change
17-22-510	State	Statute	Provides authority for the Solicitors to establish alcohol education program, requires each program to include a community service and educational component, and requires SCCPC to oversee administrative procedures for such programs and consult with DAODAS before approving such.	Requires a service	Requires SCCPC to oversee administrative procedures for AEP programs and consult with DAODAS before approving such.	No Change

Law number	Jurisdiction	Type	Description	Purpose the law serves:	Notes:	Changes made during FY2024
17-22-530	State	Statute	Provides for disposition of cases of successful and unsuccessful completion of an alcohol education program, and retention of records by SCCPC to ensure that a person does not benefit from the provisions of this article more than once.	Requires a service	Requires SCCPC to retain records to ensure that a person does not participate in an AEP more than once.	No Change
17-22-560	State	Statute	Requires the Solicitors to provide identifying information on all participants in the alcohol education programs to SCCPC for use in determining eligibility for an alcohol education program.	Requires a service	Requires Solicitors to provide information on AEP participants and SCCPC to use such in determining individuals' eligibility for participation in an AEP.	No Change
43-35-310	State	Statute	Provides that SCCPC Executive Director or his designee is to serve on the Adult Protection Coordinating Council.	Board, commission, or committee on which someone from our agency must/may serve		No Change
44-53-450(C)	State	Statute	Provides that conditional discharge fees (\$350 in General Sessions Court and \$150 in summary court) are to be distributed to solicitors per capita to be used only for drug courts (pass through SCCPC)	Distribute funding to another entity		No Change
61-4-50(D)(3)	State	Statute	Provides that SCCPC is to apportion funds collected for conditional discharges of the sale of beer, ale, porter, or wine to underage persons among the 16 judicial circuit Solicitors on a per capita basis equal to the population in that circuit compared to the population of the State as a whole based on the most recent official United States census, with funds for use solely for drug treatment court programs only.	Distribute funding to another entity		Added
61-6-4080(D)(3)	State	Statute	Provides that SCCPC is to apportion funds collected for conditional discharges of the sale of alcoholic liquors to underage persons among the 16 judicial circuit Solicitors on a per capita basis equal to the population in that circuit compared to the population of the State as a whole based on the most recent official United States census, with funds for use solely for drug treatment court programs only.	Distribute funding to another entity		Added
S.C. Constitution Article V, Section 24	State	Constitution	Provides for, among other things, the office and election of the 16 Circuit Solicitors, their term of office, gives the General Assembly the authority to establish the requirements for the office of Solicitor, and designates the Attorney General as the chief prosecuting office of the state with the authority to supervise the prosecution of all criminal cases in courts of record.	Not related to agency deliverable		No Change

Law number	Jurisdiction	Type	Description	Purpose the law serves:	Notes:	Changes made during FY2024
Proviso 59.10	State	FY23-24 Proviso	Provides that, if funds in the South Carolina Victims' Compensation Fund exceed the amount required to operate the State Office of Victims Assistance and pay claims of crime victims, the first \$650,000 of such excess must be used for Victim/Witness programs by distribution to Judicial Circuits based on a formula and criteria developed by the policy committee.	Not related to agency deliverable		No Change
Proviso 60.1	State	FY23-24 Proviso	Provides for the salary of Solicitors (not less than a full-time circuit court judge) to be paid from pass-through funding appropriated to the SCCPC.	Distribute funding to another entity		No Change
Proviso 60.2	State	FY23-24 Proviso	Provides for a \$1,000 monthly expense allowance for each Circuit Solicitor to be paid from pass-through funding appropriated to the SCCPC.	Distribute funding to another entity		No Change
Proviso 60.3	State	FY23-24 Proviso	Provides for the apportionment of Judicial Circuits (16) State Support among the circuits to be paid from pass-through funding appropriated to the SCCPC.	Distribute funding to another entity		No Change
Proviso 60.4	State	FY23-24 Proviso	Authorizes the Offices of Solicitor and the Commission on Prosecution Coordination to carry forward unexpended balances for the operation of the solicitors office relating to operational expenses.	Not related to agency deliverable		No Change
Proviso 60.5	State	FY23-24 Proviso	Provides that amounts appropriated by the General Assembly for solicitors' offices shall be in addition to any amounts presently being provided by the county for these services and may not be used to supplant funding already allocated for such services without any additional charges, and requires the Solicitors to notify the Chairman of the Senate Finance Committee and the Chairman of the House Ways and Means Committee if a county reduces the amount of support provided to the solicitors office below the level provided in the prior fiscal year.	Not related to agency deliverable		No Change
Proviso 60.6	State	FY23-24 Proviso	Provides that when funds are available, amounts appropriated and authorized in Part IA, Section 60 for Solicitors Victim/Witness Assistance Programs shall be apportioned among the circuits and sets out the manner of apportionment. Such funding shall be distributed from pass-through funding appropriated to the SCCPC.	Distribute funding to another entity		No Change



Law number	Jurisdiction	Type	Description	Purpose the law serves:	Notes:	Changes made during FY2024
Proviso 60.7	State	FY23-24 Proviso	Provides that the amount appropriated for criminal domestic violence prosecution shall be apportioned among the circuits on a pro-rata basis. Such funding shall be distributed from pass-through funding appropriated to the SCCPC. Also requires SCCPC to collect and retain non-privileged information and data regarding criminal domestic violence prosecution and provide the General Assembly with an annual report. (This proviso is included twice in the Laws Chart because it imposes two deliverables - it is here for the deliverable of disbursing funds to the Solicitors' Offices.)	Distribute funding to another entity		No Change
Proviso 60.8	State	FY23-24 Proviso	Provides that amounts appropriated for Victim/Witness Programs must be apportioned among the circuits equally from pass-through funding appropriated to the SCCPC; requires that such funds must be used only for the purpose of establishing a Victim/Witness Program; sets out minimum services to be provided by a Victim/Witness Program; provides that the amounts appropriated by the General Assembly for solicitors offices shall be in addition to any amounts presently being provided by the county for these services and may not be used to supplant funding already allocated for such services; provides that any reduction by any county in funding for victim assistance programs in solicitors offices shall result in a corresponding decrease of state funds provided to the solicitors office in that county for victim assistance services; and requires that each Solicitor submit an annual financial and programmatic report describing the use of these funds to the Governor, the Attorney General, the Chairman of the Senate Finance Committee, and the Chairman of the House Ways and Means Committee.	Distribute funding to another entity		No Change
Proviso 60.9	State	FY23-24 Proviso	Provides that amounts appropriated for driving under the influence prosecution shall be apportioned among the circuits on a pro-rata basis from pass-through funding appropriated to the SCCPC; and requires SCCPC to collect and retain non-privileged information and data regarding driving under the influence prosecution and provide the General Assembly with an annual report.	Distribute funding to another entity		No Change
Proviso 60.10	State	FY23-24 Proviso	Provides that amounts appropriated for violent crime prosecution shall be apportioned among the circuits on a pro-rata basis	Distribute funding to another entity		No Change
Proviso 60.11	State	FY23-24 Proviso	Provides for the distribution of Solicitor caseload equalization funding to be paid from pass-through funding appropriated to the SCCPC.	Distribute funding to another entity		No Change
Proviso 60.12	State	FY23-24 Proviso	Provides for the distribution of summary court domestic violence prosecution funding to be paid from pass-through funding appropriated to the SCCPC.	Distribute funding to another entity		No Change

Law number	Jurisdiction	Type	Description	Purpose the law serves:	Notes:	Changes made during FY2024
Proviso 60.13	State	FY22-23 Proviso	Provides that any funds appropriated for Intake and Analysis Programs shall be distributed equally among the circuits that establish, maintain, and report information regarding their programs.	Distribute funding to another entity	Deleted in FY23-24	Repealed
Proviso 60.14	State	FY23-24 Proviso	Provides that funds appropriated and distributed to the Circuit Solicitors for drug court funding shall be used for the operation of diversion programs and/or drug courts.	Distribute funding to another entity		No Change
Proviso 60.15	State	FY23-24 Proviso	Provides that any funds appropriated for Solicitor Technology Equipment and Software shall be distributed equally among the Circuit Solicitors and requires each circuit to submit a report to the SCCPC, which the SCCPC must compile and transmit to the Chairman of the Senate Finance Committee and the Chairman of the House Ways and Means Committee.	Distribute funding to another entity	FY 23-24: Amended to change the due date of the required report to December 31, 2023.  FY 24-25: Deleted in FY 24-25 Budget.	Amended
Proviso 67.6	State	FY23-24 Proviso	Provides for the distribution of funding for juvenile arbitration programs to all solicitors and for a community advocacy program in the First Judicial Circuit to be paid from pass-through funding appropriated to SCDJJ.	Not related to agency deliverable		No Change
Proviso 117.21	State	FY23-24 Proviso	Provides that each state agency receiving funds that are a direct appropriation to a non-profit organization, prior to disbursing the funds, shall require from each recipient organization a plan of how the state funds will be spent and how the expenditures will provide a public benefit. After receiving the funds, non-profit organizations shall provide quarterly spending updates. Information collected is submitted by the agency.	Distribute funding to another entity		No Change
Proviso 117.59	State	FY23-24 Proviso	Provides that hiring salaries and salary increases for the agency heads of SCCPC and SCCID shall be subject to all provisions related to agency heads covered by the Agency Head Salary Commission.	Not related to agency deliverable		No Change
Proviso 117.60	State	FY23-24 Proviso	Creates the Prosecutors and Defenders Public Service Incentive Program, which allows up to \$5,000 reimbursement per year (not to exceed \$40,000 total) for law school student loan payments based upon years of service and student loan. Also provides that the Prosecutors and Defenders Public Service Incentive Program, when funded, be administered by SCCPC and imposes reporting obligations in regard to the Program.*This program is not currently funded.	Requires a service	Requires SCCPC to administer loan repayment program and distribute funding to qualified individuals (program not currently funded by General Assembly).	No Change

Law number	Jurisdiction	Type	Description	Purpose the law serves:	Notes:	Changes made during FY2024
Proviso 117.70	State	FY23-24 Proviso	Require all state agencies to provide a report of all aggregate amounts of fines and fees that were charged and collected by that state agency in the prior fiscal year which report must be posted on each agency's website and delivered to the Chairman of the Senate Finance Committee and the Chairman of the House Ways & Means Committee by September 1.	Report our agency may/must provide	FY 24-25: Proviso number updated to 117.69	No Change
Proviso 117.101	State	FY23-24 Proviso	Requires SCCPC and SCCID to provide detailed expenditure reports and associated revenue streams for each individual circuit, revenue streams shall include, but not be limited to, state funds, local funds, federal funds, and also nongovernmental sources of funds, by no later than September first, on the prior fiscal year, to the appropriate commission, and then provide the Chairman of the House Ways and Means Committee and Chairman of the Senate Finance Committee with a combined report by September fifteenth of the current fiscal year.	Report our agency must/may provide	FY 24-25: Proviso number updated to 117.99	Amended Proviso Number Only
Proviso 117.104	State	FY23-24 Proviso	Requires all state agencies to submit an information technology plan and an information security plan to the Department of Administration by August 1.	Report our agency may/must provide	FY 22-23: Proviso number 117.105 FY 24-25: Proviso number updated to 117.102	Amended Proviso Number Only
Proviso 117.109	State	FY23-24 Proviso	Requires all state agencies to submit all information technology requests to the Executive Budget Office and the Department of Administration's Division of Technology Operations. Also requires all state agencies to create an information technology plan for purchases that exceed \$50,000 and to enter all IT costs into SCEIS.	Report our agency may/must provide	FY 22-23: Proviso number 117.110 FY 24-25: Proviso number updated to 117.107	Amended Proviso Number Only
Proviso 117.110	State	FY23-24 Proviso	Reauthorizes Sentencing Reform Oversight and refers to diversion program progress reports SCCPC is required to submit by Art. 11, Ch. 22, Title 17 of the South Carolina Code.	Report our agency may/must provide	FY 22-23: Proviso number 117.111 FY 24-25: Proviso number updated to 117.108	Amended Proviso Number Only
Proviso 117.170	State	FY23-24 Proviso	Provides funding for retention and recruitment of assistant solicitor personnel and imposes reporting duties on SCCPC.	Report our agency may/must provide	FY 23-24: New Proviso FY 24-25 Proviso number updated to 117.166. Amended to remove initial reporting requirements and to reflect only the recurring reporting requirements.	Added

# 2024

## Services Data

as submitted for the Accountability Report by:

### E210 - Prosecution Coordination Commission

Description of Service	Description of Direct Customer	Customer Name	Others Impacted by Service	Division or major organizational unit providing the service.	Description of division or major organizational unit providing the service.	Primary negative impact if service not provided.	Changes made to services during FY2024	Summary of changes to services
Administrative support for the Offices of Solicitor	The sixteen (16) judicial circuit solicitors and their staff	Offices of Solicitor		Administration	The SCCPC is a small single-unit agency that performs multiple tasks and functions, including services to support and enhance the administrative services of the Offices of Solicitor.	The following statutorily required services would not be performed: distribution of state funds to the Offices of Solicitor; Human Resources services for state-funded FTEs in the Offices of Solicitor; centralized coordination of statewide reporting requirements and collaborative efforts; submission of circuit solicitors' budget plans and requests to the General Assembly.	No Change	
Training and continuing education for Circuit Solicitors, prosecutors and staff	The sixteen (16) judicial circuit solicitors and their staff	Offices of Solicitor		Administration (Educational Services)	The SCCPC is a small single-unit agency that performs multiple tasks and functions, including services to support and enhance the programmatic services of the Offices of Solicitor.	Continuing education and training for prosecution staff in South Carolina would suffer.	No Change	
Provision of technical assistance to Circuit Solicitors, prosecution and staff	The sixteen (16) judicial circuit solicitors and their staff	Offices of Solicitor		Administration (Educational Services)	The SCCPC is a small single-unit agency that performs multiple tasks and functions, including services to support and enhance the programmatic services of the Offices of Solicitor through the provision of legal and other assistance.	Proper application of statutory and case law in the prosecution of cases in South Carolina would suffer.	No Change	
Coordination of and assistance with tools, procedures, training, education, and reporting for statewide diversion programs and victim advocacy services	The sixteen (16) judicial circuit solicitors and their staff	Offices of Solicitor		Administration (Educational Services)	The SCCPC is a small single-unit agency that performs multiple tasks and functions, including services to support and enhance diversion programs and victim advocacy services within the Offices of Solicitor.	The continuing education and training for, proper application of statutory and case law by, and reporting requirements of diversion and victim advocate/witness staff in South Carolina would suffer.	No Change	
Training and continuing education for non-Solicitor prosecutors, law enforcement officers, law enforcement, and others in the criminal justice system	Local or state-level prosecutors, law enforcement officers and other attorneys and staff involved in the prosecution of criminal cases that do not work in the Offices of Circuit Solicitor	State and local government agencies		Administration (Educational Services)	The SCCPC is a small single-unit agency that performs multiple tasks and functions, including services to support and enhance the programmatic services of state and local criminal justice agencies outside of the Offices of Solicitor.	Continuing education and training for prosecution staff and law enforcement officers in South Carolina outside the Offices of Solicitor would suffer.	No Change	

Description of Service	Description of Direct Customer	Customer Name	Others Impacted by Service	Division or major organizational unit providing the service.	Description of division or major organizational unit providing the service.	Primary negative impact if service not provided.	Changes made to services during FY2024	Summary of changes to services
Preparing and distributing information on changes to or interpretation of the law to Circuit Solicitors, prosecutors and staff	The sixteen (16) judicial circuit solicitors and their staff	Offices of Solicitor		Administration (Educational Services)	The SCCPC is a small single-unit agency that performs multiple tasks and functions, including services to support and enhance the programmatic services of the Offices of Solicitor	Awareness and application of changes to statutory and case law in the prosecution of cases in South Carolina would suffer.	No Change	
Sharing information on changes to or interpretation of the law to law enforcement	Local or state-level law enforcement officers involved in the prosecution of criminal cases	State and local government agencies		Administration (Educational Services)	The SCCPC is a small single-unit agency that performs multiple tasks and functions, including services to support and enhance the programmatic services of state and local criminal justice agencies outside of the Offices of Solicitor.	Awareness and application of changes to statutory and case law in the investigation and preparation of cases in South Carolina would suffer.	No Change	
Hire, support (through adequate training, human resources, and career development support), and maintain appropriate staffing (both in numbers & experience) to accomplish the responsibilities and goals of the Commission on Prosecution Coordination	Agency employees and commission members	SCCPC staff and commission members		Administration	The SCCPC is a small single-unit agency that performs multiple tasks and functions, including services to support to provide operational support for the Commission on Prosecution Coordination in accordance with its mission.	Without staff, the agency would be non-operational and its mission and responsibilities would not be accomplished.	No Change	
Information, documentation, analysis, legislative assistance, and program development assistance outside the Offices of Solicitor and Commission on Prosecution Coordination	Lawmakers and criminal justice partners involved with the criminal justice system	General Assembly	State and local agencies; Judicial Branch; General Public	Administration	The SCCPC is a small single-unit agency that performs multiple tasks and functions, including responding to inquiries and requests for assistance.	Access to statewide prosecution information would be limited	No Change	
Current Services: Manual collection of data from multiple sources, which are manually transferred and organized into formatted spreadsheets for the distribution and study of reports. Proposed Services: To the extent sufficient resources are made available (funding, authority, etc.), develop a technology plan for Circuit Solicitors for coordinated technology and data security services and real-time data interface for automatic accurate information collection for the distribution and study of reports.	Lawmakers	General Assembly	Offices of Solicitor; Judicial Branch; General Public	Administration	The SCCPC is a small single-unit agency that performs multiple tasks and functions, including the collection and statewide reporting of circuit solicitor data.	Statutory reporting requirements would not be met.	No Change	

Description of Service	Description of Direct Customer	Customer Name	Others Impacted by Service	Division or major organizational unit providing the service.	Description of division or major organizational unit providing the service.	Primary negative impact if service not provided.	Changes made to services during FY2024	Summary of changes to services
Gather and provide information, collaborate with criminal justice partners, and assist with the development and implementation of initiatives by serving on the Victim Services Coordinating Council.	Criminal justice partners from other state agencies and the community	Victim Services Coordinating Council members	Offices of Solicitor; General Public	Administration	The executive director of the SCCPC serves on Victim Services Coordinating Council.	Information shared among criminal justice partners and collaboration for solutions to issues affecting victims of crime would be hindered.	No Change	
Gather and provide information, collaborate with criminal justice partners, and assist with the development and implementation of initiatives by serving on the Adult Protection Coordinating Council.	Criminal justice partners from other state agencies and the community	Adult Protection Coordinating Council members	Offices of Solicitor; General Public	Administration	The executive director of the SCCPC serves on Adult Protection Coordinating Council.	Information shared among criminal justice partners and collaboration for solutions to issues affecting impaired adult victims of crime would be hindered.	No Change	
Collaborate with criminal justice partners to develop protocols and assist with the development and implementation of initiatives by assisting the Domestic Violence Advisory Committee	Criminal justice partners that serve on local Domestic Violence Fatality Review Committees	Domestic Violence Fatality Review Committees	Domestic Violence Advisory Committee members; Offices of Solicitor; General Public	Administration	The SCCPC provides assistance for the Domestic Violence Advisory Committee	Local Domestic Violence Fatality Review Committees would not have guidance on how to operate their local committee and what work to accomplish.	No Change	
Gather and provide information, collaborate with criminal justice partners, and assist with the development and implementation of initiatives by serving on the Impaired Driving Prevention Council.	Criminal justice partners from other state agencies and the community	Impaired Driving Prevention Council members	Domestic Violence Advisory Committee members; Offices of Solicitor; General Public	Administration	The SCCPC serves on the Impaired Driving Prevention Council	Information shared among criminal justice partners and collaboration for solutions to issues involving DUI and drug-impaired criminal offenses would be hindered.	No Change	
Provide legal assistance to the Offices of Solicitor on the prosecution and management of criminal cases.	The sixteen (16) judicial circuit solicitors and their staff	Offices of Solicitor		Administration	The SCCPC is a small single-unit agency that performs multiple tasks and functions, including legal assistance for the Offices of Solicitor to support the prosecution and management of criminal cases statewide in a manner that promotes justice.	The legal assistance and resources available for the Offices of Solicitor would be hindered.	No Change	
Provide legal assistance and administrative support to the Offices of Solicitor on the operation of diversion programs, the collection and reporting of participation data, and the development of success measures	The sixteen (16) judicial circuit solicitors and their staff	Offices of Solicitor		Administration	The SCCPC is a small single-unit agency that performs multiple tasks and functions, including services to support and enhance the operation of diversion programs in each circuit.	The legal assistance, resources, and guidance available for diversion staff in the Offices of Solicitor would be hindered.	No Change	

Description of Service	Description of Direct Customer	Customer Name	Others Impacted by Service	Division or major organizational unit providing the service.	Description of division or major organizational unit providing the service.	Primary negative impact if service not provided.	Changes made to services during FY2024	Summary of changes to services
Provide legal assistance and administrative support to the Offices of Solicitor on advocacy efforts for victims of crimes.	The sixteen (16) judicial circuit solicitors and their staff	Offices of Solicitor		Administration	The SCCPC is a small single-unit agency that performs multiple tasks and functions, including services to support and enhance victim advocacy services in the Offices of Solicitor.	The legal assistance, resources, and guidance available for victim/witness advocated in the Offices of Solicitor would be hindered.	No Change	

# 2024

## Partnerships Data

as submitted for the Accountability Report by:

### E210 - Prosecution Coordination Commission

Type of Partner Entity	Name of Partner Entity	Description of Partnership	Change to the partnership during the past fiscal year
State Government	Attorney General's Office	SCCPC works closely with the Attorney General's Office on identifying legal issues of concern to the criminal justice system in general and the prosecution specifically so that the issues may be addressed legislatively, through the judicial process, through training, and/or by the dissemination of information. Solicitors work with the Attorney General's Office on a variety of matters: appeals, post-conviction relief, legislative initiatives, and training.	No Change
Local Government	Local Law Enforcement Agencies	SCCPC provides some training to local law enforcement on issues impacting criminal justice, including lawful means of collecting evidence, the preservation of evidence, and disclosure obligations. In addition, Solicitors prosecute cases made by local law enforcement agencies and work extensively with them (Municipal Police Departments and County Sheriffs Departments).	No Change
State Government	S.C. Commission on Indigent Defense	SCCPC works with SCCID on issues of mutual interest, including legislation related to criminal procedure and law. Solicitors work with Public Defenders on a daily basis in order to move cases through the court system.	No Change
State Government	S.C. Criminal Justice Academy	SCCPC communicates with SCCJA about changes in or interpretation of the law on which law enforcement officers need to be trained, as well as general topics for training. SCCPC shares, when appropriate, training materials or legal updates with the SCCJA. In addition, SCCPC involves SCCJA in some of its trainings conducted for staff of the Offices of Solicitor.	No Change
State Government	S.C. Department of Disabilities and Special Needs	SCCPC works closely with DDSN on providing information to the Solicitors and conducting trainings on the competency and other intellectual disability issues. In addition, the Solicitors Offices rely on DDSN for a variety of services in assessing defendants who are intellectually disabled.	No Change
State Government	S.C. Department of Juvenile Justice	SCCPC works with DJJ on on issues of mutual interest, including legislation related to juvenile justice. Assistant Solicitors in Family Court work closely with employees of DJJ on every case that is handled in Family Court.	No Change
State Government	S.C. Department of Mental Health	SCCPC works closely with DMH on providing information to the Solicitors and conducting trainings on the commitment process, competency issues, sanity, and other mental health issues. In addition, the Solicitors Offices rely on DMH for a variety of services in assessing defendants as criminal cases are processed and in establishing Mental Health Courts.	No Change
State Government	S.C. Department of Public Safety	The Traffic Safety Resource Prosecutor (TSRP) works closely with the Department of Public Safety, which funds the TSRP grant, on a range of issues. In addition, Solicitors prosecute cases made by the S.C. Highway Patrol and the S.C. Transport Police.	No Change



Type of Partner Entity	Name of Partner Entity	Description of Partnership	Change to the partnership during the past fiscal year
State Government	S.C. General Assembly	SCCPC works with the General Assembly on legislation (including budget requests through the annual General Appropriations Act), study committees, and inquiries.	No Change
State Government	S.C. Judicial Department	SCCPC works closely with Court Administration on changes to court forms necessitated by law changes (legislative or other), dissemination of information about law changes, and some trainings for summary court judges. SCCPC also responds to inquiries from Court Administration about the impact of legislation or appellate decision. In addition, the S.C. Judicial Department determines how many Circuit Court Judges and Family Court Judges are assigned to hold court and how often they are assigned, and the Solicitors work with the Judicial Department on how many weeks of court are needed for each county. The Judicial Department collects statistics on the number of cases that are filed and disposed of; those statistics are reported to the Solicitors and, upon request, shared with SCCPC.	No Change
State Government	State Law Enforcement Division (SLED)	SCCPC works closely with SLED on a number of matters, including diversion program databases, issues related to the processing of expungements, legal issues, forensic issues that need to be addressed by or shared with prosecutors, and training. Solicitors work with the State Law Enforcement Division on a daily basis (SLED conducts forensic analysis on numerous cases, it brings charges against individuals, and provides assistance to local law enforcement who also bring charges against individuals).	No Change
Non-Governmental Organization	Various Non-Profit Victim Advocacy Organizations	SCCPC works with various non-profit victim advocacy groups on common interest issues, including the review of legislation impacting victims and training.	No Change
Non-Government Organization	Humane Society of the United States	SCCPC works with the Humane Society of the United States (HSUS) on legislation and training pertaining to issues of mutual interest.	Add
Private Business Organization	South Carolina Retail Association	SCCPC works with the South Carolina Retail Association (SCRA) and its members on legislation and training pertaining to issues of mutual interest.	Add

## Reports Data

as submitted for the Accountability Report by:

### E210 - Prosecution Coordination Commission

Report Name	Law Number (if applicable)	Summary of information requested in the report	Date of most recent submission DURING the past fiscal year	Reporting Frequency	Type of entity/entities	Method to access the report	Direct access hyperlink or agency contact (if not provided to LSA for posting online)	Changes to this report during the past fiscal year	Explanation why a report wasn't submitted
Agency Accountability Report	§1-1-810; Proviso 117.29 (Base Budget Analysis), 2024 SC Appropriations Act	The report "must contain the agency's or department's mission, objectives to accomplish the mission, and performance measures that show the degree to which objectives are being met." Agencies must "identify key program area descriptions and expenditures and link these to key financial and performance results measures."	September-23	Annually	Legislative entity or entities	Provided to LSA for posting online	<a href="https://www.scstatehouse.gov/reports/aar2023/E210.pdf">https://www.scstatehouse.gov/reports/aar2023/E210.pdf</a>	No Change	
Budget Plans	Title 11, Chapter 11, S.C. Code of Laws	Budget plans and requests for the Governor's and General Assembly's funding consideration in the Annual Appropriations Act.	September-23	Annually	Governor or Lt. Governor AND Legislative entity or entities AND South Carolina state agency or agencies	Available on another website	<a href="https://www.admin.sc.gov/sites/admin/files/Documents/Budget/FY25%20E210%20-%20Commission%20on%20Prosecution%20Coordination%20Revised%2002.01.2024.pdf">https://www.admin.sc.gov/sites/admin/files/Documents/Budget/FY25%20E210%20-%20Commission%20on%20Prosecution%20Coordination%20Revised%2002.01.2024.pdf</a>	No Change	
Court Fines and Fees Report	Proviso 117.70, 2023 SC Appropriations Act	Report of agency revenue from court fines and fees	September-23	Annually	Legislative entity or entities	Provided to LSA for posting online	Provided to LSA for posting; also available on agency website: <a href="https://scprosecutors.sc.gov/reporting">https://scprosecutors.sc.gov/reporting</a>	No Change	
Comptroller General - GAAP Contact Form (1.00 Package)		Analysis and recognition of receivables and deferred revenue in connection with grant awards and contributions in accordance with Governmental Accounting Standards Board (GASB) Generally Accepted Accounting Principles (GAAP).	June-24	Annually	South Carolina state agency or agencies	Electronic copy available upon request	Agency Contact: Janise Dove <a href="mailto:jdove@cpc.sc.gov">jdove@cpc.sc.gov</a>	No Change	
Comptroller General - GAAP Master Reporting Package Checklist (2.00 Package)		Checklist report of the agency's required package forms in compliance with Governmental Accounting Standards Board (GASB) Generally Accepted Accounting Principles (GAAP).	July-23	Annually	South Carolina state agency or agencies	Electronic copy available upon request	Agency Contact: Janise Dove <a href="mailto:jdove@cpc.sc.gov">jdove@cpc.sc.gov</a>	No Change	

Report Name	Law Number (if applicable)	Summary of information requested in the report	Date of most recent submission DURING the past fiscal year	Reporting Frequency	Type of entity/entities	Method to access the report	Direct access hyperlink or agency contact (if not provided to LSA for posting online)	Changes to this report during the past fiscal year	Explanation why a report wasn't submitted
Comptroller General - GAAP Subsequent Events Package (2.01 Package)		Reports the information necessary to inform the Comptroller General's Office of events or information obtained subsequent to submission of the Master Reporting Package Checklist and the other Year-end Reporting Packages which impacts the accuracy of the information provided.	November-23	Annually	South Carolina state agency or agencies	Electronic copy available upon request	Agency Contact: Janise Dove jdove@cpc.sc.gov	No Change	
Comptroller General - GAAP Grants and Contribution Revenue Reporting (3.03 Package)		Analysis and recognition of receivables and deferred revenue in connection with grant awards and contributions in accordance with Governmental Accounting Standards Board (GASB) Generally Accepted Accounting Principles (GAAP).	September-23	Annually	South Carolina state agency or agencies	Electronic copy available upon request	Agency Contact: Janise Dove jdove@cpc.sc.gov	No Change	
Comptroller General - GAAP Capital Assets (3.08 Package)		Certification of the accuracy of information reported in SCEIS and collection of capital assets information which is not captured in the ASSET module or the SCEIS General Ledger. The report is made in compliance with Governmental Accounting Standards Board (GASB) Generally Accepted Accounting Principles (GAAP).	September-23	Annually	South Carolina state agency or agencies	Electronic copy available upon request	Agency Contact: Janise Dove jdove@cpc.sc.gov	No Change	
Comptroller General - GAAP Operating Lease (3.09 Package)		Disclosure non-cancelable operating leases and their terms required pursuant to Governmental Accounting Standards Board (GASB) Generally Accepted Accounting Principles (GAAP).	July-23	Annually	South Carolina state agency or agencies	Electronic copy available upon request	Agency Contact: Janise Dove jdove@cpc.sc.gov	No Change	

Report Name	Law Number (if applicable)	Summary of information requested in the report	Date of most recent submission DURING the past fiscal year	Reporting Frequency	Type of entity/entities	Method to access the report	Direct access hyperlink or agency contact (if not provided to LSA for posting online)	Changes to this report during the past fiscal year	Explanation why a report wasn't submitted
Comptroller General-GAAP Accounts Payable Reporting Forms (Package 3.12)		Provides information relating to payments made in the current fiscal year for accounts payable in the previous fiscal year.	September-23	Annually	South Carolina state agency or agencies	Electronic copy available upon request	Agency Contact: Janise Dove jdove@cpc.sc.gov	No Change	
Comptroller General - GAAP Litigation Reporting Forms (Package 3.13)		Provides information relating to situations arising or changing during the year and subsequent to year-end where the agency has consulted private attorneys for legal advice or representation.	July-23	Annually	South Carolina state agency or agencies	Electronic copy available upon request	Agency Contact: Janise Dove jdove@cpc.sc.gov	No Change	
Comptroller General - GAAP Fund Classification (Package 3.20)		Report the agency's GAAP reporting contacts to establish communication leads between the Comptroller General's ACFR team and our agency concerning important year-end closing dates, GASB accounting pronouncements, and other relevant information.	August-23	Annually	South Carolina state agency or agencies	Electronic copy available upon request	Agency Contact: Janise Dove jdove@cpc.sc.gov	No Change	
Dept. of Admin, Office of Executive Policy and Programs, Division of Small and Minority Business Contracting & Certification - Minority Business Enterprise (MBE) Progress Report	SC Code §11-35-5240	Quarterly spending with small and minority businesses	April-24	Quarterly	South Carolina state agency or agencies	Electronic copy available upon request	Agency Contact: Janise Dove jdove@cpc.sc.gov	No Change	
Dept. of Admin, Office of Executive Policy and Programs, Division of Small and Minority Business Contracting & Certification - Minority Business Enterprise (MBE) Utilization Plan	SC Code §11-35-5240	Goal of spending with small and minority businesses	July-23	Annually	South Carolina state agency or agencies	Electronic copy available upon request	Agency Contact: Janise Dove jdove@cpc.sc.gov	No Change	

Report Name	Law Number (if applicable)	Summary of information requested in the report	Date of most recent submission DURING the past fiscal year	Reporting Frequency	Type of entity/entities	Method to access the report	Direct access hyperlink or agency contact (if not provided to LSA for posting online)	Changes to this report during the past fiscal year	Explanation why a report wasn't submitted
Dept. of Admin. Office of Technology and Information Services, Division of Information Security - Information Security and Privacy Survey	Proviso 117.104, 2023 SC Appropriations Act, Part 1B	Survey is used to help provide a better understanding of the progress made in the implementation of statewide security initiatives and policies	August-23	Annually	South Carolina state agency or agencies	Electronic copy available upon request	Agency contact: Seth Connor sconnor@cpc.sc.gov	No Change	
Dept. of Admin. Office of Technology and Information Services - IT Data Collection & Planning	Proviso 117.104, 2023 SC Appropriations Act, Part 1B	Plan includes the IT objectives of the agency, an inventory of the agency's IT, performance measures used for implementing IT objectives, how the development of IT coordinates with other governmental entities, any IT budget plans for the coming fiscal year, and the need for appropriations for IT.	August-23	Annually	South Carolina state agency or agencies	Electronic copy available upon request	Agency contact: Seth Connor sconnor@cpc.sc.gov	No Change	
State Fiscal Accountability Authority, Division of Procurement Services - Quarterly Procurement Reports - Audit & Certification agency Quarterly Reporting	SC Code §11-35-2440	Quarterly spending	June-24	Quarterly	South Carolina state agency or agencies	Available on another website	Agency Contact: Tina Thompson tinathompson@cpc.sc.gov	No Change	
Office of the State Auditor Annual Review		Review of agency financial, personnel and administrative management procedures	June-24	Annually	South Carolina state agency or agencies	Available on another website	Agency Contact: Janise Dove jdove@cpc.sc.gov	No Change	
House Legislative Oversight Committee Annual Request for Information		Information as requested relating in any way to the services or activities of the agency or the Offices of Solicitor	December-23	Annually	Legislative entity or entities	Electronic copy available upon request	Agency Contact: Lisa Catalanotto lisacatalanotto@cpc.sc.gov	Add	

Report Name	Law Number (if applicable)	Summary of information requested in the report	Date of most recent submission DURING the past fiscal year	Reporting Frequency	Type of entity/entities	Method to access the report	Direct access hyperlink or agency contact (if not provided to LSA for posting online)	Changes to this report during the past fiscal year	Explanation why a report wasn't submitted
Dept. of Public Safety (SCDPS) Office of Highway Safety and Justice Programs (OHSJP) - Traffic Safety Resource Prosecutor program funding Request for Payment Form	2 CFR 200(F)	National Highway Traffic Safety Administration (NHTSA) required report of quarterly spending and requests for reimbursement.	June-24	Quarterly	South Carolina state agency or agencies	Electronic copy available upon request	Agency Contact: Janise Dove jdove@cpc.sc.gov	No Change	
U.S. Dept. of Justice JustGrants System - Federal Grants Semi-Annual Programmatic Progress Reports	8 U.S.C. § 1373	Department of Justice (DOJ) Office of Justice Programs (OJP) Bureau of Justice Assistance (BJA) required progress report of grant-funded programs with program performance measures and narrative.	July-23	Twice a year	Entity within federal government	Electronic copy available upon request	Agency contact: Andrea Sancho-Baker asancho-baker@cpc.sc.gov	No Change	
U.S. Dept. of Justice JustGrants System - SF-425 Federal Grants Financial Reports	8 U.S.C. § 1373	Department of Justice (DOJ) Office of Justice Programs (OJP) Bureau of Justice Assistance (BJA) required financial quarterly report	July-23	Quarterly	Entity within federal government	Electronic copy available upon request	Agency Contact: Janise Dove jdove@cpc.sc.gov	No Change	
Organizations Receiving State Appropriations Report	Proviso 117.21, 2023 SC Appropriations Act, Part 1B	Each state agency receiving funds that are a direct appropriation to a non-profit organization, prior to disbursing the funds, shall require from each recipient organization a plan of how the state funds will be spent and how the expenditures will provide a public benefit. After receiving the funds, non-profit organizations shall provide quarterly spending updates. Information collected is submitted by the agency.	September-23	Annually	Legislative entity or entities AND South Carolina state agency or agencies	Provided to LSA for posting online	Provided to LSA for posting; also available on agency website: <a href="https://scprosecutors.sc.gov/reporting">https://scprosecutors.sc.gov/reporting</a>	Add	
Senate Oversight Committee Restructuring Report and Cost Savings Plan		Agency restructuring recommendations. Now integrated in the Annual Accountability Report	September-23	Annually	Legislative entity or entities	Provided to LSA for posting online	Provided to LSA and EBO for posting; also available on agency website (as part of the annual accountability report): <a href="https://scprosecutors.sc.gov/reporting">https://scprosecutors.sc.gov/reporting</a>	No Change	

Report Name	Law Number (if applicable)	Summary of information requested in the report	Date of most recent submission DURING the past fiscal year	Reporting Frequency	Type of entity/entities	Method to access the report	Direct access hyperlink or agency contact (if not provided to LSA for posting online)	Changes to this report during the past fiscal year	Explanation why a report wasn't submitted
Diversion & Treatment Court Programmatic Reports Includes: - Adult Diversion Programs - Adult Treatment Courts - Juvenile Arbitration & Diversion Programs - Juvenile Treatment Courts	§17-22-1120	Report of the number of individuals who apply for a diversion program, begin a diversion program, successfully complete a diversion program within a twelve-month period, are actively participating in a diversion program but have not yet completed a program, and failed to complete a program. The report also includes the number of individuals with fees fully or partially waived for indigence. (Omnibus Crime Reduction and Sentencing Reform Act of 2010)	May-24	Annually	Legislative entity or entities	Available on agency's website	<a href="https://scprosecutors.sc.gov/sites/scprosecutors/files/users/user246/FY%2023%20Diversion%20and%20Treatment%20Ct%20Programs%20Annual%20Report.pdf">https://scprosecutors.sc.gov/sites/scprosecutors/files/users/user246/FY%2023%20Diversion%20and%20Treatment%20Ct%20Programs%20Annual%20Report.pdf</a>	No Change	
Domestic Violence Dispositions Report	Proviso 60.7, 2023 SC Appropriations Act, Part 1B	For criminal domestic charges in each judicial circuit, the number of dispositions, types of dispositions, and county in which the disposition took place.	August-23	Annually	Legislative entity or entities	Provided to LSA for posting online	Provided to LSA for posting; also available on agency website: <a href="https://scprosecutors.sc.gov/reporting">https://scprosecutors.sc.gov/reporting</a>	No Change	
Driving Under the Influence (DUI) Dispositions Report	Proviso 60.9, 2023 SC Appropriations Act, Part 1B	For driving under the influence charges in each judicial circuit, the number of dispositions, types of dispositions, and county in which the disposition took place.	August-23	Annually	Legislative entity or entities	Provided to LSA for posting online	Provided to LSA for posting; also available on agency website: <a href="https://scprosecutors.com/reports/">https://scprosecutors.com/reports/</a>	No Change	
Pending Warrants Report (General Sessions)	Proviso 117.170, 2023 SC Appropriations Act, Part 1B	Report on the number of pending General Sessions warrants.	January-24	Twice a year	Governor or Lt. Governor AND Legislative entity or entities AND South Carolina state agency or agencies	Provided to LSA for posting online	Provided to LSA for posting; also available on agency website: <a href="https://scprosecutors.com/reports/">https://scprosecutors.com/reports/</a>	Add	
Revenue and Expenditures Report	Proviso 117.101, 2023 SC Appropriations Act, Part 1B	Detailed expenditure reports and associated revenue streams for each judicial circuit. Revenue streams shall include, but not be limited to, state funds, local funds, federal funds, and also non-governmental sources of funds.	September-23	Annually	Legislative entity or entities	Provided to LSA for posting online	Provided to LSA for posting; also available on agency website: <a href="https://scprosecutors.sc.gov/reporting">https://scprosecutors.sc.gov/reporting</a>	No Change	

Report Name	Law Number (if applicable)	Summary of information requested in the report	Date of most recent submission DURING the past fiscal year	Reporting Frequency	Type of entity/entities	Method to access the report	Direct access hyperlink or agency contact (if not provided to LSA for posting online)	Changes to this report during the past fiscal year	Explanation why a report wasn't submitted
Office of the Attorney General Department of Crime Victim Compensation Funding - Financial and Programmatic Report for Victim Services	Proviso 60.8, 2023 SC Appropriations Act, Part 1B	To report use of funds.	October-23	Annually	Governor or Lt. Governor AND Legislative entity or entities	Electronic copy available upon request	Available on agency website: <a href="https://scprosecutors.sc.gov/reporting">https://scprosecutors.sc.gov/reporting</a>	No Change	
Progress Reports on Compliance with Kenny v. Wilson		Report of Information submitted by the Circuit Solicitors on compliance with Kenny v. Wilson (2021 federal court order enjoining enforcement of one criminal statute against certain juveniles and requiring the expungement of adjudications and convictions of members of two sub-classes; a 2023 order imposed deadline for compliance and reporting duties on Circuit Solicitors and SCCPC).	April-24	Other	Other	Available on agency's website	Available on agency website: <a href="https://scprosecutors.sc.gov/reporting">https://scprosecutors.sc.gov/reporting</a>	Add	While the court order requiring the report was filed in April 2023, the first report was not due until after the end of the FY 23 year (after June 30, 2023).



<b>AGENCY NAME:</b>	SC Commission On Prosecution Coordination		
<b>AGENCY CODE:</b>	E210	<b>SECTION:</b>	60

**2024  
Accountability Report**

**SUBMISSION FORM**

I have reviewed and approved the data submitted by the agency in the following templates:

- Data Template
  - Reorganization and Compliance
  - FY2024 Strategic Plan Results
  - FY2025 Strategic Plan Development
  - Legal
  - Services
  - Partnerships
  - Report or Review
  - Budget
- Discussion Template
- Organizational Template

I have reviewed and approved the financial report summarizing the agency’s budget and actual expenditures, as entered by the agency into the South Carolina Enterprise Information System.

The information submitted is complete and accurate to the extent of my knowledge.

<b>AGENCY DIRECTOR</b> <i>(SIGN AND DATE):</i>	<b>SIGNATURE ON FILE</b>	<b>Signature Received:</b> 9/15/2024
<i>(TYPE/PRINT NAME):</i>	Lisa H. Catalanotto	

<b>BOARD/CMSN CHAIR</b> <i>(SIGN AND DATE):</i>	<b>SIGNATURE ON FILE</b>	<b>Signature Received:</b> 9/16/2024
<i>(TYPE/PRINT NAME):</i>	Isaac McDuffie Stone, III	